

BROOK PARK CIVIL SERVICE COMMISSION MEETING

**Thursday
February 8, 2024
6:30 p.m.
Council Chambers**

AGENDA (subject to change)

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES – Regular minutes Thursday, January 11, 2024

BCSD Classified Employee Changes-

Adkins, Cynthia- Reclassified from Nutrition Services to Admin. Asst. 10 mon 1/3/24
Henning, Ellen- Elem. Nutrition Manager, Retirement 2/29/24
Barnes, Timothy-Hourly Nutrition Services, Resigned 2/29/24
DeMedal, Denise- Hourly Nutrition Services, Resigned 2/28/24
Michnay, Deborah-Hourly Nutrition Services, Resigned 2/28/24
Conroy, Robert-Bus Driver, Hired 1/10/24
Jackson, Brittany- Reclassified from Custodian to Maintenance (#1) 1/2/24
Sirocky, Zackary-Maintenance #1 Hired 1/2/24

City of Brook Park Classified Employee Changes-

Fire Department –

Matthew Lynch-Promotion per new contract to Captain, salary increase 1/1/24

Eric Fike- Promotion per new contract to Captain, salary increase 1/1/24

David McCarthy- Promotion per new contract to Captain, salary increase 1/1/24

Police Department –

Service Department –

Payroll Certifications:

BP- 1/18/24 2/07/24

BCSD- 1/17/2024

Financial Report(s) BP-

BCSD-4th quarter check received and confirmation of deposit 1/30/24

TABLED BUSINESS

Service-Retire then rehire also Foreman test– Carol waiting for answer from J. Downes and Mr. Smallwood.

OLD BUSINESS

Police entry NTN- Open taking applications do we want to close it?

Fire NTN Entry – Staying open and taking applications- Per Chief Higgins

Patrick Johnson- Common Please Case and Supreme Court case and new motion filed

BP CS-2024 Budget

NTN- Promotional

NEW BUSINESS

Fire- M.O.U.- Legal Opinion

Police Academy Entry-Lt. Michael Dulin

Agenda- Posting

Executive session – employee wages?

DISCUSSION

Record Retention sheet from Vicky-Law Assistant

MISCELLANEOUS

Activity report

Adapter for transcription had a bent prong. IT tried to fix it. Had to order a new one.

Office supplies receipt

NEXT MEETING

Thursday, March 14, 2024

ADJOURNMENT