

**Brook Park Civil Service  
Meeting  
Wednesday, December 17, 2025  
Brook Park Recreation Center  
Council Chambers  
6:30 p.m.  
AGENDA \* (subject to change)**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF MINUTES** – Minutes from regular meeting, Thursday, November 13, 2025 and Special Meeting Wednesday December 10, 2025

**BCSD Classified Employee Changes-**

*Payroll changes for:*

*November 15, 2025*

Deborah Summers-12 Month Administrative Assistant, Retire, 1/31/2026

Jeanne Grugel- Secondary Nutrition Manager, Retired 11/30/2025

Robin Way- Hourly Nutrition Services, Retire, 2/28/2026

Timothy Avins- Assistant Head Skilled, Retire, 12/31/2025

*No Payroll changes for November 30, 2025*

**City of Brook Park Classified Employee Changes-**

Fire Department

Logan Wolters- 24 Months longevity, 11/20/2025

Vincent Wright- New Hire, 11/3/2025

Police Department-

Michael Light- 4 years longevity, 11/15/2025

Service Department-

Collin Cannon- 1 year longevity, 11/4/2025

Sandra Oblak- Address Change, 12/1/2025

Robin White- 25 years longevity, 10/23/2025

**Payroll Certifications:**

**BP-** 12/10/25, 12/11/25, 12/11/25

**BCSD-** 11/13/25, 12/12/25, 12/12/25

**Financial Report(s) BP-**

November 2025

**TABLED BUSINESS**

Record Retention-Tabled pending meeting with Law Director Carol Horvath and Vicky Assistant Law Director

**OLD BUSINESS\_**

Fire Entry- Closed

Police Entry- Open, Police Entry List was certified 7 new names, special meeting 12/11/25

Police Entry- Recertify Police Entry List, as an already certified name was left off from the old list.

CS Commission- Budget

Fire- Lt. Test and assessment center

Budget- change

**NEW BUSINESS**

Fire- Fire Prevention Promotional Test

Fire- M.O.U

NTN- Age for Police, also look at 2 different places in the rules.

NTN- Discussion on keeping it open all the time

Fire- Lieutenant Test, protests

**DISCUSSION**

**MISCELLANEOUS**

**NEXT MEETING**

***Thursday, January 8, 2025***

## **ADJOURNMENT**