

**REGULAR CAUCUS MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
TO BE HELD ON TUESDAY, JANUARY 26, 2016  
7:00 P.M.**

**I. ROLL CALL OF MEMBERS**

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES OF PRECEDING MEETINGS:**

1. REGULAR CAUCUS MEETING HELD ON JANUARY 5, 2016.
2. REGULAR CAUCUS MEETING HELD ON JANUARY 12, 2016.

**IV. DISCUSSION:**

1. ALL ACCESS PLAYGROUND – COUNCILWOMAN POWERS – PER COUNCIL PRESIDENT ASTORINO  
**In attendance: Brook Park Resident, Jack Thomas**
2. SUBSTITUTION COMMITTEE SHEETS AND COUNCIL RULES FROM THE ORGANIZATION MEETING HELD ON JANUARY 4, 2016 – COUNCILMAN SALVATORE – PER COUNCIL PRESIDENT ASTORINO.
3. 2016 COUNCIL BUDGET - CAPITAL IMPROVEMENT, COMMUNICATIONS – PER COUNCIL PRESIDENT ASTORINO
4. ORDINANCE NO. 8863-2002, AUTHORIZING THE MAYOR TO WORK WITH THE CUYAHOGA COUNTY TREASURER TO ISSUE TAX CREDITS TO HOMEOWNERS' AND DECLARING AN EMERGENCY. Introduced by Councilmen Patten & Mooney - PER COUNCIL PRESIDENT ASTORINO.

**V. PLANNING COMMITTEE – CHAIRMAN, TROYER:**

1. REQUEST FOR A CONDITIONAL USE PERMIT TO OPERATE 'PREMIER AUTO BODY AND COLLISION, LLC AT 14100 BROOKPARK ROAD LOCATED IN THE U7-B DISTRICT WITH ONE CONDITION THAT A DETAILED PARKING AND LANDSCAPE PLAN BE SUBMITTED TO THE BUILDING DEPARTMENT AND FORWARDED UPON RECEIPT TO CITY COUNCIL FOR REVIEW. **In attendance: Agent: Joseph Streibel. Received from the Planning Commission on January 21, 2016. (Note: Legislation in the form of a Resolution is required for Conditional Use Permits per Code Section 1121.34 c)**

**VI. SERVICE COMMITTEE – CHAIRMAN, BURGIO:**

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR REPAIR AND RESURFACE OF SNOW ROAD (PID 100238) AND DECLARING AN EMERGENCY. Introduced by Mayor Coyne **Placed in Committee 1/19/16 (Note: Must be received by the Ohio Department of Transportation no later than March 1, 2016).**

**VII. ADJOURNMENT:**

**Posted 1/22/16**

P/C	Finance 1/2/02
CA	1/8/02
1st R	1/15/02
2nd R	2/6/02
3rd R	
B/C	

CITY OF BROOK PARK, OHIO

ORDINANCE NO: 8863-2002

INTRODUCED BY: COUNCILMEN PATTEN & MOONEY

AN ORDINANCE  
AUTHORIZING THE MAYOR TO WORK WITH THE CUYAHOGA COUNTY TREASURER  
TO ISSUE TAX CREDITS TO HOMEOWNERS'  
AND DECLARING AN EMERGENCY

WHEREAS, on August 7, 2001 the electors of the City of Brook Park approved the Settlement Agreement between the Mayors of Cleveland and Brook Park; and

WHEREAS, Brook Park will receive income taxes generated at NASA from the portions of NASA formerly located in Cleveland; and

WHEREAS, the City has decided to work with Cuyahoga County to issue a tax credit to homeowners within the City based upon the revenues received from NASA.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio; that:

SECTION 1: The Mayor is hereby authorized, on behalf of the City to work with the County to issue tax credits to Brook Park homeowners in an amount that shall not exceed two hundred fifty dollars (\$250.00) per year per household.

SECTION 2: The initial payment shall be made from monies received from the transfer of properties as defined in the Brook Park and Cleveland Settlement Agreement. Council shall, after the initial year, annually review the City's financial stability and revenues collected and make the determination whether or not to continue to issue the tax credit.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to give the Mayor the authority to work with Cuyahoga County to issue a tax credit to the City's homeowners; therefore, this Ordinance shall take effect and be in force

immediately from and after its passage and approval by the Mayor.

PASSED: February 6, 2002

Sandra A. D.  
PRESIDENT OF COUNCIL

ATTEST: Roseann Armstrong  
Clerk of Council

APPROVED: Wanda J. Elliott

MAYOR

CERTIFICATE

Roseann Armstrong, Clerk of Council, of The City of Brook Park, Ohio, do hereby certify that the foregoing is a true and accurate copy of Ordinance/Resolution No. 8863-2002

passed on the 6th day of February, 2002 by said council.

Roseann Armstrong  
ROSEANN ARMSTRONG  
Clerk of Council

2/6/02  
DATE

I, Roseann Armstrong, Clerk of the City of Brook Park, State of Ohio, do hereby certify that there is no newspaper of general circulation in the municipality and that publication of the foregoing ordinances/resolutions was made by posting true copies at six of the most public places in said municipality as determined by ordinance 4838-1975, passed on August 12, 1975, location City Hall, 6161 Engle Road Police Station, 17401 Holland Road, #1 Fire Station, 5590 Smith Road, #2 Fire Station, 22530 Ruple Road, #3 Fire Station, 17401 Holland Road, Brook Park Library, 6155 Engle Road, for a period of fifteen days.

commencing February 7, 2002

Roseann Armstrong  
ROSEANN ARMSTRONG  
Clerk of Council



**City of Brook Park**  
**Building Department**

Thomas J. Coyne Mayor

5590 Smith Road  
Brook Park, Ohio 44142  
Phone: 216-433-7412 ♦ Fax: 216-433-4117  
www.cityofbrookpark.com

## MEMO

To: Michelle Blazak, Clerk of Council  
CC: Kate Schmidt, Law Department  
File  
From: Katie Anzalone, BZA/PC Secretary  
Date: 01/21/16  
Re: Approvals

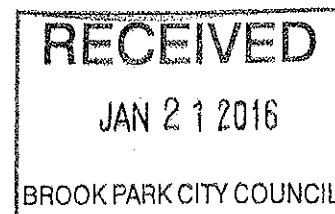
\* ATTACHMENTS \*

The following request was approved at the Wednesday – January 20<sup>th</sup> Special Planning Commission meeting *(with the condition that a detailed Parking & Landscape plan be submitted to the Building Department and forwarded upon receipt to City Council for review)* and should be forwarded to City Council for final approval. Public notification for the meeting WAS run in the Plain Dealer, the ad has been attached for your review. Please contact me if you have any questions.

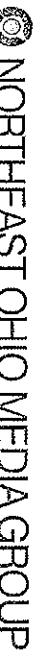
Thank you!

1. Request a Conditional Use Permit to operate “Premier Auto Body & Collision, LLC” at 14100 Brookpark Road located in the U7-B District.


Agent: Joseph Streibel  
7515 Hillside Road  
Independence, Ohio 44131  
(216) 235 – 0777  
streibel@att.net







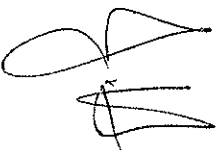
0003208906

THE PLAIN DEALER |  cleveland.com | SUN NEWS

Order Confirmation

<u>Ad Order Number</u> 0003208906	<u>Customer</u> BROOK PARK CITY OF	<u>Payer Customer</u> BROOK PARK CITY OF	<u>PO Number</u>
<u>Sales Rep.</u> Iponzo	<u>Customer Account</u> 40309043	<u>Payer Account</u> 40309043	<u>Ordered By</u> KATY ANZALONE
<u>Order Taker</u> Iponzo	<u>Customer Address</u> KATE SCHMIDT BROOK PARK OH 44142 USA	<u>Payer Address</u> KATE SCHMIDT BROOK PARK OH 44142 USA	<u>Customer Fax</u>
<u>Order Source</u>	<u>Customer Phone</u> 2164331300	<u>Payer Phone</u> 2164331300	<u>Customer Email</u> kanzalone@cityofbrookpark.com
<u>Email</u>			<u>Special Pricing</u>

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$119.76	\$0.00	\$119.76	Invoice	\$0.00	



<u>Ad Number</u>	<u>Ad Type</u>	<u>Pick Up</u>	<u>Production Method</u>	<u>Production Notes</u>
0003208906-01	Legals - Liner		Machine/Adbooker	

<u>Ad Size</u>	<u>Color</u>	<u>Invoice Text</u>
1 X 20.00 in		

WYSIWYG Content

**PUBLIC NOTICE**  
 Notice is hereby given that a Public Hearing for the City of Brook Park Planning Commission will be held on January 20, 2016 at 7:15 p.m. at 6161 Engle Rd. (Council Chambers) Brook Park, OH. Purpose of the hearing is to consider the request to Request a Conditional Use Permit to operate "Premier Auto body & Collision, LLC" at 14100 Brookpark Rd., located in the U-8 District. Meeting is being held pursuant to Chapter 1335 of the Brook Park Code and Ordinance which requires Public Notice.  
 Katie Arzalone, Secretary  
 Planning Commission

01/21/2016 328906

Run Date	Product	Placement	Position	Zone	Sched Cost	Subtotal
01/14/2016	Plain Dealer	Legal Notices	1600	Full	\$119.76	\$119.76
01/14/2016	Online	Legal Notices	1600	Full	\$0.00	\$0.00
01/15/2016	Online	Legal Notices	1600	Full	\$0.00	\$0.00
01/16/2016	Online	Legal Notices	1600	Full	\$0.00	\$0.00
01/17/2016	Online	Legal Notices	1600	Full	\$0.00	\$0.00
01/18/2016	Online	Legal Notices	1600	Full	\$0.00	\$0.00
01/19/2016	Online	Legal Notices	1600	Full	\$0.00	\$0.00
01/20/2016	Online	Legal Notices	1600	Full	\$0.00	\$0.00

# **Information Packet #1**

**Page 1: Parcel – Aerial View**

**Page 2: Building – Aerial View**

**Page 3: Front of Building – Current View**

**Page 4: Front of Building – Elevation Schematic**

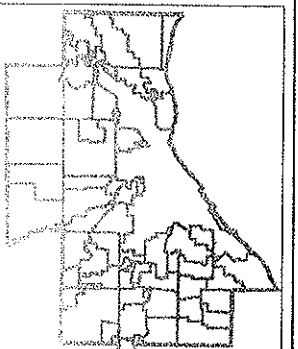
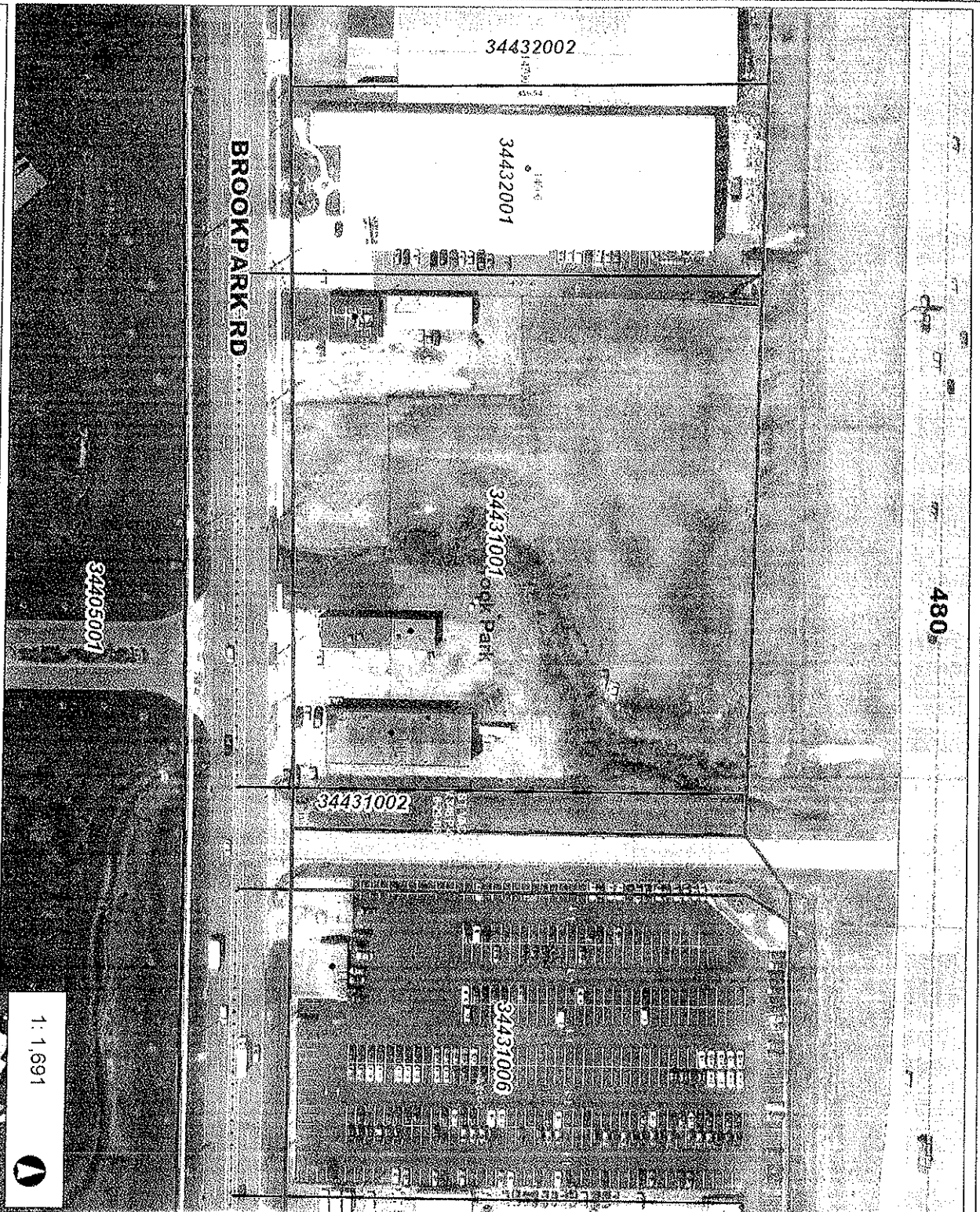
**Page 5: Landscaping and Signage Plan**

**Page 6: Front of Building – Landscape and Sign Rendition**





## 14100 Brookpark Rd



Date Created: 12/10/2015

### Legend

- Address Points
- Cuyahoga County Facility
- Point Parcels
- Right Of Way
- Platted Centerlines
- Parcels
- Municipalities



1:1,691



This map is a user-generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

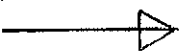
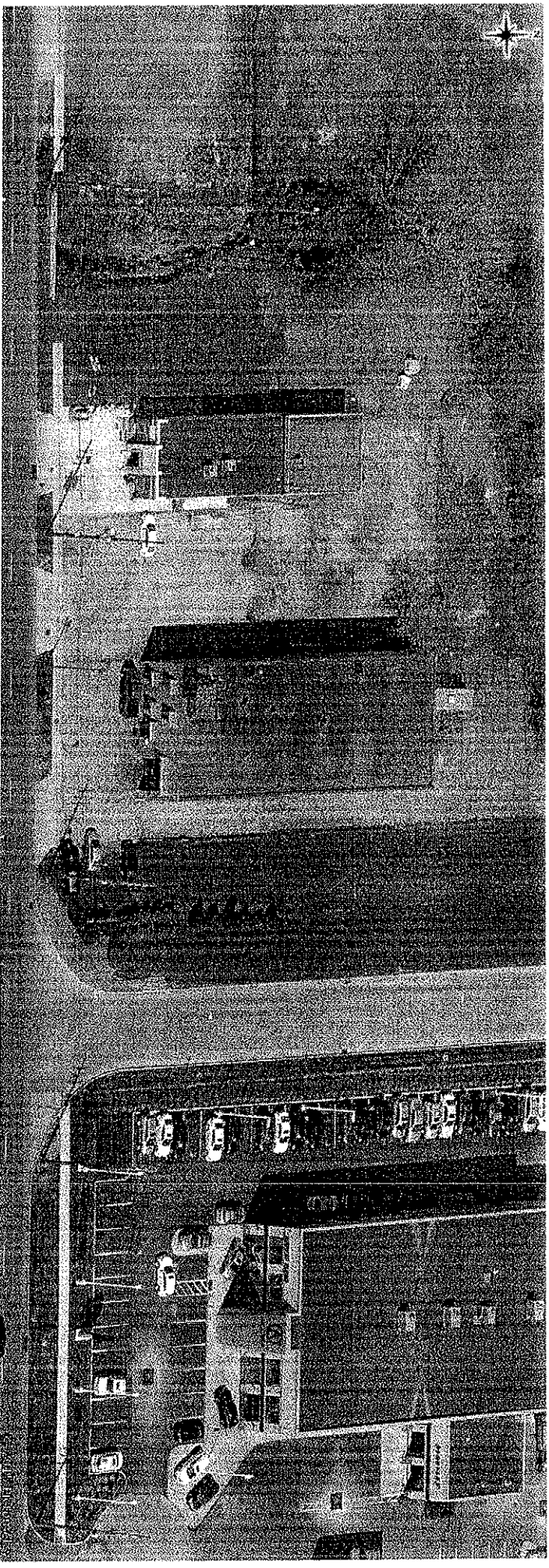
THIS MAP IS NOT TO BE USED FOR NAVIGATION

**CUYAHOGA COUNTY**  
**GIS** GEOGRAPHICAL  
INFORMATION  
SYSTEMS

Projection:  
WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere

282 0 141 282 Feet

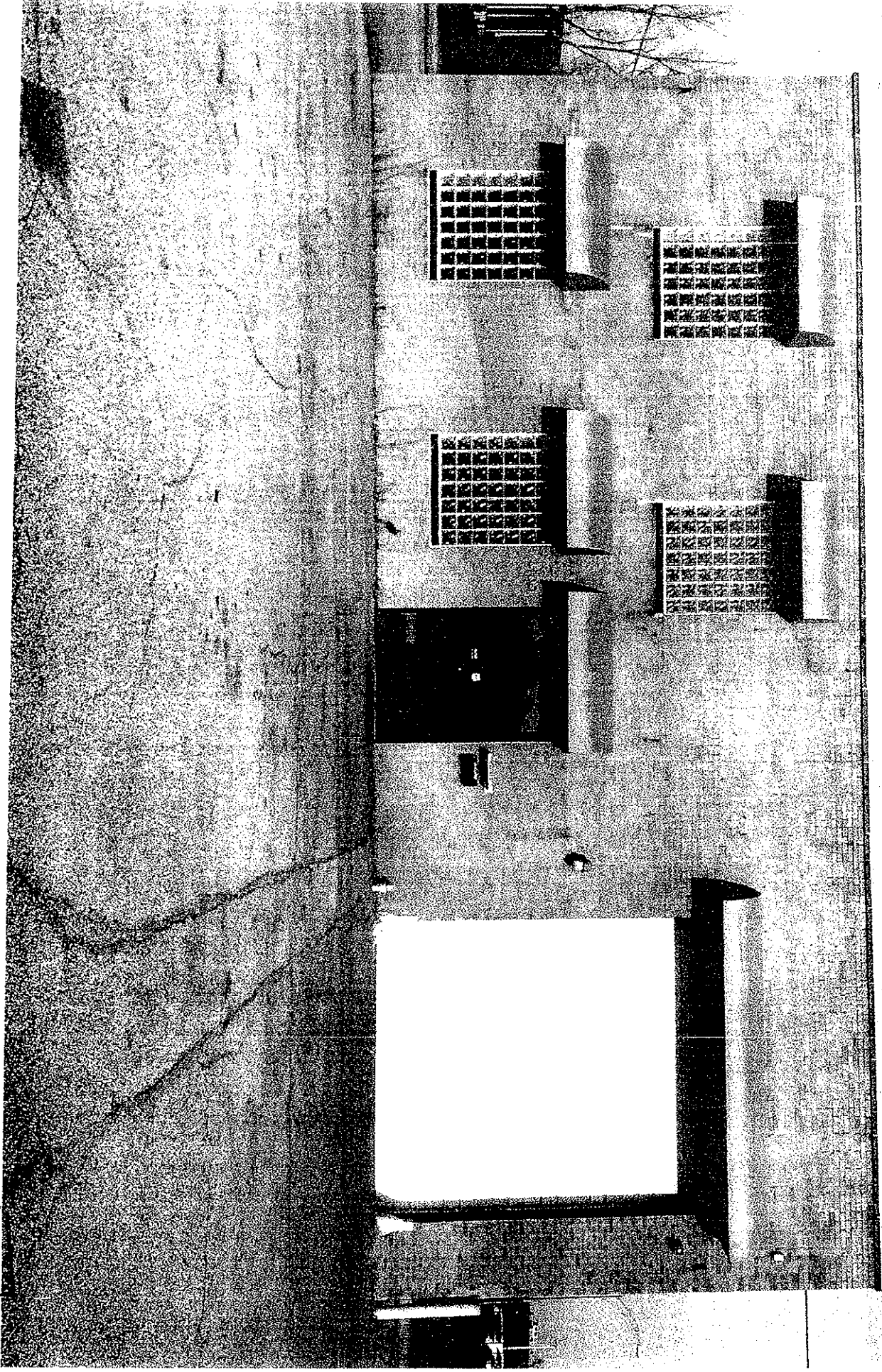
# 14100 building



05/11/2015

2

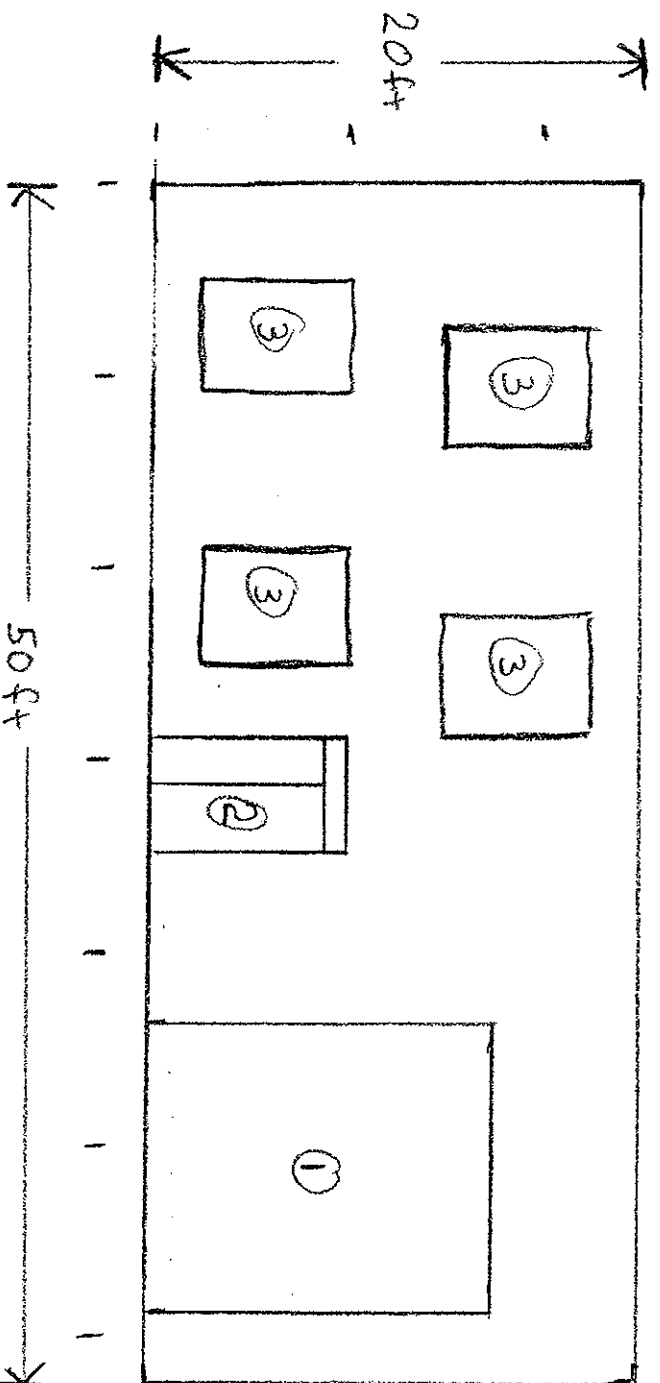
3



# BUILDING (FRONT) ELEVATION SCHEMATIC - CURRENT VIEW

FRONT : 20 ft x 50 ft

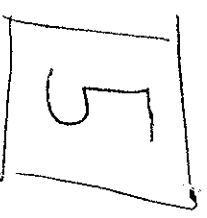
- ① LARGE DOOR : 14 ft x 12 ft
- ② MANY DOOR : 7 ft x 3 ft (DOOR HAS SIDE AND UPPER LIGHTS)
- ③ GLASS BLOCK WINDOWS : 6.50 ft x 4.75 ft (4 TOTAL)

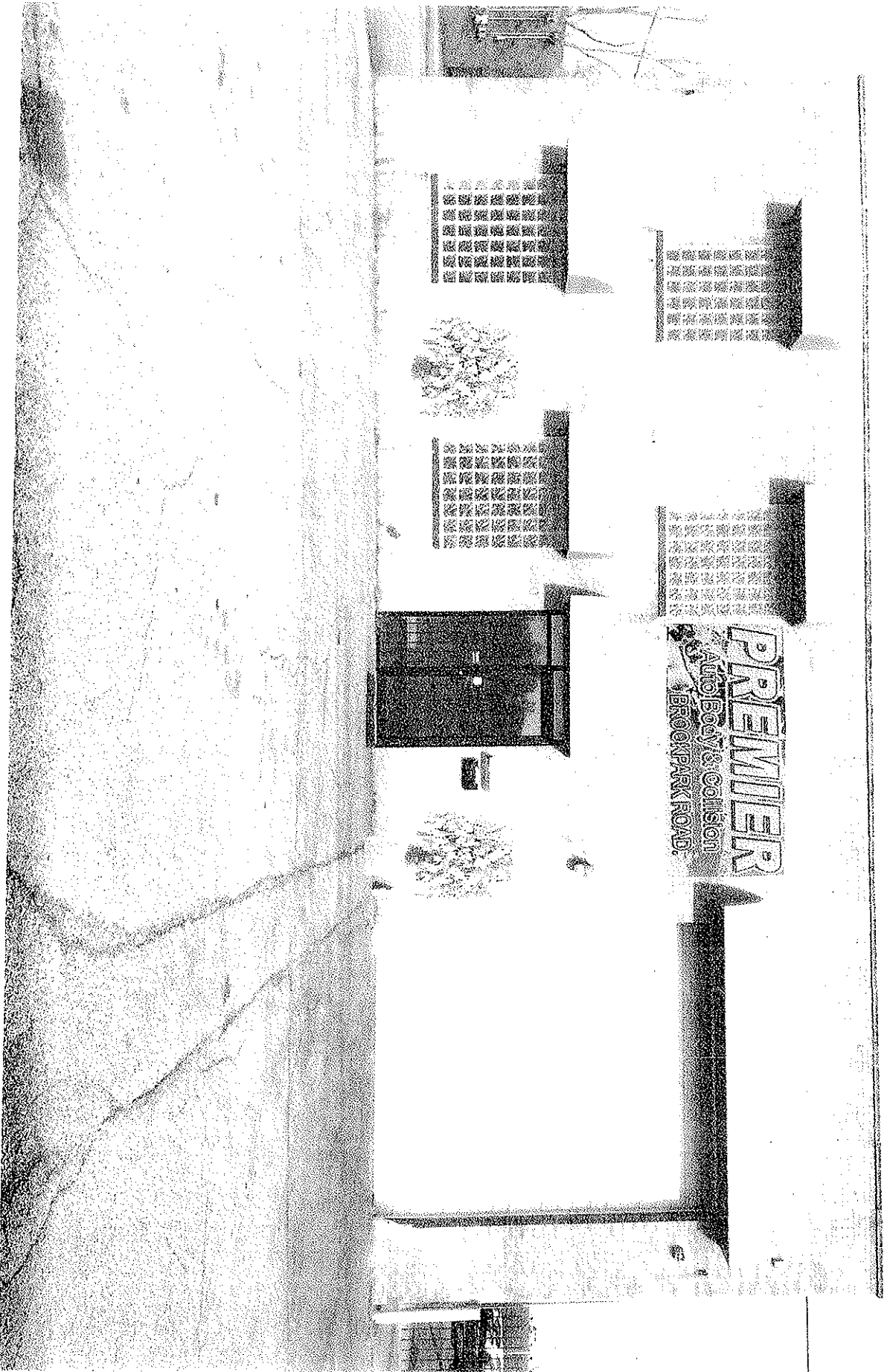




## Landscaping and Sign Plan

- a) add two large potted planters filled with flowers and plants to the front of building
- b) cut and maintain the grass area on eastside of building along property line
- c) add sign to the face of the building (size and specifications subject to city codes)





1

P/C/19/16 Service  
CA  
1st R  
2nd R  
3rd R  
B/C

CITY OF BROOK PARK, OHIO

ORDINANCE NO: \_\_\_\_\_

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE  
AUTHORIZING THE MAYOR TO ENTER INTO AN  
AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION  
FOR REPAIR AND RESURFACE OF SNOW ROAD (PID 100238)  
AND DECLARING AN EMERGENCY

WHEREAS, Section 5501.03 of the Ohio Revised Code provides that the Director of the Ohio Department of Transportation (ODOT) may coordinate the activities of the Department with other appropriate public authorities and enter into contracts with such authorities as necessary to carry out its duties, powers and functions; and

WHEREAS, the Repair and Resurface Project for Snow Road from SR-237 to West 130<sup>th</sup> Street in the City of Brook Park (PID 100238) is a transportation project eligible to receive state funding; and

WHEREAS, the City of Brook Park (hereinafter referred to as "LPA") has received approval for the project listed above from the Planning Engineer having responsibility for the project involved pursuant to the terms set forth in Exhibit "A"; and

NOW THEREFORE BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

**SECTION 1:** The Mayor is hereby authorized to enter into agreements with ODOT as necessary for the Repair and Resurface Project of Snow Road from SR-237 to West 130<sup>th</sup> Street (PID 100238).

**SECTION 2:** The money needed to complete the aforesaid transaction shall be paid from funds theretofore appropriated or to be appropriated for said purpose.

**SECTION 3:** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.



**SECTION 4:** This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to authorize the Mayor to enter into an Agreement with ODOT for the repair and resurface of Snow Road; therefore, this Ordinance shall take effect and be in force immediately from and after its passage and approval by the Mayor.

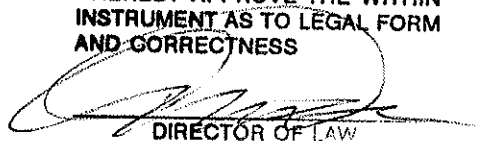
PASSED: \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
Clerk of Council

APPROVED: \_\_\_\_\_  
MAYOR

I HEREBY APPROVE THE WITHIN  
INSTRUMENT AS TO LEGAL FORM  
AND CORRECTNESS

  
DIRECTOR OF LAW

\_\_\_\_\_  
DATE

## Exhibit A

1. Project Description – To repair and resurface Snow Road from the Berea Freeway (SR—237) to West 130th Street (PID 100238), a distance of 2.8 miles, more or less in the City of Brook Park.
2. Cost and Expense - The City of Brook Park agrees to assume and contribute the entire cost and expense of the improvement less the amount of Federal-aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, United States Department of Transportation. And further, the City of Brook Park agrees to assume and bear one hundred percent (100%) of the cost of preliminary engineering, right-of-way and environmental documentation.

Cost and Expense - The City of Brook Park agrees to assume and contribute one hundred percent (100%) of the cost of any work included in the construction contract, at the request of the City of Brook Park, which is determined by the Director not to be part of or made necessary by the improvement.

3. Utilities and Right-of-Way - The City of Brook Park agrees to acquire and/or make available to ODOT, in accordance with current State and Federal regulations, all necessary right-of-way required for the described Project. The City of Brook Park also understands that right-of-way costs include eligible utility costs. The City of Brook Park agrees to be responsible for all utility accommodation, relocation, and reimbursement and agrees that all such accommodations, relocations, and reimbursements shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.
4. Maintenance - Upon completion of the described Project, and unless otherwise agreed, the City of Brook Park shall: (1) provide adequate maintenance for the described Project in accordance with all applicable State and federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

**CERTIFICATE OF COPY  
STATE OF OHIO**

The City of Brook Park, Cuyahoga County, Ohio

I, \_\_\_\_\_, as Clerk of the City of Brook Park, Ohio, do hereby certify that the foregoing is a true and correct copy of an ordinance adopted by the legislative Authority of the said City of Brook Park on the \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_, that the publication of such ordinance has been made and certified of record according to law; that no proceedings looking to a referendum upon such ordinance have been taken; and that such ordinance and certificate of publication thereof are of record in \_\_\_\_\_, Page \_\_\_\_\_.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

\_\_\_\_\_  
CLERK  
CITY OF BROOK PARK, OHIO

(SEAL)  
(If Applicable)

The foregoing is accepted as a basis for proceeding with the project herein described.

For the City of Brook Park, Ohio

Attest: \_\_\_\_\_, Date \_\_\_\_\_  
Mayor

\*\*\*\*\*

For the State of Ohio

Attest: \_\_\_\_\_, Date \_\_\_\_\_  
DIRECTOR, OHIO DEPARTMENT OF TRANSPORTATION