

NOTICE

SPECIAL MEETING OF COUNCIL

Clerks Office, Brook Park, OH

Date: FEBRUARY 24, 2016

TO: COUNCIL MEMBERS TROYER, MENCINI, POWERS, SCOTT, BURGIO, McCORMICK, SALVATORE, COUNCIL PRESIDENT ASTORINO, MAYOR COYNE, LAW DIRECTOR HORVATH, FINANCE DIRECTOR CINGLE.

\_\_\_\_\_ COUNCIL MEETING

XXX \_\_\_\_\_ CAUCUS MEETING

\_\_\_\_\_ EXECUTIVE SESSION

\_\_\_\_\_ OTHER (Specify)

Such meeting will accordingly be held on SATURDAY the 27<sup>th</sup> day of FEBRUARY, 2016 AT 8:00 A.M. (At the place of holding regular meetings (\*Refer to Rules of Council No. 4 if applicable).

**SUBJECT(S):**

**I. DISCUSSION:**

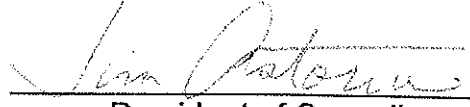
1. 2016 CAPITAL IMPROVEMENTS


**II. ADJOURNMENT**

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

  
\_\_\_\_\_  
President of Council

  
\_\_\_\_\_  
Clerk of Council



# memo

To: Greg Cingle  
Finance Director

From: Mayor Thomas J. Coyne, Jr.

Date: February 12, 2016

Re: 2016 Capital Budget

POLICE DEPARTMENT (see attached matching fund narrative)

(8) Bullet Proof Vests	8,000.00
(4) Police Vehicles	128,000.00
Fire Arms	10,000.00
Car Cameras	20,000.00
Speed Monitor	5,000.00
AIU Software	17,500.00
Jail Restraint Chair	2,500.00
Detective Bureau Improvements	25,000.00
Record Room Equipment	10,000.00
Miscellaneous Equipment	10,000.00
First Aid Equipment	2,500.00
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TOTAL	\$238,500.00

FIRE DEPARTMENT :

(1) Squad	200,000.00
(2) Vehicles	90,000.00
Miscellaneous Gear	53,000.00
SCBA Bottles	15,000.00
(4) Tablets for Squads	12,000.00
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TOTAL	\$370,000.00

BUILDING DEPARTMENT:

Housing Software	15,840.00
Picture Module	3,965.00
(3) Web Ports	4,785.00
(4) I Pods	3,000.00
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TOTAL	27,590.00

SERVICE DEPARTMENT:

Dump Truck with Plow	155,000.00
(3) Salt Spreader Inserts	51,000.00
Snow Plow Plates	18,000.00
(1) Automated Garbage Truck	295,000.00
Leaf Machine	60,000.00
Diagnostic Equipment	20,000.00
Miscellaneous Equipment	10,000.00
TOTAL	\$609,000.00

RECREATION DEPARTMENT:

Hammer Strength Equipment	43,000.00
Treadmills	35,000.00
Cardio Room Equipment	92,000.00
Kennedy Field Restrooms	100,000.00
Kennedy Football Lighting	140,000.00
Fencing Replacement	50,000.00
Miscellaneous Equipment	5,000.00
TOTAL	\$465,000.00

COUNCIL:

Miscellaneous Equipment	\$10,000.00
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MAYOR:

Miscellaneous Equipment	\$5,000.00
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SAFETY BUILDING:

Miscellaneous Equipment	\$5,000.00
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SERVICE BUILDING:

Miscellaneous Equipment	\$5,000.00
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CRACK FILLING :

\$100,000.00

SNOW ROAD ISLAND IMPROVEMENT:

\$90,000.00

GENERAL GOVERNMENT BUILDINGS AND LANDS:

\$138,000.00

SEWERS AND DRAINS:

\$50,000.00

LEGAL:

\$3,000.00

FINANCE:

\$4,000.00

**CITY OF BROOK PARK, OHIO  
ACTUAL/ESTIMATED REVENUE**

FUND	TRANSACTION	ACTUAL 2013	ACTUAL 2014	ACTUAL 2015	ESTIMATED 2016
<b>280 FEMA FUND</b>					
	Beginning Balance	0.00	54,663.00	54,663.00	54,663.00
	Reimbursements	54,663.00	0.00	0.00	0.00
	<b>Total Revenue</b>	<b>54,663.00</b>	<b>54,663.00</b>	<b>54,663.00</b>	<b>54,663.00</b>
<b>290 INSURANCE FUND</b>					
	Beginning Balance	1,351,575.34	1,347,005.11	1,218,365.03	1,189,625.50
	Reimbursements	15,119.98	31,418.10	47,908.47	31,500.00
	Transfer from General Fund	0.00	0.00	0.00	0.00
	<b>Total Revenue</b>	<b>1,366,695.32</b>	<b>1,378,423.21</b>	<b>1,266,273.50</b>	<b>1,221,125.50</b>
<b>310 GENERAL BOND RETIREMENT FUND</b>					
	Beginning Balance	619,860.63	859,275.88	891,595.88	891,595.88
	Property Tax	0.00	0.00	0.00	0.00
	State Aid - Rollback	0.00	0.00	0.00	0.00
	Sale of Bonds	766,285.42	0.00	0.00	0.00
	Sale of Notes	0.00	0.00	0.00	0.00
	Transfer from Other Funds	588,504.28	834,531.53	641,485.43	676,750.73
	Reimbursements	63,353.30	63,353.30	63,353.30	63,353.30
	<b>Total Revenue</b>	<b>1,418,143.00</b>	<b>897,884.83</b>	<b>704,838.73</b>	<b>740,104.03</b>
	<b>Total Revenue</b>	<b>2,038,003.63</b>	<b>1,757,160.71</b>	<b>1,596,434.61</b>	<b>1,631,699.91</b>
<b>401 CAPITAL IMPROVEMENT FUND</b>					
	Beginning Balance	479,927.91	536,223.74	807,918.80	656,498.87
	Transfer from City Income Tax Fund	2,374,728.25	2,461,429.84	2,438,919.87	2,812,244.09
	Transfer from Other Funds	949,936.22	62,301.60	0.00	62,842.27
	Sale of Assets, Sp. Ass., Grants & Other Rev.	36,758.36	113,545.43	72,578.96	53,400.00
	Reimbursements/Refunds	55,529.99	2,612.91	0.00	0.00
	<b>Total Revenue</b>	<b>3,416,952.82</b>	<b>2,639,889.78</b>	<b>2,511,498.83</b>	<b>2,928,486.36</b>
	<b>Total Revenue</b>	<b>3,896,880.73</b>	<b>3,176,113.52</b>	<b>3,319,417.63</b>	<b>3,584,985.23</b>
<b>459 DITCH CLEANING PROGRAM FUND</b>					
	Beginning Balance	224,069.04	224,069.04	224,069.04	224,069.04
	Transfer from Capital Improvement Fund	0.00	0.00	0.00	0.00
	Transfer from Other Funds	0.00	0.00	0.00	0.00
	<b>Total Revenue</b>	<b>224,069.04</b>	<b>224,069.04</b>	<b>224,069.04</b>	<b>224,069.04</b>
<b>460 RADIO TOWER REPLACEMENT FUND</b>					
	Beginning Balance	719,217.15	895,988.43	368,834.81	383,161.58
	Misc. Revenue	127,421.10	11,240.00	53,413.77	0.00
	Reimbursements	361,271.45	0.00	0.00	0.00
	Transfer from Capital Improvement Fund	26,075.73	0.00	0.00	0.00
	<b>Total Revenue</b>	<b>514,768.28</b>	<b>11,240.00</b>	<b>53,413.77</b>	<b>0.00</b>
	<b>Total Revenue</b>	<b>1,233,985.43</b>	<b>907,228.43</b>	<b>422,248.58</b>	<b>383,161.58</b>

CITY OF BROOK PARK, OHIO  
3 YEARS DISBURSEMENTS &  
APPROPRIATIONS FOR 2016

80/20

Description	DISBURSED 2013	DISBURSED 2014	DISBURSED 2015	ENCUMBERED 2015	2016 APPROPRIATIONS
<b>290 INSURANCE FUND</b>					
<b>840 INSURANCE &amp; BONDING</b>					
522 EQUIPMENT RENTAL	0.00	7,500.00	7,500.00	0.00	7,500.00
523 PROFESSIONAL SERVICES	0.00	127,217.41	43,845.55	0.00	100,000.00
524 REPAIR & MAINTENANCE	18,188.53	25,245.38	25,302.45	0.00	25,000.00
529 CONTRACTS	1,501.68	95.39	0.00	0.00	0.00
571 TRANSFERS	0.00	0.00	0.00	0.00	0.00
	<u>19,690.21</u>	<u>160,058.18</u>	<u>76,648.00</u>	<u>0.00</u>	<u>132,500.00</u>
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<u>19,708,303.37</u>	<u>19,911,832.57</u>	<u>19,016,466.05</u>	<u>179,276.74</u>	<u>24,269,202.79</u>
<b>310 GENERAL BOND RETIREMENT FUND</b>					
<b>871 DEBT RETIREMENT</b>					
561 PRINCIPAL PAYMENT	363,373.58	573,373.58	459,531.23	0.00	501,846.53
<b>872 DEBT SERVICE</b>					
523 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
561 PRINCIPAL PAYMENT	750,000.00	0.00	0.00	0.00	0.00
562 INTEREST PAYMENT	65,354.17	292,191.25	245,307.50	0.00	238,257.50
	<u>815,354.17</u>	<u>292,191.25</u>	<u>245,307.50</u>	<u>0.00</u>	<u>238,257.50</u>
<b>TOTAL DEBT SERVICE FUNDS</b>	<u>1,178,727.75</u>	<u>865,564.83</u>	<u>704,838.73</u>	<u>0.00</u>	<u>740,104.03</u>
<b>401 CAPITAL IMPROVEMENT FUND</b>					
110 COUNCIL	1,792.00	1,632.00	4,957.47	544.00	12,000.00
210 MAYOR'S COURT	2,000.00	3,224.00	2,979.98	0.00	0.00
341 RECREATION CENTER	45,986.42	58,171.02	28,610.20	14,955.00	178,600.00
342 PARKS & PLAYGROUNDS	62,450.96	36,963.20	602.44	0.00	290,000.00
343 PUBLIC RECREATION	3,300.00	1,087.49	0.00	0.00	0.00
400 MAYOR'S OFFICE	3,480.00	4,497.22	3,770.00	1,160.00	5,000.00
402 HUMAN RESOURCES	0.00	506.83	0.00	0.00	0.00
407 SAFETY TOWN	0.00	5,451.38	1,254.00	0.00	0.00
409 MECHANICS	2,758.66	306.92	2,167.67	0.00	25,000.00
411 SAFETY BUILDING	23,345.13	0.00	1,250.00	0.00	5,000.00
412 POLICE DEPARTMENT	131,612.85	188,512.06	57,555.71	11,245.05	313,920.92
413 FIRE DEPARTMENT	173,805.13	167,545.50	13,524.95	11,330.95	379,869.72
415 BUILDING DEPARTMENT	576.00	576.00	994.05	192.00	28,290.00
419 ANIMAL WARDEN	0.00	0.00	298.00	36,438.69	0.00
422 SERVICE BUILDING	7,751.95	20,029.08	21,274.25	544.00	7,399.99
423 SANITATION	230,548.59	239,051.52	245,964.13	0.00	525,548.59
424 STREET CLEANING	0.00	0.00	213,538.15	0.00	0.00
425 S.C.M. & R.	31,950.00	72,893.95	25,691.99	0.00	90,000.00
427 TREES & TREE LAWNS	13,036.79	508.74	516.72	0.00	60,000.00
428 PUBLIC PROPERTIES	0.00	99,636.00	0.00	0.00	0.00
429 SEWERS & DRAINS	29,021.03	50,498.35	17,330.00	0.00	50,000.00
432 SNOW REMOVAL	82,482.88	32,606.13	62,091.00	0.00	344,405.50
440 TAX DEPARTMENT	576.00	746.00	624.00	192.00	1,000.00
500 LEGAL DEPARTMENT	2,064.40	2,276.40	2,428.52	264.83	3,000.00
610 FINANCE DEPARTMENT	3,480.00	3,480.00	3,770.00	1,160.00	4,000.00
700 GENERAL GOV'T. LANDS & BLDGS.	363,956.08	9,463.40	15,638.37	222,355.43	144,000.00
	<u>1,215,974.87</u>	<u>999,663.19</u>	<u>726,831.60</u>	<u>300,381.95</u>	<u>2,467,034.72</u>

CITY OF BROOK PARK, OHIO  
3 YEARS DISBURSEMENTS &  
APPROPRIATIONS FOR 2016

80/20

Description	DISBURSED 2013	DISBURSED 2014	DISBURSED 2015	ENCUMBERED 2015	2016 APPROPRIATIONS
<b>880 TRANSFERS &amp; REFUNDS</b>					
100 GENERAL FUND	500,000.00	0.00	0.00	0.00	0.00
245 CDBG FUND	0.00	156,000.00	0.00	0.00	0.00
310 GENERAL BOND RETIREMENT FUND	258,806.39	834,531.53	641,485.43	0.00	676,750.73
459 DITCH CLEANING PROGRAM	0.00	0.00	0.00	0.00	0.00
460 RADIO TOWER REPLACEMENT FUND	26,075.73	0.00	0.00	0.00	0.00
535 2012 STREET IMPROVEMENTS FUND	0.00	0.00	0.00	0.00	0.00
536 ENGLE RD. ST./SEWER IMP. FUND	0.00	0.00	0.00	0.00	0.00
537 W. 150TH ST. PHASE III FUND	0.00	136,000.00	0.00	0.00	0.00
538 2013 STREET IMPROVEMENTS FUND	1,350,000.00	0.00	947,556.73	0.00	0.00
539 2014 STREET IMPROVEMENTS FUND	9,800.00	242,000.00	0.00	0.00	0.00
540 SNOW RD. RESURFACING PROJ. FUND	0.00	0.00	165,000.00	0.00	0.00
541 W. 150TH ST. PHASE IV FUND	0.00	0.00	182,000.00	0.00	0.00
542 2016 STREET IMPROVEMENTS FUND	0.00	0.00	0.00	0.00	140,000.00
	<u>2,144,682.12</u>	<u>1,368,531.53</u>	<u>1,936,042.16</u>	<u>0.00</u>	<u>816,750.73</u>
574 REFUNDS	0.00	0.00	45.00	0.00	0.00
<b>TOTAL CAPITAL IMPROVEMENT FUND</b>	<u>3,360,656.99</u>	<u>2,368,194.72</u>	<u>2,662,918.76</u>	<u>300,381.95</u>	<u>3,283,785.45</u>
<b>459 DITCH CLEANING PROGRAM FUND</b>					
<b>429 SEWER AND DRAINS</b>					
523 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
527 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	0.00
529 CONTRACTS	0.00	0.00	0.00	0.00	0.00
553 CONSTRUCTION CONTRACTS	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>460 RADIO TOWER REPLACEMENT FUND</b>					
<b>411 SAFETY BUILDING</b>					
522 EQUIPMENT RENTAL	0.00	0.00	127.00	0.00	0.00
523 PROFESSIONAL SERVICES	7,600.00	162,430.00	38,960.00	0.00	0.00
529 CONTRACTS	306,445.00	0.00	0.00	0.00	383,161.58
552 EQUIPMENT	23,952.00	375,963.62	0.00	0.00	0.00
	<u>337,997.00</u>	<u>538,393.62</u>	<u>39,087.00</u>	<u>0.00</u>	<u>383,161.58</u>
<b>517 SOUND INSULATION PROGRAM FUND</b>					
<b>325 COMMUNITY DEVELOPMENT</b>					
523 PROFESSIONAL SERVICES	3,316.50	1,887.00	0.00	2,239.62	0.00
527 MISCELLANEOUS EXPENSES	0.00	0.00	114.00	0.00	0.00
529 CONTRACTS	0.00	0.00	0.00	0.00	0.00
553 CONSTRUCTION CONTRACTS	0.00	45,074.00	101,942.56	17,983.44	0.00
571 TRANSFERS	0.00	0.00	1,000,000.00	0.00	0.00
	<u>3,316.50</u>	<u>46,961.00</u>	<u>1,102,056.56</u>	<u>20,223.06</u>	<u>0.00</u>
<b>521 CAPITAL CONSTRUCTION FUND</b>					
<b>425 STREET PAVING AND REPAIR</b>					
523 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
527 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	0.00
553 CONSTRUCTIONS CONTRACTS	0.00	0.00	0.00	0.00	0.00
571 TRANSFERS	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>31 2009 STREET IMPROVEMENTS FUND</b>					
<b>425 STREET PAVING AND REPAIR</b>					
523 PROFESSIONAL SERVICES	17,142.33				
527 MISCELLANEOUS EXPENSES	0.00				
529 CONTRACTS	0.00				
553 CONSTRUCTION CONTRACTS	167,838.11				
571 TRANSFERS	248,101.22				
574 REFUNDS	0.00				
	<u>433,081.66</u>				
<b>3 2011 STREET IMPROVEMENTS FUND</b>					
<b>425 STREET PAVING AND REPAIR</b>					
523 PROFESSIONAL SERVICES	0.00				
527 MISCELLANEOUS EXPENSES	0.00				
529 CONTRACTS	0.00				
553 CONSTRUCTION CONTRACTS	5,000.00				
571 TRANSFERS	400,124.00				
574 REFUNDS	0.00				
	<u>405,124.00</u>				