

**REGULAR CAUCUS MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON TUESDAY, MARCH 8, 2016
7:00 P.M.**

I. ROLL CALL OF MEMBERS

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES OF PRECEDING MEETINGS:

1. REGULAR CAUCUS MEETING HELD ON FEBRUARY 9, 2016.

IV. DISCUSSION:

1. BUDGET PRESENTATION – Mayor Coyne – PER COUNCIL PRESIDENT ASTORINO

2. AN ORDINANCE AUTHORIZING THE CITY OF BROOK PARK'S PARTICIPATION IN THE STATE OF OHIO PURCHASING PROGRAM FOR THE PURCHASE OF COPIERS AND PRINTERS AND DECLARING AN EMERGENCY. Introduced by Mayor Coyne

V. SAFETY COMMITTEE – CHAIRMAN, SALVATORE:

1. AN ORDINANCE AUTHORIZING THE CITY OF BROOK PARK TO PROVIDE A GRANT TO LUNI, LTD. AND THE R.L. WURZ COMPANY FOR THE DEMOLITION OF OBSOLETE STRUCTURES LOCATED AT 16110 BROOKPARK ROAD AND DECLARING AN EMERGENCY. Introduced by Mayor Coyne Placed **in Committee 3/1/16**

VI. SERVICE COMMITTEE – CHAIRMAN, BURGIO:

1. AN ORDINANCE AUTHORIZING THE MAYOR TO HIRE AN INSPECTOR FOR THE 2016 SIDEWALK REPAIR PROGRAM AND DECLARING AN EMERGENCY. Introduced by Mayor Coyne **Placed in Committee 3/1/16**

VII. ADJOURNMENT:

Posted 3/5/16

P/C _____
CA _____
1st R _____
2nd R _____
3rd R _____
P/C _____

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE
AUTHORIZING THE CITY OF BROOK PARK'S PARTICIPATION
IN THE STATE OF OHIO PURCHASING PROGRAM,
FOR THE PURCHASE OF COPIERS AND PRINTERS,
AND DECLARING AN EMERGENCY

WHEREAS, Section 125.04(B) of the Ohio Revised Code provides the opportunity for political subdivisions in the State of Ohio to participate in contracts of the Ohio Department of Administrative Services for the purchase of supplies and services.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Mayor hereby requests authority, in the name of the City of Brook Park to participate in the Ohio Department of Administrative Services contract for the purchase of copiers and printers, pursuant to the Ohio Revised Code Section 125.04(B). Specifically the City of Brook Park requests authority to purchase copiers and printers for use within the City of Brook Park

SECTION 2: The Mayor of the City of Brook Park is hereby authorized to be bound by all terms and conditions as the Department of Administrative Services prescribes.

SECTION 3: The Mayor of the City of Brook Park is authorized to directly pay vendors, under each such contract of the Ohio Department of Administrative Services in which the City of Brook Park participates, for items it receives pursuant to the contract.

SECTION 4: The money needed for the aforesaid transaction shall be paid from general fund 100 and city income tax fund 210; theretofore appropriated or to be appropriated for said purpose; the total amount of the lease purchase of said copiers and printers is \$72,164.52 plus maintenance agreement, attached hereto as Exhibit "A."

SECTION 5: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to allow the City to participate in the Ohio Department of Administrative Services in purchasing said copiers and printers; provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

DATE

**I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS**



DIRECTOR OF LAW

No monthly minimums and no base charge on copier maintenance agreement. Agreed.

.018	Make	Model	Cost of New Printer	Cost per Color Copy year 1&2	Cost per Color Copy year 3	Cost per Color Copy year 4	Cost per Color Copy year 5	Cost per B&W Copy Year 1&2	Cost per B&W Copy Year 3	Cost per B&W Copy Year 4	Cost per B&W copy Year 5
P1 - 3&W	Ricoh	SP3600DN	\$7.37 (3yr) \$4.65 (5yr)					.018	.018	.018	.018
P2 - color	Ricoh	SPC320DN	\$16.07 (3yr) \$10.15 (5yr)	.076	.076	.076	.076	.018	.018	.018	.018
P3 - 3&W	Ricoh	SP3600DN	\$7.37 (3yr) \$4.65 (5yr)					.018	.018	.018	.018
P4 - color	Ricoh	SPC320DN	\$16.07 (3yr) \$10.15 (5yr)	.076	.076	.076	.076	.018	.018	.018	.018
P5 - 3&W	Ricoh	*MP2554SP	\$59.23 (3yr) \$37.38 (5yr)					.005	.005	.005	.005
P6 - 3&W	Ricoh	SP3600DN	\$7.37 (3yr) \$4.65 (5yr)					.018	.018	.018	.018
P7 - 3&W	Ricoh	SP3600DN	\$7.37 (3yr) \$4.65 (5yr)					.018	.018	.018	.018
P8 - color	Ricoh	SPC320DN	\$16.07 (3yr) \$10.15 (5yr)	.076	.076	.076	.076	.018	.018	.018	.018
r - color	Ricoh	SPC320DN	\$16.07 (3yr) \$10.15 (5yr)	.076	.076	.076	.076	.018	.018	.018	.018

*Due to volume, ACE has recommended a MFP vs a printer (we ran the numbers and the cost for the MFP is less dollars monthly because of the high volume and lower CPC)

BE SURE TO INCLUDE ITEMS #1 through #3 BELOW:

1. Indicate if the printers are owned by us at the end of the contract.
All printers and MFPS will be owned by the City of Brook Park at the end of term either 3 years or 5 years. The current lease rate for municipalities on a \$1.00 out lease is almost exactly the same for a Fair Market Value lease. Because of this, if the City of Brook Park leases for three years it WILL NOT have a lease in year four or five. The units proposed by ACE will easily last longer than the lease term.
2. Method of ordering toner. Whether it is tracked online via the vendor and automatically shipped, or ordered by the client.
ACE can provide the City of Brook Park either method of ordering supplies at no additional charge. Further discussion needs to take place pertaining to the desired method of ordering supplies by the city.
3. Method of obtaining copy counts.
Copy counts will be sent automatically to ACE Business Solutions through FM Audit (see enclosed brochure).

REFERENCES

Submitted by: ACE Business Solutions

List at least three references. Each reference should be a current client. Your references should be with contracts containing twenty or more copiers along with 5 or more printers and include maintenance contracts.

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Item #	Make	Model	Cost per Color Copy year 1&2	Cost per Color Copy year 3	Cost per Color Copy year 4	Cost per Color Copy year 5	Cost per B&W Copy Year 1&2	Cost per B&W Copy Year 3	Cost per B&W Copy Year 4	Cost per B&W copy Year 5
C1	Ricoh	MP2554SPF					.004	.004	.004	.004
C2	Ricoh	MPC4503SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C3	Ricoh	MPC4503SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C4	Ricoh	MP2554SPF					.004	.004	.004	.004
C5	Ricoh	MP2554SPF					.004	.004	.004	.004
C6	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C7	Ricoh	MPC4503SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C8	Ricoh	MPC3003SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C9	Ricoh	SP3600SPF					.018	.018	.018	.018
C10	Ricoh	SP3600SPF					.018	.018	.018	.018
C11	Ricoh	SP3600SPF					.018	.018	.018	.018
C12	Ricoh	SP3600SPF					.018	.018	.018	.018
C13	Ricoh	MPC4503SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C14	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C15	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C16	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C17	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C18	Ricoh	MPC3003SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C19	Ricoh	SP3600SPF					.018	.018	.018	.018
C20	Ricoh	SP3600SPF					.018	.018	.018	.018
C21	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C22	Ricoh	MP4054SPF					.004	.004	.004	.004
C23	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C24	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076

BE SURE TO INCLUDE ITEMS #1 & #2 BELOW:

1. Method of ordering toner. Whether it is tracked online via the vendor and automatically shipped, or ordered by the client.

ACE can provide the City of Brook Park either method of ordering supplies at no additional charge. Further discussion needs to take place pertaining to the desired method of ordering supplies by the city.

2. Method of obtaining copy counts.

Copy counts will be sent automatically to ACE Business Solutions through FM Audit (see enclosed brochure).

MAINTENANCE AGREEMENT FOR PRINTERS providing new Printers

Submitted by: ACE Business Solutions

Contract to include at no extra charge: Toner, parts, labor, travel time, developer & drum, no charge loaner guarantee if not repaired in 48 hours, no charge replacement guarantee, and 4 business hour response time to service calls. Agreed and bid as such.

Length of maintenance contract to run concurrent with length of lease. Prices quoted should lock in for 2 years and cannot exceed a cap of 2% in year 3, and 3% each year thereafter. Agreed and bid as such.

D.16

Please see the provided Executive Summary. ACE Business Solutions is a Cleveland based company doing business for over 35 years. Are corporate office is not located in another state...we are from Cleveland and we are proud of it!

ACE always goes above and beyond for all of our imaging partners. Please check with the references provided above and ask, "Does ACE go above and beyond providing standard services?"

All lease proposed are Municipality Leases that include a non-appropriation of funds clause. All lease numbers quoted are \$1.00 buyout leases. This allows the City of Brook Park to extend the life of units proposed. Maybe the next time the city issues an RFQ, they will not have to request pricing for 24 units. Often cities with \$1.00 leases move a higher speed unit to a lower volume area after the lease term ends. Today's unit's will last longer than five years (especially with the volume). \$1.00 buyout leases provide flexibility!!!

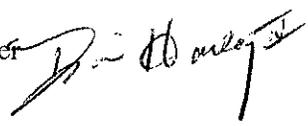
We have done our best to offer the City of Brook Park feature full units that are not only reliable, but are technology advanced. If there are any questions, please do not hesitate to contact either Kelly Clause or Dave Harley at 216-642-9555.

We do what we say we are going to do and we do it consistently!!! Thanks for this opportunity.

Submitted by:

Kelly Clause- Major Account/Government Account Manager

David Harley- General Manager
ACE Business Solutions



6599 Granger Rd.
Independence, Oh 44212

216-642-9555 #245

Kelly Clause/David Harley

Date: February 22, 2016

***3 Year Lease w/2 Year Option:**

* Total for 3 years: \$2,004.57 w/Printers
\$1,851.57 w/o Printers ←

* Total for 3 + 2 yr opt.: **No Lease Charge
After 3 Years.**

***5 Year Lease:**

*Total for 5 years: \$1,385.50 w/Printers
\$1,288.92 w/o Printers

TO: Council
FROM: Diane Schneider
DATE: February 22, 2016
RE: Copy Machines and Printers

Please place the following on the March 8 Agenda for Caucus for discussion:

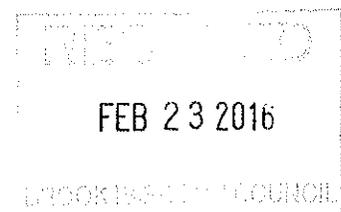
The lease for copiers and printers is up and all machines have to be returned to Lake Business Products Leasing by April 30th.

The requests for quotes went out and are due back on March 1, 2016.

Once quotes are returned and a vendor is chosen, the vendor must have time to order the machines and coordinate installation with the return of our old machines, which is by April 30, 2016.

At this time I am asking for Councils consideration to suspend the rules and vote for a new copier/printer vendor on an emergency basis at the March 15, 2016 meeting.

Thank you.



DA 3/8/16
1st R
2nd R
3rd R
NO

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE AUTHORIZING
THE CITY OF BROOK PARK TO PROVIDE A GRANT TO LUNI, LTD. AND THE
R.L. WURZ COMPANY FOR THE DEMOLITION OF OBSOLETE STRUCTURES
LOCATED AT 16110 BROOKPARK ROAD.

WHEREAS, Luni, Ltd. owns Permanent Parcel Nos. 344-36-004,005,006 and 008 located at 16110 Brookpark Rd., Brook Park, Ohio (herein the "Property");

WHEREAS, Luni, Ltd. (herein "Luni") is wholly owned by Thomas Lavelle, President and majority shareholder of The R.L. Wurz Company (herein "Wurz");

WHEREAS, Luni and Wurz are interrelated companies;

WHEREAS, Luni and Wurz desire to demolish a Quonset hut structure located at 16110 Brookpark Rd. and construct a \$2.5M corporate office, warehouse and distribution facility at 16110 Brookpark Rd.;

WHEREAS, the Quonset building is economically unviable, obsolete, dilapidated, blighted and in substantial disrepair;

WHEREAS, the condition of the Quonset building creates a negative economic pressure and influence upon the surrounding community along the Brookpark Road Corridor Special District;

WHEREAS, Luni and Wurz desire to demolish the buildings, structures and improvements upon the Property to attract and justify new investment and improvements upon the Property;

WHEREAS, The Wurz desires to locate its corporate offices, warehouse and distribution facility at the Property upon the demolition of the existing obsolete and dilapidated structures and improvements upon the property;

WHEREAS, Luni and Wurz desire to enter into a contract to demolish the Quonset structures on the Property and to construct a new \$2.5M, 33,000 square foot of office, warehouse and

distribution facilities on the Property;

WHEREAS, Wurz anticipates employing between 14 and 20 persons with an estimated payroll of at least \$1.5 - 2M per annum on the Property;

WHEREAS, Wurz estimated annual sales are \$10,000,000;

WHEREAS, Construction cost of the new facility at the Property is estimated at \$2.5M;

WHEREAS, Demolition cost, including asbestos abatement, at the Property is estimated at \$25,000;

WHEREAS, Luni and Wurz desire to commence demolition of the structure on or about June 1, 2016 and commence construction of the new facilities project on or before July 1, 2016; and

WHEREAS, the City of Brook Park encourages the development of real property and the acquisition of personal property located within the City's Enterprise and Target Improvement Zones; and

WHEREAS, Luni and Wurz are desirous of undertaking a project which will create employment opportunities within the City of Brook Park, provided that the appropriate development incentives are available from the City to support the economic viability of the Project; and

WHEREAS, Financial assistance from the City of Brook Park is necessary to secure the investment of Luni and Wurz in the project;

WHEREAS, the City of Brook Park, having the appropriate authority for the stated type of project, is desirous of providing Luni and Wurz with incentives available for the development of the Property consistent with the purposes of Section 13 of Article VIII of the Ohio Constitution to create or preserve jobs and employment opportunities, to eradicate and mitigate blight within the City, and to improve the economic welfare of the people of the State; and

WHEREAS, the Mayor of the City of Brook Park has investigated the request of Luni and Wurz for demolition grant assistance and recommends the same to the City Council on the basis that Luni and Wurz are qualified by financial responsibility and business experience to create and preserve employment opportunities and improve the economic climate of the City of Brook Park;

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: This Council agrees to provide a demolition grant to Luni & Wurz to be applied exclusively to the immediate demolition of the Quonset hut buildings and improvements on the

Property in an amount of \$25,000.00.

SECTION 2: The money needed for the aforesaid transaction shall be paid by the City from funds appropriated for brown field redevelopment and economic development to Luni & Wurz upon the completion of the demolition of all buildings and improvements currently situated upon the Property and said demolition funds shall be exclusively applied to the costs, expenses and fees arising from and/or incurred by Luni & Wurz in furtherance of the demolition.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Sections 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance shall take effect at the earliest time allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS

DATE

DIRECTOR OF LAW

P/C 3/1/16 Service
CA 3/8/16
1st R _____
2nd R _____
3rd R _____
R/C _____

CITY OF BROOK PARK, OHIO

ORDINANCE NO. _____

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE
AUTHORIZING THE MAYOR TO HIRE AN INSPECTOR
FOR THE 2016 SIDEWALK REPAIR PROGRAM
AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Brook Park,
State of Ohio, that:

SECTION 1: The Mayor be and is hereby authorized to hire
an inspector for the 2016 Sidewalk Repair Program. The
Inspector shall report to and be directed by the Consulting
Engineer.

SECTION 2: The Inspector shall be paid between \$18.00 and
\$23.00 per hour. Such payment to be made by the City upon
receipt of statements from the Inspectors.

SECTION 3: The money needed to complete the aforesaid
transaction shall be paid from the economic development fund 243
for said purpose.

SECTION 4: It is found and determined that all formal
actions of this Council concerning and relating to the adoption
of this Ordinance were adopted in an open meeting of this
Council, and that all deliberations of this Council and of any
of its committees that resulted in such formal action, were in
meetings open to the public, in compliance with all legal
requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5: This Ordinance is hereby declared to be an
emergency measure necessary for the immediate preservation of
the public peace, health, safety and welfare of the City, and
for the further need to have an Inspector on site for the
duration of the project; therefore provided this ordinance
receives the affirmative vote of at least five (5) members
elected to Council, it shall take effect and be in force
immediately upon its passage and approval by the Mayor;
otherwise, from and after the earliest period allowed by law.

PASSED: _____

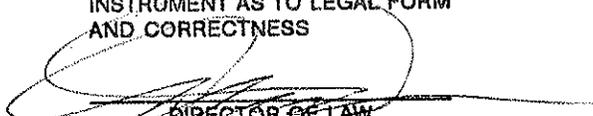
PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____
MAYOR

DATE

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS



DIRECTOR OF LAW