

**REGULAR CAUCUS MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON TUESDAY, MARCH 22, 2016
7:00 P.M.**

I. ROLL CALL OF MEMBERS

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES OF PRECEDING MEETINGS:

IV. DISCUSSION:

1. LEGISLATION – PER COUNCIL PRESIDENT ASTORINO
2. 2016 BUDGET - PER COUNCIL PRESIDENT ASTORINO

V. FINANCE COMMITTEE – CHAIRWOMAN, McCORMICK:

1. AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE ADMINISTRATIVE CODE TO PROVIDE ADJUSTMENTS IN COMPENSATION FOR EMPLOYEES OF THE CITY, OTHER THAN ELECTED OFFICIALS OR THOSE COVERED UNDER NEGOTIATED LABOR CONTRACTS AND DECLARING AN EMERGENCY Introduced by Councilwoman McCormick and Council Members Powers, Mencini, Troyer, Council President Astorino **P/C 3/15/16**

VI. LEGISLATIVE COMMITTEE – CHAIRMAN, TROYER:

1. AN ORDINANCE ENACTING SECTION 748 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'AUTO TITLE LENDERS' AND DECLARING AN EMERGENCY Introduced by Council President Patten, Council Members Salvatore, D'Amico, Higgins, Burgio, Mencini, McCormick, Scott. **P/C 1/27/15; Cau 2/9/16; Caucus 2/23/16 1st R 3/1/16; 2nd R 3/15/16 – Removed; Caucus 3/22/16**

VII. ADJOURNMENT:

Posted 3/18/16

LIST OF BUDGET ITEMS TO BE DISCUSSED AT THE MARCH 22, 2016 REGULAR CAUCUS MEETING:

ALL DOCUMENTS CAN BE REVIEWED IN THE COUNCIL OFFICE DURING NORMAL WORKING HOURS, MONDAY – FRIDAY 8:30 A.M. TO 4:30 P.M.

1. THREE (3) YEARS OF DISBURSEMENTS AND APPROPRIATIONS FOR 2016 RECEIVED FEBRUARY 19, 2016.
2. ACTUAL/ESTIMATED REVENUE RECEIVED FEBRUARY 19, 2016.
3. 2016 KEY BUDGET POINTS RECEIVED AT THE REGULAR CAUCUS MEETING HELD ON FEBRUARY 27, 2016.
4. 2016 CAPITAL BUDGET RECEIVED AT THE SPECIAL CAUCUS MEETING HELD ON FEBRUARY 27, 2016.
5. 2016 CAPITAL PLAN SHEET RECEIVED AT THE SPECIAL CAUCUS MEETING HELD ON FEBRUARY 27, 2016.
6. DEBT/LEASE OBLIGATIONS SHEET RECEIVED AT THE SPECIAL CAUCUS MEETING HELD ON FEBRUARY 27, 2016.
7. PROJECTED TRANSFER AMOUNT TO THE CAPITAL IMPROVEMENT FUND SHEET RECEIVED AT THE SPECIAL CAUCUS MEETING HELD ON FEBRUARY 27, 2016
8. ESTIMATED REVENUE (80/20 SPLIT) CITY INCOME TAX FUND RECEIVED AT THE SPECIAL CAUCUS MEETING HELD ON FEBRUARY 27, 2016.
9. WATER BREAK ANALYSIS – FRY ROAD & SYLVIA DRIVE RECONSTRUCTION PROJECTS RECEIVED AT THE SPECIAL CAUCUS MEETING HELD ON FEBRUARY 27, 2016
10. FRY ROAD CONSTRUCTION PROJECT PRELIMINARY ESTIMATE RECEIVED AT THE SPECIAL CAUCUS MEETING HELD ON FEBRUARY 27, 2016.
11. MICHAEL DRIVE RECONSTRUCTION PROJECT – PHASE 5 (SNOW TO HUMMEL) RECEIVED AT THE SPECIAL CAUCUS MEETING HELD ON FEBRUARY 27, 2016.
12. BROOKDALE AVENUE RECONSTRUCTION PROJECT – PRELIMINARY ESTIMATE RECEIVED AT THE SPECIAL CAUCUS MEETING HELD ON FEBRUARY 27, 2016.
13. 2016 STREET DATA BASE – RECEIVED AT THE SPECIAL CAUCUS MEETING HELD ON FEBRUARY 27, 2016.
14. GENERAL FUND ANALYSIS – BUDGET – 2016 RECEIVED AT THE MARCH 15, 2016 SPECIAL CAUCUS MEETING.
15. RECOMMENDED ADDITIONS/CHANGES TO THE APPROPRIATION ORDINANCE – DATED MARCH 15, 2016 AND RECEIVED AT THE MARCH 15, 2016 SPECIAL CAUCUS MEETING.

LIST OF BUDGET ITEMS TO BE DISCUSSED AT THE MARCH 22, 2016 REGULAR CAUCUS MEETING: PAGE 2

16. REVISED 2016 CAUCUS BUDGET DATED MARCH 15, 2016 AND RECEIVED AT THE MARCH 15, 2016 SPECIAL CAUCUS MEETING.
17. 2016 CAPITAL IMPROVEMENTS BUILDING DEPARTMENT RECEIVED AT THE MARCH 15, 2016 SPECIAL CAUCUS MEETING.
18. 2016 SERVICE DEPARTMENT CAPITAL REQUEST DATED MARCH 11, 2016 AND RECEIVED AT THE MARCH 15, 2016 SPECIAL CAUCUS MEETING.
19. 2016 POLICE DEPARTMENT CAPITAL REQUEST DATED MARCH 9, 2016 AND RECEIVED AT THE MARCH 15, 2016 SPECIAL CAUCUS MEETING.
20. SAFETY DEPARTMENTS CAPITAL VEHICLE EVALUATION AND RECREATION/BUILDING DEPARTMENT VEHICLE CHANGEOVER DATED MARCH 11, 2016 AND RECEIVED AT THE MARCH 15, 2016 SPECIAL CAUCUS MEETING
21. SAFETY INSPECTION OF FIRE SQUAD RR1 DATED MARCH 4, 2016 AND RECEIVED AT THE MARCH 15, 2016 SPECIAL CAUCUS MEETING.
22. BROOK PARK POLICE DEPARTMENT VEHICLE INVENTORY UPDATED JUNE 11, 2015 AND RECEIVED AT THE MARCH 15, 2016 SPECIAL CAUCUS MEETING.
23. RECREATION DEPARTMENT CAPITAL REQUESTS RECEIVED AT THE MARCH 15, 2016 SPECIAL CAUCUS MEETING.
24. FINAL 2016 CAPITAL BUDGET PROPOSAL DATED MARCH 18, 2016 AND RECEIVED IN THE COUNCIL OFFICE ON MARCH 18, 2016.

P/C 3/15/16 Finance
CA 3/22/16
1st R _____
2nd R _____
3rd R _____
B/C _____

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY: COUNCILWOMAN MCCORMICK, COUNCIL MEMBERS POWERS, MENCINI, TROYER, COUNCIL PRESIDENT ASTORINO

AN ORDINANCE
AMENDING CERTAIN SECTIONS OF THE ADMINISTRATIVE
CODE TO PROVIDE ADJUSTMENTS IN COMPENSATION FOR
EMPLOYEES OF THE CITY, OTHER THAN ELECTED OFFICIALS OR
THOSE COVERED UNDER NEGOTIATED LABOR CONTRACTS
AND DECLARING AN EMERGENCY

WHEREAS, it is the desire of the Council of the City of Brook Park to provide adjustment in compensation for employees of the City, other than elected officials, who are not specifically covered in negotiated labor contracts, and also to provide adjustment in the starting rates and periodic increases covering new employees; and

WHEREAS, the minimum salary for part-time and seasonal employees of the City of Brook Park should be adjusted to the salary schedule attached;

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Salary Schedules for the years 2014 and 2016 are attached hereto and marked Exhibit "A," and made a part hereof as if fully rewritten herein and are hereby adopted. Those said Sections of the Codified Ordinances specifically enumerated in the attached "Salary Schedules" are hereby amended accordingly.

SECTION 2: The compensation provided in "Salary Schedule 2014 and 2015" shall remain in effect until duly changed.

SECTION 3: The "Salary Schedule 2014-2015" as enacted by Ordinance 9915-2014, passed June 3, 2014 is hereby specifically repealed.

SECTION 4: The money needed for the aforesaid transaction shall be paid from funds theretofore appropriated or to be appropriated for said purpose.

SECTION 5: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council,

and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to provide adjustments in compensation without undue delay; provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

**I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS**



DIRECTOR OF LAW

DATE

SALARY SCHEDULE

Ordinance	Title	2014		2016	
		Minimum	Maximum	Minimum	Maximum
121.02 (b)	Clerk Of Council	\$52,768.22	\$62,768.22	\$52,768.22	\$62,768.22
121.03 (b)	Assistant Clerk Of Council	\$39,785.36	\$49,785.36	\$39,785.36	\$49,785.36
121.08 (b)	Part-time Assistant Clerk of Council**	\$10.00	\$16.56	\$10.00	\$16.56
131.03 (b)	Executive Assistant to the Mayor	\$60,079.10	\$70,079.10	\$60,079.10	\$70,079.10
131.06 (b)	Temporary Clerical	\$10.00	\$16.56	\$10.00	\$16.56
131.07 (a)	C.O.E. Assistant Office Clerk**	\$7.70	\$12.14	\$10.00	\$10.00
131.08 (c)	Commissioner of Admin. Services (H.R.)	\$68,210.81	\$78,210.81	\$68,210.81	\$78,210.81
131.09 (c)	Clerk of Mayor's Court	\$50,605.28	\$60,605.28	\$50,605.28	\$60,605.28
131.11 (d)	Commissioner of Purchasing	\$68,210.81	\$78,210.81	\$68,210.81	\$78,210.81
131.13 (c)	Commissioner of Economic Development	\$73,200.64	\$83,200.64	\$73,200.64	\$83,200.64
133.02 (c)	Assistant Law Director	\$38,381.14	\$48,381.14	\$38,381.14	\$48,381.14
133.03 (c)	Administrative Assistant to the Law Director	\$50,605.28	\$60,605.28	\$50,605.28	\$60,605.28
133.061 (c)	Part-time Assistant Law Director-Class #2	\$12,000.00	\$30,480.24	\$12,000.00	\$30,480.24
133.07 (b)	Law Department Clerk**	\$10.00	\$16.56	\$10.00	\$16.56
133.062	Assistant Law Director- Class #3	\$57,123.97	\$67,123.97	\$57,123.97	\$67,123.97
137.02 (b)	Assistant Finance Director	\$73,565.00	\$83,200.00	\$73,565.00	\$83,200.00
137.03 (b)	Assistant Deputy Finance Director	\$44,019.00	\$51,281.00	\$44,019.00	\$51,281.00
139.01 (b)	Director of Public Safety	\$85,311.37	\$95,311.37	\$85,311.37	\$95,311.37
139.07 (c)	School Crossing Guards	\$7,524.76	\$9,406.44	\$7,524.76	\$9,406.44
139.11	Safety Forces High Risk Board**	\$1,885.51	\$1,885.51	\$1,885.51	\$1,885.51
140.03 (b)	Electrical Inspector	\$20,385.54	\$20,385.54	\$20,385.54	\$20,385.54
140.04 (b)	Plumbing Inspector	\$20,385.54	\$20,385.54	\$20,385.54	\$20,385.54
141.03 (a)	Police Chief	\$89,667.76	\$99,667.76	\$89,667.76	\$99,667.76
141.03 (a)	Police Captain	\$83,147.11	\$93,147.11	\$83,147.11	\$93,147.11
142.07 (c)	Auxiliary Police	\$10.00	\$18.76	\$10.00	\$18.76
143.03 (a)	Fire Chief	\$89,667.76	\$99,667.76	\$89,667.76	\$99,667.76
143.03 (a)	Assistant Fire Chief	\$83,147.11	\$93,147.11	\$83,147.11	\$93,147.11
145.01	Director of Public Service	\$85,311.37	\$95,311.37	\$85,311.37	\$95,311.37
145.15 (b)	Summer Grass Cutters	\$7.70	\$12.14	\$10.00	\$12.14
146.08 (c)	Part-time Assistant of Public Property (PT Janitors)**	\$7.70	\$12.14	\$10.00	\$12.14
147.01 (g)	Commissioners of Parks and Playgrounds	\$2,732.87	\$2,732.87	\$2,732.87	\$2,732.87
147.02 (c)	Director of Recreation	\$77,662.38	\$87,662.38	\$77,662.38	\$87,662.38
147.08 (b)	Playground Supervisor	\$7.70	\$15.00	\$10.00	\$15.00
147.12 (b)	Pool Lifeguard	\$7.70	\$15.00	\$10.00	\$15.00
147.12 (b)	Lifeguard w/ Safety Instructor Card W.S.I.	\$7.70	\$15.00	\$10.00	\$15.00
147.13 (b)	Front Counter Attendant	\$7.70	\$15.00	\$10.00	\$15.00
147.14 (b)	Roving Supervisor	\$7.70	\$15.00	\$10.00	\$15.00
147.15 (b)	Arts and Crafts Instructor	\$10.00	\$16.56	\$10.00	\$16.56
147.16 (b)	Asst. Arts and Crafts Instructor	\$7.70	\$15.00	\$10.00	\$15.00



147.17 (b)	Athletic Program Instructor	\$7.70	\$15.30	\$10.00	\$15.30
147.18 (b)	Part-time Parks and Playground Instructor	\$7.70	\$15.00	\$10.00	\$15.00
147.20 ©	Part-Time Concession Stand Supervisor	\$7.70	\$15.00	\$10.00	\$15.00
147.21 ©	Asst. Part-time Concession Stand Manager	\$7.70	\$15.00	\$10.00	\$15.00
147.23 ©	Recreation Building Attendant	\$7.70	\$15.00	\$10.00	\$15.00
147.28 ©	Recreation Cleaning Supervisor	\$7.70	\$15.00	\$10.00	\$15.00
147.28 ©	Recreation Cleaning	\$7.70	\$15.00	\$10.00	\$15.00
147.33(d))	Commissioner of Leisure Time Activities	\$62,000.00	\$70,000.00	\$62,000.00	\$70,000.00
149.03	Civil Service Commission	\$2,679.63	\$2,679.63	\$2,679.63	\$2,679.63
149.04 (c)	Permanent Part-time Civil Service Secretary	\$15.00	\$20.81	\$15.00	\$20.81
149.06 (b)	Civil Service Legal Advisor**	\$17,650.26	\$17,650.26	\$17,650.26	\$17,650.26
1101.06	Planning Commission	\$2,679.63	\$2,679.63	\$2,679.63	\$2,679.63
1725.01 (a)	Board of Zoning Appeals	\$2,679.63	\$2,679.63	\$2,679.63	\$2,679.63
1729.02 (b)	Tax Review Board Member	\$1,885.51	\$1,885.51	\$1,885.51	\$1,885.51
1729.06 (b)	Director of Taxation	\$77,662.38	\$87,662.38	\$77,662.38	\$87,662.38
1929.05 (d)	Assistant Part-time Tax Clerk	\$7.70	\$15.00	\$10.00	\$15.00
171.03	Permanent Part-time Tax Clerk	\$7.70	\$15.00	\$10.00	\$15.00
171.04	Magistrate	\$27,284.96	\$27,284.96	\$27,284.96	\$27,284.96
141.15	Mediator	\$10,000.00	\$14,000.00	\$10,000.00	\$14,000.00
141.16	Full Time Jailer	\$31,616.00	\$41,616.00	\$31,616.00	\$41,616.00
140.02	Part Time Jailer	\$15.00	\$20.81	\$15.00	\$20.81
139.093	Building Commissioner	\$77,662.39	\$87,662.39	\$77,662.39	\$87,662.39
	Part time Clerks Safety Department	18.26	21.15	18.26	21.15

1/27/15 Legislative
CA 2/9/16
1st R 3/1/16
2nd R 3/15/16
3rd R
WC
Cau 2/23/16
Cau 3/22/16

CITY OF BROOK PARK, OHIO

ORDINANCE NO: 10001-2016

INTRODUCED BY: COUNCIL PRESIDENT PATTEN, COUNCIL MEMBERS SALVATORE,
D'Amico, Higgins, Burgio, Mencini, McCormick, Scott
AN ORDINANCE

ENACTING SECTION 748 OF THE
BROOK PARK CODIFIED ORDINANCES,
ENTITLED 'AUTO TITLE LENDERS,'
AND DECLARING AN EMERGENCY

WHEREAS, auto title lenders, and the premises upon which they are located and operated, are by their nature a unique business; and

WHEREAS, the City of Brook Park seeks to regulate this business to prevent safety hazards, disturbances, disruption of motor vehicle and pedestrian traffic within this City; and

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: That Chapter 748 of the Brook Park Codified Ordinances, entitled "Auto Title Lenders" hereby enacted to read as follows:

CHAPTER 748
AUTO TITLE LENDERS

748.01. TITLE, PURPOSE AND OBJECTIVES.

(a) Title. This chapter shall be known and may be cited as the Auto Title Lenders.

(b) Purpose and Objectives. It is the purpose of this chapter and the policy of the City to establish standards for the regulation and control of auto title lenders and the premises upon which they are located and operated. The objectives of this chapter are to prevent safety hazards, disturbances, disruption of motor vehicle and pedestrian traffic within the City.

748.02. CONSTRUCTION, SEPARABILITY AND APPLICABILITY OF CHAPTER.

(a) Construction. This chapter shall be liberally construed and applied to promote its purpose and objectives.

(b) Separability. If any provision of this chapter, or the application thereof to any person circumstance, is held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct and independent provision, and neither the remainder of this chapter nor the application of such provision to other persons or circumstances shall be affected thereby.

748.03 DEFINITIONS.

As used in this chapter:

(a) "Auto Title Lender" means a credit services organization that obtains for a consumer or assists a consumer in obtaining an extension of consumer credit in the form of a motor vehicle title loan.

(b) "Operator" means the person or persons having authority to control the premises of an arcade amusement center or an accessory amusement area.

(c) "Owner" means any person who possesses a pecuniary interest, either directly or indirectly, of twenty-five percent or more in an auto title lender business.

(d) "Premises" means the building or portion thereof used for conducting the operation of an auto title lender business.

748.04 DENIAL OF AUTO TITLE LENDER.

No auto title lender shall be permitted to operate in the City of Brook Park when any of the following apply:

(a) Where any of the owners or the operators has been convicted within the last five years of any felony or of any misdemeanor involving physical violence, gambling activities, controlled substances, alcoholic beverages, minors or any crime involving moral turpitude;

(b) Where the premises are located within 1,000 feet of any other auto title lender as measured at the closest property lines.

(c) Where it is determined that the premises or operation thereof would be in violation of any provision of the Building Code, the Zoning Code or the Fire Code of the City or any other pertinent provisions of local, state or federal law.

748.99 PENALTY.

Whoever violates any of the provisions of this chapter is guilty of a misdemeanor of the first degree. A separate violation shall be deemed committed each day during or on which a violation occurs or continues.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and to enact section 748 of the Brook Park Codified Ordinances; therefore, this Ordinance shall take effect and be in force immediately from and after its passage and approval by the Mayor.

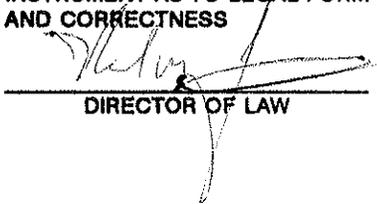
PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS



DIRECTOR OF LAW

DATE