

**REGULAR CAUCUS MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON TUESDAY, APRIL 26, 2016
7:00 P.M.**

I. ROLL CALL OF MEMBERS

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES OF PRECEDING MEETINGS:

IV. DISCUSSION:

1. LEGISLATIVE IDEAS – Councilwoman Powers – PER COUNCIL PRESIDENT ASTORINO
2. BUSINESS OF THE DAY RECOGNITION – Councilman Mencini – PER COUNCIL PRESIDENT ASTORINO
3. PURPLE HEART RECOGNITION – Councilwoman McCormick – PER COUNCIL PRESIDENT ASTORINO

V. FINANCE COMMITTEE – CHAIRWOMAN, McCORMICK:

1. AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE ADMINISTRATIVE CODE TO PROVIDE ADJUSTMENTS IN COMPENSATION FOR EMPLOYEES OF THE CITY, OTHER THAN ELECTED OFFICIALS OR THOSE COVERED UNDER NEGOTIATED LABOR CONTRACTS AND DECLARING AN EMERGENCY Introduced by Councilwoman McCormick
P/C 4/5/16; Caucus 4/12/16

VI. SERVICE COMMITTEE – CHAIRMAN, BURGIO:

1. ORDINANCE NO. 10010-2016, ENACTING CHAPTER 741 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'SNOW REMOVAL AND LANDSCAPING/LAWN MAINTENANCE CONTRACTORS' AND DECLARING AN EMERGENCY Introduced by Mayor Coyne, Council Members Salvatore, Burgio, Scott, Mencini, Troyer **P/C 3/15/16; Caucus 3/22/16; 1st R 4/5/16 per Council Rule No. 13; 2nd R 4/19/16; Caucus 4/26/16; 3rd R 4/26/16 Sp. Council**
2. ORDINANCE NO. 10011-2016, REPEALING CHAPTER 938 ENTITLED 'GRASS CUTTING SERVICE' AND DECLARING AN EMERGENCY Introduced by Mayor Coyne, Council Members Salvatore, Burgio, Scott, Mencini **P/C 4/12/16; Cau 4/12/16; 1st R 4/5/16 per Council Rule No. 13; 2nd R 4/19/16; Cau 4/26/16; 3rd R 4/26/16 Sp. Council**
3. ORDINANCE NO. 10012-2016, AMENDING CHAPTER 937 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'SENIOR CITIZENS AND PHYSICALLY DISABLED SERVICES' AND DECLARING AN EMERGENCY Introduced by Mayor Coyne, Council Members Salvatore, Burgio, Scott, Mencini **P/C 4/12/16; Cau 4/12/16; 1st R 4/5/16 per Council Rule No. 13; 2nd R 4/19/16 – Amended; Cau 4/26/16; 3rd R 4/26/16 Sp. Council**
4. AN ORDINANCE AUTHORIZING THE CONSULTING ENGINEER TO PREPARE PLANS AND SPECIFICATIONS AND THE MAYOR TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE 2016 ROADS PROGRAM AND DECLARING AN EMERGENCY Introduced by Mayor Coyne **Placed in Committee 4/19/16**

VI. SERVICE COMMITTEE – CHAIRMAN, BURGIO: CONT.

5. AN ORDINANCE AUTHORIZING THE MAYOR TO HIRE INSPECTOR(S) FOR THE 2016 ROADS PROGRAM AND DECLARING AN EMERGENCY Introduced by Mayor Coyne **Placed in Committee 4/19/16**

6. AN ORDINANCE AUTHORIZING THE MAYOR TO CONTRACT FOR THE NECESSARY CONSTRUCTION ADMINISTRATIONS SERVICES, CONSTRUCTION INSPECTION SERVICES AND CONSTRUCTION TESTING SERVICES FOR THE SMITH ROAD SANITARY RELIEF SEWER PROJECT – PHASE 4 AND DECLARING AN EMERGENCY Introduced by Mayor Coyne **Placed in Committee 4/19/16**

7. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES IN CONNECTION WITH THE SNOW ROAD RESURFACING PROJECT (PID 100238) AND DECLARING AN EMERGENCY Introduced by Mayor Coyne **Placed in Committee 4/19/16**

VII. ADJOURNMENT:

Posted 4/22/16

P. Finance 4/5/16
C. 4/12/16
Cau 4/26/16

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY: COUNCILWOMAN MCCORMICK

AN ORDINANCE
AMENDING CERTAIN SECTIONS OF THE ADMINISTRATIVE
CODE TO PROVIDE ADJUSTMENTS IN COMPENSATION FOR
EMPLOYEES OF THE CITY, OTHER THAN ELECTED OFFICIALS OR
THOSE COVERED UNDER NEGOTIATED LABOR CONTRACTS
AND DECLARING AN EMERGENCY

WHEREAS, it is the desire of the Council of the City of Brook Park to provide adjustment in compensation for employees of the City, other than elected officials, who are not specifically covered in negotiated labor contracts, and also to provide adjustment in rates covering employees; and

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Salary Schedules for the years 2014 and 2016 are attached hereto and marked Exhibit "A," and made a part hereof as if fully rewritten herein and are hereby adopted. Those said Sections of the Codified Ordinances specifically enumerated in the attached "Salary Schedules" are hereby amended accordingly.

SECTION 2: The compensation provided in "Salary Schedule 2014 and 2015" shall become effective May 1, 2016 and remain in effect until duly changed.

SECTION 3: The "Salary Schedule 2014-2015" as enacted by Ordinance 9915-2014, passed June 3, 2014 is hereby specifically repealed.

SECTION 4: The money needed for the aforesaid transaction shall be paid from funds theretofore appropriated or to be appropriated for said purpose.

SECTION 5: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to provide adjustments in compensation without undue delay; provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

**I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS**

DATE

DIRECTOR OF LAW

SALARY SCHEDULE

Ordinance	Title	2014 Minimum	2014 Maximum	2016 Minimum	2016 Maximum
121.02 (b)	Clerk Of Council	\$52,768.22	\$62,768.22	\$52,768.22	\$62,768.22
121.03 (b)	Assistant Clerk Of Council	\$39,785.36	\$49,785.36	\$39,785.36	\$49,785.36
121.08 (b)	Part-time Assistant Clerk of Council**	\$10.00	\$16.56	\$10.00	\$16.56
131.03 (b)	Executive Assistant to the Mayor	\$60,079.10	\$70,079.10	\$60,079.10	\$70,079.10
131.06 (b)	Temporary Clerical	\$10.00	\$16.56	\$10.00	\$16.56
131.07 (a)	C.O.E. Assistant Office Clerk**	\$7.70	\$12.14	\$10.00	\$10.00
131.08 (c)	Commissioner of Admin. Services (H.R.)	\$68,210.81	\$78,210.81	\$68,210.81	\$78,210.81
131.09 (c)	Clerk of Mayor's Court	\$50,605.28	\$60,605.28	\$50,605.28	\$60,605.28
131.11 (d)	Commissioner of Purchasing	\$68,210.81	\$78,210.81	\$68,210.81	\$78,210.81
131.13 ©	Commissioner of Economic Development	\$73,200.64	\$83,200.64	\$73,200.64	\$83,200.64
133.02 ©	Assistant Law Director	\$38,381.14	\$48,381.14	\$38,381.14	\$48,381.14
133.03 ©	Administrative Assistant to the Law Director	\$50,605.28	\$60,605.28	\$50,605.28	\$60,605.28
133.061 ©	Part-time Assistant Law Director-Class #2	\$12,000.00	\$30,480.24	\$12,000.00	\$30,480.24
133.07 (b)	Law Department Clerk**	\$10.00	\$16.56	\$10.00	\$16.56
133.062	Assistant Law Director- Class #3	\$57,123.97	\$67,123.97	\$57,123.97	\$67,123.97
137.02 (b)	Assistant Finance Director	\$73,565.00	\$83,200.00	\$73,565.00	\$83,200.00
137.03 (b)	Assistant Deputy Finance Director	\$44,019.00	\$51,281.00	\$44,019.00	\$51,281.00
139.01 (b)	Director of Public Safety	\$85,311.37	\$95,311.37	\$85,311.37	\$95,311.37
139.07 ©	School Crossing Guards	\$7,524.76	\$9,406.44	\$7,524.76	\$9,406.44
139.11	Safety Forces High Risk Board**	\$1,885.51	\$1,885.51	\$1,885.51	\$1,885.51
140.03 (b)	Electrical Inspector	\$20,385.54	\$20,385.54	\$20,385.54	\$20,385.54
140.04 (b)	Plumbing Inspector	\$20,385.54	\$20,385.54	\$20,385.54	\$20,385.54
141.03 (a)	Police Chief	\$89,667.76	\$99,667.76	\$89,667.76	\$99,667.76
141.03 (a)	Police Captain	\$83,147.11	\$93,147.11	\$83,147.11	\$93,147.11
142.07 ©	Auxiliary Police	\$10.00	\$18.76	\$10.00	\$18.76
143.03 (a)	Fire Chief	\$89,667.76	\$99,667.76	\$89,667.76	\$99,667.76
143.03 (a)	Assistant Fire Chief	\$83,147.11	\$93,147.11	\$83,147.11	\$93,147.11
145.01	Director of Public Service	\$85,311.37	\$95,311.37	\$85,311.37	\$95,311.37
145.15 (b)	Summer Grass Cutters	\$7.70	\$12.14	\$10.00	\$12.14
146.08 ©	Part-time Assistant of Public Property (PT Janitors)**	\$7.70	\$12.14	\$10.00	\$12.14
147.01 (g)	Commissioners of Parks and Playgrounds	\$2,732.87	\$2,732.87	\$75.00/per mth.	\$75.00/per mth.
147.02 ©	Director of Recreation	\$77,662.38	\$87,662.38	\$77,662.38	\$87,662.38
147.08 (b)	Playground Supervisor	\$7.70	\$15.00	\$10.00	\$15.00
147.12 (b)	Pool Lifeguard	\$7.70	\$15.00	\$10.00	\$15.00
147.12 (b)	Lifeguard w/ Safety Instructor Card W.S.I.	\$7.70	\$15.00	\$10.00	\$15.00
147.13 (b)	Front Counter Attendant	\$7.70	\$15.00	\$10.00	\$15.00
147.14 (b)	Roving Supervisor	\$7.70	\$15.00	\$10.00	\$15.00
147.15 (b)	Arts and Crafts Instructor	\$10.00	\$16.56	\$10.00	\$16.56
147.16 (b)	Asst. Arts and Crafts Instructor	\$7.70	\$15.00	\$10.00	\$15.00

147.17 (b)	Athletic Program Instructor		\$7.70	\$15.30	\$10.00	\$15.30
147.18 (b)	Part-time Parks and Playground Instructor		\$7.70	\$15.00	\$10.00	\$15.00
147.20 ©	Part-Time Concession Stand Supervisor		\$7.70	\$15.00	\$10.00	\$15.00
147.21 ©	Asst. Part-time Concession Stand Manager		\$7.70	\$15.00	\$10.00	\$15.00
147.23 ©	Recreation Building Attendant		\$7.70	\$15.00	\$10.00	\$15.00
147.28 ©	Recreation Cleaning Supervisor		\$7.70	\$15.00	\$10.00	\$15.00
147.28 ©	Recreation Cleaning		\$7.70	\$15.00	\$10.00	\$15.00
147.33(d)	Commissioner of Leisure Time Activities		\$62,000.00	\$70,000.00	\$62,000.00	\$70,000.00
149.03	Civil Service Commission		\$2,679.63	\$2,679.63	\$75.00/per mth.	\$75.00/per mth.
149.04 (c)	Permanent Part-time Civil Service Secretary		\$15.00	\$20.81	\$15.00	\$20.81
149.06 (b)	Civil Service Legal Advisor**		\$17,650.26	\$17,650.26	\$17,650.26	\$17,650.26
1101.06	Planning Commission		\$2,679.63	\$2,679.63	\$75.00/per mth.	\$75.00/per mth.
	Board of Zoning Appeals		\$2,679.63	\$2,679.63	\$75.00/per mth.	\$75.00/per mth.
1725.01 (a)	Tax Review Board Member		\$1,885.51	\$1,885.51	\$75.00/per mth.	\$75.00/per mth.
1729.02 (b)	Director of Taxation		\$77,662.38	\$87,662.38	\$77,662.38	\$87,662.38
1729.06 (b)	Assistant Part-time Tax Clerk		\$7.70	\$15.00	\$10.00	\$15.00
1929.05 (d)	Permanent Part-time Tax Clerk		\$7.70	\$15.00	\$10.00	\$15.00
171.03	Magistrate		\$27,284.96	\$27,284.96	\$27,284.96	\$27,284.96
171.04	Mediator		\$10,000.00	\$14,000.00	\$10,000.00	\$14,000.00
141.15	Full Time Jailer		\$31,616.00	\$41,616.00	\$31,616.00	\$41,616.00
141.16	Part Time Jailer		\$15.00	\$20.81	\$15.00	\$20.81
140.02	Building Commissioner		\$77,662.39	\$87,662.39	\$77,662.39	\$87,662.39
139.093	Part time Clerks Safety Department		18.26	21.15	18.26	21.15

4/12/16 Service
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CITY OF BROOK PARK, OHIO

ORDINANCE NO: 10010-2016

INTRODUCED BY: MAYOR COYNE, COUNCILMEN SALVATORE, BURGIO & SCOTT
MENCINI, TROYER

AN ORDINANCE
ENACTING CHAPTER 741 OF THE
BROOK PARK CODIFIED ORDINANCES,
ENTITLED 'SNOW REMOVAL AND
LANDSCAPING/LAWN MAINTENANCE CONTRACTORS,'
AND DECLARING AN EMERGENCY

WHEREAS, residents of our City are now in need of hiring contractors for snow removal, landscaping and lawn maintenance; and

WHEREAS, this Council and Mayor are desirous of enacting a new Chapter of the Brook Park Codified Ordinances entitled "Snow Removal and Landscaping/Lawn Maintenance Contractors" to establish regulations for those individuals and/or companies in the business of snow removal and landscaping/lawn maintenance from a personal residence or business; and

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Brook Park Codified Ordinances shall be supplemented by enacting Chapter 741 entitled "Snow Removal and Landscaping/Lawn Maintenance Contractors" is hereby enacted to read as follows:

741 SNOW REMOVAL AND LANDSCAPING/LAWN MAINTENANCE CONTRACTORS.

741.01 DEFINITIONS.

"Private snow removal firms, landscapers/lawn maintenance contractors or individuals" means any person, company, firm or corporation who engages in the act of removing, pushing, plowing snow and/or the maintenance and removal of turf (grass), shrubs and trees from a property other than the personal residence or business of such person, company, firm or corporation.

741.02 REGISTRATION.

A. All private snow removal firms, landscaping/lawn maintenance contractors and individuals shall register annually with the office of the Building Commissioner in accord with the

provisions of Section 741.05 prior to removing, pushing, plowing snow or the maintenance of landscaped yards and lawn maintenance from any private or public property located within the City. Such registration will expire annually on June 1 of each year.

B. No private snow removal firm, landscapers/lawn maintenance contractors or individual shall engage in the act of removing, pushing, plowing snow and/or the maintenance or removal of turf (grass), shrubs and trees from any private or public property located within the City without first having registered with the office of the Building Commissioner as required by this section.

741.03 EXCLUSIONS.

The provisions and requirements of this chapter shall not apply to:

A. Individuals or firms using snow shovels, snow blowers or small lawn or garden tractors; or

B. Individuals or firms using any type of snow removal or landscaping/lawn maintenance equipment for the removal or plowing of snow or cutting grass from their own personal residences or business premises.

C. Individuals or firms using any type of snow removal or landscaping/lawn maintenance equipment for the removal of snow or yard waste from the personal residence of another in which they do not receive any compensation.

741.04 ISSUANCE OF LICENSE.

The Building Commissioner shall issue annual sticker registration tags to all private snow removal firms, landscaping/lawn maintenance contractors and individuals who comply with the requirements set forth in section 741.05.

741.05 REGISTRATION PROCEDURE.

The Building Commissioner shall register and issue sticker registration tags to all private snow removal firms, landscaping/lawn maintenance contractors or individuals who:

A. Complete an application form prescribed by the Building Commissioner for the registration of private snow removal firms, landscaping/lawn maintenance contractors or individuals;

B. Pay a registration fee of twenty-five dollars (\$25.00) per year for each vehicle which sticker registration tags are to be issued;

C. Demonstrate proof of liability insurance with limits in the amount of fifty thousand dollars (\$50,000) per person and one hundred thousand dollars (\$100,000) per occurrence for bodily injury and fifty thousand dollars (\$50,000) property damage liability.

741.06 DISPLAY OF TAGS.

All private snow removal firms, landscaping/lawn maintenance contractors or individuals shall prominently display, on each vehicle used in snow removal plowing, landscaping/lawn maintenance a current registration tag issued by the Building Commissioner at all times while such vehicle is engaged in removal, pushing, or plowing of snow and/or lawn maintenance or removal of turf (grass) trees and shrubs on private property.

741.07 DEPOSIT OF SNOW AND/OR ICE AND YARD WASTE.

A. No private snow removal firms, landscaping/lawn maintenance contractors or individuals while in the process of snow plowing or removal of snow, or the removal of yard waste shall deposit or cause to be deposited any snow and/or ice and yard waste that would obstruct, hinder, block or cause damage to any public or private road, right of way, crosswalk, sidewalk, driveway or fire hydrant.

- (1) Normal routine yard waste shall be disposed of in accordance with the City of Brook Park waste regulations.
- (2) City or state snow plow operations are exempt from this Section.
- (3) In addition to the penalty provided in this Chapter, whoever violates this Section shall forfeit any license issued pursuant to this chapter.

741.99 PENALTY.

Whoever violates or fails to comply with any of the provisions of this Chapter is guilty of a first degree misdemeanor.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of public peace, health, safety and welfare of said City, and for the further reason to enact Chapter 741 of the Brook Park Codified Ordinances; provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

DATE

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS



DIRECTOR OF LAW

4/12/16 Service
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1st R 4/5/16 CR 13
2nd R 4/19/16
3rd R 4/26/16 Sp. Council
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CITY OF BROOK PARK, OHIO

ORDINANCE NO: 10011-2016

INTRODUCED BY: MAYOR COYNE, COUNCILMEN SALVATORE, BURGIO & SCOTT, MENCINI

AN ORDINANCE
REPEALING CHAPTER 938 ENTITLED
'GRASS CUTTING SERVICE'
AND DECLARING AN EMERGENCY

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: Ordinance No. 7214-1988 as enacted and passed on May January 17, 1989, Ord. No., 8614-1999, passed November 16, 1999, Ord. No. 8745-2000, passed December 5, 2000 and Ord. No. 9645-2010, passed May 5, 2010, is hereby repealed.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason that Council desires to repeal Chapter 551; therefore, provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

DATE

P/C 4/12/16 Service
CA 4/12/16
1st R 4/5/16 CR 13
2nd R 4/19/16 -amended
3rd R 4/26/16 Sp. Council
B/C
Caucus 4/26/16

CITY OF BROOK PARK, OHIO

ORDINANCE NO: 10012-2016

INTRODUCED BY: MAYOR COYNE, COUNCILMEN SALVATORE, BURGIO & SCOTT, MENCINI

AN ORDINANCE
AMENDING CHAPTER 937
OF THE BROOK PARK CODIFIED ORDINANCES
ENTITLED 'SENIOR CITIZENS AND PHYSICALLY DISABLED SERVICES,'
AND DECLARING AN EMERGENCY

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: Chapter 937 of the Brook Park Codified Ordinances, as enacted by Ordinance No. 5367-1978, passed April 25, 1978 and Ordinance No. 9972-2015, passed September 22, 2015, and reading as follows:

937.01 SENIOR SNOW REMOVAL ASSISTANCE PROGRAM.

There is hereby created a senior snow removal assistance program for senior citizens of the City residing in any single-family dwelling and meeting the qualifications as outlined in Section 937.02. Such program shall provide financial assistance to seniors who qualify.

is hereby amended to read:

937.01 SENIOR SNOW REMOVAL/GRASS CUTTING ASSISTANCE PROGRAM.

There is hereby created a senior snow removal/grass cutting assistance program for senior citizens of the City residing in any single-family dwelling and meeting the qualifications as outlined in Section 937.02. Such program shall provide financial assistance to seniors who qualify.

SECTION 2: Former Section 937.01 of the Brook Park Codified Ordinances as enacted by Ordinance No. 5367-1978, April 25, 1978, and Ordinance No. 9972-2015, September 22, 2015 is hereby expressly repealed.

SECTION 3: Section 937.04 of the Brook Park Codified Ordinances, as enacted by Ordinance No. enacted by Ordinance No. 5367-1978, passed April 25, 1978, and Ordinance No. 9972-2015, passed September 22, 2015, and reading as follows:

937.04 CONTRACTORS.

(a) The City shall annually review and approve of any

"private snow removal firms or individuals," as defined in Section 741.01 herein, who apply to participate in the senior citizen discount snow program. The Mayor's office shall develop and promulgate the rules, terms and conditions for any private snow removal firms or individuals applying and participating in the senior citizen discount snow plow program. Any private snow removal firms or individuals who apply and participate in the senior citizen discount snow plow program shall be in full compliance with Chapter 741 herein.

(b) The private snow removal firms or individuals who are selected to participate in the senior citizen discount snow plow program shall be assigned by the City the senior citizens who have registered and are eligible for this program. The private snow removal firms or individuals shall enter into a contract, as supplied by the City, to perform snow plowing services with each and every senior citizen they are assigned.

(c) For each senior citizen that enters into a contract with a private snow removal firms or individuals pursuant to subsection (b) herein, then the City shall pay to the private snow removal firms or individuals an amount to be appropriated by City Council annually, for each validly executed contract. Said payment shall then be credited to the total amount owed by each senior citizen to the private snow removal firms or individuals. Each senior citizen shall be responsible to pay to the private snow removal firms or individuals for the balance owed for said snow plowing services.

(d) Any senior citizen who does not qualify pursuant to Section 937.02 herein because their annual income exceeds the guideline amounts then they shall be entitled to participate in the snow removal assistance program, with the exception that they shall not receive any of the benefits set forth in Section 937.04(c) herein. In allowing said senior citizens to qualify for the snow removal assistance program it is the intent of this ordinance that they shall be responsible to pay to the private snow removal firms or individuals the total amount owed for said snow plowing services.

is hereby amended to read:

937.04 CONTRACTORS.

(a) The City shall annually review and approve of any "private snow removal firms, landscaping/lawn maintenance contractors or individuals," as defined in Section 741.01 herein, who apply to participate in the senior citizen discount snow/grassing cutting program. The Mayor's office shall develop and promulgate the rules, terms and conditions for any private snow removal firms, landscaping/lawn maintenance contractors or individuals applying and participating in the senior citizen discount snow plow/grass cutting program. Any private snow removal firms, landscaping/lawn maintenance contractors or individuals who apply and participate in the senior citizen

discount snow plow/grass cutting program shall be in full compliance with Chapter 741 herein.

(b) The private snow removal firms, landscaping/lawn maintenance contractors or individuals who are selected to participate in the senior citizen discount snow plow/grass cutting program shall be assigned by the City the senior citizens who have registered and are eligible for this program. The private snow removal firms, landscaping/lawn maintenance or individuals shall enter into a contract, as supplied by the City, to perform snow plowing/grass cutting services with each and every senior citizen they are assigned.

(c) For each senior citizen that enters into a contract with a private snow removal firms, landscaping/lawn maintenance contractors or individuals pursuant to subsection (b) herein, then the City shall pay to the private snow removal firms, landscaping/lawn maintenance contractors or individuals an amount to be appropriated by City Council annually, for each validly executed contract. Said payment shall then be credited to the total amount owed by each senior citizen to the private snow removal firms, landscaping/lawn maintenance or individuals. Each senior citizen shall be responsible to pay to the private snow removal firms, landscaping/lawn maintenance or individuals for the balance owed for said snow plowing, landscaping/lawn maintenance services.

(d) Any senior citizen who does not qualify pursuant to Section 937.02 herein because their annual income exceeds the guideline amounts then they shall be entitled to participate in the snow removal and grass cutting assistance program, with the exception that they shall not receive any of the benefits set forth in Section 937.04(c) herein. In allowing said senior citizens to qualify for the snow removal and grass cutting assistance program it is the intent of this ordinance that they shall be responsible to pay to the private snow removal firms, landscaping/lawn maintenance contractors or individuals the total amount owed for said snow plowing and grass cutting services.

SECTION 4: Former Section 937.04 of the Brook Park Codified Ordinances as enacted by Ordinance No. 5367-1978, April 25, 1978, and Ordinance No. 9972-2015, September 22, 2015 is hereby expressly repealed.

SECTION 5: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the

public peace, health, safety and welfare of said City, and for the further reason of amending Chapter 937 the Brook Park Codified Ordinances; provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

SECTION 7: The monies needed for the aforesaid transaction shall be paid from the Economic Development Fund 243 for said purpose.

PASSED: _____

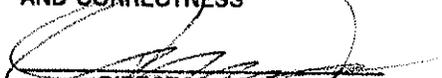
PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

DATE

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS


DIRECTOR OF LAW

CITY OF BROOK PARK, OHIO

70 4/19/16 Service
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1st R _____
2nd R _____
3rd R _____
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ORDINANCE NO.

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE
AUTHORIZING THE CONSULTING ENGINEER TO
PREPARE PLANS AND SPECIFICATIONS,
AND THE MAYOR TO ADVERTISE FOR BIDS, AND ENTER
INTO CONTRACTS FOR THE 2016 ROADS PROGRAM
AND DECLARING AN EMERGENCY

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Consulting Engineer is hereby authorized to prepare plans and specifications, and the Mayor is authorized to advertise for bids and enter into contracts with the lowest and/or best bidder or bidders for the 2016 Roads Program. The Consulting Engineer shall be paid a lump sum fee of \$229,600.00.

SECTION 2: The 2016 Roads Program shall include the streets listed herein as Attachment "A".

SECTION 3: The money needed to complete the aforesaid transaction shall be paid from fund 541 West 150th Phase 4.

SECTION 4: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety of said City, and for the further reason that many streets in the City require immediate attention; therefore, provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____
MAYOR

DATE

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS
DIRECTOR OF LAW



City of Brook Park

Thomas J. Coyne Mayor

April 7, 2016

Mayor Thomas J. Coyne, Jr.
City of Brook Park
6161 Engle Road
Brook Park, Ohio 44142

Re: 2016 Roads Program

Dear Mayor Coyne:

As you are aware, Brook Park City Council adopted Ordinance 10007-2016, the 2016 Appropriations Ordinance, at the Special Council Meeting held on March 29, 2016. The Projects listed below were included in that legislation.

Street Reconstruction

Fry Road *	Holland to Snow	\$1,402,075.00
Michael Drive *	Snow to Hummel	\$431,400.00
Brookdale Avenue *	Middlebrook to West 130th (includes water main)	\$1,184,885.00
Sub-Total Reconstruction:		\$3,018,360.00

Asphalt Resurfacing

N/A		\$0.00
Sub-Total Resurfacing:		\$0.00

Street Repairs - Full Depth Concrete Joint Repairs

N/A		\$0.00
Sub-Total Full Depth Joint Repairs:		\$0.00

Additional Project(s) to be Included

Crack Sealing	Various Streets	\$100,000.00
Sub-Total Additional Projects:		\$100,000.00

Program Sub-Total: \$3,118,360.00

Engineering and Construction Administration: \$229,600.00

Inspection (Estimated): \$65,600.00

Testing (Estimated): \$18,000.00

Legal Advertising (Estimated): \$4,800.00

2016 ROADS PROGRAM TOTAL = \$3,436,360.00

Please note that Legal Advertising, Material Testing and Inspection dollars are all estimated. Please call if you have any questions or require additional information.

Very Truly Yours,

Edward R. Piatak, P.E.
Consulting City Engineer

Attachment "A"

* - Extent of sewer repairs are unknown at this time

Brook Park City Hall
6161 Engle Road
Brook Park, Ohio 44142
P (216) 433-1300 ❖ F (216) 433-1511

EUTHENICS INC.
CONSULTING ENGINEERS



CITY OF BROOK PARK
CRACK SEAL PROJECT
4/5/2016

Varoious Streets

Survey

Site visit to compile list of streets		8 MH
	Total	8 CH

Plan Preparation

Title Sheet - N/A	=	0 MH
Typical Sections - N/A	=	0 MH
Plan & Profile Sheets - N/A	=	0 MH
Set & Review Proposed Grades - N/A	=	0 MH
Intersection Details - N/A	=	0 MH
Miscellaneous Details - N/A	=	0 MH
Maintenance of Traffic Details - N/A	=	0 MH
Quantities & Cost Estimates	=	4 MH
Specifications	=	42 MH
Printing/Clerical	=	4 MH
Bidding Services	=	6 MH
Review Sewer Videotapes/Make Recommendations - N/A	=	0 MH

Construction Administration

Oversight During Construction	=	12 MH
Review Pay Estimates and Final Quantities	=	8 MH
	Total	= 76 MH

Direct Labor

Project Manager	30	MH @	\$43.25	=	\$1,298
Project Engineer	17	MH @	\$38.00	=	\$646
Designer/Technician	15	MH @	\$31.50	=	\$473
AutoCAD Operator/Engineer Intern	4	MH @	\$26.50	=	\$106
2 Man Survey Crew	8	MH @	\$54.00	=	\$432
Printing/Clerical	10	MH @	\$20.00	=	\$200
	84	MH/CH			\$3,154

Overhead

145% of Direct Labor	145%	\$4,573
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Profit

10% of Labor and Overhead	10%	\$773
	TOTAL	= \$8,500

CITY OF BROOK PARK, OHIO

P/C/19/16 Service
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1st R _____
2nd R _____
3rd R _____
R/C _____

ORDINANCE NO.

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE
AUTHORIZING THE MAYOR TO HIRE INSPECTOR(S)
FOR THE 2016 ROADS PROGRAM
AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Mayor be and is hereby authorized to hire Inspector(s) for the 2016 Roads Program. The Inspector(s) shall report to and be directed by the Consulting Engineer.

SECTION 2: The Inspector(s) shall be paid between \$18.00 and \$23.00 per hour. Such payment to be made by the City upon receipt of statements from the Inspector(s).

SECTION 3: The money needed to complete the aforesaid transaction shall be paid from 542 2016 Street Inspections.

SECTION 4: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the City, and for the further reason of the immediate need to have an Inspector(s) on-site for the duration of the project(s); therefore, provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____
MAYOR

DATE

V/C 4/19/16 Service
CA _____
1st R _____
2nd R _____
3rd R _____
B/C _____

CITY OF BROOK PARK, OHIO

ORDINANCE NO. _____

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE
AUTHORIZING THE MAYOR TO CONTRACT FOR THE
NECESSARY CONSTRUCTION ADMINISTRATION SERVICES,
CONSTRUCTION INSPECTION SERVICES AND
CONSTRUCTION TESTING SERVICES FOR THE
SMITH ROAD SANITARY RELIEF SEWER PROJECT – PHASE 4
AND DECLARING AN EMERGENCY

WHEREAS, The City of Brook Park is prepared to commence with the Construction Phase of the Smith Road Sanitary Relief Sewer Project – Phase 4.

WHEREAS, The City of Brook Park applied to the Ohio Public Works Commission (OPCW) and was approved for funding through the State Capital Improvements Program for this Project.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Mayor on behalf of the City of Brook Park is hereby authorized to contract with Euthenics, Inc. to provide the necessary Construction Administration Services.

SECTION 2: The City of Brook Park has received a Proposal from Euthenics, Inc., included as Attachment “A”, to provide the necessary Administration Services for the estimated amount of \$66,947.27 (project eligible cost).

SECTION 3: The Mayor on behalf of the City of Brook Park is hereby authorized to contract for the necessary Construction Inspection Services and to hire Inspector(s). The Inspector(s) shall report to and be directed by the Consulting City Engineer.

SECTION 4: Payments to the Inspector(s) shall be made by the City upon receipt of approved statements from the Inspector(s). The necessary Inspections Services is estimated at \$43,560.00 (project eligible cost).

SECTION 5: The Mayor on behalf of the City of Brook Park is hereby authorized to contract for the necessary Material Testing Services. The Testing Consultant shall report to and be directed by the Consulting City Engineer.

SECTION 6: Payments to the Testing Consultant shall be made by the City upon receipt of approved invoices from the Testing Consultant. The necessary Testing Services is estimated at \$3,500.00 (project eligible cost).

SECTION 7: The Mayor is further authorized to enter into agreements as may be necessary and appropriate to complete this project.

SECTION 8: The money needed to complete the aforesaid transaction shall be paid from 541 West 150th Phase 4.

SECTION 9: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 10: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason that Council deems it necessary to continue with the construction of the Smith Road Sanitary Relief Sewer Project – Phase 4; therefore, provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

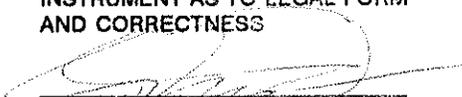
ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____
MAYOR

DATE

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I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS



DIRECTOR OF LAW

10/4/19/16 Service
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1st R _____
2nd R _____
3rd R _____
D/C _____

CITY OF BROOK PARK, OHIO

ORDINANCE NO.

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE
AUTHORIZING THE MAYOR TO ENTER INTO
AN AGREEMENT FOR CONSTRUCTION
MANAGEMENT SERVICES IN CONNECTION WITH THE
SNOW ROAD RESURFACING PROJECT (PID 100238),
AND DECLARING AN EMERGENCY

WHEREAS, by and through Ordinance No. 9997-2016, passed February 2, 2016, the Mayor was authorized to execute Preliminary Legislation that grants consent to the Director of Transportation to complete the Repair and Resurface Snow Road from SR-237 to West 130th Street (PID 100238) in the City of Brook Park, Ohio; and

WHEREAS, said Preliminary Legislation states that the City of Brook Park (LPA) shall provide for ongoing consultant involvement during the construction phase of the Project; and

WHEREAS, the City is desirous of proceeding to enter into a contract for said service;

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Brook Park, State of Ohio, that;

SECTION 1: That, therefore, the Mayor be and is hereby authorized and directed to enter into a contract with Euthenics, Inc. to coordinate the project on behalf of the City, provide consultations as requested and deemed necessary and to provide support services in accordance with the terms and conditions set forth in the proposal attached hereto as Attachment A and incorporated herein by reference, which in all respects is hereby approved, and in an amount not to exceed Thirty-Eight Thousand, Forty Dollars and Fifty Cents (\$38,040.50).

SECTION 2: The money needed to complete the aforesaid transaction shall be paid from the Snow Road Resurfacing Fund 540 theretofore appropriated for said purpose.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of the City, and for the further reason that it is immediately necessary to enter into said Agreement in order to commence the aforesaid road improvement Project in a timely manner, meet the obligations imposed for State funding, to improve City roadways and promote highway safety, and conserve public funds, therefore, provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force

immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____
MAYOR

DATE

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INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS



DIRECTOR OF LAW