



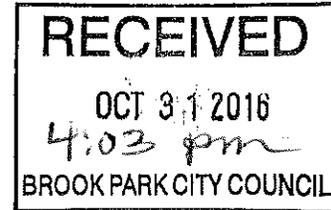


## memo

To: Council Clerk Michelle Blazak  
From: Thomas J. Coyne, Jr., Mayor  
CC: Council President Jim Astorino  
All Members on Council  
Law Director Carol Horvath  
Finance Director Greg Cingle  
Service Director Lou Cayet  
Economic Development Commissioner  
Mike Dolan

Date: Monday, October 31, 2016

Re: Special Council Meeting



Please prepare the notification for my signature to provide for a Special <sup>Caucus</sup> Council Meeting on Saturday, November 12, 2016 at 9:00am.

The purpose of this meeting shall be a presentation and discussion of Recreation Center improvements and City Hall relocation.

Attached is a meeting agenda complete with a roster of presenters.

Thank You!



**City of Brook Park**

**Thomas J. Coyne Mayor**

**SPECIAL COUNCIL MEETING AGENDA**

**SATURDAY, NOVEMBER 12, 2016 AT 9:00AM**

- |                               |  |
|-------------------------------|--|
| 1. Opening Remarks            | Mayor Thomas Coyne   |
| 2. R.F.P. / Selection Process | Mike Dolan   |
| 3. Legal Compliance           | Jen Roth<br>Tucker Ellis   |
| 4. Project Scope / Cost       | Matt Joseph (Brewer Garrett)<br>James Willbanks (Brewer Garrett) |
| 5. Financial Analysis         | Matt Stuczynski – Municipal Advisor<br>Donald Hart – Underwriter |
| 6. Overview                   | Greg Cingle – Finance Director                                   |
| 7. Questions                  | Mayor Thomas Coyne   |
| 8. Next Step                  | Mayor Thomas Coyne   |