

**REGULAR COUNCIL MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
TO BE HELD ON TUESDAY, AUGUST 15, 2017  
7:00 P.M.**

**A. ROLL CALL OF MEMBERS**

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF MINUTES OF PRECEDING MEETINGS:**

1. REGULAR COUNCIL MEETING HELD ON JULY 18, 2017.

**D. REPORTS OF STANDING COMMITTEES:**

AVIATION & ENVIRONMENTAL (Powers)	_____
FINANCE COMMITTEE (McDonnell)	_____
LEGISLATIVE COMMITTEE - (Troyer)	_____
PARKS & RECREATION COMMITTEE (Mencini)	_____
PLANNING COMMITTEE - (Troyer)	_____
SAFETY COMMITTEE - (Salvatore)	_____
SERVICE COMMITTEE - (Burgio)	_____
BOARD OF ZONING APPEALS - (Scott)	_____

**E. REPORTS OF SPECIAL COMMITTEES:**

SOUTHWEST GENERAL HEALTH CENTER - TRUSTEE (Salvatore) \_\_\_\_\_  
BEREA BOARD OF EDUCATION COMMITTEE (Burgio) \_\_\_\_\_

**F. REPORTS OF BOARDS AND COMMISSIONS:**

**G. INTRODUCTION OF RESOLUTIONS OF COMMENDATION:**

**H. REPORTS AND COMMUNICATIONS FROM THE MAYOR:**

**I. REPORTS AND COMMUNICATIONS FROM DEPARTMENTS, COMMISSIONS,  
AND OTHER PUBLIC OFFICIALS:**

**J. OTHER COMMUNICATIONS AND PETITIONS, AND VERBAL APPROVAL:  
(INTRODUCTION OF NEW LEGISLATION):**

**Verbal Approval:**

1. AMENDMENT TO COUNCIL RULE NO. 21
2. AMENDMENT TO COUNCIL RULE NO. 28

**K. MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS:**

**L. REMARKS FROM THE AUDIENCE ON THE ORDINANCES AND/OR  
RESOLUTIONS THAT PERTAIN TO ITEMS ON THE AGENDA:**

**M. INTRODUCTION OF ORDINANCES AND RESOLUTIONS: (FIRST READING):**

1. RESOLUTION NO. 20-2017, HONORING DOROTHY MAKUCH FOR CELEBRATING HER 100TH BIRTHDAY ON AUGUST 15, 2017 AND DECLARING AN EMERGENCY. Introduced by Councilwoman Powers and Council as a Whole.

**N. SECOND READING OF ORDINANCES AND RESOLUTIONS:**

1. ORDINANCE NO. 10092-2017, AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BOB GILLINGHAM FORD FOR THE PURCHASE OF FOUR (4) NEW 2017 FORD UTILITY INTERCEPTOR SUVs, AND DECLARING AN EMERGENCY. Introduced by Mayor Coyne

**O. THIRD READING OF ORDINANCES AND RESOLUTIONS:**

**P. REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:**

**NOTE: EXECUTIVE SESSION - PURCHASE AND/OR SALE OF PROPERTY:**

**Q. ADJOURNMENT:**

**SYNOPSIS OF ORDINANCES AND RESOLUTIONS  
FOR THE COUNCIL MEETING OF AUGUST 15, 2017**

**FIRST READING:**

Res. No. 20-2017      A RESOLUTION HONORING DOROTHY MAKUCH FOR CELEBRATING HER 100<sup>TH</sup> BIRTHDAY ON AUGUST 15, 2017, AND DECLARING AN EMERGENCY.

SYNOPSIS: A resolution congratulating Dorthy Makuch in celebrating her 100<sup>th</sup> birthday on August 15, 2017.

**SECOND READING:**

Ord. No.10092-2017      AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BOB GILLINGHAM FORD FOR THE PURCHASE OF FOUR (4) NEW 2017 FORD UTILITY INTERCEPTOR SUVs, AND DECLARING AN EMERGENCY.

SYNOPSIS: An ordinance authorizing the Mayor to enter into a contract with Bob Gillingham Ford for the purchase of four (4) new 2017 Ford Utility Inceptor SUVs.

**PREPARED BY THE BROOK PARK LEGAL DEPARTMENT  
AUGUST 10, 2017**

## **COUNCIL RULE NO. 21: COMMUNICATIONS, ANONYMOUS COMMUNICATIONS**

All communications requested to be read in Council meetings, copies shall be given to all members of Council not less than twenty-four (24) hours prior to the Council meeting. This twenty-four-hour requirement may be waived by the majority members of Council for communications requesting to be read which are received less than twenty-four hours prior to the Council meeting. Communications not receiving the majority vote of Council may be read at the following Council meeting. Anonymous communications shall not be introduced in Council. (Amended/Adopted 1/4/16)

### **AMENDED TO READ:**

All communications requested to be read in Council meetings, copies shall be given to all members of Council not less than **ninety-six (96)** hours prior to the Council meeting. This **ninety-six-hour** requirement may be waived by the majority members of Council for communications requesting to be read which are received less than **ninety-six-hour** prior to the Council meeting. Communications not receiving the majority vote of Council may be read at the following Council meeting. Anonymous communications shall not be introduced in Council.

## **COUNCIL RULE NO. 28: WEBSITE AND EMAIL COMMUNICATIONS:**

Council shall have its own website (brookparkcitycouncil.com) separate from the city's official website (cityofbrookpark.com), which shall be linked from the city website and which will also link back to the city website. All agendas, minutes and other information shall be posted to the Council website by a person or persons designated by Council.

Each Council member shall be assigned a uniform email address (e.g. youname@brookparkcitycouncil.com) to be used to conduct all City-related business. Council emails may not be used for personal reasons and personal emails should not be used to conduct city business. (Addition/Adopted 1/4/16)

### **AMENDMENT:**

**DELETE COUNCIL RULE NO. 28: WEBSITE AND EMAIL COMMUNICATIONS IN ITS ENTIRETY:**

CITY OF BROOK PARK, OHIO

RESOLCUTION NO. 20-2017

INTRODUCED BY: COUNCILWOMAN POWERS AND COUNCIL AS A WHOLE

A RESOLUTION  
HONORING DOROTHY MAKUCH  
FOR CELEBRATING HER 100<sup>TH</sup> BIRTHDAY ON AUGUST 15, 2017,  
AND DECLARING AN EMERGENCY

**WHEREAS**, Dorothy Makuch was born on August 15, 1917 and moved into the City of Brook Park in 1959 and has lived here for 58 years; and

**WHEREAS**, Dorothy Makuch married her husband John in 1945 and was married for 63 years, and was widowed since 2008; and

**WHEREAS**, Dorothy Makuch had four children, 15 grandchildren and three great grandchildren; and

**WHEREAS**, Dorothy and John Makuch loved square-dancing and were charter members of the Brook Park Square Dancing Club in which Dorthy made their own clothes; and

**WHEREAS**, Dorothy Makuch is a charter member of the United Methodist Church on Smith Road in Brook Park and has attended church since 1964; and

**WHEREAS**, Dorothy Makuch was nominated Best of Brook Park by the United Methodist Church for being a volunteer; and

**WHEREAS**, Dorothy Makuch hobbies included sewing for different charities through her church, gardening and camping; and

**WHEREAS**, Dorothy Makuch worked for Penneys for 25 years, retiring in 1988; and

**NOW THEREFORE BE IT RESOLVED**, by the Council of the City of Brook Park, State of Ohio that:

**SECTION 1:** The Mayor and Council wish to congratulate Dorothy Makuch in celebrating her 100<sup>th</sup> birthday on August 15, 2017, and wish her the best birthday ever.

**SECTION 2:** The Clerk of Council is hereby directed to forward a certified copy of this Resolution to Dorothy Makuch,

**SECTION 3:** It is found and determined that all formal actions of this Council concerning and relating to this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 4:** This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to honor Dorothy Makuch in celebrating her 100<sup>th</sup> birthday; therefore, this Resolution shall take effect and be in force immediately from and after its passage and approval by the Mayor.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
Clerk of Council

APPROVED: \_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DATE

**I HEREBY APPROVE THE WITHIN  
INSTRUMENT AS TO LEGAL FORM  
AND CORRECTNESS**

  
\_\_\_\_\_  
DIRECTOR OF LAW

P/C  
Cau 6/27/17 - amended  
1st R 7/18/17  
2nd R 8/15/17  
3rd R  
B/C

CITY OF BROOK PARK, OHIO

ORDINANCE NO: 10092-2017

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE  
AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH  
BOB GILLINGHAM FORD FOR THE PURCHASE OF FOUR (4)  
NEW 2017 FORD UTILITY INTERCEPTOR SUVs,  
AND DECLARING AN EMERGENCY

WHEREAS, the Safety Director through Sergeant Sulminski, who manages the police fleet had requested bids from five local Ford dealers but only received bids from Bob Gillingham Ford, Statewide Ford and Lebanon Ford; and

WHEREAS, Sergeant Sulminski evaluated three different dealers and selected Bob Gillingham Ford to be the lowest and/or best price dealer with the closest location;

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Mayor is hereby authorized by the City of Brook Park to enter into a contract with Bob Gillingham Ford for the purchase of four new 2017 Ford Utility Interceptors SUVs. Specifically the City of Brook Park requests authority to purchase said vehicles.

SECTION 2: The money needed for the aforesaid transaction shall be paid from Fund No. 401, Capital Fund; theretofore appropriated or to be appropriated for said purpose.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 4:** This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to allow the City to purchase four 2017 Ford Utility Interceptor Suvs; therefore provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
Clerk of Council

APPROVED: \_\_\_\_\_  
MAYOR

**I HEREBY APPROVE THE WITHIN  
INSTRUMENT AS TO LEGAL FORM  
AND CORRECTNESS**

\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
DIRECTOR OF LAW