

**REGULAR CAUCUS MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON TUESDAY, NOVEMBER 14, 2017
7:00 P.M.**

I. ROLL CALL OF MEMBERS

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES OF PRECEDING MEETINGS:

1. REGULAR CAUCUS MEETING HELD ON OCTOBER 24, 2017.

IV. DISCUSSION:

V. FINANCE COMMITTEE - CHAIRWOMAN, McDONNELL:

1. AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT TO ARTICLE IV, SECTION 4.01; OF THE CHARTER OF THE CITY OF BROOK PARK, OHIO AND DECLARING AN EMERGENCY. Introduced by Councilmembers D'Amico, Patten, Higgins, Burgio and Salvatore. Placed in Committee 5/5/15; Caucus 5/19/15; Back to Committee 5/19/15; Caucus 2/28/17; Back to Committee 2/28/17.
2. AN ORDINANCE AUTHORIZING THE HUMAN RESOURCES COMMISSIONER TO PREPARE SPECIFICATION FOR AND TO ADVERTISE FOR PROPOSALS ('RFP') FOR THE EXECUTION OF A COMPREHENSIVE JOB AND SALARY STUDY AND FURTHER AUTHORIZING THE MAYOR TO SEEK SUCH PROPOSALS AND DECLARING AN EMERGENCY. Introduced by the Finance Committee
3. AN ORDINANCE PROVIDING FOR A CONTRACT BETWEEN THE CUYAHOGA COUNTY GENERAL HEALTH DISTRICT AND THE CITY OF BROOK PARK, OHIO AND DECLARING AN EMERGENCY. Introduced by Mayor Coyne

VI. ADJOURNMENT:

Posted 11/09/17

P/C 5/5/15 Finance
CA 5/19/15
1st R _____
2nd R _____
3rd R _____
B/C 5/19/15 Caucus
CAUCUS 2/28/17

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY: COUNCILMEN D'AMICO, PATTEN, HIGGINS, BURGIO AND SALVATORE

AN ORDINANCE
PROVIDING FOR THE SUBMISSION TO THE ELECTORATE
OF AN AMENDMENT TO ARTICLE IV, SECTION 4.01;
OF THE CHARTER OF THE CITY OF BROOK PARK, OHIO,
AND DECLARING AN EMERGENCY.

BE IT ORDAINED, by the Council of the City of Brook Park, County of Cuyahoga, State of Ohio, with not less than five of its members concurring that:

SECTION 1: The question of the creation of Article IV, Section 4.01; of the Charter of the City of Brook Park, Ohio so that as amended the same shall read as follows:

"SECTION 4.01 Composition and Term."

All legislative powers of the City, except as otherwise provided by this Charter and the Constitution and general laws of the State of Ohio shall be vested in a Council of six (6) members, five (5) of whom shall be elected at large, and one (1) of whom shall be elected at large as President of Council.

All Councilmen shall be elected for a term of two (2) years at the regular municipal election in the year 2015, and every two years thereafter. All members of Council, including the President of Council, shall take office on the first day of January next following their election, and shall continue to serve until their successors have been duly elected and qualified.

be submitted to a vote of the qualified electors of the City at the General Election to be held on Tuesday, November 3, 2015, at the regular places of voting in the City between the hours of 6:30 A.M. and 7:30 P.M.

SECTION 2: The ballots for said election shall, at the top thereof, be entitled "PROPOSED CHARTER AMENDMENT," and the questions to be submitted on said ballot shall be in words following:

"Shall Article IV, Section 4.01, be amended to provide that there shall be six (6) members of Council, five whom shall be elected at large and one whom shall be elected as President of Council?"

Under said wording shall appear the words "Yes" and "No," and each voter shall indicate his vote by following the proper voting procedure for the voting instrument provided on that occasion.

SECTION 3: Public notice of the time and place of holding such election shall be given by publication of notice thereof at least ten (10) days prior to the day of such election, in a newspaper published and of general circulation in the City.

SECTION 4: The Clerk of Council be and is hereby directed to mail a copy of the above proposed Charter Amendments to each elector whose name appears upon the registration books of the last regular election held in the City, at least thirty (30) days before the date of such election, and to certify a copy of this Ordinance to the Board of Elections in Cuyahoga County.

SECTION 5: To pay the cost of printing and mailing said copies of said proposed Charter Amendments and of publishing said notice, there be and hereby appropriated from the general fund such sum of money as may be needed.

SECTION 6: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 7: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason that there is an immediate need to submit this Ordinance to the Cuyahoga Board of Elections for it to be placed on the November 3, 2015, ballot: therefore, this Ordinance shall take effect and be in force immediately from and after its passage and approval by the Mayor.

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

DATE

P/C 11/1/16 Finance
CA 11/15/16
1st R _____
2nd R _____
3rd R _____
B/C 11/22/16
Caucus 11/22/16

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY. FINANCE COMMITTEE

AN ORDINANCE

AUTHORIZING THE HUMAN RESOURCES COMMISSIONER TO PREPARE SPECIFICATIONS FOR AND TO ADVERTISE FOR PROPOSALS ('RFP') FOR THE EXECUTION OF A COMPREHENSIVE JOB AND SALARY STUDY AND FURTHER AUTHORIZING THE MAYOR TO SEEK SUCH PROPOSALS, AND DECLARING AN EMERGENCY

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Human Resources Commissioner is hereby authorized and directed to prepare specifications, and to advertise for a request for proposals (RFP) for the execution of a comprehensive job and salary study, which would include and analysis of the City of Brook Park's employment practices and conditions.

SECTION 2: The Mayor is hereby authorized to seek proposals for the execution of a comprehensive job and salary study, and shall be advertised within a reasonable period of time after the passage of this Ordinance, or no more than 30 days.

SECTION 3: If no proposals are received within 30 days of advertising the RFP, the Human Resources Commissioner is authorized and instructed to contact and request proposals from at least three (3) companies that offer the requested services.

SECTION 4: The money needed for the aforesaid transaction shall be paid from the general fund 100.

SECTION 5: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that

all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to seek proposals for a comprehensive job and salary study; provided that this Ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS

DATE



DIRECTOR OF LAW

CA 11-14-17 CAUCUS
1st R _____
2nd R _____
3rd R _____
B/C _____

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE
PROVIDING FOR A CONTRACT BETWEEN THE
CUYAHOGA COUNTY GENERAL HEALTH DISTRICT AND
THE CITY OF BROOK PARK, OHIO,
AND DECLARING AN EMERGENCY

WHEREAS, the Cuyahoga County General Health District, has offered to provide health services for the City of Brook Park for the year 2018. Such services to include all necessary medical, nursing, sanitary, laboratory, and such other health services as is required by the Statutes of the State of Ohio; and

WHEREAS, it is considered to be in the best interest of the City of Brook Park that said contract be entered into and to appropriate the sum of \$79,153.00 for the cost of said service.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Mayor is hereby authorized and directed to enter into a contract between the Cuyahoga County General Health District and the City of Brook Park, Ohio, for health services to be provided, and to include all necessary medical, nursing, sanitary, laboratory and such other services as is required by the Statutes of the State of Ohio. A copy of said contract is attached hereto marked Exhibit A, and made a part hereof as if fully rewritten herein.

SECTION 2: The Fiscal Officer of the Cuyahoga County is hereby authorized to deduct said sum of \$79,153.00 in equal semi-annual installments of \$39,576.50 from the regular tax settlement to be made for said City for the year 2018.

SECTION 3: This contract shall be in full force and effect from January 1, 2018 to December 31, 2018.

SECTION 4: The money needed for the aforesaid transaction shall be paid from funds shall be appropriated from the General Fund No. 100 for said purpose.

SECTION 5: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6: This ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to provide for a contract for the public health services for the year 2018; provided that this Ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS

DATE



DIRECTOR OF LAW

CONTRACT FOR PUBLIC HEALTH SERVICES
(City with a General Health District - Authority--Sec.3709.08 O.R.C.)

WHEREAS, the District Advisory Council of the Cuyahoga County, Ohio, General Health District, at a meeting held March 15, 2017, by a majority vote of members representing the townships and villages did vote affirmatively on the question of providing public health services to the **City of Brook Park**, Ohio, and did authorize the Chairman of the District Advisory Council to enter into a contract with the Mayor of **Brook Park**, Ohio, for providing public health services therein; and

WHEREAS, the Council of the **City of Brook Park**, at a Council meeting held _____, by majority vote of all members did vote affirmatively on the question of contracting with the District Advisory Council of the Cuyahoga County General Health District for providing public health services to the **City of Brook Park** and did authorize the Mayor to enter into a contract with the Chairman of the District Advisory Council of the Cuyahoga County General Health District to provide public health services.

NOW, THEREFORE, pursuant to such authority, David Smith on behalf of the District Advisory Council of the Cuyahoga County General Health District and Thomas J. Coyne on behalf of the **City of Brook Park** do agree as follows:

The General Health District of Cuyahoga County, Ohio, hereby agrees to provide health services for the **City of Brook Park** for the year 2018. These health services will be provided by the District Board of Health of Cuyahoga County and will include all necessary medical, nursing, sanitary, laboratory and such other health services as are required by the Statutes of the State of Ohio. Air pollution enforcement services, as described in Chapter 3704 of the Ohio Revised Code, will be conducted through the designated agent, the Cleveland Division of Air Pollution Control. This authorization is contingent upon renewal of the contract between the Ohio EPA and the City of Cleveland and satisfactory performance of the contract terms and conditions regarding air pollution control in Cuyahoga County. The Board of Health reserves the right to alter, modify or amend this contract provision with notice to the City.

The **City of Brook Park** hereby agrees, in return for the health services which will be provided by the District Board of Health of Cuyahoga County for the year 2018, to pay to the Cuyahoga County General Health District the sum of Seventy Nine Thousand One Hundred Fifty Three Dollars (\$79,153.00). This sum of Seventy Nine Thousand One Hundred Fifty Three Dollars (\$79,153.00) the **City of Brook Park** hereby directs the Fiscal Officer of Cuyahoga County to place to the credit of the District Health Fund of Cuyahoga County, and the Fiscal Office of Cuyahoga County is hereby authorized to deduct said sum of Seventy Nine Thousand One Hundred Fifty Three Dollars (\$79,153.00) in equal semi-annual installments of Thirty Nine Thousand Five Hundred Seventy Six Dollars and Fifty Cents (\$39,576.50) from the regular tax settlement to be made for said city for the year 2018. This contract shall be in full force and effect from January 1, 2018 through December 31, 2018.

This agency is an equal provider of services and an equal employment opportunity employer-Civil Rights Act 1964

IN WITNESS WHEREOF, we hereunder subscribe our names.

City of Brook Park

Cuyahoga County General Health District

By _____
Mayor

By _____
Chairman, District Advisory Council

Date _____

Date _____

