

**ITEMS TO BE CONSIDERED  
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING  
TO BE HELD ON TUESDAY, APRIL 3, 2018  
7:00 P.M.**

**I. ROLL CALL OF MEMBERS:**

**II. PLEDGE OF ALLEGIANCE:**

**III. DISCUSSION:**

1. LITTLE FREE PANTRY (Councilman Scott) - PER COUNCIL PRESIDENT VECCHIO
  
2. A RESOLUTION ACCEPTING THE RECOMMENDATIONS AND APPROVING THE MINUTES OF THE HOUSING COUNCIL ON THE CITY OF BROOK PARK'S COMMUNITY REINVESTMENT AREA (CRA) AGREEMENTS AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella - PER COUNCIL PRESIDENT VECCHIO

**IV. SAFETY COMMITTEE - CHAIRMAN, STEMM:**

1. A RESOLUTION SUPPORTING THE CUYAHOGA COUNTY BOARD OF ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES AND THE CITY OF CLEVELAND IN DECLARING OPIOID OVERDOSE DEATHS IN CUYAHOGA COUNTY AS PUBLIC EMERGENCY AND REQUESTING ADDITIONAL FUNDING FROM THE STATE AND FEDERAL GOVERNMENTS TO ADDRESS THIS ISSUE AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella

**V. ADJOURNMENT:**

**Posted 3/30/18**

**Note:** Due to the inability to accurately forecast the conclusion time of Caucus work session meetings, the regularly scheduled Brook Park City Council meeting will begin following the conclusion of the regularly scheduled Caucus Prior to meeting.



everyone approaches the LFP the same way, mediating the shame that accompanies need.

- Food pantries are critical in addressing food insecurity. But some fall through the cracks. The LFP is a safety net.
- The LFP is a proving ground, testing concepts like community, charity, justice, and sharing economy.

## STARTING UP

**How do I start my own Little Free Pantry? Location, location, location!**

**How do I determine location? All of the following should be considered in determining location.**

- **Safety first!** Your location should not place anyone in an unsafe place, whether in an area of high crime or high traffic.
- **Second**, determine whether private property or public property best suits your vision. Follow appropriate channels to obtain permission and/or a permit and choose a back-up location in the event your request is denied.
- **Third**, determine whether neighbors will be supportive of the project. Will increased traffic to the site be viewed as nuisance or invasion of privacy.
- **Finally**, Little Free Pantries should be accessible to the public. If in an area where people travel by car, sites should be safely accessible by car with no

**How do I build a Little Free Pantry?** Feel free to replicate the original design. Or build a structure suited to your aesthetic preference and needs. Googling "Little Free Library plans" yields lots of content, including specs. If your LFP will be on another's property, share your plans with the property owner for his or her approval. Then, get crafty!

**How do I secure the Little Free Pantry?** The original LFP is secured to a 4x4 with a 4x4 bolt down, which can be purchased at any chain home improvement or hardware store. The 4x4 is cemented in place.

## **STOCKING**

**How do I stock the Little Free Pantry?** The original LFP is stocked organically. Those who wish to contribute may do so at their discretion when convenient. Demand outpaces supply, so the LFP is often empty. However, empty shelves are problematic only if no one is contributing. At that point, you might want to organize a group of friends, neighbors, co-workers, church-goers. Thirty of these could be assigned a day of the month to contribute, for example. Please note that irregular supply is an effective control keeping both consumption and traffic manageable. Irregular supply minimizes loitering as well.

**What do I stock?**

Encourage your contributors to stock according to need. Discourage sharps (razors), chemicals, previously worn clothing (which adds bulk), or anything illegal. Generally, canned vegetables and proteins, personal care items, and paper goods go fast. Kid-friendly non-perishables, crayons, and inexpensive party favor items are great for Summer...school supplies for August!

If your stock does not turn over frequently, monitor cans for bulging and leaking, especially during extreme temperatures. Also, if your LFP will be stocked organically, you won't always be able to control what's inside. However, a daily site visit will allow you to maintain a safe, neat space.

**What if I can't stock food?** This question was asked by someone who lives in a city with an ordinance prohibiting feeding the homeless. Let that sink in. Moving on. Personal care items, paper goods, etc. are not food.

## **RED TAPE**

**Will I be allowed to duplicate The Little Free Pantry project where I live?** Perhaps. Perhaps not. Municipal building codes and zoning laws vary from location to location. Follow appropriate channels to obtain permission and/or a permit if necessary. Also, neighborhood support for the project prior to implementation and a good location will help avoid complaint.

**What if someone gets sick? Or gets a splinter? Consult The Bill Emerson Good**

**Samaritan Food Donation Act of 1996** Determine if it applies to you and manage

your project in accord with its tenets.

- reduce waste • feed the hungry • pursue sustainability • improve sanitation • save money • shrink environmental footprint • support local jobs •

## Food Recovery

a legal guide

- build corporate conscience • enhance community perception • receive tax breaks • do the right thing •

### Waste Not, Want Not

Food recovery – the practice of preventing surplus “good” from being dumped in a trash bin – takes numerous forms and provides a variety of social, economic, and environmental benefits. The highest form of food recovery involves collecting wholesome but unneeded or unusable food for distribution to those in need. Additional food recovery programs aim to further reduce waste and decrease resource burden by converting excess food for use in animal feed, composting, and biogas production.

Engaging in food recovery is an environmental and uplifting way to respond to a variety of ethical problems. Plus, by reducing disposal costs, improving working conditions, and providing a way to access valuable tax credits, food recovery can provide direct and substantial benefits for participating enterprises. By maintaining recovery programs, food-sector businesses can reduce the amount of material that enters into the waste stream, provide nutritious meals for hungry people in our communities, and lessen the environmental burden associated with agricultural production. Food disposal and waste, food recovery is consistent with a socially responsible and “green” business model. As such, it can build business partner good will in the community and with beneficial our brand.

Produced by the  
LL.M. Program in  
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at the



UNIVERSITY OF  
ARKANSAS  
SCHOOL OF LAW

with generous support  
from the  
University of Arkansas



(<https://law.uark.edu/service-outreach/food-recovery-project/Legal-Guide-To-Food-Recovery.pdf>)

To avoid splinters, etc., be sure to keep your LFP in good repair. Does your

property insurance cover the LFP? If not, you might wish to purchase personal or commercial liability insurance as a safeguard. If you are worried, consult a lawyer.

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Little Free Pantry Cleveland

Like This Page · December 24, 2017 ·

Looking pretty full 🙄  
#givewhatyoucantakewhatyouneed

Like

Comment

Share



Amy Andrews and 16 others

Chronological



Jill Brashear I love seeing baby supplies in there!

Like · Reply · 8w

2



Write a comment...

Friend Requests

See All



Jeffrey Muir  
28 mutual friends  
Confirm Friend

P/C \_\_\_\_\_  
CA PR002 4-3-18  
1st R \_\_\_\_\_  
2nd R \_\_\_\_\_  
3rd R \_\_\_\_\_  
B/C \_\_\_\_\_

CITY OF BROOK PARK, OHIO

RESOLUTION NO. \_\_\_\_\_

INTRODUCED BY: MAYOR GAMMELLA

A RESOLUTION  
ACCEPTING THE RECOMMENDATIONS AND APPROVING THE MINUTES  
OF THE HOUSING COUNCIL ON THE CITY OF BROOK PARK'S  
COMMUNITY REINVESTMENT AREA (CRA) AGREEMENTS,  
AND DECLARING AN EMERGENCY

WHEREAS, Council has received and reviewed the recommendations and minutes of the City's CRA abatements from the Housing Council; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Brook Park, State of Ohio that:

SECTION 1: The Council of the City of Brook Park hereby approves the following recommendations and minutes for the City's CRA Agreements made by the Housing Council:

All of the following CRA properties were determined to be in compliance:

5171 West 148<sup>th</sup> Street  
5250 West 137<sup>th</sup> Street  
4985 West 150<sup>th</sup> Street  
18301 Brookpark Road  
6445 Terre Drive  
5340 West 161<sup>st</sup> Street

SECTION 2: The Clerk of Council is directed to transmit a certified copy of this Resolution to: Ohio Development Services Agency, 77 South High Street, P.O. Box 1001, Columbus, OH 43216-1001, (Attn: John Wickham).

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings

open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 4:** This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and to accept the recommendations and approval of the City's Housing Council; therefore, provided this Resolution receives the affirmative vote of at least (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED: \_\_\_\_\_  
MAYOR

**I HEREBY APPROVE THE WITHIN  
INSTRUMENT AS TO LEGAL FORM  
AND CORRECTNESS**

  
\_\_\_\_\_  
DIRECTOR OF LAW

\_\_\_\_\_  
DATE

**CITY OF BROOK PARK – 2018 CRA ANNUAL INSPECTION**

<b>Name</b>	<b>Number</b>	<b>Street</b>	<b>Type</b>	<b>Status/Findings</b>
Kathleen Horchy (trf. on 4/7/16 to Joseph Dodson, Jr.)	5171	West 148 <sup>th</sup> Street	CRA	Occupied No Violations
Bogdan Real Estate LLC (Cuyahoga Machine)	5250	West 137 <sup>th</sup> Street	CRA	Occupied No Violations
RNR Family Enterprises LLC (Harley Davidson)	4985	West 150 <sup>th</sup> Street	CRA	Occupied No Violations
18301 Brookpark, LLC (Boss Pro Karting)	18301	Brookpark Road	CRA	Occupied No Violations
Claudia J. Kuharik	6445	Terre Drive	CRA	Occupied No Violations
West 161 Investment, LLC (E.L. Mustee)	5340	West 161 <sup>st</sup> Street	CRA	Occupied No Violations



**MINUTES FOR THE  
CITY OF BROOK PARK  
HOUSING COUNCIL MEETING  
MARCH 30, 2017 – 4:00 pm**

**I. Call to Order and Roll Call**

Housing Officer Dave Byrnes called the meeting to order at 4:00 pm and the following Members were present: Dave Byrnes, Housing Officer; Louis Cayet, Service Director; Michael Dolan, Economic Development Commissioner, Tom Troyer, Councilman; Mitzi Anderson, Residential Appointment

Also in attendance: Mayor Thomas J. Coyne and Law Director Carol Horvath

**II. Approval of Minutes from June 7, 2016, Meeting**

Motion was made by Member Troyer and seconded by Member Cayet to approved minutes. All Members present voted Aye.

**III. Review of the Agenda**

Review of the Community Reinvestment Area (CRA) program was discussed by the Members. Inspection of all the CRA properties were conducted by Chris Corrigan, City of Brook Park Property Maintenance Inspector. The following CRA properties were determined to be in compliance:

- 5171 West 148<sup>th</sup> Street
- 5250 West 137<sup>th</sup> Street
- 4985 West 150<sup>th</sup> Street
- 18301 Brookpark Road
- 6445 Terre Drive

Motion was made by Member Cayet and second by Member Troyer to certify all CRA properties were determined to be in compliance. All Members present voted Aye. This legislation will be forwarded to City Council for a resolution to adopt the recommendations of the Housing Council for the CRA #15 agreement.

**IV. Adjournment**

Meeting was adjourned at 4:03 pm.

CITY OF BROOK PARK, OHIO

P/C 2-6-18 Safety  
CA 3-27-18  
1st R \_\_\_\_\_  
2nd R \_\_\_\_\_  
3rd R \_\_\_\_\_  
P/C \_\_\_\_\_  
COUNCIL PRICE 4-3-18

RESOLUTION NO. \_\_\_\_\_

INTRODUCED BY: MAYOR GAMMELLA

A RESOLUTION  
SUPPORTING THE CUYAHOGA COUNTY BOARD OF  
ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES,  
AND THE CITY OF CLEVELAND IN DECLARING OPIOID OVERDOSE  
DEATHS IN CUYAHOGA COUNTY AS A PUBLIC EMERGENCY,  
AND REQUESTING ADDITIONAL FUNDING FROM THE STATE  
AND FEDERAL GOVERNMENTS TO ADDRESS THIS ISSUE,  
AND DECLARING AN EMERGENCY

WHEREAS, a study performed by the Henry J. Kaiser Family Foundation compiled from U.S. Centers for Disease Control and Prevention information identifies Ohio as leading the nation in opioid overdose deaths; and

WHEREAS, the number of heroin and fentanyl related deaths in Cuyahoga County has continued to increase each year, from 198 deaths in 2013 to 224 deaths in 2014, 228 deaths in 2015, and 517 deaths in 2016; and

WHEREAS, in 2016, the five states with the highest rates of death due to drug overdose were West Virginia (52.0 per 100,000), Ohio (39.1 per 100,000), Pennsylvania (37.9 per 100,000) and Kentucky (33.5 per 100,000); and

WHEREAS, the City of Brook Park has been significantly impacted by opioid overdoses and overdose related deaths; and

WHEREAS, Council and the Mayor's administration recommend that the state and federal government commit to an aggressive and comprehensive approach to combat this deadly disease; and

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Brook Park, State of Ohio that:

SECTION 1: The Council and the Mayor's administration join the Cuyahoga County Board of Alcohol, Drug Addiction and Mental Health Services and the City of Cleveland in declaring hundreds of opioid overdose deaths in Cuyahoga County a public health emergency

and request additional funding from the state and federal governments to address the issue.

**SECTION 2:** The Clerk of Council is hereby directed to forward a certified copy of this Resolution to Ohio's U.S. Senators, to Congresswoman Marcy Kaptur, and to the legislators representing the City of Brook Park in the Ohio General Assembly.

**SECTION 3:** It is found and determined that all formal actions of this Council concerning and relating to this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 4:** This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for further reason to request additional funding from the state and federal governments to address the opioid overdose problem in the City of Brook Park; therefore, provided this Resolution receives the affirmative vote of at least (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

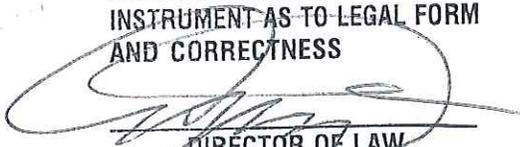
\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
Clerk of Council

APPROVED: \_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DATE

I HEREBY APPROVE THE WITHIN  
INSTRUMENT AS TO LEGAL FORM  
AND CORRECTNESS

  
\_\_\_\_\_  
DIRECTOR OF LAW