

**REGULAR CAUCUS MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON *WEDNESDAY*, SEPTEMBER 11, 2019
7:00 P.M.**

I. ROLL CALL OF MEMBERS

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES OF PRECEDING MEETINGS:

IV. DISCUSSION:

1. RESOLUTION NO. 27-2019, GRANTING A CONDITIONAL USE PERMIT TO OPERATE AN AIRPORT PARKING FACILITY AT 5775 ENGLE ROAD IN THE U3-A ZONE AND DECLARING AN EMERGENCY. Introduced by Councilmembers Orcutt, Burgio, Scott, Stemm, Poindexter, Mencini, Council President Vecchio and Mayor Gammella. **Note:** Moved by **motion** from the September 3, 2019 Caucus Prior to meeting. **In attendance:** Mr. Jeff Goebel, Property Owner.

V. FINANCE COMMITTEE - CHAIRMAN, SCOTT:

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE DIGITAL MARKETING CLINIC AT BALDWIN WALLACE UNIVERSITY TO CREATE A MEDIA AND SOCIAL MARKETING PROGRAM FOR THE CITY OF BROOK PARK AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella. **In attendance:** Mr. Timothy Marshall, Director of the Digital Marketing Clinic School of Business.

VI. RECREATION COMMITTEE - CHAIRMAN, SALVATORE:

1. AN ORDINANCE AUTHORIZING THE MAYOR TO DISPOSE OF OBSOLETE CITY FITNESS EQUIPMENT AND OFFICE EQUIPMENT AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.

VII. SERVICE COMMITTEE - CHAIRMAN, ORCUTT:

1. AN ORDINANCE AUTHORIZING THE CONSULTING ENGINEER TO PREPARE AN APPLICATION TO PARTICIPATE IN THE YEAR 2020 OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) FOR FINANCIAL ASSISTANCE ON THE DELORES BLVD. RECONSTRUCTION PROJECT - PHASE 1 AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.
2. A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE YEAR 2020 OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.

VIII. ADJOURNMENT:

Posted 9/6/19

CITY OF BROOK PARK, OHIO

P/C
CA PLICE 8-20-19
1st R 9-3-19
2nd R 9-17-19
3rd R _____
B/C _____

CAUCUS PLICE 9-3-19
CAUCUS 9-11-19

Resolution No. 27-2019

Introduced By: COUNCIL MEMBERS ORCUTT, BURGIO, SCOTT, STEMM, POINDEXTER, MENCINI, COUNCIL PRESIDENT VECCHIO AND MAYOR GAMMELLA

A RESOLUTION
GRANTING A CONDITIONAL USE PERMIT TO OPERATE
AN AIRPORT PARKING FACILITY AT 5775 ENGLE ROAD
IN THE U3-A ZONE,
AND DECLARING AN EMERGENCY

WHEREAS, Jeff Gobel and Mike Gobel filed an application for a conditional use permit with the Brook Park Planning Commission; and

WHEREAS, the conditional use requested is to operate an airport parking facility at 5775 Engle Road, in a U3-A Zone; and

WHEREAS, the request for a conditional use permit was presented at a public hearing on August 5, 2019, to the Brook Park Planning Commission, which referred this matter to Council for approval and recommended the waiver of requirements set forth in Section 1121.36(c) of the Brook Park Codified Ordinances.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Brook Park, State of Ohio that:

SECTION 1: The Council of the City of Brook Park finds that the proposed conditional use permit requested is appropriate in the location for which it is proposed and hereby grants the conditional use permit, if the following specific conditions are met:

- A. Asphalt parking area to be properly repaired, re-surfaced, stripped with 9' x 20' spaces and numbered.
- B. Site landscape to be properly maintained and improvements added.
- C. Site lighting to be repaired/added and operational.
- D. Compliance with City Engineer's comments, dated 7/31/19 (copy provided to applicant at meeting).
- E. Existing pole sign on premises only to be used for on-site business signage.
- F. Sub-leasing prohibited.
- G. Conditional Use Permit is non-transferable.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further purpose of granting a conditional use permit to operate an airport parking facility; therefore provided this Resolution receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

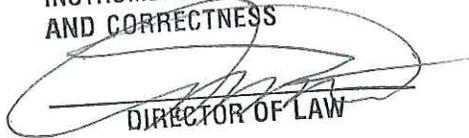
PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

DATE

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS



DIRECTOR OF LAW

P/C 8-20-19 Finance
CA 9-11-19
1st R _____
2nd R _____
3rd R _____
B/C _____

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY: MAYOR GAMMELLA

AN ORDINANCE
AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT
WITH THE DIGITAL MARKETING CLINIC AT BALDWIN WALLACE UNIVERSITY
TO CREATE A MEDIA AND SOCIAL MARKETING PROGRAM FOR
THE CITY OF BROOK PARK,
AND DECLARING AN EMERGENCY

WHEREAS, the City is looking to expand our current marketing and communications activities and wish to expand our digital footprint through a web hub, social content, and other tactics; and

WHEREAS, the Digital Marketing Clinic ("DMC") at Baldwin Wallace University will provide mentored student assistance to enhance and support City digital marketing communications and initiatives; and

WHEREAS, the program is basically a twenty-four month program with a team of students consisting of one account executive and 2-5 digital specialists; and

WHEREAS, the DMC will focus on research among municipalities communicating with business and residential audiences and launch new tactics while expanding and enhancing relationships with City businesses; and

WHEREAS, the City will work with these students enabling them to build their portfolios of professional experiences while allowing them to create meaningful connections within the Brook Park Community; and

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: That the Mayor is hereby authorized and directed to enter into an agreement with the DMC at Baldwin Wallace University to provide digital marketing communications to our City.

SECTION 2: The money needed for the aforesaid transaction shall be paid from funds theretofore appropriated for said purposes in the amounts as follows:

Fall 2019 Team	\$2,250
Spring 2020 Team	\$2,250
Sumer Internship	\$3,000
Fall 2020 Team	\$2,250
Spring 2021 Team	\$2,250
Summer 2021 Internship	\$3,000

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason that Council deems it necessary for the Mayor to enter into said agreement with undue delay; therefore provided this Ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

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AND CORRECTNESS

DATE



DIRECTOR OF LAW

P/C 8-20-19 RECREATION
CA 9-11-19
1st R _____
2nd R _____
3rd R _____
B/C _____

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY: MAYOR GAMMELLA

AN ORDINANCE AUTHORIZING THE MAYOR TO,
DISPOSE OF OBSOLETE OFFICE FURNITURE, FILE CABINETS, AND
OTHER MISCELLANEOUS FITNESS EQUIPMENT,
AND DECLARING AN EMERGENCY

WHEREAS, the City of Brook Park has various old furniture and office equipment that is obsolete and/or in disrepair; and

WHEREAS, said furniture, file cabinets, and office equipment has little or no value and it is not feasible to sell said property; and

WHEREAS, it is in the best interest of the City of Brook Park to dispose of said office furniture and equipment.

NOW THEREFORE BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Mayor is hereby authorized and directed to dispose of obsolete and/or broken furniture, file cabinets and office equipment, a list of which is attached hereto as "Exhibit A."

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to dispose of obsolete furniture, file cabinets and office equipment; therefore provided this Ordinance receives the affirmative vote of at least five (5) members

its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

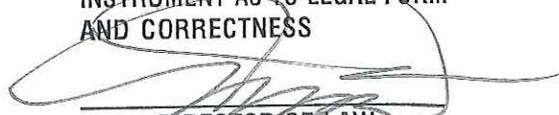
PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

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AND CORRECTNESS



DIRECTOR OF LAW

DATE

WEIGHT, FITNESS & OFFICE EQUIPMENT INVENTORY (CITY AUCTION)

A

#	Item Name	Description	Serial Or City Number
1.	Cybex Seated Bike	Grey & Black	City #: 10018
2.	Cybex Back Ext. Station	Grey	Serial #: 5411-90
3.	Schwinn Airdyne	Tan (Missing Seat)	City #: 7429
4.	Precor Treadmill	Grey	Serial #: AMWZF23110009
5.	Precor Treadmill	Grey	Serial #: AMWZF23110010
6.	Cybex Treadmill	Grey (Broken)	City #: 10571
7.	Cybex Treadmill	Grey (Broken)	City #: 10028
8.	Cybex Treadmill	Grey (Broken)	City #: 10025
9.	Cybex Seated Bike	Grey & Black	City #: 10016
10.	Cybex Stepper	Grey & Black	City #: 10014
11.	Cybex Stepper	Grey & Black	City #: 10012
12.	Cybex Stepper	Grey & Black	Serial #: 10-012440266
13.	Cybex Stationary Bike	Grey & Black	City #: 10019
14.	True 750R Seated Bike	Black	Serial #: TR-7508
15.	Cybex Seated Bike	Black & Grey	City #: 10017
16.	Free Weight Hip Sled	Grey	City #: 8452
17.	Trotter Decline Bench	Black	Serial #: 9315645
18.	Seated Cable Row Unit	Grey & Black	City #: 10472
19.	Dip Station Unit	Grey	No ID Number
20.	Lat Pull Down Cable Machine	Chrome	Serial #: 003371
21.	Precor Hip Sled	Grey & Black	City #: 10317
22.	Cybex Bike	Grey & Black	City #: 10021
23.	Schwinn Airdyne	Grey (Airdyne comp.)	No ID Number
24.	Cybex Bike	Grey & Black	City #: 10020
25.	True 750 EA Elliptical	Black	City #: 9960
26.	Schwinn Airdyne	Black (Missing Seat)	Serial #: 3530012GIA
27.	Cyber Arc Elliptical Trainer	Grey & Black	City #: 10010
28.	Trotter Cable Station	2pc. Grey	Serial #: 9738008
29.	True 750 Elliptical	Black (Broken)	No ID Number
30.	Cybex Treadmill	Grey & Black (Broken)	City #: 10572
31.	True 750 EA Elliptical	Black (Broken)	Serial #: TE-7508-00EL1531D
32.	Cybex Treadmill	Grey & Black (Broken)	City #: 10027
33.	Cybex Treadmill	Grey & Black (Broken)	City #: 10024
34.	Cybex Treadmill	Black & Grey (Broken)	City #: 10029
35.	Cybex Treadmill	Black & Grey (Broken)	City #: 10026
36.	Precor Treadmill	Grey (Broken)	Serial #: AMWZF09110065
37.	Free Weight Plate Rack	Grey	No ID Number
38.	Nautilus AR500	Black & Yellow (Broken)	Serial #: 033487

WEIGHT, FITNESS & OFFICE EQUIPMENT INVENTORY (CITY AUCTION)

39.	True 750 R Seated Bike	Black (Broken)	City #: 2954
40.	True 750 R Seated Bike	Black (Broken Peddle)	No ID Number
41.	Cybex Arc Trainer	Black	City #: 10011
42.	4 Drawer Filing Cabinet	Black	City #: 2395
43.	4 Drawer Filing Cabinet	Black	City #: 5178
44.	4 Drawer Filing Cabinet	Black	City #: 7178
45.	4 Drawer Filing Cabinet	Black	City #: 2396
46.	4 Drawer Filing Cabinet	Black	No ID Number
47.	4 Drawer Filing Cabinet	Black	No ID Number
48.	4 Drawer Filing Cabinet	Black	No ID Number

P/C 9-3-19 SERVICE
CA 9-11-19
1st R _____
2nd R _____
3rd R _____
P/C _____

CITY OF BROOK PARK, OHIO

ORDINANCE NO. _____

INTRODUCED BY: MAYOR GAMMELLA

AN ORDINANCE
AUTHORIZING THE CONSULTING ENGINEER TO
PREPARE AN APPLICATION TO PARTICIPATE IN THE YEAR 2020
OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR
LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) FOR FINANCIAL
ASSISTANCE ON THE DELORES BLVD. RECONSTRUCTION PROJECT - PHASE 1
AND DECLARING AN EMERGENCY

WHEREAS, the City of Brook Park desires to seek financial assistance from the State Issue I Infrastructure Bond Program for the funding of the Delores Blvd. Reconstruction Project - Phase 1 (between Holland Road and Paulding Blvd.); and

WHEREAS, the existing roadway is in a state of disrepair and is in need of major rehabilitation; and

WHEREAS, the City of Brook Park is planning to make capital improvements to the roads within the City; and

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Consulting Engineer is hereby authorized to prepare a Capital Improvements Report and Ohio Public Works Commission (OPWC) Application for Financial Assistance, for the Delores Blvd. Reconstruction Project - Phase 1. The Consulting Engineer shall be paid a lump sum fee of \$4,000.00.

SECTION 2: The money needed to complete the aforesaid transaction shall be paid from the 2018/2019 Street Improvement Fund No. 545, theretofore appropriated or to be appropriated for said purpose.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety of said City, therefore, provided this Ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately from and after its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____
MAYOR

DATE

**I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS**



DIRECTOR OF LAW

CITY OF BROOK PARK, OHIO

P/C 9-3-19 SERVICE
CA 9-11-19
1st R _____
2nd R _____
3rd R _____
P/C _____

RESOLUTION NO. _____

INTRODUCED BY: MAYOR GAMMELLA

A RESOLUTION
AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN
APPLICATION TO PARTICIPATE IN THE YEAR 2020 OHIO PUBLIC WORKS
COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION
IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND
DECLARING AN EMERGENCY

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the City of Brook Park is planning to make capital improvements to Delores Blvd., between Holland Road and Paulding Blvd., and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: That the Mayor is hereby authorized to apply to the Ohio Public Works Commission for funds as described above.

SECTION 2: That the Mayor is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety of said City, and for the further reason that Council deems it necessary to proceed with seeking funds for this project as quickly as possible and that it is necessary to file the aforesaid application in a timely fashion; therefore, provided this Resolution receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately from and after its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

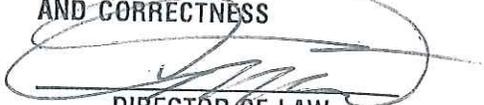
PRESIDENT OF COUNCIL

ATTEST: _____
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