

**ITEMS TO BE CONSIDERED  
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING  
TO BE HELD ON TUESDAY, JANUARY 7, 2020  
7:00 P.M.**

**I. ROLL CALL OF MEMBERS:**

**II. PLEDGE OF ALLEGIANCE:**

**III. DISCUSSION:**

1. 2020 TENTATIVE CAUCUS-COUNCIL MEETING SCHEDULE - PER COUNCIL PRESIDENT VECCHIO. **Note:** Verbal Approval was given for the January, 2020 dates only on 12/3/19.
2. DIVISION OF LIQUOR CONTROL - PRYMAS INC., DBA SMITH & SNOW SHELL, 5918 SMITH ROAD, BROOK PARK, OH 44142. **C STCK 7100545. Responses postmark date no later than January 17, 2020.** - PER COUNCIL PRESIDENT VECCHIO.
3. PROPOSED AMENDMENT TO COUNCIL RULE #4 - PER COUNCIL PRESIDENT VECCHIO.
4. PROPOSED AMENDMENT TO COUNCIL RULE #5 - STANDING COMMITTEE TO INCLUDE TECHNOLOGY & INNOVATION COMMITTEE - PER COUNCIL PRESIDENT VECCHIO
5. PROPOSED AMENDMENT TO COUNCIL RULE #9 - CONDUCT OF ELECTED AND APPOINTED OFFICIALS AT COUNCIL MEETINGS - PER COUNCIL PRESIDENT VECCHIO.
6. MAYOR'S APPOINTMENTS TO THE TECHNOLOGY & INNOVATION COMMITTEE - PER COUNCIL PRESIDENT VECCHIO.

**IV. ADJOURNMENT:**

**Posted 01/03/19**

**2020 TENTATIVE CAUCUS -COUNCIL MEETING SCHEDULE**

**JANUARY**

7 - Caucus Prior  
7 - Council  
14 - Caucus  
21 - Caucus Prior  
21 - Council

**Holidays Observed**

New Year's Day 1/1/20  
Martin Luther King Jr. 1/20/20

**JULY**

7 - Caucus Prior  
7 - Council  
14 - Caucus  
21 - Caucus Prior  
21 - Council

**Holidays Observed**

Independence Day 7/4/20

**FEBRUARY**

4 - Caucus Prior  
4 - Council  
11 - Caucus  
18 - Caucus Prior to  
18 - Council

President's Day 2/17/20

**AUGUST**

4 - Caucus Prior  
4 - Council  
11 - Caucus  
18 - Caucus Prior  
18 - Council

**MARCH**

3 - Caucus Prior  
3 - Council  
10 - Caucus  
17 - Caucus Prior  
17 - Council

**SEPTEMBER**

1 - Caucus Prior  
1 - Council  
8 - Caucus  
15 - Caucus Prior  
15 - Council

Labor Day 9/7/20

**APRIL**

7 - Caucus Prior  
7 - Council  
14 - Caucus  
21 - Caucus Prior  
21 - Council

**OCTOBER**

6 - Caucus Prior  
6 - Council  
13 - Caucus  
20 - Caucus Prior  
20 - Council

**MAY**

5 - Caucus Prior  
5 - Council  
12 - Caucus  
19 - Caucus Prior  
19 - Council

Memorial Day 5/25/20

**NOVEMBER**

4 - Caucus Prior  
4 - Council  
10 - Caucus  
17 - Caucus Prior  
17 - Council

General Election 11/3/20  
Veteran's Day 11/11/20

Thanksgiving Day 11/26/20

**JUNE**

2 - Caucus Prior  
2 - Council  
9 - Caucus  
16 - Caucus Prior  
16 - Council

**DECEMBER**

1 - Caucus Prior  
1 - Council  
8 - Caucus  
15 - Caucus Prior  
15 - Council

Christmas Day 12/25/20

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
 8606 TUSSING ROAD, P.O. BOX 4005  
 REYNOLDSBURG, OHIO 43068-9005  
 (614)644-2360 FAX(614)644-3166

TO

<b>7100545</b>		<b>STCK</b>	<b>PRYMAS INC</b>	
PERMIT NUMBER		TYPE	DBA SMITH & SNOW SHELL	
ISSUE DATE		5918 SMITH RD		
<b>09 16 2019</b>		BROOK PARK OHIO 44142		
FILING DATE				
PERMIT CLASSES				
<b>C1 C2</b>				
<b>18</b>	<b>110</b>	<b>C</b>	<b>F23460</b>	
TAX DISTRICT			RECEIPT NO.	

FROM **12/17/2019**

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT	RECEIPT NO.	

Batch #: 9  
 Article #: 92147969009997901631485129  
 Date/Time: 12/16/2019 11:50:56AM

Internal File #:  
 Internal Code:



MAILED **12/17/2019**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **01/17/2020**

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.  
 REFER TO THIS NUMBER IN ALL INQUIRIES **C STCK 7100545**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
 THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

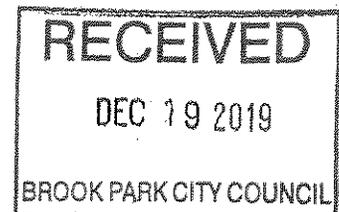
(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF BROOK PARK CITY COUNCIL  
 6161 ENGLE ROAD  
 BROOK PARK OHIO 44142**



NB FO 23400

411 2709 8700

For Questions call (614) 644-3162  
 Office Hours - 8:00 a.m. - 5:00 p.m.  
 OHIO DIVISION OF LIQUOR CONTROL  
 Ohio Department of Commerce • Division of Liquor Control  
 1600 Tussing Road, Reynoldsburg, Ohio 43068-9005  
 http://www2.com.ohio.gov/liqr  
**APPLICATION FOR CHANGE OF CORPORATE STOCK OWNERSHIP**  
 PROCESSING FEE \$100.00 CAUTION: ALLOW 10 TO 12 WEEKS FOR PROCESSING



PERMIT HOLDER REQUESTS APPROVAL OF THE DIVISION OF LIQUOR CONTROL OF THE FOLLOWING TRANSFER(S) OF STOCK

Permit Holder Name: **PRYMAS INC** Liquor Permit Number(s): **7100545**

Permit Premises Address: **5918 SMITH Rd Brook Park OH 44142**

Email Address: **SABLLI305SB6CB1@aol.net**

Attorney's Name, Address and Telephone Number (if represented):  
**GARY E Hunter 26 South Congress Street ATHen OH 45701**

Is Stock Traded on a National Exchange?  YES  NO If YES, give Name of Exchange and Symbol

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION A: PREVIOUS 5% OR MORE STOCKHOLDERS			
Name	BIRTHDATE	Social Security Number/FTI#	Number of Shares Issued For Stock Transfer Only (NOT Percentages)
1) <b>WILLIAM E PRYMAS</b>	[REDACTED]	[REDACTED]	<b>90</b>
2) <b>WILLIAM E PRYMAS JR</b>	[REDACTED]	[REDACTED]	<b>5</b>
3) <b>JULIE ANN KUCHAR</b>	[REDACTED]	[REDACTED]	<b>5</b>
4)			
5)			
SECTION B: REVISED 5% OR MORE STOCKHOLDERS			
Name	BIRTHDATE	Social Security Number/FTI#	Number of Shares Issued For Stock Transfer Only (NOT Percentages)
1) <b>WILLIAM E PRYMAS JR</b>	[REDACTED]	[REDACTED]	<b>50</b>
2) <b>JULIE ANN K</b>	[REDACTED]	[REDACTED]	<b>50</b>
3)			
4)			
5)			

NOTE: If any Stockholder is a business entity, that entity must list it's federal tax identification number (FTI #) above.

TOTAL NUMBER OF SHARES ISSUED

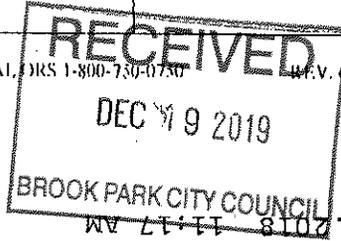
LIST THE TOP FOUR OFFICERS OF THE CAPTIONED CORPORATION. IF AN OFFICE IS NOT HELD, PLEASE INDICATE BY WRITING "NONE"	Social Security Number	Birthdate
1) CEO/President <b>WILLIAM E PRYMAS</b>	[REDACTED]	[REDACTED]
2) Vice-President <b>JULIE ANN KUCHAR</b>	[REDACTED]	[REDACTED]
3) Secretary		
4) Treasurer		

DLC4158

BOE/ADA SERVICE PROVIDER

FOR TTY USERS DIAL 1-800-750-0730

REV. 6-2013



## **PROPOSED CHANGES TO THE 2020-2021 COUNCIL RULES**

### **RULE 4: SPECIAL MEETINGS - PARAGRAPH 1**

Special meetings may be called at any time *by* the Mayor, President of Council or any three (3) Members of Council by a written notice, not less than twenty-four (24) hours in advance. Such notice shall be served personally on each Member, or left at his usual place of residence and shall state the date, time and subjects to be considered. No other subjects shall be considered other than what is stated in the NOTICE OF SPECIAL MEETING.

**IS HEREBY AMENDED TO READ:**

### **RULE 4: SPECIAL MEETINGS - PARAGRAPH 1**

(b) Special Meetings. Special Meetings of the Council may be called in accordance with and as provided for by the rules, regulations or by-laws adopted by the Council. In the absence of such provisions, special meetings may be called by a vote of the Council taken at any regular or special meeting thereof, or shall be called by the Clerk of Council upon the written request of the Mayor or President of Council or three (3) Members of Council. Any such request shall state the time, place and date thereof and the subject or subjects to be considered at the meeting and no other subject of subjects shall be considered. Notice in writing of each such special meeting called at the request of the Mayor, President of Council or three (3) Members of Council, shall be given to each Member of Council and the Mayor **by serving on each of them personally or electronically or as otherwise determined by Council Rules**, not less than twenty-four (24) hours preceding the date and hour of such meeting. Service of such notice may be waived in writing. Amended per City Charter November 5, 2019.

the use of City property and land for public purposes.

**AVIATION AND ENVIRONMENTAL**

To which shall be referred all ordinances, resolutions and all other matters pertaining to airport; air and water pollution control; some abatement; and other environmental nuisances.

**IS HEREBY AMENDED TO READ:**

**RULE 5: STANDING COMMITTEES**

All Regular Standing Committee Meetings shall be held at **John A. Poloyne Community Center in the Council Community Room**. No later than the second Regular Meeting of Council, the President of Council shall appoint a Chairman and an Acting Chairman for each of the Regular Standing Committees. In the absence of the Chairman, the Acting Chairman shall preside and, until the regular Chairman appears, shall discharge all of the duties of the Chairman during such absence. **(coincides with Rule No. 1 - Meeting Place verbal approval 1/22/19)**

All Regular Standing Committees shall be comprised of the Council of the Whole; namely, the four (4) Ward Councilmen and the three (3) Councilmen at Large.

The Order of Business shall be as follows:

- A. ROLL CALL**
- B. APPROVAL OF MINUTES OF PRECEDING MEETINGS**
- C. OLD BUSINESS**
- D. NEW BUSINESS**
- E. ADJOURNMENT-*Required by a majority vote of Council.***  
**(Amended/Verbal Approval 9/20/16)**

All Regular Standing Committees consisting of the Committee of the Whole shall hold their regular meetings on the second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesdays of each month at **7:30 p.m.** Should additional meetings be required, they may be scheduled at the discretion of the President of Council and/or a majority of the Members of Council. (Amended 1/4/16 - Organizational meeting). **(Amended/Verbal Approval 9/5/17)**

A majority (4) of the Members of the Committee of the Whole shall constitute a quorum for the transaction of business.

The Chairman of each Standing Committee shall submit to the Clerk of Council all requests from his committee to be placed on the agenda for the Committee of the Whole Meeting at least ninety-six (96) hours in advance.

The agendas for all Regular Council and Committee of the Whole Meetings shall be prepared by the President of Council and each member of the Committee of the Whole shall have a copy of the agenda at least seventy-two (72) hours in advance in his mailbox at City Hall.

In the event of additions to the agendas for Regular Council or Committee of the Whole meetings, a supplement agenda, showing new additions only, shall be given to each member of Council prior to the meeting.

Complete minutes shall be kept by the Clerk of Council of all business discussed by the Committee of the Whole and the vote on all matters before the Committee shall be recorded in the minutes of each regular or specially called meeting.

Copies of these detailed minutes shall be available to all Members of Council, the Mayor and the President of Council in their mailbox at City Hall and shall be accepted by a majority (4) vote Council at the next regularly scheduled Committee Meeting.

THE STANDING COMMITTEES SHALL BE: (Eight)

**FINANCE**

To which all ordinances and resolutions shall be referred and other matters relating to finance, indebtedness, appropriations, the payment of monies not provided for by previous legislation taxation and all matters pertaining to the Department of Finance, the standardization of salaries and wages, civil service, pension of employees, and the sale and purchase of real estate.

**PUBLIC SAFETY**

To which shall be referred all ordinances, resolutions and other matters pertaining to police and fire, and matters pertaining to

concession upon public streets, inspection of buildings, and enforcement of the Building Code.

**SERVICE AND DEVELOPMENT**

To which shall be referred all ordinances, resolutions and other matters pertaining to street and sewer improvements, switch track and pipe lines, elimination of grade crossings street cleaning, waste collection and disposal matters pertaining to streets, taxes and assessments pertaining to sidewalks and street improvements.

**CITY PLANNING**

To which shall be referred all ordinances, resolutions and other matters relating to City Planning, the City Planning Commission and new municipal buildings, proposals, etc.

**BOARD OF ZONING APPEALS**

To which shall be referred all ordinances, resolutions and other matters relating to zoning issues, appeals, etc. (Amended per City Charter 11/7/01)

**LEGISLATIVE, PUBLIC UTILITY**

To which shall be referred all ordinances, resolutions and other matters pertaining to County, State and Federal legislation affecting the City, annexations, redistricting all initiative, referendum and recall petitions, all matters relating to courts, ordinances relating to license and those imposing fines penalties, forfeitures or imprisonment, printing and advertising; and the City's water supply, sewage disposal, ordinances and resolutions pertaining to rates to be paid by the City to any public utility for street

lighting or other utility services, and to existing or proposed franchises.

**PUBLIC PARKS & RECREATION**

To which shall be referred all ordinances, resolutions and other matters pertaining to public parks, public places, public recreation, playgrounds, public buildings not specifically related or belonging to some department or division, and to the use of City property and land for public purposes.

**AVIATION AND ENVIRONMENTAL**

To which shall be referred all ordinances, resolutions and all other matters pertaining to airport; air and water pollution control; some abatement; and other environmental nuisances.

**TECHNOLOGY AND INNOVATION**

To review and assess any technological issues the city may face, including but not limited to telecommunications, computers, computer software, equipment, the internet, two-way radios and any other technology related field or matter.

**RULE 9: CONDUCT OF ELECTED AND APPOINTED OFFICIALS AT COUNCIL MEETINGS:**

All elected and appointed officials shall at all times during any Regular or Special Council meeting, conduct themselves in a professional manner. They shall not use offensive language to fellow elected or appointed officials or to the attending public. They shall not personally attack either physically or verbally any elected or appointed official. They shall adhere strictly to "Roberts Rules of Order", dealing with Parliamentary Procedure.

Electronic devices of all elected and appointed officials shall be turned off or set on airplane mode during City Council meetings. Use of electronic devices for talking, texting, email or otherwise during City Council meetings is, except for emergency communications, prohibited. It is the City Council's intent to prohibit electronic communications between Members of the Council and other persons during City Council meetings. Prohibiting communications of this type enables the Council to operate with maximum transparency and to avoid any appearance or perception of engaging in discussions or deliberations not open to the public during City Council meetings. (1/4/16 Amended/Adopted - Organizational meeting)

The President of Council shall admonish any elected or appointed officials who shall violate the provisions of this Section by the following action:

1. He shall first call a point of order, so stating the said elected or appointed official is out of order, and in violation of this Section. A record of such violation shall be kept as part of the Council Journal.
2. In the case where such abuse and violation of this Section shall continue during a Council meeting, the President of Council shall request said elected or appointed official to leave the Council floor.

**IS HEREBY AMENDED TO READ: SECOND PARAGRAPH:**

All elected and appointed officials shall at all times during any Regular or Special Council meeting, conduct themselves in a professional manner. They shall not use offensive language to fellow elected or appointed officials or to the attending public. They shall not personally attack either physically or verbally any elected or appointed official. They shall adhere strictly to "Roberts Rules of Order", dealing with Parliamentary Procedure.

Electronic devices of all elected and appointed officials shall be turned off or set on airplane mode during City Council meetings; **with the exception of the Clerk of Council using her phone for livestreaming purposes only.** Use of electronic devices for talking, texting, email or otherwise during City Council meetings is, except for emergency communications, prohibited. It is the City Council's intent to prohibit electronic communications between Members of the Council and other persons during City Council meetings. Prohibiting communications of this type enables the Council to operate with maximum transparency and to avoid any appearance or perception of

engaging in discussions or deliberations not open to the public during City Council meetings. (1/4/16 Amended/Adopted - Organizational meeting)

The President of Council shall admonish any elected or appointed officials who shall violate the provisions of this Section by the following action:

2. He shall first call a point of order, so stating the said elected or appointed official is out of order, and in violation of this Section. A record of such violation shall be kept as part of the Council Journal.
2. In the case where such abuse and violation of this Section shall continue during a Council meeting, the President of Council shall request said elected or appointed official to leave the Council floor.



1/02/20

Council President Vecchio,

Please submit to the agenda for the January 7th, 2020 Council meeting the following names for appointment to the following Committee:

Technology and Innovation Committee:

Thomas W, Dufour  
James Presley  
Holly Klingler

Thank you,

Michael D. Gammella  
Mayor

'20 JAN 2 PM2:22:39