

**ITEMS TO BE CONSIDERED  
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING  
TO BE HELD ON FEBRUARY 4, 2020  
7:00 P.M.**

**I. ROLL CALL OF MEMBERS:**

**II. PLEDGE OF ALLEGIANCE:**

**III. DISCUSSION:**

1. COUNCIL REPRESENTATIVE TO THE TECHNOLOGY AND INNOVATION COMMITTEE - PER COUNCIL PRESIDENT VECCHIO.
  
2. PROPOSED AMENDMENT TO COUNCIL RULE #5 - PER COUNCIL PRESIDENT VECCHIO. **Note:** Moved by **motion** from the January 21, 2020 Caucus Prior to agenda.
  
2. PROPOSED AMENDMENT TO COUNCIL RULE #12 - PER COUNCIL PRESIDENT VECCHIO. **Note:** Moved by **motion** from the January 21, 2020 Council agenda.

**IV. ADJOURNMENT:**

**Posted 01/31/20**

Rule 5 - Standing Committees

All Regular Standing Committees consisting of the Committee of the Whole shall hold their regular meetings on the second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesdays of each month at 7:30 p.m. Should additional meeting(s) be required, they may be scheduled at the discretion of the President of Council and/or a majority of the Members of Council.

**Is hereby amended to read:**

All Regular Standing Committees consisting of the Committee of the Whole shall hold their regular meeting of each month at **7:00 p.m., or as per the Council schedule.** Should additional meeting(s) be required, they may be scheduled at the discretion **of the majority of the Members of Council.**

Rule 5 - Standing Committees

The agendas for all Regular Council and Committee of the Whole Meetings shall be prepared by the President of Council and each member of the Committee of the Whole shall have a copy of the agenda at least seventy-two (72) hours in advance in his mailbox at City Hall.

**Is hereby amended to read:**

Rule 5: Standing Committees

The agendas for all Regular Council and Committee of the Whole Meetings shall be prepared by the President of Council and each member of the Committee of the Whole shall have a copy of the agenda at least seventy-two (72) hours in advance in his mailbox **in the Council office.**

Rule 5 - Standing Committees

Copies of these detailed minutes shall be available to all Members of Council, the Mayor and the President of Council in their mailbox at City Hall and shall be accepted by a majority (4) vote Council at the next regularly scheduled Committee Meeting.

**is hereby amended to read:**

Rule 5 - Standing Committees

Copies of these detailed minutes shall be available to all Members of Council, the Mayor and the President of Council in their **general** mailboxes and shall be accepted by a majority (4) vote Council at the next regularly scheduled Committee Meeting.

THE STANDING COMMITTEES SHALL BE: (Eight)

FINANCE

To which all ordinances and resolutions shall be referred and other matters relating to finance, indebtedness, appropriations, the payment of monies not provided for by previous legislation taxation and all matters pertaining to the Department of Finance, the standardization of salaries and wages, civil service, pension of employees, and the sale and purchase of real estate.

PUBLIC SAFETY

To which shall be referred all ordinances, resolutions and other matters pertaining to police and fire, and matters pertaining to concession upon public streets, inspection of buildings, and enforcement of the Building Code.

SERVICE AND DEVELOPMENT

To which shall be referred all ordinances, resolutions and other matters pertaining to street and sewer improvements, switch track and pipe lines, elimination of grade crossings street cleaning, waste collection and disposal matters pertaining to streets, taxes and assessments pertaining to sidewalks and street improvements.

CITY PLANNING\_

To which shall be referred all ordinances, resolutions and other matters relating to City Planning, the City Planning Commission and new municipal buildings, proposals, etc.

BOARD OF ZONING APPEALS

To which shall be referred all ordinances, resolutions and other matters relating to zoning issues, appeals, etc.

LEGISLATIVE, PUBLIC UTILITY

To which shall be referred all ordinances, resolutions and other matters pertaining to County, State and Federal legislation affecting the City, annexations,

redistricting all initiative, referendum and recall petitions, all matters relating to courts, ordinances relating to license and those imposing fines penalties, forfeitures or imprisonment, printing and advertising; and the City's water supply, sewage disposal, ordinances and resolutions pertaining to rates to be paid by the City to any public utility for street lighting or other utility services, and to existing or proposed franchises.

#### PUBLIC PARKS & RECREATION

To which shall be referred all ordinances, resolutions and other matters pertaining to public parks, public places, public recreation, playgrounds, public buildings not specifically related or belonging to some department or division, and to the use of City property and land for public purposes.

#### AVIATION AND ENVIRONMENTAL

To which shall be referred all ordinances, resolutions and all other matters pertaining to airport; air and water pollution control; some abatement; and other environmental nuisances.

#### HOSPITAL BOARD OF TRUSTEES SOUTHWEST HEALTH CENTER\_

Council shall elect a Trustee to represent the City of Brook Park, and he/she shall serve at the pleasure of Council. He/She will present a report to Council through the President of Council when necessary.

#### REPRESENTATIVE TO BEREAS SCHOOL BOARD

Council may elect a delegate or committee to represent the City of Brook Park and he/she shall serve at the pleasure of Council. He/She will present a report to Council through the President of Council when necessary.

REPRESENTATIVES IN AIRPORT-RELATED MATTERS AND AIRPORT NOISE CONTROL\_

Council may elect a representative to represent the City of Brook Park and he/she shall serve at the pleasure of Council. He/She will present a report to Council through the President of Council.

**is hereby amended to read:**

Rule 5 - Standing Committees

Copies of these detailed minutes shall be available to all Members of Council, the Mayor and the President of Council in their **general** mailboxes and shall be accepted by a majority (4) vote Council at the next regularly scheduled Committee Meeting.

THE STANDING COMMITTEES SHALL BE: (Eight)

FINANCE

To which all ordinances and resolutions shall be referred and other matters relating to finance, indebtedness, appropriations, the payment of monies not provided for by previous legislation taxation and all matters pertaining to the Department of Finance, the standardization of salaries and wages, civil service, pension of employees, and the sale and purchase of real estate.

PUBLIC SAFETY

To which shall be referred all ordinances, resolutions and other matters pertaining to police and fire, and matters pertaining to concession upon public streets, inspection of buildings, and enforcement of the Building Code.

SERVICE AND DEVELOPMENT

To which shall be referred all ordinances, resolutions and other matters pertaining to street and sewer improvements, switch track and pipe lines, elimination of grade crossings street cleaning, waste collection and disposal matters pertaining to streets, taxes and assessments pertaining to sidewalks and street improvements.

CITY PLANNING\_

To which shall be referred all ordinances, resolutions and other matters relating to City Planning, the City Planning Commission and new municipal buildings, proposals, etc.

BOARD OF ZONING APPEALS

To which shall be referred all ordinances, resolutions and other matters relating to zoning issues, appeals, etc.

LEGISLATIVE, PUBLIC UTILITY

To which shall be referred all ordinances, resolutions and other matters pertaining to County, State and Federal legislation affecting the City, annexations, redistricting all initiative, referendum and recall petitions, all matters relating to courts, ordinances relating to license and those imposing fines penalties, forfeitures or imprisonment, printing and advertising; and the City's water supply, sewage disposal, ordinances and resolutions pertaining to rates to be paid by the City to any public utility for street lighting or other utility services, and to existing or proposed franchises.

PUBLIC PARKS & RECREATION

To which shall be referred all ordinances, resolutions and other matters pertaining to public parks, public places, public recreation, playgrounds, public buildings not specifically related or belonging to some department or division, and to the use of City property and land for public purposes.

AVIATION AND ENVIRONMENTAL

To which shall be referred all ordinances, resolutions and all other matters pertaining to airport; air and water pollution control; some abatement; and other environmental nuisances.

REPRESENTATIVES IN AIRPORT-RELATED MATTERS AND AIRPORT NOISE CONTROL

Council may elect a representative to represent the City of Brook Park and he/she shall serve at the pleasure of Council. He/She will present a report to Council through the President of Council.

**Is hereby amended to include:**

**RULE 5 - SPECIAL COMMITTEES**

**HOSPITAL BOARD OF TRUSTEES - SOUTHWEST HEALTH CENTER**

Council shall elect a Trustee to represent the City of Brook Park, and he/she shall serve at the pleasure of Council. He/She will present a report to Council through the President of Council when necessary.

**REPRESENTATIVE TO BEREA SCHOOL BOARD**

Council may elect a delegate or committee to represent the City of Brook Park and he/she shall serve at the pleasure of Council. He/She will present a report to Council through the President of Council when necessary.

**TECHNOLOGY AND INNOVATION APPOINTMENT:**

Council shall elect one Member of Council to serve on this committee and he/she shall serve at the pleasure of Council. He/she will present a report to Council through the President of Council when necessary.

## RULE 12: ORDINANCES AND RESOLUTIONS

a. **INTRODUCTION:** Ordinances and Resolutions shall be introduced in the Council only in printed form, with the name of the Committee introducing the same endorsed thereon, or by the Mayor, except if legislation is introduced by a Councilman on the floor of Council, then it shall carry his name. All ordinances and resolutions shall be read by title only on the day introduced and shall be referred to Committee by the Presiding Officer.

### **Is hereby amended to read:**

a. **LEGISLATION INTRODUCTION:** **doesn't have to be read and** shall be introduced in the Council only in printed form, with the name of the Committee introducing the same endorsed thereon, or by the Mayor, except if legislation is introduced by a Councilman on the floor of Council, then it shall carry his name. All ordinances and resolutions shall be read by title only on the day introduced and shall be referred to Committee by the Presiding Officer.

b. **DELIVERY TO COUNCIL:** All copies of Ordinances and Resolutions to be considered at any Council meeting shall be in the hands of, or delivered to, the regular place of delivery (mailbox) for each Member of Council, seventy-two (72) hours prior to the time the meeting commences.

c. **DELIVERY TO LAW DIRECTOR:** In order that adequate time may be given to the preparation of legislation, Members of Council shall present requests, in writing, for legislation to the Law Director not later than 5:00 p.m. on the Tuesday preceding the meeting at which such legislation is to be introduced. Legislation to be introduced under suspension of the rules must be presented to the Law Director at least one (1) week preceding introduction to Council.

d. **PREPARATION BY LAW DIRECTOR:** All proposed Ordinances shall be certified by the City Law Director that they are in correct form. The Mayor shall attach to each Ordinance proposed by him a brief digest of the provisions thereof, and where it is proposed to amend an existing Ordinance, such digest shall indicate the change sought to be made.

e. **APPROVAL BY FINANCE DIRECTOR ON APPROPRIATION ORDINANCES:**  
The Law Director shall not prepare any Ordinances nor shall the Mayor approve any Ordinances providing for the appropriation of money, unless the same shall show fully the purpose of the appropriation and fund to which it is to be charged.

f. The procedures for enacting Ordinances or Resolutions shall follow the laws of the State of Ohio, any additional stipulations as may be found elsewhere in this Charter, and any provisions adopted by a majority vote of Council, provided, however, that each Ordinance or Resolution shall be read by title only three (3) different days unless six (6) of the Members of Council eligible to vote, vote to dispense with the rules to read Ordinances or Resolutions on three (3) different days, and no other provisions of this Charter nor the general laws of Ohio shall impair or limit this rule. It shall be the expressed intent of this Section that all Ordinances and Resolutions shall be read by title only, unless there is necessity to read an

Ordinance or Resolution fully and distinctly at least once at any time before passage, as determined by a majority of Members elected to Council.

Nothing in this Section shall preclude any Member of Council, the President of Council, or the Mayor of the City from introducing emergency legislation on the floor of the Council meeting. In addition, nothing shall preclude such an ordinance or resolution from being passed at said Council meeting; provided however that it shall be fully and distinctly read once and the rule of three readings shall have been dispensed with by a vote of six (6) of the Members of Council eligible to vote. (Amended per City Charter 11/7/95.)

g. A motion to suspend the statutory rule requiring three readings on separate days shall be debatable.

h. EFFECTIVE DATE OF ORDINANCES: All Ordinances, except emergency Ordinances shall take effect upon the earliest date allowed by law after the date of their passage and publication, unless a later date be indicated therein.

i. AMENDING ORDINANCES OR RESOLUTIONS: It shall be in order to amend a Resolution or Ordinance at any time, but if such Ordinance or Resolution be of general or permanent nature, and such amendment is made after the second reading, it shall be read as amended, as the second reading, and laid over to the next meeting for final action.

j. Any item placed on the table at a Council meeting may only be taken from the table at a Council meeting. If on the table for 90 days, it must be returned to the floor for legal action at the next regular scheduled Council meeting.

k. ORDINANCES OR RESOLUTIONS TO BE PRESENTED TO THE MAYOR FOR FINAL APPROVAL:

The Mayor shall be entitled to a seat in Council, but shall have no vote therein. He shall have the right to recommend and introduce legislation and take part in the discussion of all matters coming before Council.

Every ordinance passed or resolution adopted shall be signed by the President of Council or other presiding officer and presented promptly to the Mayor by the Clerk of Council. If the Mayor approves such ordinance or resolution he shall sign and return it to the Clerk of Council within ten (10) days after its passage or adoption by Council, but if he does not approve it he shall deliver it within ten (10) days together with his written objections thereto, to the Clerk of Council, who shall forthwith return it to Council. The Mayor's objection shall be read at the next Council meeting and be entered in full on the Journal of Council. The Mayor may approve or disapprove the whole or any section of an ordinance or resolution. When the Mayor disapproves any section of an ordinance or a resolution, it will not affect the remaining sections of such ordinance or resolution, but otherwise his approval or disapproval shall be addressed to the entire ordinance or resolution.

If the Mayor does not return an ordinance or resolution within the time limit provided in this Section, it shall take effect in the same manner as if he had signed it. When the Mayor disapproves an ordinance or resolution, or any part thereof, and returns it to the Council with his objections, Council shall, but not later than its next regular meeting, reconsider it and, if such ordinance, resolution or section is approved by the vote of at least five (5) of all Members of Council it shall become effective notwithstanding the veto of the Mayor.

**Please note:** If the proposed Council rule amendments for 5 and 12 are approved by Council the revised rules will include bold and underlined headings: