

NOTES:

1. Due to the COVID-19 pandemic all upcoming for Regular or Special Council meetings; Governor DeWine's directive for meetings and social distancing will strictly be enforced.
2. The public is encouraged to email comments related to agenda items or general communications to the Clerk of Council, Michelle Blazak, email address mblazak@cityofbrookpark.com by 4:30 p.m. the day of said meeting. All emails received will be shared with all elected officials and either read at said meeting or attached to the minutes' journal.

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
TO BE HELD AUGUST 25, 2020
7:00 P.M.**

I. ROLL CALL OF MEMBERS:

II. PLEDGE OF ALLEGIANCE:

III. DISCUSSION:

1. 2020 APPROPRIATIONS - **Note:** Moved by **motion** from the August 11, 2020 Special Council agenda for discussion purposes only.
2. LIST OF THE CITY OF BROOK PARK DELEGATES TO ATTEND THE 2021 SOUTHWEST GENERAL HEALTH CENTER ANNUAL MEETING.

Note: Southwest General Health Center is requesting the list of delegates be **returned by August 31, 2020.** Each organization listed was sent a letter from the clerk verifying contact person name and address; confirmation from each organization was confirmed by email or telephone call.

IV. SAFETY COMMITTEE - CHAIRMAN, TROYER:

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH SIGNAL SERVICE COMPANY, WITHOUT PUBLIC BIDDING, TO PROVIDE FOR THE MAINTENANCE OF TRAFFIC CONTROL DEVICES AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.

VI. ADJOURNMENT:

Posted 08/21/2020

CITY OF BROOK PARK OHIO ORGANIZATIONS - 2020

Organization Type	Organization Name	Organization Contact	Organization Address
Civic	Auxiliary Police	Jim Nobili	17401 Holland Road
Civic	Beautification and Pride Committee	Laura Pauley	17102 Sandhurst Drive
Civic	Boosters	Joe Holesovsky	17400 Holland Road
Civic	Family Nar-Anon	Kathi Stautihar	6288 Saylor Drive
Civic	Neighborhood Watch	Becky Conroy	16351 Pike Blvd.
Civic	Office on Aging	Joan Corrigan	17400 Holland Road
Civic	Police Association	George Kosakowski	17401 Holland Road
Civic	Tri-City Soccer Association	Craig Schultz	1271 Bonnieview Avenue, Lakewood OH 44107
Civic	Chamber of Commerce	Scott Adams	6161 Engle Road
Civic	Brook Park Administration	Michael Gammella	6161 Engle Road
Civic	Democratic Club	Tony D'Amico	6145 Michael Drive
Civic	Firefighters Association	Matt Wright	17401 Holland Road
Civic	Friends of the Library	Cynthia Halabica	5856 West 130 th Street
Civic	Rangerettes	Heather Gazvoda	24174 Maria Lane, North Olmsted OH 44070
Civic	Republican Club	Richard Perry, Jr.	5749 Pemberton Drive
Civic	Help Thy Neighbor	Tom Troyer	18352 Kalvin Drive
Civic	Brook Park Elementary	Tracy Schneid	17001 Holland Road
Fraternal	American Legion Auxiliary #610	Patricia Miazga	19944 Sheldon Road
Fraternal	American Legion Post #610	James Dombrose	19944 Sheldon Road
Religious	Abrams Creek Baptist Church	Pastor, James Beight	18864 Sheldon Road
Religious	Brook Park Community Church	Reverend, Thomas Michaels	16845 Holland Road
Religious	Holy Name Society	Rich Solich	14344 Fayette Blvd.
Religious	Mary Queen of Apostles	Father, James Stenger	6455 Engle Road
Religious	Redeemer Lutheran Church	Scott Kreidler	6151 Smith Road
Religious	United Methodist Church	Pastor, Sue Tamalio Alternative, Sylvia Hines	6220 Smith Road

1-10 6-16-20 SAFETY
SR. CA 8-5-20
1st R _____
2nd R _____
3rd R _____
L/C _____

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY: MAYOR GAMMELLA

AN ORDINANCE
AUTHORIZING THE MAYOR TO ENTER INTO A
CONTRACT WITH SIGNAL SERVICE COMPANY
WITHOUT PUBLIC BIDDING, TO PROVIDE FOR THE
MAINTENANCE OF TRAFFIC CONTROL DEVICES,
AND DECLARING AN EMERGENCY

WHEREAS, Council deems it necessary for the City to enter into a contract with a specialist in order to provide for the maintenance, modernization, and replacement of all electrical traffic signals over which the City has jurisdiction; and

WHEREAS, said services are of such a highly specialized nature, requiring the exercise of peculiar skill and aptitude, that said contract is properly deemed excepted from the bidding requirements ordinarily associated with the letting of public contracts.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: That the Mayor is hereby authorized and directed to enter into a contract with Signal Service Company, for the maintenance, modernization, and/or replacement of all electrical traffic signals.

SECTION 2: The money needed for the aforesaid transaction shall be paid from the general fund 100; provided that, in no event shall the total amount to be paid under said contract exceed \$40,000.00.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its

committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason that Council deems it necessary for the Mayor to enter into said contract with undue delay; therefore provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS

DATE


DIRECTOR OF LAW

Reference Material

3 pages

1

CONTRACT WITH SIGNAL SERVICE FOR THE MAINTENANCE OF CITY TRAFFIC SIGNALS IN THE CITY OF BROOKPARK.

Agreement entered the 1st day of January, 2017 between Signal Service, an Ohio corporation located at 4341 Cranwood Parkway, Warrensville Heights, Ohio 44128 (hereinafter "Contractor") and the CITY OF BROOKPARK, 17401 Holland Rd., Brookpark, Ohio 44142 (hereinafter "City");

WITNESSETH, that in consideration of the Contractor being chosen by the City for maintenance of City traffic signals in the City of Brookpark for the year 2017 as specified in Ordinance No. 10074-2017 and for the money consideration provided herein, the parties covenant and agree as follows:

1.) Contractor will provide necessary labor and materials to service, maintain, repair and/or replace all traffic signal controllers, signals, school flashing lights and associated equipment owned and operated by the City which needs repair due to either malfunctions, accidents, storm damage, vandalism or other means, such services to be available 24 hours per day, seven days a week, including holidays. Such services shall be furnished only upon request of the Chief of Police or his designated representative, with all work conforming to the City specifications. All work will be performed in a good and workmanlike manner and on a timely basis consistent with the City's schedule.

2.) The City will pay Signal Service compensation at the rate of \$61.00 per hour for normal, non-regular working hours or Holiday hours.

3.) The Contractor shall furnish the Chief of Police and City Finance Director with a detailed record of services rendered monthly.

4.) The Contractor is an independent contractor which shall provide all equipment, materials and labor necessary to perform the work. Contractor shall be responsible for arranging for workers compensation coverage for its employee, and shall deliver to the City a copy of a Certificate showing compliance with such laws. Contractor further agrees to file an income tax return with the Brookpark Tax Department in accordance with municipal tax laws.

Reference Material 3 Pages

Reference Material 3 Pages

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Reference Material

3 pages

② Reference

5.) The City shall be entitled to cancel this contract for any reason upon giving thirty (30) days written notice to the Contractor.

6.) Contractor will provide the work without any sub-contractors, and will provide proper supervision and supervisory personnel in connection with all of the work.

7.) Contractor shall furnish the City with evidence of general liability insurance from a company licensed by the State of Ohio in the amount of Three Million Dollars (\$3,000,000.00) for any accidental occurrence arising out of any act or omission by the Contractor which causes bodily harm or property damage, and shall cause the City to be named as an additional insured on the policy. Contractor agrees to fully defend, indemnify and hold the City harmless from any and all claims, demands or causes of action for personal injury, property damage or otherwise arising from the work and services provided, and whether involving employee claims or third party claims.

8.) Contractor acknowledges that no modifications, including but not limited to change orders, can be made to this agreement without written action and approval by the Mayor and City Council.

9.) This contract represents the entire agreement between the parties, will be governed by the law of Ohio, and shall be binding upon both parties. This contract cannot be assigned by the Contractor without the written permission of the City.

10.) Notice to Contractor shall be sent to Signal Service Company, 4341 Cranwood Pkwy, Warrensville Hts., Ohio 44128. Notice to City shall be sent to Chief of Police, 17401 Holland Rd., Brookpark, Ohio 44142.

3 reference

IN WITNESS WHEREOF, the parties have set their hand to this contract on the dates next to their respective signatures.

2-10-2017
DATE

CONTRACTOR

Signal Service Company
Company Name

By James R. Gual

Title President

34-1101973
Contractor Social Security No. or
Federal I.D. Number

CITY OF BROOKPARK

May 2, 2017
DATE

By [Signature] - MAYOR

Title 5/2/2017