

**REGULAR CAUCUS MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
HELD ON TUESDAY, DECEMBER 13, 2022
7:00 P.M.**

I. ROLL CALL OF MEMBERS:

II. PLEDGE OF ALLEGIANCE:

III. APPROVAL OF MINUTES OF PRECEDING MEETINGS:

1. REGULAR CAUCUS MEETING MINUTES HELD ON NOVEMBER 9, 2022.

IV. DISCUSSION:

V. FINANCE COMMITTEE - CHAIRMAN, SCOTT:

1. A RESOLUTION REQUESTING THE CUYAHOGA COUNTY FISCAL OFFICER TO ADVANCE TAX REVENUES FROM THE PROCEEDS OF TAX LEVIES PURSUANT TO SECTION 321.34 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.
2. AN ORDINANCE TO PROVIDE FOR THE TEMPORARY APPROPRIATIONS OF THE CITY OF BROOK PARK, STATE OF OHIO, FOR THE THREE MONTHS ENDING ON MARCH 31, 2023 AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

VI. LEGISLATIVE COMMITTEE - CHAIRWOMAN, COYNE:

1. AN ORDINANCE AUTHORIZING THE CONSULTING ENGINEER TO PREPARE PLANS AND SPECIFICATIONS AND THE MAYOR TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT (S) WITH THE LOWEST AND/OR BEST BIDDER FOR THE DEMOLITION OF THE FORMER BROOK PARK MEMORIAL ELEMENTARY SCHOOL AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

VII. PLANNING COMMITTEE - CHAIRMAN, TROYER:

1. REQUEST A CONDITIONAL USE PERMIT WITH THE FOLLOWING APPROVALS TO OPERATE A NEW BUSINESS, OLD SCHOOL IRON - GUN RANGE AT 5131 WEST 140TH STREET, LOCATED IN A U-5C DISTRICT.

Note: EXECUTIVE SESSION - COLLECTIVE BARGAINING MATTERS - MAYOR ORCUTT.

VIII. ADJOURNMENT:

Posted 12/9/22

RESOLUTION NO. _____

INTRODUCED BY: MAYOR ORCUTT

A RESOLUTION
REQUESTING THE CUYAHOGA COUNTY FISCAL OFFICER TO ADVANCE
TAX REVENUES FROM THE PROCEEDS OF TAX LEVIES
PURSUANT TO SECTION 321.34 OF THE OHIO REVISED CODE,
AND DECLARING AN EMERGENCY

WHEREAS, Section 321.34 of the Ohio Revised Code provides that any money in the County Treasury to the account of the City of Brook Park, and lawfully applicable to the purpose of the current fiscal year, may be drawn upon by request of the City; and

WHEREAS, the City's Finance Director has recommended that the City be authorized to receive advances of real property tax revenues and special assessment revenues collected in 2023, as reflected in the attached tax advance schedule from the Finance Director, attached hereto and incorporated herein as Exhibit "A".

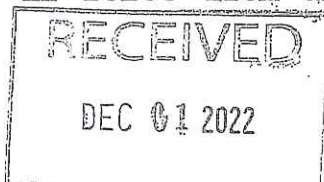
NOW THEREFORE BE IT RESOLVED, by the Council of the City of Brook Park, State of Ohio that:

SECTION 1: The Cuyahoga County Fiscal Officer be and is hereby requested to draw these warrants, and the Treasurer of said County be and is hereby requested to pay the City of Brook Park any money in the County Treasury to the account of the City of Brook Park and lawfully applicable to the purpose of the fiscal year, including all amounts to be distributed for real property advances and special assessment funds, specifically fund numbers M321798A and M521799.

SECTION 2: The Clerk of Council is hereby authorized to furnish a certified copy of this Resolution to the Cuyahoga County Budget Commission, 2079 East Ninth Street, Cleveland, OH 44115.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and further reason that it is necessary to provide for the payment to the City of taxes collected by the County at the earliest possible time; therefore, this Resolution shall take effect and be in force from and after the earliest time allowed by law.



PASSED: _____

PRESIDENT OF COUNCIL

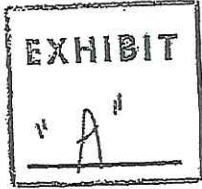
ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

DATE

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS


DIRECTOR OF LAW



Cuyahoga County Budget Commission

**Real Property
Tax Advance Schedule**

Calendar Year 2023

UPDATED AS OF 9/20/2022

Real property

<u>1st Half Collection Closing Date</u>	<u>1/26/2023</u>
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First Half Advance #1 Deposit Date	1/17/2023
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First Half Advance #2 Deposit Date	2/15/2023
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1st Half Settlement Deposit Date	3/15/2023
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<u>2nd Half Collection Closing Date</u>	<u>7/13/2023</u>
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Last Half Advance #1 Deposit Date	7/14/2023
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2nd Half Settlement Deposit Date	8/15/2023
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Important:

Taxing authorities wishing to receive tax advances in 2023 must submit a resolution to the County Budget Commission by 12/31/2022.

9/20/2022

ORDINANCE NO. _____

INTRODUCED BY MAYOR ORCUTTP/C 12-6-22 FinanceCA 12-13-22

1st R _____

2nd R _____

3rd R _____

AN ORDINANCE TO PROVIDE FOR THE TEMPORARY APPROPRIATIONS OF THE
CITY OF BROOK PARK, STATE OF OHIO, FOR THE THREE MONTHS ENDING ON MARCH 31,
2023, AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary for the Council of the City of Brook Park, State of Ohio,
to appropriate funds available to meet current expenses of the said City for a three month
period ending March 31, 2023.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Brook Park, State of Ohio:

SECTION 1: That to provide for the current expenses and other expenditures of the
City of Brook Park, Ohio for the first quarter of the fiscal year ending March 31, 2023, there
be appropriated the total of \$12,502,605.43 as shown in Sections 2 thru 10 of this Ordinance.

SECTION 2: THAT THERE BE APPROPRIATED FROM THE GENERAL FUND THE
FOLLOWING AMOUNTS:

FUND	COST	DEPARTMENT	51000-51999	52000-52999	55000-55999	56000-56999	57000-57999	TOTAL
100	CNTR		PERSONAL	OPERATIONS	CAPITAL	DEBT	TRANSFERS &	APPROPRIATIONS
		GENERAL FUND	SERVICES		OUTLAY	SERVICE	REFUNDS	
	110	COUNCIL	35,364.00	2,900.00				38,264.00
	111	CLERK OF COUNCIL	68,238.00	420.00				68,658.00
	210	MAYOR'S COURT	35,101.00	5,477.00				40,578.00
	211	MUNICIPAL COURT						0.00
	320	PLANNING COMMISSION	1,712.00					1,712.00
	325	COMMUNITY DEVELOPMENT	14,900.00	311.00				15,211.00
	330	CIVIL SERVICE COMMISSION	6,827.00	96.00				6,923.00
	335	BOARD OF ZONING APPEALS	2,054.00					2,054.00
	340	RECREATION COMMISSION	1,712.00					1,712.00
	341	RECREATION CENTER	125,993.00	59,872.00			150.00	186,015.00
	342	PARKS & PLAYGROUNDS	43,120.00	60,000.00				103,120.00
	343	PUBLIC RECREATION	6,252.00	12,243.00				18,495.00
	345	HOME DAYS CELEBRATION		610.00				610.00
	350	TECH. AND INNOVATION COMM.	1,040.00					1,040.00
	351	CHARTER REVIEW COMMISSION						0.00
	400	MAYOR'S OFFICE	99,384.00	4,824.00				104,208.00
	402	HUMAN RESOURCES	21,436.00	1,224.00				22,660.00
	405	CORRECTIONAL FACILITY	49,738.00	14,055.00				63,793.00
	407	SAFETY TOWN						0.00
	409	MECHANICS	133,920.00	763.00				134,683.00
	410	SAFETY DIRECTOR	30,021.00	300.00				30,321.00
	411	SAFETY BUILDING	16,727.00	311,000.00				327,727.00
	412	POLICE DEPARTMENT	1,078,047.00	84,000.00				1,162,047.00
	413	FIRE DEPARTMENT	957,586.00	93,983.00				1,051,569.00
	414	DISASTER SERVICE	50.00	1,907.00				1,957.00
	415	BUILDING DEPARTMENT	107,173.00	9,192.00			25.00	116,390.00
	418	SCHOOL GUARDS	10,570.00					10,570.00
	419	ANIMAL WARDEN	24,153.00	2,194.00				26,347.00
	420	SERVICE DIRECTOR	26,994.00	2,176.00				29,170.00
	421	ENGINEERING		12,000.00				12,000.00
	422	SERVICE BUILDING	22,347.00	48,720.00				71,067.00
	423	SANITATION	110,333.00	135,916.00				246,249.00
	424	STREET CLEANING		1,216.00				1,216.00
	426	TRAFFIC SIGNS	18,836.00	1,288.00				20,124.00
	427	TREES & TREE LAWNS	41,148.00	1,127.00				42,275.00
	428	PUBLIC PROPERTIES	65,004.00	3,423.00				68,427.00
	429	SEWERS & DRAINS	182,962.00	45,405.00				228,367.00
	432	SNOW REMOVAL	69,757.00	130,726.00				200,483.00
	433	STREET LIGHTING		116,797.00				116,797.00
	434	TRAFFIC LIGHTS		12,547.00				12,547.00
	500	LEGAL DEPARTMENT	66,608.00	1,336.00				67,944.00
	610	FINANCE DEPARTMENT	114,278.00	30,505.00				144,783.00
	630	TAX REVIEW BOARD						0.00
	641	OFFICE OF AGING	11,051.00	1,085.00				12,136.00
	650	RETIREES	12,405.00					12,405.00
	700	GEN. GOV'T. LANDS & BLDGS.	110.00	131,766.00				131,876.00
	821	P.E.R.S.						0.00
	825	WORKERS' COMPENSATION	500.00					500.00
	826	UNEMPLOYMENT COMP.	500.00					500.00
	830	ELECTIONS						0.00
	831	AUDITOR & TREAS. FEES		15,000.00				15,000.00
	832	SALE OF DELINQ. LANDS						0.00
	834	COLLECTOR FEES						0.00
	840	INSURANCE & BONDING		1,150.00				1,150.00
	850	COUNTY BOARD OF HEALTH		55,785.00				55,785.00
	874	MISC. EXECUTIVE		96,461.00				96,461.00
	876	CITIZEN OF THE YEAR						0.00
	877	PROPERTY TAX REIMBURSEMENT						0.00
	879	CONTINGENCY						0.00
	880	TRANSFERS, REFUNDS & OTHER					400,000.00	400,000.00
			3,613,951.00	1,509,800.00	0.00	0.00	400,175.00	5,523,926.00

SECTION 3: THAT THERE BE APPROPRIATED FROM THE SPECIAL REVENUE FUNDS
THE FOLLOWING AMOUNTS:

FUND	COST CNTR	DEPARTMENT	51000-51999 PERSONAL SERVICES	52000-52999 OPERATIONS	55000-55999 CAPITAL OUTLAY	56000-56999 DEBT SERVICE	57000-57999 TRANSFERS & REFUNDS	TOTAL APPROPRIATIONS
210		CITY INCOME TAX FUND						
	440	TAX DEPARTMENT	65,671.00	25,165.00			2,666,207.00	2,757,043.00
211		CITY INCOME TAX OPERATIONAL CASH FUND						
	440	TAX DEPARTMENT		100.00				100.00
215		ADMISSIONS TAX FUND						
	440	TAX DEPARTMENT	7,255.00	1,686.00				8,941.00
220		HOTEL, MOTEL TAX FUND						
	440	TAX DEPARTMENT						0.00
240		STREET C.M. & REPAIR FUND						
	425	STREET PAVING & REPAIR	104,545.00	29,843.00	500,000.00			634,388.00
241		STATE HWY. IMPROVEMENT FUND						
	425	STREET PAVING & REPAIR		75,000.00				75,000.00
242		PERMISSIVE TAX FUND						
	425	STREET PAVING & REPAIR		10,000.00				10,000.00
243		ECONOMIC DEVELOPMENT FUND						
	325	COMMUNITY DEVELOPMENT		525,000.00				525,000.00
244		BROOKPARK ROAD CORRIDOR FUND						
	325	COMMUNITY DEVELOPMENT						0.00
245		CDBG FUND						
	325	COMMUNITY DEVELOPMENT						0.00
250		SPECIAL RECREATION FUND						
	343	PUBLIC RECREATION		15,000.00			500.00	15,500.00
251		KENNEDY PARK CONCESSION FUND						
	342	PARKS & PLAYGROUNDS						0.00
254		CONCESSION STAND PETTY CASH FUND						
	343	PUBLIC RECREATION		1,480.00				1,480.00
255		RECREATION CENTER CONCESSION FUND						
	342	PARKS AND PLAYGROUNDS						0.00
261		HUFSEY/FORBES CONCESSION FUND						
	342	PARKS & PLAYGROUNDS						0.00
262		AMERICAN LEGION CONCESSION FUND						
	342	PARKS & PLAYGROUNDS						0.00
263		WEDO PARK CONCESSION FUND						
	342	PARKS & PLAYGROUNDS						0.00
264		WATER PARK FUND						
	342	PARKS & PLAYGROUNDS		1,250.00				1,250.00
265		PLANT LANE CONCESSION FUND						
	342	PARKS & PLAYGROUNDS						0.00
266		FURTHERANCE OF JUSTICE FUND						
	412	POLICE DEPARTMENT						0.00
270		LAW ENFORCEMENT FUND						
	412	POLICE DEPARTMENT		500.00	1,000.00			1,500.00
271		DWI ENFORCEMENT & EDUCATION FUND						
	412	POLICE DEPARTMENT		250.00				250.00
272		FEDERAL FORFEITURE FUND						
	412	POLICE DEPARTMENT		1,000.00				1,000.00
273		COMMUNITY DIVERSION PROGRAM FUND						
	412	POLICE DEPARTMENT						0.00
275		CONTINUING TRAINING PROGRAM FUND						
	412	POLICE DEPARTMENT		250.00				250.00
280		FEMA FUND						
	700	GEN. GOV'T. LANDS & BLDGS.						0.00
282		AMERICAN RESCUE PLAN FUND						
	700	GEN. GOV'T. LANDS & BLDGS.						0.00
290		INSURANCE FUND						
	840	INSURANCE & BONDING		25,000.00				25,000.00
			177,471.00	711,524.00	501,000.00	0.00	2,666,707.00	4,056,702.00

SECTION 4: THAT THERE BE APPROPRIATED FROM THE DEBT SERVICE FUND
THE FOLLOWING AMOUNTS:

FUND	COST CNTR	DEPARTMENT	51000-51999 PERSONAL SERVICES	52000-52999 OPERATIONS	55000-55999 CAPITAL OUTLAY	56000-56999 DEBT SERVICE	57000-57999 TRANSFERS & REFUNDS	TOTAL APPROPRIATIONS
310		GENERAL BOND RETIREMENT FUND						
	871	DEBT RETIREMENT				74,957.43		74,957.43
	872	DEBT SERVICE						0.00
			0.00	0.00	0.00	74,957.43	0.00	74,957.43

SECTION 5: THAT THERE BE APPROPRIATED FROM THE CAPITAL IMPROVEMENT
FUND THE FOLLOWING AMOUNTS:

FUND	COST CNTR	DEPARTMENT	51000-51999 PERSONAL SERVICES	52000-52999 OPERATIONS	55000-55999 CAPITAL OUTLAY	56000-56999 DEBT SERVICE	57000-57999 TRANSFERS & REFUNDS	TOTAL APPROPRIATIONS
401		CAPITAL IMPROVEMENT FUND						
	110	COUNCIL						0.00
	210	MAYOR'S COURT						0.00
	341	RECREATION CENTER			2,500.00			2,500.00
	342	PARKS & PLAYGROUNDS			100,000.00			100,000.00
	343	PUBLIC RECREATION						0.00
	400	MAYOR'S OFFICE						0.00
	402	HUMAN RESOURCES						0.00
	409	MECHANICS			500.00			500.00
	410	SAFETY DIRECTOR						0.00
	411	SAFETY BUILDING			5,000.00			5,000.00
	412	POLICE DEPARTMENT			150,000.00			150,000.00
	413	FIRE DEPARTMENT			50,000.00			50,000.00
	415	BUILDING DEPARTMENT			2,500.00			2,500.00
	419	ANIMAL WARDEN			1,000.00			1,000.00
	422	SERVICE BUILDING			50,000.00			50,000.00
	423	SANITATION			110,000.00			110,000.00
	424	STREET CLEANING						0.00
	425	STREET PAVING & REPAIR			20,000.00			20,000.00
	426	TRAFFIC SIGNS						0.00
	427	TREES & TREE LAWNS			1,000.00			1,000.00
	428	PUBLIC PROPERTIES			2,500.00			2,500.00
	429	SEWERS & DRAINS			140,000.00			140,000.00
	432	SNOW REMOVAL			25,000.00			25,000.00
	433	STREET LIGHTING						0.00
	434	TRAFFIC LIGHTS						0.00
	440	TAX DEPARTMENT			100,000.00			100,000.00
	500	LEGAL DEPARTMENT			1,000.00			1,000.00
	610	FINANCE DEPARTMENT			10,000.00			10,000.00
	700	GEN. GOV'T. LANDS & BLDGS.			10,000.00			10,000.00
	880	TRANSFERS & REFUNDS					75,000.00	75,000.00
			0.00	0.00	781,000.00	0.00	75,000.00	856,000.00

SECTION 6: THAT THERE BE APPROPRIATED FROM THE CAPITAL CONSTRUCTION
FUNDS THE FOLLOWING AMOUNTS:

FUND	COST CNTR	DEPARTMENT	51000-51999 PERSONAL SERVICES	52000-52999 OPERATIONS	55000-55999 CAPITAL OUTLAY	56000-56999 DEBT SERVICE	57000-57999 TRANSFERS & REFUNDS	TOTAL APPROPRIATIONS
459		SEWER IMPROVEMENTS FUND						
	429	SEWERS & DRAINS		185,000.00	177,300.00			362,300.00
517		SOUND INSULATION PROGRAM FUND						
	325	COMMUNITY DEVELOPMENT		5,000.00				5,000.00
546		2021 STREET IMPROVEMENT FUND						
	425	STREET PAVING & REPAIR		43,215.00	235,388.00			278,603.00
547		2022 STREET IMPROVEMENT FUND						
	425	STREET PAVING & REPAIR		13,185.00	129,257.00			142,442.00
548		SHELDON ROAD WATER MAIN FUND						
	429	SEWERS & DRAINS		24,675.00				24,675.00
549		2023 STREET IMPROVEMENT FUND						
	425	STREET PAVING & REPAIR		75,000.00				75,000.00
			0.00	346,075.00	541,945.00	0.00	0.00	888,020.00

SECTION 7: THAT THERE BE APPROPRIATED FROM THE PAYROLL AND PUBLIC
TRUST FUNDS THE FOLLOWING AMOUNTS:

FUND	COST CNTR	DEPARTMENT	51000-51999 PERSONAL SERVICES	52000-52999 OPERATIONS	55000-55999 CAPITAL OUTLAY	56000-56999 DEBT SERVICE	57000-57999 TRANSFERS & REFUNDS	TOTAL APPROPRIATIONS
711		POLICE PENSION FUND						
	412	POLICE DEPARTMENT	130,000.00					130,000.00
712		FIRE PENSION FUND						
	413	FIRE DEPARTMENT	155,000.00					155,000.00
713		SOUTHWEST GENERAL HOSPITAL FUND						
	851	HEALTH & WELFARE						0.00
714		CASH BONDS HELD FUND						
	874	MISC. EXECUTIVE		35,000.00				35,000.00
716		BUILDING STANDARDS BOARD FUND						
	415	BUILDING DEPARTMENT		15,000.00				15,000.00
717		UNCLAIMED MONIES FUND						
	874	MISC. EXECUTIVE						0.00
750-777		PAYROLL ACCOUNTS		33,000.00				33,000.00
			285,000.00	83,000.00	0.00	0.00	0.00	368,000.00

SECTION 8: THAT THERE BE APPROPRIATED FROM THE SPECIAL ASSESSMENT BOND RETIREMENT FUND THE FOLLOWING AMOUNTS:

FUND	COST CNTR	DEPARTMENT	51000-51999 PERSONAL SERVICES	52000-52999 OPERATIONS	55000-55999 CAPITAL OUTLAY	56000-56999 DEBT SERVICE	57000-57999 TRANSFERS & REFUNDS	TOTAL APPROPRIATIONS
920		SPECIAL ASSESSMENT BOND RET. FUND						
	871	DEBT RETIREMENT						0.00
	872	DEBT SERVICE						0.00
			0.00	0.00	0.00	0.00	0.00	0.00

SECTION 9: THAT THERE BE APPROPRIATED FROM THE MEDICAL BENEFITS FUND THE FOLLOWING AMOUNTS:

FUND	COST CNTR	DEPARTMENT	51000-51999 PERSONAL SERVICES	52000-52999 OPERATIONS	55000-55999 CAPITAL OUTLAY	56000-56999 DEBT SERVICE	57000-57999 TRANSFERS & REFUNDS	TOTAL APPROPRIATIONS
690		MEDICAL BENEFITS FUND						
	840	INSURANCE	635,000.00					635,000.00
			635,000.00	0.00	0.00	0.00	0.00	635,000.00

SECTION 10: THAT THERE BE APPROPRIATED FROM THE RETIREES' ACCRUED BENEFITS FUND THE FOLLOWING AMOUNTS:

FUND	COST CNTR	DEPARTMENT	51000-51999 PERSONAL SERVICES	52000-52999 OPERATIONS	55000-55999 CAPITAL OUTLAY	56000-56999 DEBT SERVICE	57000-57999 TRANSFERS & REFUNDS	TOTAL APPROPRIATIONS
691		RETIREES' ACCRUED BENEFITS FUND						
	650	RETIREES	100,000.00					100,000.00
			100,000.00	0.00	0.00	0.00	0.00	100,000.00
			4,811,422.00	2,650,399.00	1,823,945.00	74,957.43	3,141,882.00	12,502,605.43

SECTION 11: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 12: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety. Such necessity exists by reason of the fact that funds must be made available and be appropriated to provide for the current expenses and payments thereof for the first three months of the fiscal year ending March 31, 2023. Therefore, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____

APPROVED _____
MAYOR

DATE _____

CA 12-13-22
1st R
2nd R
3rd R
LC

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY: MAYOR ORCUTT

AN ORDINANCE AUTHORIZING THE CONSULTING ENGINEER TO PREPARE PLANS AND SPECIFICATIONS, AND THE MAYOR TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT(S) WITH THE LOWEST AND/OR BEST BIDDER FOR THE DEMOLITION OF THE FORMER BROOK PARK MEMORIAL ELEMENTARY SCHOOL, AND DECLARING AN EMERGENCY

WHEREAS, Council authorized the Mayor to enter into a contract to purchase the former Brook Park Memorial Elementary School, located at 16900 Holland Road, Brook Park, Ohio (PPN 343-17-088) by Ordinance number 11075-2019, passed March 26, 2019; and

WHEREAS, the building is in a state of disrepair and it has been deemed to be in the best interest of the City to demolish the existing structure(s).

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Consulting Engineer is hereby authorized to prepare plans and specifications, and the Mayor is authorized to advertise for bids and enter into a contract with the lowest and/or best bidder for said Demolition Project.

SECTION 2: The Mayor on behalf of the City of Brook Park is hereby authorized to contract with the Consulting City Engineer (Euthenics, Inc.) for Engineering, Bidding, and Construction Administration services for said Demolition Project in accordance with Exhibit "A" attached hereto.

SECTION 3: The money needed for the aforesaid transaction shall be paid from the Economic Development Fund No. 243, theretofore appropriated or to be appropriated for said purpose.

SECTION 4: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public

in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason Council deems it necessary to proceed with the Demolition Project as soon as possible; therefore provided this Ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____
MAYOR

DATE

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS

P. Jackett

DIRECTOR OF LAW

12/16/22

SCOPE OF WORK, ESTIMATED MANHOUR BREAKDOWN, AND FEE ESTIMATE

Design Engineering and Plan Development Phase

1	Site Visit	=	8	MH
2	Search Plan Archives for Existing Drawings	=	12	MH
3	Review Existing Drawings and Reports	=	8	MH
4	Develop Detailed Specifications for Proposed Demolitions	=	84	MH
5	Develop Plan Sheets	=	8	MH
	- Title Sheet	=	40	CH/MH
	- Existing Conditions/Topographic Survey	=	16	MH
	- General Notes	=	48	MH
	- Demolition Plan	=	28	MH
	- Site, Grading, and Utility Plan	=	24	MH
	- SWPPP Plan, Notes and Details	=	20	MH
	- Existing School Drawings (for reference)	=	16	MH
6	Prepare Preliminary Cost Estimate	=	8	MH
7	Coordination with City of Brook Park, OEPA, Utilities, Etc.	=	8	MH
8	Prepare and Submit OEPA NOI (application fee not included)	=	16	MH
9	Coordination with Environmental, Asbestos and Lead Paint Testing	=	30	CH/MH
10	Plan/Specification/Scope of Work Revisions	=	10	MH
11	Finalize Cost Estimate	=	26	MH
12	Edit and Prepare Project Manuals/Documents	=		
Total Manhours		=	410	MH

Bidding Phase

1	Bidding Services/Coordination	=	8	MH
2	Organize/Coordinate/Conduct Pre-Bid Site Visit	=	12	MH
3	Respond to Contractor Questions (During Bid Process)	=	16	MH
4	Coordination with Utilities	=	10	MH
5	Coordination with Environmental Consultant	=	12	MH
Total Manhours		=	58	MH

Construction Administration Phase

1	Construction Administration/Management	=	70	MH
2	Coordination with Utilities	=	32	MH
3	Review Pay Estimates and Final Quantities	=	36	MH
Total Manhours		=	138	MH

* Design Engineering and Plan Development Phase	\$49,614.00
* Bidding Phase	\$7,053.00
* Construction Administration Phase	\$18,423.00
Construction Observation	TBD
Environmental, Asbestos, Lead Paint Testing/Abatement	TBD
Permits, Fees, Inspections, Etc.	TBD
	\$75,090.00

(* - Services to be Provided by Euthenics)



OFFICE OF THE COUNCIL
CITY OF BROOK PARK

6161 ENGLER ROAD
BROOK PARK, OHIO 44142
216/433-1375 • FAX 216/433-1517



October 11, 2022

Dale Miller
County Councilperson, District 2
2079 East 9th Street, 8th Floor
Cleveland, OH 44115

County Councilperson Miller,

Please accept our joint letter supporting the City of Brook Park's "Green Storm" application for \$1.5M of Cuyahoga County American Rescue Plan Act (ARPA) Funds.

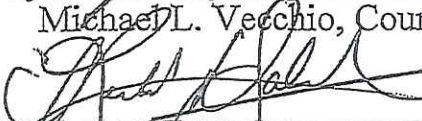
This project will remake our Central Park Campus. The removal of the closed Brook Park Memorial Elementary School and adjoining parking lots alone are estimated to add over five acres of porous land and will serve to absorb stormwater while providing relief to the surrounding neighborhoods.


The multiple-phase plan for the "Green Storm" Project will benefit Brook Park residents for generations to come.

This project is vital to our Community's future and has our full support.

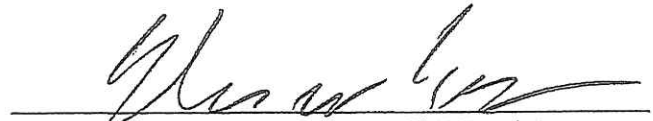
Sincerely,


Michael L. Vecchio, Council President


Richard A. Salvatore, Council-At-Large


Brian K. Poindexter, Council-At-Large


Nora Coyne, Council-At-Large


Tom Troyer, Council Ward 1


Jimmy Mencini, Council Ward 2


Steve Roberts, Council Ward 3


Richard D. Scott, Council Ward 4

MEMO

TO:	Carol Johnson, Clerk of Council w/Enclosures
CC:	Mayor Orcutt Carol Horvath, Law Director mvecchio@cityofbrookpark.com troyerward1@att.net jamesmencini@yahoo.com sroberts@cityofbrookpark.com rscott@cityofbrookpark.com ncoyne@cityofbrookpark.com bpoindexter@cityofbrookpark.com brookparksalvatore@gmail.com w/out Enclosures
FROM:	Carol Dell, Secretary BZA & Planning Commission Secretary
DATE:	December 7, 2022
RE:	Planning Commission Recommendation

The Brook Park Planning Commission met on December 5, 2022 regarding the proposed new business, Old School Iron – Gun Range. By vote of 6/6, the Planning Commission voted to recommend approval of the proposed new business, for the following:

- Request the following approvals to operate a new business, Old School Iron – Gun Range at 5131 West 140th Street | Located in a U-5C District
- A. Conditional Use Permit
[Planning Commission’s recommendation for this project must be forwarded to City Council for final action]

The Planning Commission herein submits its recommendation to City Council that they, by Resolution prepared and approved by the Law Department, Affirm or Deny the Vote of the Planning Commission at the next regularly scheduled meeting.

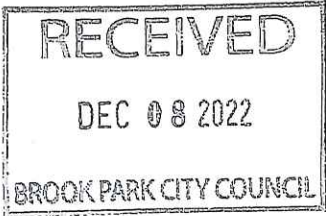
See Attached Engineer’s comments, Building Commissioner’s comments, 2022 Planning Commission Application and Project Plan.

If additional information is required, please feel free to contact me.

AGENT INFORMATION:
Dean Spong - 3142 Prospect Avenue E, Cleveland, Ohio 44115
E-Mail: Dean.Spong@vocon.com
Office: 216/329-8537

T.J. Slomka, Property Owner - 5139 West 140th Street, Brook Park, Ohio 44142

Thank you,
Carol Dell
Secretary, City of Brook Park Planning Commission
Building Department
Office: 216/433-7412
E-Mail: cdell@cityofbrookpark.com



MEMO

TO: Neal Dorenkott, Building Commissioner

FROM: Edward R. Piatak, P.E., Consulting City Engineer

DATE: November 18, 2022

SUBJECT: 5131 West 140th Street– Old School Iron – Gun Range – Planning Commission

CC:

Mr. Dorenkott:

I have reviewed the Planning Commission Application (December meeting) for the above referenced project at 5131 West 140th Street and offer the following comments:

1. The proposed "Convenience Parking Spaces" indicated for the rear of the building shall be 9' x 20' (per Code).

I have no further comments. Please advise me if you have any questions or require additional information.

EUTHENICS, INC.



Edward R. Piatak, P.E.
Consulting City Engineer

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Building Commissioner Notes

Planning Commission Meeting – December 5, 2022

5131 West 140 St – 344-06-024 – Description: The use and classification of a “gun range” is not clearly defined in the city of Brook Park’s code of ordinances 1121.323 for a U5-C zoning district. Due to the unique proposed use, it was stated that a conditional use approval would be required. Gun ranges fall under the North American Industry Classification System Code 713990 and do not appear to be prohibited under Brook Park ordinance 1121.323.

- In my review of Ordinance 1121.323, it has stated various points and the zone is established in this district (U-5C) is to achieve and provide: 1) the development of small industrial and service uses in order to promote employment; 2) promote the most desirable mix of land uses; 3) protect adjacent residential districts... by establishing setback, buffering and landscaping standards; 4) protect and enhance the visual quality of the district... by establishing landscaping and screening standards from the public right of way.
- Ordinance 1121.323 (c) Permitted Uses – Main Buildings: a) Veterinary Hospitals; b) Any industrial or manufacturing uses, except as the prohibited and listed in (c)(1)(B); c) Offices; d) Research & Development labs; e) Business & automotive; f) Governmentally owned; g) Hotels & Motels; h) Restaurants; i) Certain uses (NAICS) listed under (1) & (2) and any use utilizing asbestos are prohibited; j) Storage of open or unroofed lumber & “adult entertainment” are prohibited – any other use not listed may be permitted if determined similar by the Planning Commission.
- To review North American Industry Classification System Code 713990, the following web sites are available: <https://www.naics.com/naics-code-description/?code=713990>; <https://www.census.gov/naics/?input=713990&year=2022&details=713990>; <https://www.insurancexdate.com/naics/713990>.
- For all new construction, the building department would require construction drawings and specifications for all systems introduced to the space. The space: 131 x 53 = 6,943 sq ft. Occupancy for this space could be split into A-3, B and/or M, this would be at the discretion of the architect, final approval by the Building Commissioner. Parking would be subject to review by the consulting city engineer.