

**REGULAR COUNCIL MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
TO BE HELD ON TUESDAY, FEBRUARY 6, 2024  
7:30 P.M.**

**A. ROLL CALL OF MEMBERS**

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF MINUTES OF PRECEDING MEETINGS:**

1. SPECIAL CAUCUS MEETING HELD ON DECEMBER 8, 2023.  
**Moved from Regular Council meeting held on January 16, 2023.**
2. CAUCUS PRIOR TO COUNCIL MEETING HELD ON JANUARY 16, 2024.
3. REGULAR COUNCIL MEETING HELD ON JANUARY 16, 2024.

**D. REPORTS OF STANDING COMMITTEES:**

Aviation & Environmental Committee - Dufour  
Board of Zoning Appeals - Mencini  
Finance Committee - Scott  
Legislative Committee - Scott  
Parks & Recreation Committee - McCorkle  
Planning Committee - Poindexter  
Safety Committee - Troyer  
Service Committee - Roberts

**E. REPORTS OF SPECIAL COMMITTEES:**

Southwest General Health Center Trustee - Mencini  
Berea Board of Education Representative - McCorkle  
Technology & Innovation Council Representative - Dufour

**F. REPORTS OF BOARDS AND COMMISSIONS:**

**G. INTRODUCTION OF RESOLUTIONS OF COMMENDATION:**

**H. REPORTS AND COMMUNICATIONS FROM THE MAYOR:**

**I. REPORTS AND COMMUNICATIONS FROM DEPARTMENTS,  
COMMISSIONS, AND OTHER PUBLIC OFFICIALS:**

- J. OTHER COMMUNICATIONS AND PETITIONS, AND VERBAL APPROVAL: (INTRODUCTION OF NEW LEGISLATION):**
- K. MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS: APPOINTMENTS:**
  - 1. TECHNOLOGY AND INNOVATION COMMITTEE- DALE J. WALTER.
- L. REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:**
- M. ORDINANCES AND RESOLUTIONS FIRST READING**
- N. SECOND READING OF ORDINANCES AND RESOLUTIONS:**
  - 1. ORDINANCE NO. 11380-2024  
AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR REQUESTS FOR QUALIFICATIONS (RFQ) FOR AN ENERGY EFFICIENCY PROJECT, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.
- O. THIRD READING OF ORDINANCES AND RESOLUTIONS:**
- P. ADJOURNMENT:**

**+SYNOPSIS OF ORDINANCES AND RESOLUTIONS  
FOR THE COUNCIL MEETING OF FEBRUARY 6, 2024**

**SECOND READING:**

Ord. No.11380-2024    AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR REQUESTS FOR QUALIFICATIONS (RFQ) FOR AN ENERGY EFFICIENCY PROJECT, AND DECLARING AN EMERGENCY.

SYNOPSIS:     An ordinance authorizing the Mayor to advertise for requests for qualifications to qualified energy services contracting companies to perform energy efficiency solutions and related improvements to city buildings.

**PREPARED BY THE BROOK PARK LEGAL DEPARTMENT  
January 17, 2024**

CITY OF BROOK PARK, OHIO

1/2/24 Finance  
PIC  
CA 1/9/24  
1st R 1/16/24  
2nd R  
3rd R  
W/C

ORDINANCE NO: 11380-2024

INTRODUCED BY: MAYOR ORCUTT

AN ORDINANCE  
AUTHORIZING THE MAYOR TO ADVERTISE FOR  
REQUESTS FOR QUALIFICATIONS (RFQ) FOR  
AN ENERGY EFFICIENCY PROJECT,  
AND DECLARING AN EMERGENCY

WHEREAS, the City of Brook Park is desirous of securing Requests for Qualifications (RFQ) from qualified energy services performance contracting companies to provide energy efficiency solutions and related capital improvements that reduce the City's utility and operating cost at all City owned, operated and facilities for which the City is responsible for; and

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Mayor is authorized and directed to advertise for Requests for Qualifications (RFQ), from qualified energy services performance contracting companies to perform energy efficiency solutions and related capital improvements at all City owned, operated and facilities for which the City is responsible for.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to proceed to seek proposals for energy efficiency solutions and related capital improvement services; therefore this Ordinance shall take effect and be in force immediately from and

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after its passage and approval by the Mayor.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
Clerk of Council

APPROVED: \_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DATE

I HEREBY APPROVE THE WITHIN  
INSTRUMENT AS TO LEGAL FORM  
AND CORRECTNESS  
\_\_\_\_\_  
DIRECTOR OF LAW