

**REGULAR CAUCUS MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON TUESDAY, DECEMBER 9, 2025
7:00 P.M.**

I. ROLL CALL OF MEMBERS:

II. PLEDGE OF ALLEGIANCE:

III. APPROVAL OF MINUTES OF PRECEDING MEETINGS

1. REGULAR CAUCUS MEETING MINUTES HELD ON OCTOBER 14, 2025.

IV. DISCUSSION:

1. TENTATIVE 2026 CAUCUS-COUNCIL MEETING SCHEDULE. -PER COUNCIL PRESIDENT SALVATORE.
2. AN ORDINANCE AUTHORIZING THE MAYOR TO TRANSFER PERMANENT PARCEL NUMBER 344-31-002 FROM THE CITY OF BROOK PARK TO THE "CITY OF BROOK PARK LAND REUTILIZATION PROGRAM" AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt. -PER COUNCIL PRESIDENT SALVATORE.
3. AN ORDINANCE AUTHORIZING THE DIRECTOR OF FINANCE TO ALLOW FOR PAYMENT OF EXPENDITURES FROM THE ECONOMIC DEVELOPMENT FUND 243 FOR EXPENSES RELATED TO THE HUNTINGTON BANK FIELD AND MIXED - USE PROJECT CONSULTATIONS, REVIEWS, INSPECTIONS, AND TESTING SERVICES, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt. - PER COUNCIL PRESIDENT SALVATORE.
4. AN ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE NO 11453-2025 AS AMENDED BY ORDINANCES 11472-2025 AND 11483-2025 FOR THE CITY OF BROOK PARK, STATE OF OHIO, FOR FISCAL YEAR ENDING DECEMBER 31, 2025, BY TRANSFERRING APPROPRIATIONS AND MAKING ADDITIONAL APPROPRIATIONS AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt. - PER COUNCIL PRESIDENT SALVATORE.
5. COMPUTERS (Councilman Scott)- PER COUNCIL PRESIDENT SALVATORE.
6. RULE 9 (Councilman Scott)- PER COUNCIL PRESIDENT SALVATORE.
7. AUDIENCE PARTICIPATION TIME LIMIT (Councilman Meneini) - PER COUNCIL PRESIDENT SALVATORE.

V. FINANCE COMMITTEE- COUNCILMAN SCOTT

1. AN ORDINANCE AUTHORIZING THE CITY OF BROOK PARK TO PROVIDE POWER HOME REMODELING GROUP (PHRG) WITH A JOB CREATION INCENTIVES PACKAGE AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

VI. PLANNING COMMITTEE- COUNCILMAN POINDEXTER

1. REQUEST APPROVAL FOR A CONDITIONAL USE PERMIT FOR ROCK-N-ROLL CITY HARLEY DAVIDSON LOCATED AT 4985 WEST 150TH STREET | LOCATED IN THE U7-C ZONING DISTRICT | ORDINANCE 1121.34.

VII. ADJOURNMENT

POSTED 12/05/2025

TENTATIVE 2026 CAUCUS-COUNCIL MEETING SCHEDULE

JANUARY

6 - Caucus Prior
6 - Council
13 - Caucus
20 - Caucus Prior
20 - Council

Holidays Observed

1/1/26 New Year's Day
1/19/26 Martin Luther King Day

SUMMER RECESS

Holidays Observed

7/4/26 Independence Day

FEBRUARY

3 - Caucus Prior
3 - Council
10 - Caucus
17 - Caucus Prior
17 - Council

2/16/26 President's Day

AUGUST

SUMMER RECESS

18 - Caucus Prior
18 - Council

MARCH

3 - Caucus Prior
3 - Council
10 - Caucus
17 - Caucus Prior
17 - Council

SEPTEMBER

1 - Caucus Prior
1 - Council
8 - Caucus
15 - Caucus Prior
15 - Council

9/7/26 Labor Day

APRIL

7 - Caucus Prior
7 - Council
14 - Caucus
21 - Caucus Prior
21 - Council

OCTOBER

6 - Caucus Prior
6 - Council
13 - Caucus
20 - Caucus Prior
20 - Council

MAY

5 - Caucus Prior
5 - Council
12 - Caucus
19 - Caucus Prior
19 - Council

5/25/26 Memorial Day

NOVEMBER

3 - Caucus Prior
3 - Council
10 - Caucus
17 - Caucus Prior
17 - Council

11/3/26 Election Day
11/11/26 Veteran's Day

11/26/26 Thanksgiving Day
11/27/26 Day after Thanksgiving

JUNE

2 - Caucus Prior
2 - Council
9 - Caucus
16 - Caucus Prior
16 - Council

DECEMBER

1 - Caucus Prior
1 - Council
8 - Caucus
15 - Caucus Prior
15 - Council

12/25/26 Christmas Day

Verbal Approval:

CITY OF BROOK PARK, OHIO

ORDINANCE NO: _____

INTRODUCED BY: MAYOR ORCUTT

**AN ORDINANCE
AUTHORIZING THE MAYOR TO TRANSFER
PERMANENT PARCEL NUMBER 344-31-002 FROM THE CITY OF BROOK PARK
TO THE "CITY OF BROOK PARK LAND REUTILIZATION PROGRAM" AND
DECLARING AN EMERGENCY**

WHEREAS: On November 5, 2008, the Council of the City of Brook Park approved Ordinance 9515-2008, "ENACTING CHAPTER 1324 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'LAND REUTILIZATION', and

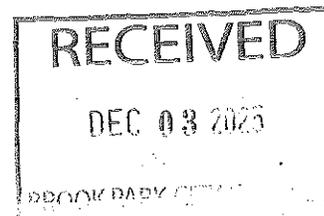
WHEREAS: Chapter 1324 "declares that there exists sufficient and substantial nonproductive land within its boundaries which is of such nature and extent as to necessitate the implementation of a land reutilization program to foster either the return of such nonproductive land to tax revenue generating statute or the devotion thereof of public use", and

WHEREAS: The Council of the City of Brook Park believes, as this time, that Permanent Parcel Number 344-31-002 meets this definition.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Mayor is hereby authorized to transfer Permanent Parcel Number 344-31-002 from the City of Brook Park to the "City of Brook Park Land Reutilization Program".

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirement, including Section 121.22 of the Ohio Revised Code.



SECTION 3: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to authorize the is hereby authorized to transfer Permanent Parcel Number 344-31-002 from the City of Brook Park to the "City of Brook Park Land Reutilization Program"; therefore provided this Ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

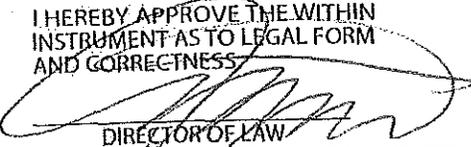
PRESIDENT OF COUNCIL

ATTEST: _____

APPROVED: _____
MAYOR

DATE

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS


DIRECTOR OF LAW

CITY OF BROOK PARK, OHIO

ORDINANCE NO. _____

INTRODUCED BY: MAYOR ORCUTT

AN ORDINANCE
AUTHORIZING THE DIRECTOR OF FINANCE TO
ALLOW FOR PAYMENT OF EXPENDITURES FROM THE ECONOMIC
DEVELOPMENT FUND 243
FOR EXPENSES RELATED TO THE
HUNTINGTON BANK FIELD AND MIXED-USE PROJECT CONSULTATIONS,
REVIEWS, INSPECTIONS, AND TESTING SERVICES,
AND DECLARING AN EMERGENCY

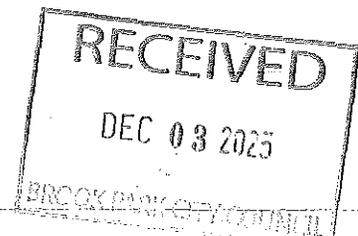
WHEREAS, there are numerous public and private infrastructure improvements being proposed for the Huntington Bank Field and Mixed-Use Project (Project) that will promote economic opportunity within the City of Brook Park (City); and

WHEREAS, the City has/will receive funds from the Project Developer(s) and/or Contractor(s). Said funds can be used to reimburse the City for the fees and expenses related to the engineering consultations, reviews, inspections and testing services of proposed public and private infrastructure improvements being made as they relate to the Project; and

WHEREAS, the Director of Finance requests that the monies be deposited into the Economic Development Fund, 243 for administration of the funds received or to be received from the Project Developer(s) and/or Contractor(s).

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1. The Director of Finance is authorized and directed to deposit monies received from the Huntington Bank Field and Mixed-Use Project Developer(s) and/or Contractor(s) into the Economic Development Fund 243, for the purpose of receiving and expending of monies from said fund, as a revenue fund to account for revenues and expenditures associated with the Project.



SECTION 2. Expenditures include, but are not limited to, services provided by the Consulting City Engineer for consultations, reviews, inspections, and testing as they relate to the Project and as directed by the City.

SECTION 3. Expenditures may also include services that are to be determined and are appropriate as they relate to the Project and are deemed to be in the best interest of the City and the Project.

SECTION 4: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety of said City, and for the further reason to deposit monies received from the Huntington Bank Field and Mixed-Use Project Developer(s) and/or Contractor(s) into the Economic Development Fund 243, therefore, provided this Ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately from and after its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

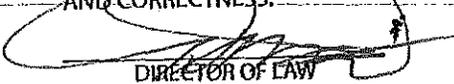
PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____
MAYOR

DATE

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS.


DIRECTOR OF LAW

CITY OF BROOK PARK, OHIO

Ordinance No. _____

Introduced By: MAYOR ORCUTT

AN ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE NO. 11453-2025 AS AMENDED BY ORDINANCES 11472-2025 AND 11483-2025 FOR THE CITY OF BROOK PARK, STATE OF OHIO, FOR FISCAL YEAR ENDING DECEMBER 31, 2025, BY TRANSFERRING APPROPRIATIONS AND MAKING ADDITIONAL APPROPRIATIONS AND DECLARING AN EMERGENCY

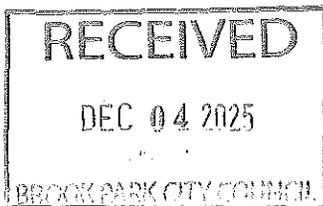
WHEREAS, the amounts appropriated for certain items of expense are proving to be insufficient while surpluses are developing in certain other appropriations for the fiscal year ending December 31, 2025.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Brook Park, State of Ohio that:

SECTION 1: That to provide for the current expenses and other expenditures of the City of Brook Park, Ohio for the fiscal year ending December 31, 2025, the following sums be and they are hereby appropriated as itemized on Exhibit A attached hereto and incorporated herein as if fully rewritten.

SECTION 2: The attached Exhibit A includes the following inter-fund transfers:

General Fund	Economic Development Fund	\$ 250,000.00	Operating
General Fund	Water Park Fund	25,000.00	Operating
General Fund	General Bond Retirement Fund	251,857.61	Debt Service
General Fund	Capital Improvement Fund	37,000.00	Operating
General Fund	Sound Insulation Fund 2024/2025-Street	800,000.00	Operating
General Fund	Improvements Fund	1,250,000.00	Operating



General Fund	2024/2025 Street Improvements Fund	280,000.00	Advance
General Fund	Recreation Center Renovation Fund	1,100,000.00	Operating
General Fund	Retirees' Accrued Benefits Fund	300,000.00	Operating
General Fund	Police Pension Fund	650,000.00	Operating
General Fund	Fire Pension Fund	600,000.00	Operating
City Income Tax Fund	General Fund	19,288,115.60	Operating
City Income Tax Fund	Capital Improvement Fund	3,439,192.77	Operating
Insurance Fund	2024/2025 Street Improvements Fund	450,000.00	Operating
Insurance Fund	General Fund	1,600,000.00	Operating
Capital Improvement Fund	General Bond Retirement Fund	753,404.75	Debt Service
Capital Improvement Fund	Fire Vehicle Acquisition Fund	100,000.00	Operating
Capital Improvement Fund	Police Vehicle Acquisition Fund	20,000.00	Operating
Capital Improvement Fund	Service Vehicle Acquisition Fund	45,000.00	Operating
Capital Improvement Fund	2024/2025 Street Improvements Fund	763,278.55	Operating
Sewer Improvements Fund	General Fund	79,632.04	Advance (Repayment)
Sewer Improvements Fund	Capital Improvement Fund	120,367.96	Advance (Repayment)
Sheldon Rd Water Main Fund	Capital Improvement Fund	133,278.55	Operating
2024/2025 Street Improvements Fund	General Fund	280,000.00	Advance (Repayment)

SECTION 3: That there be adjusted appropriations in the total of \$847,183.80 as shown in Sections 2 thru 6 of this ordinance.

SECTION 4: A copy of this Ordinance shall be submitted by the Director of Finance to the Fiscal Officer of Cuyahoga County, Ohio and upon certification by said Fiscal Officer as required by law, the Director of Finance of this City is hereby authorized to draw his warrants upon the City Finance Department for payment of any certification and vouchers therefore approved by the proper officers authorized by law to approve the same, or an Ordinance of the Council to make such expenditures; provided, however, that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with the law or the Ordinance of this Council.

SECTION 5: It is found and determined that all formal actions of this Council concerning and relating to this Ordinance were adopted in an open meeting of this Council, and that all

deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, and welfare of said City, and for the further reason of the fact that funds must be made available and be appropriated to provide for the current expenses and payments thereof for the fiscal year ending December 31, 2025; therefore, provided this ordinance receives the affirmative vote of at least five (5) members elected to council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL

APPROVED: _____

MAYOR

DATE

HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS.

DIRECTOR OF LAW

CITY OF BROOK PARK, OHIO
2025 Budget Ordinance

SECTION 2

EXHIBIT A

		Current Appropriations	Amended #1	Amended #2	Amended #3	TOTALS
		Ord. 11463-2025 January 29, 2025	Ord. 11472-2025 June 3, 2025	Ord. 11483-2025 August 19, 2025	Ord. XXXXX-XXXX DATE, 2025	YEAR END 2025
Description						
100 GENERAL FUND						
110 COUNCIL						
51000-51999	PERSONAL SERVICES	143,121.04	-	-	-	143,121.04
52000-52999	OPERATIONS	20,500.00	-	-	-	20,500.00
	TOTAL COUNCIL	163,621.04	0.00	0.00	0.00	163,621.04
111 CLERK OF COUNCIL						
51000-51999	PERSONAL SERVICES	107,921.50	-	-	-	107,921.50
52000-52999	OPERATIONS	850.00	-	-	-	850.00
	TOTAL CLERK OF COUNCIL	108,771.50	0.00	0.00	0.00	108,771.50
210 MAYOR'S COURT						
51000-51999	PERSONAL SERVICES	180,218.99	-	-	-	180,218.99
52000-52999	OPERATIONS	22,850.00	-	-	-	22,850.00
57000-57999	TRANSFERS & REFUNDS	250.00	-	-	-	250.00
	TOTAL MAYOR'S COURT	203,318.99	0.00	0.00	0.00	203,318.99
211 MUNICIPAL COURT						
52000-52999	OPERATIONS	5,000.00	-	-	-	5,000.00
320 PLANNING COMMISSION						
51000-51999	PERSONAL SERVICES	10,390.50	-	-	-	10,390.50
325 COMMUNITY DEVELOPMENT						
51000-51999	PERSONAL SERVICES	133,184.97	-	-	2,000.00	135,184.97
52000-52999	OPERATIONS	1,400.00	-	-	-	1,400.00
	TOTAL COMMUNITY DEVELOPMENT	134,584.97	0.00	0.00	2,000.00	136,584.97
330 CIVIL SERVICE COMMISSION						
51000-51999	PERSONAL SERVICES	43,755.55	-	-	-	43,755.55
52000-52999	OPERATIONS	14,700.00	-	15,000.00	-	29,700.00
	TOTAL CIVIL SERVICE COMMISSION	58,455.55	0.00	15,000.00	0.00	73,455.55
335 BOARD OF ZONING AND APPEALS						
51000-51999	PERSONAL SERVICES	12,468.60	-	-	-	12,468.60
340 RECREATION COMMISSION						
51000-51999	PERSONAL SERVICES	10,390.50	-	-	-	10,390.50
341 RECREATION CENTER						
51000-51999	PERSONAL SERVICES	692,437.13	-	-	10,000.00	692,437.13
52000-52999	OPERATIONS	221,000.00	-	-	6,000.00	227,000.00
57000-57999	TRANSFERS & REFUNDS	500.00	-	-	250.00	750.00
	TOTAL RECREATION CENTER	913,937.13	0.00	0.00	16,250.00	920,187.13
342 PARKS & PLAYGROUNDS						
51000-51999	PERSONAL SERVICES	290,581.66	-	-	-	290,581.66
52000-52999	OPERATIONS	142,750.00	-	-	30,000.00	172,750.00
	TOTAL PARKS & PLAYGROUNDS	433,331.66	0.00	0.00	30,000.00	463,331.66
343 PUBLIC RECREATION						
51000-51999	PERSONAL SERVICES	20,781.00	-	16,000.00	-	36,781.00
52000-52999	OPERATIONS	36,400.00	-	-	-	36,400.00
	TOTAL PUBLIC RECREATION	57,181.00	0.00	16,000.00	0.00	73,181.00
345 HOME DAYS CELEBRATION						
51000-51999	PERSONAL SERVICES	39,500.00	-	-	-	39,500.00
52000-52999	OPERATIONS	56,174.47	-	-	-	56,174.47
	TOTAL HOME DAYS CELEBRATION	95,674.47	0.00	0.00	0.00	95,674.47
350 TECHNOLOGY AND INNOVATION COMMITTEE						
51000-51999	PERSONAL SERVICES	6,234.30	-	-	-	6,234.30
400 MAYOR'S OFFICE						
51000-51999	PERSONAL SERVICES	368,090.79	-	-	-	368,090.79
52000-52999	OPERATIONS	13,150.00	-	-	-	13,150.00
	TOTAL MAYOR'S OFFICE	381,240.79	0.00	0.00	0.00	381,240.79
402 HUMAN RESOURCES						
51000-51999	PERSONAL SERVICES	109,527.56	-	-	5,000.00	114,527.56
52000-52999	OPERATIONS	8,925.00	-	-	-	8,925.00
	TOTAL HUMAN RESOURCES	118,452.56	0.00	0.00	5,000.00	123,452.56
405 CORRECTIONAL FACILITY						
51000-51999	PERSONAL SERVICES	177,736.88	67,000.00	-	-	244,736.88
52000-52999	OPERATIONS	168,650.00	-	-	-	168,650.00
	TOTAL CORRECTIONAL FACILITY	346,386.88	67,000.00	0.00	0.00	413,386.88
407 SAFETY TOWN						
52000-52999	OPERATIONS	3,750.00	-	-	-	3,750.00
409 MECHANICS						
51000-51999	PERSONAL SERVICES	614,350.21	-	-	-	614,350.21
52000-52999	OPERATIONS	7,550.00	-	-	500.00	7,550.00
	TOTAL MECHANICS	621,900.21	0.00	0.00	500.00	621,900.21
410 SAFETY DIRECTOR						
51000-51999	PERSONAL SERVICES	87,370.21	-	-	-	87,370.21
52000-52999	OPERATIONS	150.00	-	-	-	150.00
	TOTAL SAFETY DIRECTOR	87,520.21	0.00	0.00	0.00	87,520.21

CITY OF BROOK PARK, OHIO
2025 Budget Ordinance

SECTION 2

EXHIBIT A

SECTION 2		Current Appropriations	Amended #1	Amended #2	Amended #3	TOTALS
Description		Ord. 11463-2025 January 29, 2025	Ord. 11472-2025 June 3, 2025	Ord. 11483-2025 August 19, 2025	Ord. 10000-2025 DATE, 2025	YEAR END 2025
51000-51999	PERSONAL SERVICES	71,611.12	-	-	-	71,611.12
52000-52999	OPERATIONS	802,600.00	-	-	-	802,600.00
	TOTAL SAFETY BUILDING	874,111.12	0.00	0.00	0.00	874,111.12
412 POLICE DEPARTMENT						
51000-51999	PERSONAL SERVICES	5,638,621.27	-	-	-	5,638,621.27
52000-52999	OPERATIONS	388,160.00	-	-	-	388,160.00
	TOTAL POLICE DEPARTMENT	6,026,771.27	0.00	0.00	0.00	6,026,771.27
413 FIRE DEPARTMENT						
51000-51999	PERSONAL SERVICES	4,704,182.27	-	-	-	4,704,182.27
52000-52999	OPERATIONS	335,750.00	-	-	-	335,750.00
	TOTAL FIRE DEPARTMENT	5,039,932.27	0.00	0.00	0.00	5,039,932.27
414 DISASTER SERVICE						
51000-51999	PERSONAL SERVICES	11,931.25	-	-	1,500.00	13,431.25
52000-52999	OPERATIONS	11,000.00	-	-	-	11,000.00
	TOTAL DISASTER SERVICE	22,931.25	0.00	0.00	1,500.00	24,431.25
416 BUILDING DEPARTMENT						
51000-51999	PERSONAL SERVICES	537,617.78	-	12,507.14	5,000.00	555,224.92
52000-52999	OPERATIONS	70,800.00	-	-	-	70,800.00
57000-57999	TRANSFERS & REFUNDS	500.00	-	-	-	500.00
	TOTAL BUILDING DEPARTMENT	608,917.78	0.00	12,507.14	5,000.00	626,524.92
418 SCHOOL GUARDS						
51000-51999	PERSONAL SERVICES	60,913.45	-	-	-	60,913.45
419 ANIMAL WARDEN						
51000-51999	PERSONAL SERVICES	124,421.44	11,400.00	-	-	135,821.44
52000-52999	OPERATIONS	7,250.00	-	-	1,000.00	8,250.00
	TOTAL ANIMAL WARDEN	131,671.44	11,400.00	0.00	1,000.00	144,071.44
420 SERVICE DIRECTOR						
51000-51999	PERSONAL SERVICES	145,845.25	-	-	9,800.00	155,645.25
52000-52999	OPERATIONS	7,150.00	-	-	-	7,150.00
	TOTAL SERVICE DIRECTOR	152,995.25	0.00	0.00	9,800.00	162,795.25
421 ENGINEERING						
52000-52999	OPERATIONS	48,000.00	-	-	-	48,000.00
422 SERVICE BUILDING						
51000-51999	PERSONAL SERVICES	94,876.54	-	-	2,000.00	96,876.54
52000-52999	OPERATIONS	185,750.00	-	-	-	185,750.00
	TOTAL SERVICE BUILDING	280,626.54	0.00	0.00	2,000.00	282,626.54
423 SANITATION						
51000-51999	PERSONAL SERVICES	609,352.54	-	-	7,000.00	616,352.54
52000-52999	OPERATIONS	653,000.00	-	-	-	653,000.00
	TOTAL SANITATION	1,262,352.54	0.00	0.00	7,000.00	1,269,352.54
424 STREET CLEANING						
51000-51999	PERSONAL SERVICES	577.25	-	-	-	577.25
52000-52999	OPERATIONS	6,500.00	-	2,500.00	-	9,000.00
	TOTAL STREET CLEANING	7,077.25	0.00	2,500.00	0.00	9,577.25
426 TRAFFIC SIGNS						
51000-51999	PERSONAL SERVICES	86,780.02	-	-	1,045.60	87,825.62
52000-52999	OPERATIONS	11,000.00	-	-	-	11,000.00
	TOTAL TRAFFIC SIGNS	97,780.02	0.00	0.00	1,045.60	98,825.62
427 TREES & TREE LAWNS						
51000-51999	PERSONAL SERVICES	201,223.43	-	-	-	201,223.43
52000-52999	OPERATIONS	20,950.00	-	-	-	20,950.00
	TOTAL TREES & TREE LAWNS	222,173.43	0.00	0.00	0.00	222,173.43
428 PUBLIC PROPERTIES						
51000-51999	PERSONAL SERVICES	318,553.63	-	-	-	318,553.63
52000-52999	OPERATIONS	13,225.00	-	-	-	13,225.00
	TOTAL PUBLIC PROPERTIES	331,778.63	0.00	0.00	0.00	331,778.63
429 SEWERS & DRAINS						
51000-51999	PERSONAL SERVICES	838,270.53	-	-	-	838,270.53
52000-52999	OPERATIONS	214,200.00	-	-	-	214,200.00
	TOTAL SEWERS & DRAINS	1,052,470.53	0.00	0.00	0.00	1,052,470.53
432 SNOW REMOVAL						
51000-51999	PERSONAL SERVICES	75,042.50	20,000.00	-	15,000.00	110,042.50
52000-52999	OPERATIONS	245,100.00	-	-	33,000.00	278,100.00
	TOTAL SNOW REMOVAL	320,142.50	20,000.00	0.00	48,000.00	388,142.50
433 STREET LIGHTING						
52000-52999	OPERATIONS	482,550.00	-	-	-	482,550.00
434 TRAFFIC LIGHTS						
52000-52999	OPERATIONS	102,000.00	-	300,000.00	-	402,000.00
500 LEGAL DEPARTMENT						
51000-51999	PERSONAL SERVICES	445,205.83	-	-	-	445,205.83
52000-52999	OPERATIONS	3,150.00	-	-	150.00	3,300.00
	TOTAL LEGAL DEPARTMENT	448,355.83	0.00	0.00	150.00	448,505.83

CITY OF BROOK PARK, OHIO
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SECTION 2

EXHIBIT A

		Current Appropriations	Amended #1	Amended #2	Amended #3	TOTALS
Description		Ord. 11483-2025 January 29, 2025	Ord. 11472-2025 June 3, 2025	Ord. 11483-2025 August 19, 2025	Ord. XXXXX-XXXX DATE, 2025	YEAR END 2025
610 FINANCE DEPARTMENT						
51000-51999	PERSONAL SERVICES	559,823.72	-	-	-	559,823.72
52000-52999	OPERATIONS	94,850.00	-	12,500.00	4,750.00	112,100.00
	TOTAL FINANCE DEPARTMENT	654,673.72	0.00	12,500.00	4,750.00	671,923.72
640 EMERGENCY DISASTER RECOVERY						
52000-52999	OPERATIONS	250,000.00	-	(50,000.00)	-	200,000.00
55000-55999	CAPITAL OUTLAY	295,000.00	-	(200,000.00)	-	95,000.00
	TOTAL EMERGENCY DISASTER RECOVERY	545,000.00	0.00	(250,000.00)	0.00	295,000.00
641 OFFICE OF AGING						
51000-51999	PERSONAL SERVICES	62,343.00	13,680.00	-	-	76,023.00
52000-52999	OPERATIONS	6,950.00	-	-	-	6,950.00
	TOTAL OFFICE OF AGING DEPARTMENT	69,293.00	13,680.00	0.00	0.00	82,973.00
650 RETIREES						
51000-51999	PERSONAL SERVICES	117,500.00	-	-	-	117,500.00
700 GENERAL GOVT. LANDS & BLDGS.						
51000-51999	PERSONAL SERVICES	1,450.00	-	-	-	1,450.00
52000-52999	OPERATIONS	315,250.00	-	-	-	315,250.00
	TOTAL GENERAL GOVT & LAND, BLDG	316,700.00	0.00	0.00	0.00	316,700.00
825 WORKER'S COMPENSATION						
51000-51999	PERSONAL SERVICES	250,000.00	-	-	-	250,000.00
828 UNEMPLOYMENT COMPENSATION						
51000-51999	PERSONAL SERVICES	-	7,561.02	-	5,256.00	12,807.02
830 ELECTIONS						
52000-52999	OPERATIONS	15,000.00	(15,000.00)	-	-	0.00
831 COUNTY AUDITOR & TREASURER FEES						
52000-52999	OPERATIONS	40,000.00	5,000.00	-	-	45,000.00
840 INSURANCE & BONDING						
52000-52999	OPERATIONS	450,000.00	-	-	-	450,000.00
850 COUNTY BOARD OF HEALTH						
52000-52999	OPERATIONS	140,000.00	10,000.00	-	-	150,000.00
874 MISC. EXECUTIVE						
52000-52999	OPERATIONS	389,000.00	-	-	245,000.00	634,000.00
880 TRANSFERS & REFUNDS						
57000-57999	TRANSFERS & REFUNDS	4,985,857.61	-	580,000.00	0.00	5,565,857.61
120 PETTY CASH FUNDS						
52000-52999	OPERATIONS	1,150.00	-	-	-	1,150.00
130 OPERATIONAL CASH FUNDS						
52000-52999	OPERATIONS	400.00	-	-	-	400.00
141 U.S. POSTAGE FUND						
52000-52999	OPERATIONS	1,500.00	-	-	-	1,500.00
TOTAL GENERAL FUND		29,281,738.29	-19,631.02	-688,607.14	384,251.60	30,474,226.05
SPECIAL REVENUE FUNDS:						
210 CITY INCOME TAX FUND						
51000-51999	PERSONAL SERVICES	433,550.33	-	-	-	433,550.33
52000-52999	OPERATIONS	70,775.00	-	15,000.00	2,000.00	87,775.00
57000-57999	TRANSFERS & REFUNDS	23,730,887.87	-	-	-	23,730,887.87
	TOTAL TAX DEPARTMENT	24,235,213.20	0.00	15,000.00	2,000.00	24,252,213.20
211 CITY TAX OPERATIONAL CASH FUND						
440 TAX DEPARTMENT						
52000-52999	OPERATIONS	100.00	-	-	-	100.00
215 ADMISSIONS TAX FUND						
440 TAX DEPARTMENT						
51000-51999	PERSONAL SERVICES	30,787.31	-	-	-	30,787.31
52000-52999	OPERATIONS	3,500.00	-	-	5.00	3,505.00
	TOTAL ADMISSIONS TAX DEPARTMENT	34,287.31	0.00	0.00	5.00	34,292.31
240 S.C.M & R. FUND						
425 STREET PAVING & REPAIR						
51000-51999	PERSONAL SERVICES	587,242.74	(38,000.00)	-	-	549,242.74
52000-52999	OPERATIONS	109,250.00	-	-	3,500.00	111,750.00
55000-55999	CAPITAL OUTLAY	1,138,162.11	38,000.00	-	-	1,176,162.11
	TOTAL STREET C.M. & REPAIR FUND	1,833,654.85	0.00	0.00	3,500.00	1,837,154.85
241 STATE HIGHWAY IMPROVEMENT FUND						
425 STREET PAVING & REPAIR						
51000-51999	PERSONAL SERVICES	1,154.50	-	-	-	1,154.50
52000-52999	OPERATIONS	132,500.00	-	-	-	132,500.00
	TOTAL STATE HIGHWAY IMPROV FUND	133,654.50	0.00	0.00	0.00	133,654.50
242 PERMISSIVE TAX FUND						
425 STREET PAVING & REPAIR						
52000-52999	OPERATIONS	120,000.00	-	-	-	120,000.00

CITY OF BROOK PARK, OHIO
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EXHIBIT A

Description	Current Appropriations	Amended #1	Amended #2	Amended #3	TOTALS
	Ord. 11453-2025 January 29, 2025	Ord. 11472-2025 June 3, 2025	Ord. 11483-2025 August 19, 2025	Ord. XXXXX-XXXX DATE, 2025	YEAR END 2025
243 ECONOMIC DEVELOPMENT FUND --					
325 COMMUNITY DEVELOPMENT					
52000-52999 OPERATIONS	1,029,750.00	-	-	-	1,029,750.00
55000-55999 CAPITAL OUTLAY	400,000.00	-	-	-	400,000.00
TOTAL ECONOMIC DEVELOPMENT FUND	<u>1,429,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,429,750.00</u>

CITY OF BROOK PARK, OHIO
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SECTION 2

EXHIBIT A

		Current Appropriations	Amended #1	Amended #2	Amended #3	TOTALS
Description		Ord. 11463-2025 January 20, 2025	Ord. 11472-2025 June 3, 2025	Ord. 11483-2025 August 19, 2025	Ord. XXXX-XXXX DATE, 2025	YEAR-END 2025
250 SPECIAL RECREATION FUND						
343 PUBLIC RECREATION						
52000-52999	OPERATIONS	131,750.00	-	-	-	131,750.00
55000-55999	CAPITAL OUTLAY	1,500.00	-	-	-	1,500.00
57000-57999	TRANSFERS & REFUNDS	2,600.00	-	1,500.00	-	4,000.00
	TOTAL SPECIAL RECREATION FUND	135,750.00	0.00	1,500.00	0.00	137,250.00
254 CONCESSION STAND PETTY CASH FUND						
343 PUBLIC RECREATION						
57000-57999	TRANSFERS & REFUNDS	-	-	-	1,080.00	1,080.00
264 WATER PARK FUND						
342 PARKS & PLAYGROUNDS						
51000-51999	PERSONAL SERVICES	63,497.50	-	-	(5,000.00)	58,497.50
52000-52999	OPERATIONS	61,750.00	-	-	8,000.00	69,750.00
57000-57999	TRANSFERS & REFUNDS	1,250.00	-	-	-	1,250.00
	TOTAL WATER PARK FUND	126,497.50	-	-	3,000.00	129,497.50
270 LAW ENFORCEMENT FUND						
412 POLICE DEPARTMENT						
52000-52999	OPERATIONS	5,000.00	4,700.00	-	-	9,700.00
55000-55999	CAPITAL OUTLAY	3,000.00	-	-	-	3,000.00
	TOTAL LAW ENFORCEMENT FUND	8,000.00	4,700.00	-	-	12,700.00
271 D.W.I. ENFORCEMENT & EDUCATION FUND						
412 POLICE DEPARTMENT						
52000-52999	OPERATIONS	-	678.00	500.00	-	1,178.00
272 FEDERAL FORFEITURE FUND						
412 POLICE DEPARTMENT						
52000-52999	OPERATIONS	-	-	-	-	0.00
55000-55999	CAPITAL OUTLAY	-	-	-	-	0.00
	TOTAL FEDERAL FORFEITURE FUND	-	-	-	-	0.00
273 COMMUNITY DIVERSION PROGRAM						
412 POLICE DEPARTMENT						
51000-51999	PERSONAL SERVICES	-	-	-	-	0.00
52000-52999	OPERATIONS	-	-	-	-	0.00
57000-57999	TRANSFERS & REFUNDS	-	-	-	-	0.00
	TOTAL COMMUNITY DIVERSION PROGRAM	-	-	-	-	0.00
275 CONT. TRAIN PROGRAM FUND						
412 POLICE DEPARTMENT						
52000-52999	OPERATIONS	-	-	-	-	0.00
280 FEMA FUND						
700 GENERAL GOV'T. LANDS & BLDGS.						
57000-57999	TRANSFERS & REFUNDS	-	-	-	-	0.00
282 AMERICAN RESCUE PLAN ACT FUND						
700 GENERAL GOV'T. LANDS & BLDGS.						
51000-51999	PERSONAL SERVICES	0.00	-	-	-	0.00
52000-52999	OPERATIONS	-	-	-	-	0.00
55000-55999	CAPITAL OUTLAY	-	-	-	-	0.00
57000-57999	TRANSFERS & REFUNDS	-	-	-	-	0.00
	TOTAL AMERICAN RESCUE PLAN ACT FUND	0.00	-	-	-	0.00
290 INSURANCE FUND						
840 EMERGENCY DISASTER RECOVERY						
52000-52999	OPERATIONS	150,000.00	-	-	11,627.52	161,627.52
57000-57999	TRANSFERS & REFUNDS	-	-	450,000.00	-	450,000.00
840 INSURANCE & BONDING						
52000-52999	OPERATIONS	175,000.00	-	-	-	175,000.00
57000-57999	TRANSFERS & REFUNDS	1,600,000.00	-	-	-	1,600,000.00
	TOTAL INSURANCE FUND	1,825,000.00	-	450,000.00	11,627.52	2,386,627.52
TOTAL SPECIAL REVENUE FUNDS		29,981,907.36	5,378.00	467,000.00	21,212.52	30,474,417.88
GENERAL BOND RETIREMENT FUND:						
310 GENERAL BOND RETIREMENT FUND						
871 DEBT RETIREMENT						
56000-56999	DEBT SERVICE	887,230.16	-	-	-	887,230.16
872 DEBT SERVICE						
52000-52999	OPERATIONS	5,000.00	-	-	-	5,000.00
56000-56999	DEBT SERVICE	176,646.00	-	-	-	176,646.00
	TOTAL DEBT SERVICE GEN. BOND RETIREMENT FUND	181,646.00	0.00	0.00	0.00	181,646.00
TOTAL GEN. BOND RETIREMENT FUND		1,068,876.16	0.00	0.00	0.00	1,068,876.16

CITY OF BROOK PARK, OHIO
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SECTION 2

EXHIBIT A

Description	Current Appropriations	Amended #1	Amended #2	Amended #3	TOTALS
	Ord. 11483-2025 January 28, 2025	Ord. 11472-2025 June 3, 2025	Ord. 11483-2025 August 19, 2025	Ord. XXXX-XXXX DATE, 2025	YEAR END 2025
CAPITAL IMPROVEMENT FUND:					
401 CAPITAL IMPROVEMENT FUND - 56000-55999 CAPITAL					
110 COUNCIL	15,000.00	-	-	-	15,000.00
210 MAYOR'S COURT	5,000.00	-	-	-	5,000.00
341 RECREATION CENTER	105,000.00	-	-	-	105,000.00
342 PARKS & PLAYGROUNDS	610,320.24	-	117,519.97	-	727,840.21
343 PUBLIC RECREATION	0.00	-	-	-	0.00
400 MAYOR'S OFFICE	4,000.00	-	-	-	4,000.00
402 HUMAN RESOURCES	0.00	-	-	-	0.00
407 SAFETY TOWN	2,000.00	-	-	-	2,000.00
409 MECHANICS	15,000.00	-	-	-	15,000.00
410 SAFETY DIRECTOR	0.00	-	-	-	0.00
411 SAFETY BUILDING	25,000.00	-	-	71,800.00	96,800.00
412 POLICE DEPARTMENT	355,143.65	-	-	13,166.99	368,310.64
413 FIRE DEPARTMENT	433,059.32	-	-	-	433,059.32
415 BUILDING DEPARTMENT	100,000.00	-	-	-	100,000.00
419 ANIMAL WARDEN	8,000.00	-	-	-	8,000.00
422 SERVICE BUILDING	20,000.00	-	-	-	20,000.00
423 SANITATION	185,867.35	-	-	-	185,867.35
424 STREET CLEANING	0.00	-	-	-	0.00
425 S.C.M. & R.	51,161.19	-	-	-	51,161.19
426 TRAFFIC SIGNS	15,000.00	-	-	-	15,000.00
427 TREES & TREE LAWNIS	0.00	-	-	-	0.00
428 PUBLIC PROPERTIES	0.00	-	-	-	0.00
429 SEWERS & DRAINS	89,500.00	-	-	-	89,500.00
432 SNOW REMOVAL	56,509.52	-	-	-	56,509.52
433 STREET LIGHTING	0.00	6,297.32	-	-	6,297.32
434 TRAFFIC LIGHTS	50,000.00	-	-	-	50,000.00
440 TAX DEPARTMENT	5,000.00	-	3,500.00	-	8,500.00
500 LEGAL DEPARTMENT	5,500.00	500.00	-	-	6,000.00
610 FINANCE DEPARTMENT	5,000.00	-	(3,500.00)	-	1,500.00
841 OFFICE OF AGING	1,000.00	1,000.00	75.00	-	2,075.00
700 GENERAL GOV'T. LAJDS & BLDGS.	56,145.21	-	181,000.00	10,632.81	247,778.02
880 TRANSFERS, REFUNDS 57000-57999 TRANSFERS	1,548,404.75	-	133,278.55	-	1,681,683.30
TOTAL CAPITAL IMPROVEMENT FUND	3,768,611.23	7,797.32	431,873.52	95,618.80	4,301,901.87
450 FIRE VEHICLE ACQUISITION FUND					
413 FIRE DEPARTMENT					
55000-55999 CAPITAL OUTLAY	-	-	-	66,099.88	66,099.88
451 POLICE VEHICLE ACQUISITION FUND					
412 POLICE DEPARTMENT					
55000-55999 CAPITAL OUTLAY	-	-	-	-	0.00
452 SERVICE VEHICLE ACQUISITION FUND					
422 SERVICE BUILDING					
55000-55999 CAPITAL OUTLAY	-	-	-	-	0.00
459 SEWER IMPROVEMENTS FUND					
429 SEWER AND DRAINS					
52000-52999 OPERATIONS	57,000.00	-	-	-	57,000.00
57000-57999 TRANSFERS & REFUNDS	200,000.00	-	-	-	200,000.00
TOTAL SEWER IMPROVEMENTS FUND	257,000.00	-	-	-	257,000.00
480 FORD PLANT MUNI IMPROVEMENT TIF					
831 COUNTY AUDITOR & TREASURER FEES					
52000-52999 OPERATIONS	-	2,500.00	-	-	2,500.00
TOTAL CAPITAL IMPROVEMENT FUNDS	4,023,611.23	10,297.32	431,873.52	161,719.68	4,627,501.75
CAPITAL CONSTRUCTION FUND:					
517 SOUND INSULATION PROGRAM FUND					
325 COMMUNITY DEVELOPMENT					
52000-52999 OPERATIONS	850,000.00	-	300,000.00	-	1,150,000.00
548 SHELDON RD WATER MAIN FUND					
429 SEWERS & DRAINS					
57000-57999 TRANSFERS & REFUNDS	-	-	133,278.55	-	133,278.55
550 SHELDON ROAD BRIDGE IMPROVEMENT FUND					
52000-52999 OPERATIONS	933,006.02	-	-	-	933,006.02
561 2024/2025 STREET IMPROVEMENTS FUND					
425 STREET PAVING AND REPAIR					
52000-52999 OPERATIONS	240,040.98	-	-	-	240,040.98
55000-55999 CAPITAL OUTLAY	1,754,506.87	-	727,497.21	-	2,482,044.86
57000-57999 TRANSFERS & REFUNDS	-	-	-	280,000.00	280,000.00
TOTAL 2024 STREET IMPROVEMENTS FUND	1,994,547.85	0.00	727,497.21	280,000.00	3,002,044.86
562 NATATORIUM IMPROVEMENT FUND					
341 RECREATION CENTER					
52000-52999 OPERATIONS	30,000.00	-	495,555.00	-	525,555.00
55000-55999 CAPITAL OUTLAY	150,000.00	-	1,711,178.00	-	1,861,178.00
TOTAL NATATORIUM IMPROVEMENT FUND	180,000.00	-	2,206,733.00	-	2,386,733.00
563 RECREATION CENTER IMPROVEMENT FUND					
341 RECREATION CENTER					
52000-52999 OPERATIONS	-	-	-	-	0.00
55000-55999 CAPITAL OUTLAY	-	-	-	-	0.00
TOTAL NATATORIUM IMPROVEMENT FUND	-	-	-	-	0.00
TOTAL CAPITAL CONSTRUCTION FUNDS	3,657,653.67	0.00	3,367,608.76	280,000.00	7,305,262.43

CITY OF BROOK PARK, OHIO
2025 Budget Ordinance

SECTION 2

EXHIBIT A

Description	Current Appropriations	Amended #1	Amended #2	Amended #3	TOTALS
	Ord. 11453-2025 January 29, 2025	Ord. 11472-2025 June 3, 2025	Ord. 11463-2025 August 19, 2025	Ord. XXXXX-XXXX DATE, 2025	YEAR END 2025
SPECIAL REVENUE AND AGENCY FUNDS					
690 MEDICAL BENEFITS FUND					
840 INSURANCE					
51000-51999 PERSONAL SERVICES	2,654,829.28	-	-	-	2,654,829.28
52000-52999 OPERATIONS	1,500.00	-	-	-	1,500.00
TOTAL MEDICAL BENEFITS FUND	2,656,329.28	-	-	-	2,656,329.28
691 RETIREES' ACCRUED BENEFITS FUND					
690 RETIREES					
51000-51999 PERSONAL SERVICES	450,000.00	-	-	-	450,000.00
711 POLICE PENSION FUND					
412 POLICE DEPARTMENT					
51000-51999 PERSONAL SERVICES	999,908.58	-	-	-	999,908.58
712 FIRE PENSION FUND					
413 FIRE DEPARTMENT					
51000-51999 PERSONAL SERVICES	936,213.15	-	-	-	936,213.15
713 S.W.G.H. FUND					
651 HEALTH & WELFARE					
52000-52999 OPERATIONS	110,761.91	-	-	-	110,761.91
714 CASH BONDS HELD FUND					
874 MISC. EXECUTIVE					
52000-52999 OPERATIONS	144,730.53	-	-	-	144,730.53
716 BUILDING STANDARDS BOARD FUND					
415 BUILDING DEPARTMENT					
57000-57999 TRANSFERS & REFUNDS	4,000.00	-	2,500.00	-	6,500.00
717 UNCLAIMED MONIES FUND					
874 MISC. EXECUTIVE					
57000-57999 TRANSFERS & REFUNDS	1,500.00	-	-	-	1,500.00
750-777 PAYROLL ACCOUNTS FUND					
573 EMPLOYEE CONTRIBUTION					
57000-57999 TRANSFERS & REFUNDS	80,000.00	-	-	-	80,000.00
TOTAL SPECIAL REVENUE AND AGENCY FUNDS	2,727,114.17	0.00	2,500.00	0.00	2,729,614.17
TOTAL APPROPRIATIONS	73,397,128.16	135,306.34	4,967,489.42	847,183.80	79,336,027.72

Finance

P/C 12-2-25 finance.
CA 12-9-25
1st R _____
2nd R _____
3rd R _____
B/C _____

CITY OF BROOK PARK, OHIO

ORDINANCE NO. _____

INTRODUCED BY: MAYOR ORCUTT

AN ORDINANCE AUTHORIZING THE CITY OF BROOK PARK TO PROVIDE POWER HOME REMODELING GROUP (PHRG) WITH A JOB CREATION INCENTIVES PACKAGE AND DECLARING AN EMERGENCY

WHEREAS, The Power Home Remodeling Group (PHRG) is a privately held American company headquartered in Chester, Pennsylvania, specializing in exterior home renovation services such as windows, siding, roofing, doors, insulation, gutters, and solar panels; and

WHEREAS, Since being founded in 1992, it has grown into one of the nation's largest remodelers, generating over \$1 billion in annual revenue and employing thousands across the United States; and

WHEREAS, The Power Home Remodeling Group (PHRG) has selected Brook Park as the site of their newest location; and

WHEREAS, The City of Brook Park seeks to incentivize this expansion by providing a job creation incentive package totaling \$100,000.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Brook Park, State of Ohio that:

SECTION 1: The Council of the City of Brook Park, hereby formally approves of the incentives offered in Exhibit "A" and authorizes the Finance Director or their designee to issue the funding payments based on the outlined criteria until the total funds issued equals \$100,000.

SECTION 2: The money needed for the aforementioned incentives shall be paid from Fund 243 Economic Development Fund.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

RECEIVED

SECTION 4: This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, and welfare of said City, and for further reason to provide the needed assistance to the Power Home Remodeling Group (PHRG) to expand in to Brook Park; therefore, this Ordinance shall take effect and be in force immediately from and after its passage and approval by the Mayor.

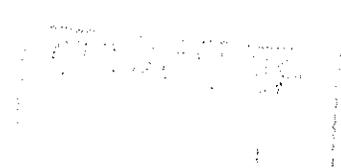
PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____
MAYOR

DATE



I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS.
Victoria Cardenas
DIRECTOR OF LAW



October 1, 2025



Brendan Kelley

Principal

Avison Young- Philadelphia, LLC
300 Barr Harbor Drive, Suite 150
Conshohocken, PA 19428

Brendan,

Thank you for the information you provided regarding Power Home Remodeling Group, LLC's (PHRG) interest in establishing a Brook Park location. Based on the details shared, the City of Brook Park is pleased to extend an incentive offer totaling **\$100,000**, contingent upon approval by the Brook Park City Council.

The incentive would be structured as follows:

- **First installment:** \$50,000, payable upon PHRG securing an occupancy permit for its new facility.
- **Second installment:** \$50,000, provided as a 50% rebate on income taxes paid, disbursed semi-annually.

Based on the figures you provided, PHRG is expected to receive the remaining grant funds after approximately 20 months of operation.

We look forward to your response and to the opportunity for PHRG to be a partner in Brook Park's continued growth and success.

Sincerely,

Edward A. Orcutt

Mayor

The City of Brook Park

MEMO

TO:	Carol Johnson, Clerk of Council w/Enclosures
CC:	Mayor Orcutt. Carol Horvath, Law Director brookparksalvatore@gmail.com troyerbpcouncil@gmail.com jamesmencini@yahoo.com sroberts@cityofbrookpark.com rscott@cityofbrookpark.com tdufour@cityofbrookpark.com bpoindexter@cityofbrookpark.com dmccorkle@cityofbrookpark.com w/out Enclosures
FROM:	Carol Dell, Secretary BZA & Planning Commission Secretary
DATE:	December 3, 2025
RE:	Planning Commission Recommendation

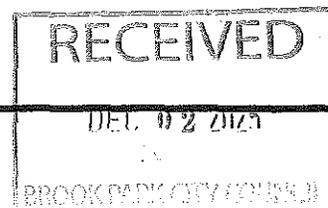
The Brook Park Planning Commission met on December 1, 2025, regarding approval for a Conditional Use Permit. By vote of 6-0, the Planning Commission voted to recommend approval for a Conditional Use Permit to host flash tattoo events throughout the 2026 event schedule only, for the following:

- REQUEST APPROVAL FOR A CONDITIONAL USE PERMIT FOR ROCK-N-ROLL CITY HARLEY DAVIDSON LOCATED AT 4985 WEST 150TH STREET | LOCATED IN THE U7-C ZONING DISTRICT | ORDINANCE 1121.34**
Planning Commission's recommendation for this project must be forwarded to City Council for final action

The Planning Commission herein submits its recommendation to City Council that they, by Resolution prepared and approved by the Law Department, Affirm or Deny the Vote of the Planning Commission at the next regularly scheduled meeting.

See attached Engineer, Building Commissioner and Fire Prevention Officer's comments, and the 2025 Planning Commission Application.

If additional information is required, please feel free to contact me.



PAGE 2

DECEMBER 3, 2025

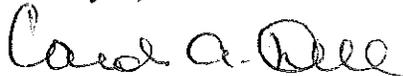
AGENT:

KC Morter (kmorter@ohiohd.com)
Rock-N-Roll City Harley Davidson
4985 West 150th Street
Cleveland, Ohio 44135

PROPERTY OWNER:

Adam Spitler (aspitler@ohiohd.com)
Rock-N-Roll City Harley Davidson
4985 West 150th Street
Cleveland, Ohio 44135

Thank you,



Carol Dell

Secretary, City of Brook Park Planning Commission
Building Department 216/433-7412 (cdell@cityofbrookpark.com)

BROOK PARK PLANNING COMMISSION

The Brook Park Planning Commission met on December 1, 2025, regarding approval for a Conditional Use Permit, to host flash tattoo events throughout the 2026 event schedule only. By a vote of 6-0, the Planning Commission voted to recommend approval for a Conditional Use Permit for the following:

- **REQUEST APPROVAL FOR A CONDITIONAL USE PERMIT FOR ROCK-N-ROLL CITY HARLEY DAVIDSON LOCATED AT 4985 WEST 150TH STREET | LOCATED IN THE U7-C ZONING DISTRICT | ORDINANCE 1121.34**

Planning Commission's recommendation for this project must be forwarded to City Council for final action

The Planning Commission herein submits its recommendation to City Council that they, by resolution prepared and approved by the Law Department, Affirm or Deny the Vote of the Planning Commission at the next regularly scheduled meeting.


Secretary, Planning Commission

12-3-25
Date



CITY OF BROOK PARK

BUILDING DEPARTMENT | 5590 Smith Road | Brook Park | Ohio | 44142

NOV 17 2025 | Email | buildingdept@cityofbrookpark.com
Office | 216.433.7412

2025 PLANNING COMMISSION APPLICATION

PROJECT ADDRESS	4985 W. 150 th St, Cleveland 44135	<input type="checkbox"/> RESIDENTIAL	<input checked="" type="checkbox"/> COMMERCIAL	ZONE	U7-C
PARCEL #	34435021	BUSINESS NAME (If Applicable)	Rock-N-Roll City Harley-Davidson		

PROPERTY OWNER NAME(S)	Adam Spitzer				<input type="checkbox"/> Will Attend Meeting
Phone #	216-252-3111 x4043	Email	aspitzer@ohiohd.com		
Street Address	4985 W. 150 th Street	City	Cleveland	Zip	44135
AGENT/CONTACT PERSON NAME(S)	Kc Morter				<input checked="" type="checkbox"/> Will Attend Meeting
Phone #	330-988-9262	Email	kmorter@ohiohd.com		
Street Address	4985 W. 150 th Street	City	Cleveland	Zip	44135

APPROVAL(S) REQUESTED	<input type="checkbox"/> Aesthetic / Project ²	<input checked="" type="checkbox"/> Conditional Use Permit ²	
	<input type="checkbox"/> Front Porch	<input type="checkbox"/> Billboard ¹	<input type="checkbox"/> Telecommunication Tower ¹
	<input type="checkbox"/> Re-Zone ³	<input type="checkbox"/> Lot Split ³⁴	<input type="checkbox"/> Lot Consolidation ³⁴
	<input type="checkbox"/> Other:		
	¹ Provide Construction Drawings and/or Structural calculations ² Provide Detailed Business Plan per City Ordinance 1121.34 ³ Provide Legal Description ⁴ Provide Lot Split / Consolidation Plat and Mylar		

SUMMARY OF REQUEST	<p>We're submitting an application for operating a new body art facility, and the Cuyahoga County Board of Health requires proof of approval from zoning authority.</p> <p>The purpose of operating a new body art facility is to host flash tattoo events throughout our 2026 event schedule.</p>
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APPLICANT SIGNATURE		<input checked="" type="checkbox"/> Owner <input checked="" type="checkbox"/> Agent	DATE	10.28.2025
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Business Plan for Conditional Use Permit: Body Art Facility (Event-Based)

Applicant: Rock-N-Roll City Harley-Davidson

Address: 4985 W. 150th Street

Contact: KC Morter | kmorter@ohiohd.com | Social Media & Events Coordinator

Business Overview

Business Name: Rock-N-Roll City Harley-Davidson

Business Type: Motorcycle Dealership & Event Venue

Parent Company: American Road Group

Rock-N-Roll City Harley-Davidson has a long-standing history of involvement in local and regional motorcycle culture. Our dealership regularly hosts large-scale events, including bike nights, charity rides, and more. The addition of a permitted body art component would enhance our ability to diversify event offerings and strengthen partnerships with local small businesses such as 252 Tattoo.

Intent of Permit Use

The Conditional Use Permit and subsequent Body Art Facility Permit will be used exclusively for temporary, event-based operations. These will take place during designated public events where professional tattoo artists provide pre-drawn, small-scale flash designs to attendees. All tattoo artists will be licensed through the Ohio Department of Health and will operate under the safety, sanitation, and procedural guidelines set forth by the local health department.

We will not operate as a daily tattoo business or offer tattoo services outside of scheduled events. Each activation will be staffed and overseen by both dealership management and the partnering tattoo studio.

Partnership Details

Tattoo Partner: 252 Tattoo

Role: Provide certified tattoo artists, equipment, and compliance oversight

Dealership Role: Provide event space, event planning, promotion, and coordination

Both parties will collaborate to:

- Maintain compliance with health and safety standards
- Ensure proper sanitation, setup, and disposal procedures

- Promote each event responsibly to attract an appropriate audience
- Incorporate charitable and community-driven elements whenever possible

Event Schedule (2025 Draft)

1. Ink & Impact | Saturday, February 14

Blood Drive x Flash Tattoos

11:00 AM – 4:00 PM

2. Ink Me I'm Irish | Friday, March 13

St. Patrick's Day-Themed Friday the 13th Flash

11:00 AM – 5:00 PM

3. Flash Forward | Saturday, May 9

Spring Forward Flash Party

11:00 AM – 4:00 PM

4. Rockin' Rally | Friday, June 26 & Saturday, June 27

Two-Day Rally Featuring Stunts, Music, and Flash Tattoos

Friday: 3:00 PM – 8:00 PM | Saturday: 11:00 AM – 4:00 PM

5. Freak Show Bike Night | Friday, August 7

Annual Bike Night Featuring Performers, Vendors, and Tattoos

4:00 PM – 8:00 PM

6. Freaky Flash | Saturday, October 31

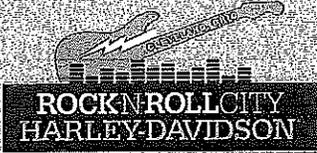
Halloween-Themed Flash Party

11:00 AM – 4:00 PM

Conclusion

This business plan outlines our commitment to safety, community, and creative engagement. The purpose of obtaining this permit is not to operate a tattoo parlor, but to allow the dealership to expand its event offerings responsibly, legally, and in full compliance with health and zoning regulations.

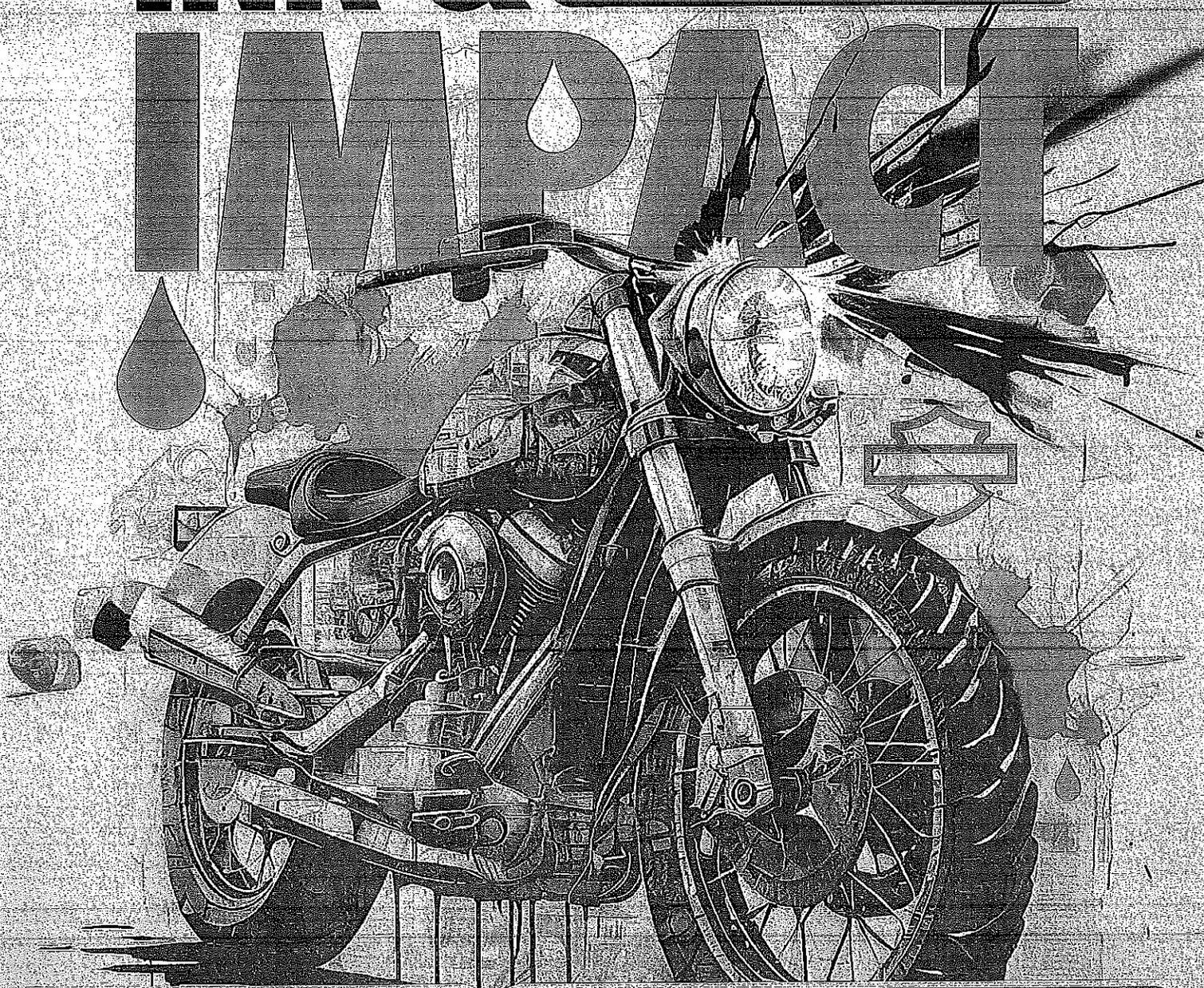
By approving this conditional use permit, the city will enable Rock-N-Roll City Harley-Davidson to continue its mission of supporting local artists, charities, and the broader motorcycle community through innovative and safe event programming.



INK &

FEBRUARY 8TH • 10AM - 4PM

IMPACT



VITALANT BLOOD DRIVE

TATTOOERS ON-SITE DOING FLASH

ALL TATTOOS OF STRONGSVILLE

GET A FREE FOOD VOUCHER WHEN YOU DONATE BLOOD OR GET A FLASH TATTOO!

4985 W. 150TH ST. CLEVELAND, OH | (216) 952-3111 | ROCKNROLLCITYHARLEY.COM

FRIDAY THE 13TH

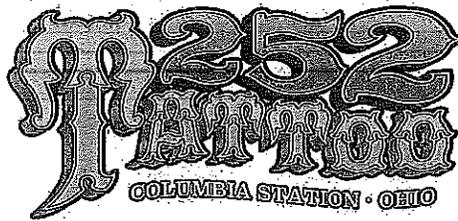
FLASH FEST

**TIM
WORTHEN**

 **TIMWORTHEN
TATTOO**

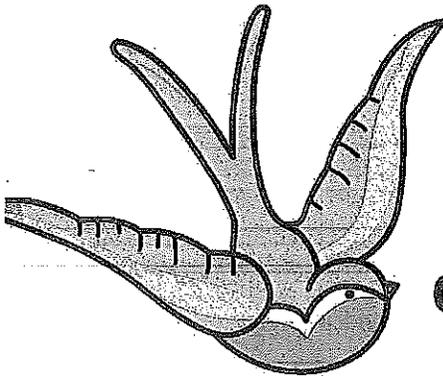


**ROCKNROLLCITY
HARLEY-DAVIDSON**



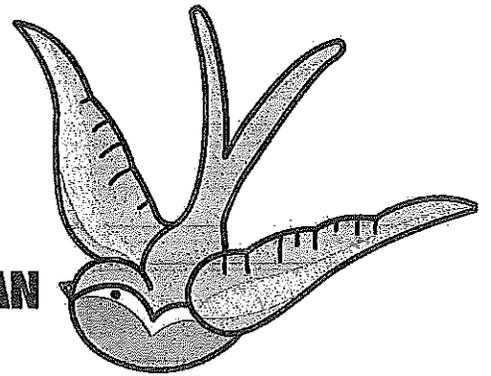
**ALEX
MOLNAR**

 **MUDNBLUD**



**GET INKED AND
MAKE AN IMPACT!**

**10% OF ALL PROFITS
GO TO THE CLEVELAND AMERICAN
VETERANS ASSOCIATION**



JUNE 13TH, 2025 | 10AM - 6PM

ROCKNROLLHARLEY.COM

***MUST HAVE A VALID FORM OF ID AND BE 18 YEARS OLD OR OLDER.**



City of Brook Park
Fire Department

Edward A. Orcutt, Mayor
Eric C. Fike, Chief

November 21, 2025

Board of Zoning and Planning Commission
City of Brook Park

INRE: 12/01/2025 Planning and Zoning Appeals Meeting

To Whom It May Concern,

The Fire department has no issues or concerns with the applications being reviewed in this month's meeting.

Sincerely,

Brad Smith
Fire Prevention Officer
Brook Park Fire Department

MEMO

TO: Jason Monaco – Building Commissioner

FROM: Edward R. Piatak, P.E., Consulting City Engineer

DATE: November 21, 2025

SUBJECT: 4985 West 150th Street (Conditional Use) – Planning Commission

CC:

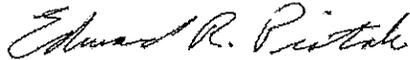
Mr. Monaco:

I have reviewed the Planning Commission Application (December 2025 Meeting) for the above referenced Conditional Use Permit request for 4985 West 150th Street and offer the following comments:

1. No objections/comments to the requested Conditional Use Permit.

Please advise me if you have any questions or require additional information.

EUTHENICS, INC.



Edward R. Piatak, P.E.
Consulting City Engineer



Building Department Notes, Planning Commission Meeting 12/1/25

4985 W. 150th St. Brook Park 44135, Parcel # 344-35-021 – Summary of request. The applicants are requesting a Conditional Use Permit from the Planning Commission to operate a year round tattoo shop. The applicants were previously granted a Conditional Use Permit at the May 5, 2025 meeting for a one day tattoo event. Tatoo parlors are not currently allowed in the U7-C district.

1121.34 CONDITIONAL USE PERMITS.

(a) Purpose. Council, upon recommendation by the Planning Commission, may grant conditional use permits for certain uses which are not permitted by right under the Zoning Ordinance. Conditional uses include those uses which have some special impact or uniqueness such that their effects on the public health, safety, convenience, comfort, prosperity and general welfare in the City of Brook Park cannot be determined in advance of the particular use being proposed for a particular location. At that time, a review of the location, design, configuration and impact is conducted by assessing the proposed use against fixed standards. The review considers the proposal in terms of existing zoning and land use in the vicinity of the use, public and private developments which may be adversely affected by the proposed use, the impacts of the proposed use at the particular location for which it is proposed on the public health, safety, convenience, comfort, prosperity and general welfare, and whether and to what extent all appropriate feasible steps have been taken by the permit applicant to minimize or mitigate any adverse impacts of the proposed use. This review determines whether the proposed use shall be permitted or permitted conditionally by Council, upon recommendation by the Planning Commission.