

**REGULAR CAUCUS MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON TUESDAY, MAY 12, 2026
7:00 P.M.**

I. ROLL CALL OF MEMBERS:

II. PLEDGE OF ALLEGIANCE:

III. APPROVAL OF MINUTES OF PRECEDING MEETINGS

1. REGULAR CAUCUS MEETING MINUTES HELD ON APRIL 14, 2026.

IV. DISCUSSION:

V. PLANNING COMMITTEE – CHAIRMAN, COUNCILMAN SCOTT:

1. REQUEST FOR A CONDITIONAL USE PERMIT TO HOST SPECIAL EVENTS AT 15005 SNOW ROAD|LOCATED IN THE U3-A DISTRICT| ORDINANCE 11.03.

VI. ADJOURNMENT:

Posted 5/8/2026

MEMO

TO:	Carol Johnson, Clerk of Council w/Enclosures
CC:	Mayor Orcutt Carol Horvath, Law Director brookparksalvatore@gmail.com agonzalez@cityofbrookpark.com jamesmencini@yahoo.com sroberts@cityofbrookpark.com rscott@cityofbrookpark.com tdufour@cityofbrookpark.com bpoindexter@cityofbrookpark.com dmccorkle@cityofbrookpark.com w/Enclosures
FROM:	Carol Dell, Secretary BZA & Planning Commission Secretary
DATE:	May 6, 2026
RE:	Planning Commission Recommendation

The Brook Park Planning Commission met on May 4, 2026, regarding approval for a Conditional Use Permit to host special events. By vote of 6-0, the Planning Commission voted to recommend approval for a Conditional Use Permit, for the following:

- REQUEST A CONDITIONAL USE PERMIT TO HOST SPECIAL EVENTS AT 15005 SNOW ROAD | LOCATED IN THE U3-A DISTRICT | ORDINANCE 11.03**

Planning Commission's recommendation for this project must be forwarded to City Council for final action

The Planning Commission herein submits its recommendation to City Council that they, by Resolution prepared and approved by the Law Department, Affirm or Deny the Vote of the Planning Commission at the next regularly scheduled meeting.



PAGE 2
May 6, 2026

If additional information is required, please feel free to contact me.

See attached 2026 Planning Commission Application; Engineer, Building Commissioner and Fire Prevention Officer's comments.

AGENT:

Jennifer Glick

PROPERTY OWNER:

Kimberly Smith

Thank you,

Carol Dell

Secretary, City of Brook Park Planning Commission
Building Department 216/433-7412 (cdell@cityofbrookpark.com)

BROOK PARK PLANNING COMMISSION

The Brook Park Planning Commission met on May 4, 2026, regarding approval for a Conditional Use Permit to host special events. By a vote of 6-0, the Planning Commission voted to recommend approval for the following:

- **REQUEST A CONDITIONAL USE PERMIT TO HOST SPECIAL EVENTS AT 15005 SNOW ROAD | LOCATED IN THE U3-A DISTRICT | ORDINANCE 11.03**

Planning Commission's recommendation for this project must be forwarded to City Council for final action

The Planning Commission herein submits its recommendation to City Council that they, by resolution prepared and approved by the Law Department, Affirm or Deny the Vote of the Planning Commission at the next regularly scheduled meeting.


Secretary, Planning Commission

5-6-26
Date



CITY OF BROOK PARK

BUILDING DEPARTMENT | 5590 Smith Road | Brook Park | Ohio | 44142

RECEIVED

APR 17 2026

| Email | buildingdept@cityofbrookpark.com

| Office | 216.433.7412

2026 PLANNING COMMISSION APPLICATION

PROJECT ADDRESS	15005 Snow Rd. BK.PK. OH 44142	<input type="checkbox"/> RESIDENTIAL	<input checked="" type="checkbox"/> COMMERCIAL	ZONE	
PARCEL #		BUSINESS NAME (If Applicable)	Solo Birds Lounge		

PROPERTY OWNER NAME(S)	Kimberly Smith				<input checked="" type="checkbox"/> Will Attend Meeting
Phone #	440.666.5455	Email	Ksmith2392@att.net		
Street Address	15005 Snow Rd	City	BK. PK.	Zip	44142
AGENT/CONTACT PERSON NAME(S)	Jennifer Gillick				<input checked="" type="checkbox"/> Will Attend Meeting
Phone #	216.322.5891	Email			
Street Address		City		Zip	

APPROVAL(S) REQUESTED	<input type="checkbox"/> Aesthetic / Project ²	<input checked="" type="checkbox"/> Conditional Use Permit ²	
	<input type="checkbox"/> Front Porch	<input type="checkbox"/> Billboard ¹	<input type="checkbox"/> Telecommunication Tower ¹
	<input type="checkbox"/> Re-Zone ³	<input type="checkbox"/> Lot Split ^{3,4}	<input type="checkbox"/> Lot Consolidation ^{3,4}
	<input type="checkbox"/> Other:		
	¹ Provide Construction Drawings and/or Structural calculations ² Provide Detailed Business Plan per City Ordinance 1121.34 ³ Provide Legal Description ⁴ Provide Lot Split / Consolidation Plat and Mylar		

SUMMARY OF REQUEST	To Allow "Brook Park Bike Nights" May 21 - Oct 29, 6-10PM on Thursdays only in a designated area (see image) with Alcohol.
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APPLICANT SIGNATURE		<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Agent	DATE	4/2/26
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NOTICE



**NO ALCOHOL
BEYOND
THIS POINT**

Image #1

Ashe's Smoke & Cigar Shop

Solid Gold Lounge

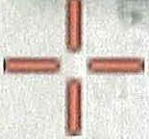
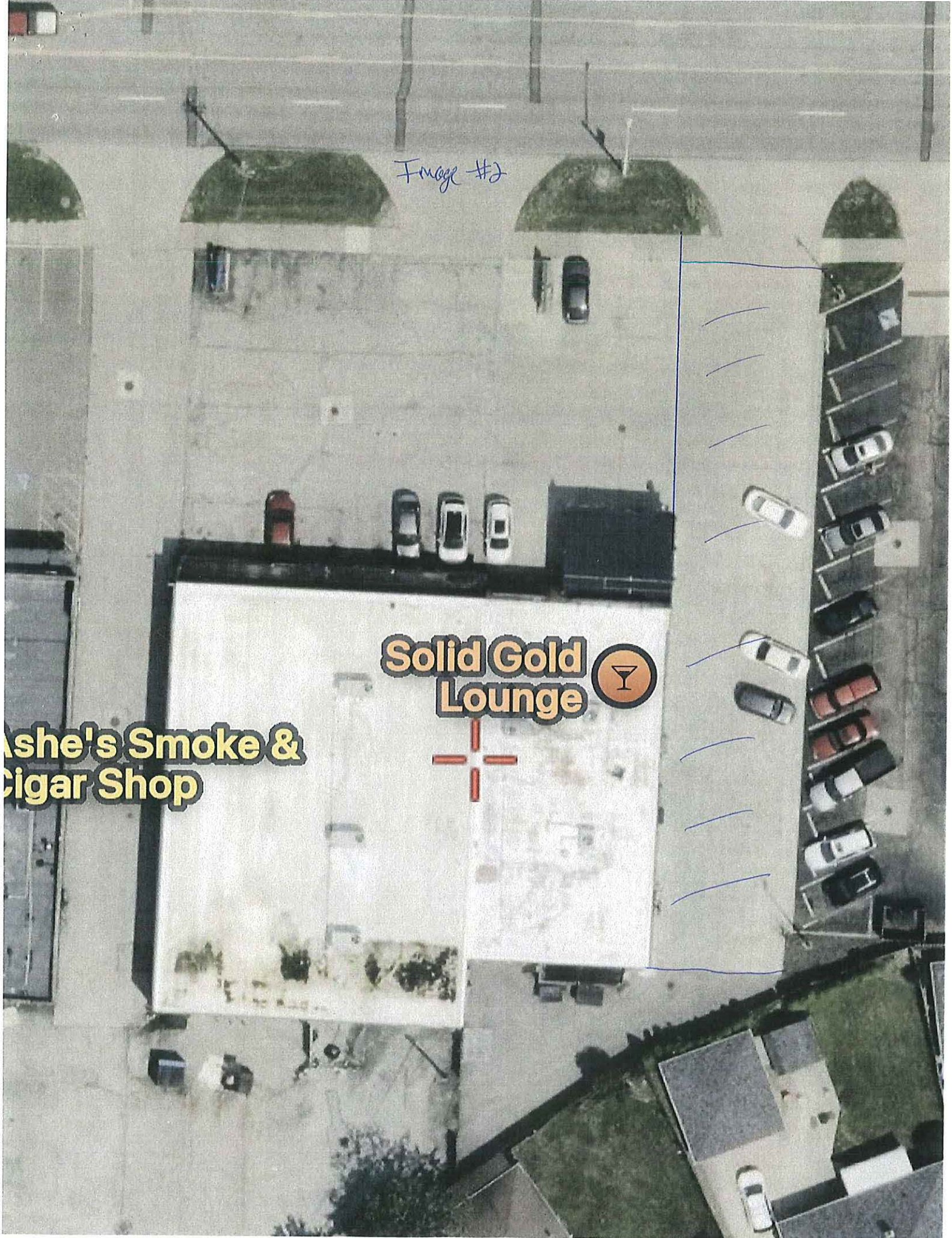
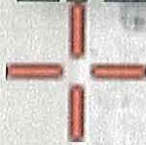


Image #2

Ashe's Smoke &
Cigar Shop

Solid Gold Lounge 





April 24, 2025

Board of Zoning and Planning Commission
City of Brook Park

INRE: 5/4/2025 BZA and Planning Submittals

To Whom It May Concern,

The Fire Prevention Office has no comments or questions regarding the documents being reviewed at this month's meeting.

Sincerely,

Joshua A. Clark
Fire Prevention Officer
Brook Park Fire Department

MEMO

TO: Jason Monaco, Building Commissioner

FROM: Edward R. Piatak, P.E., Consulting City Engineer

DATE: April 22, 2026

SUBJECT: 15005 Snow Road (Conditional Use Permit) – Planning Commission

CC:

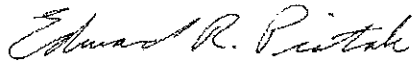
Mr. Monaco:

I have reviewed the Planning Commission Application (May 2026 Meeting) for the above-mentioned request located at 15005 Snow Road and offer the following comments:

1. Zone is not identified on the application.
2. Parcel Number is not identified on the application.
3. No comments on the Conditional Use Permit request.

Please advise me if you have any questions or require additional information.

EUTHENICS, INC.



Edward R. Piatak, P.E.
Consulting City Engineer



Building Department Notes May 4, Planning Commission

15005 Snow Rd. (Solid Gold Lounge) – The applicants are requesting a conditional use permit to host special events at the address above. The events will be “Brook Park Bike Nights”. The events will be hosted from May 21st through October 29th on Thursday nights weather permitting. The location is located in the U3-A district. Ord. 11.03 requires that special use permits go in front of the Planning Commission for approval.

SECTION 11.03 PLANNING COMMISSION.

(c) Mandatory Referral. No public building or structure, street, boulevard, parkway, park, playground, public ground, bridge, viaduct, tunnel, or other public way, ground works or utility, whether publicly or privately owned, or a part thereof shall be constructed or authorized to be constructed in the City nor shall any public street, avenue, parkway, boulevard or alley be opened for any purpose whatsoever, nor shall any street, avenue, parkway, boulevard or alley be widened, narrowed, relocated, vacated, or its use changed, or any ordinance referring to zoning or other regulations controlling the use or development of land be passed, unless and until the matter shall have been submitted to the Planning Commission for report and recommendation. Any matter so referred to the Planning Commission shall be acted upon by it within forty-five (45) days from the date of referral unless a longer time be allowed by Council. If the Planning Commission shall fail to act within the time allotted, it shall be deemed to have approved the matter. If any provision of such ordinance, resolution or order is disapproved by formal action of the Planning Commission, the adoption of such ordinance, resolution or order shall require a two-thirds (2/3) affirmative vote of all members of the Council for passage.