

**ORGANIZATIONAL MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
HELD ON MONDAY, JANUARY 4, 2016**

The meeting was called to order by Council President Astorino at 5:45 p.m., who read the meeting notice. The clerk called the roll and the following Members of Council answered:

Council President Astorino invited everyone to join in the Pledge of Allegiance.

**SCOTT, TROYER, SALVATORE, MENCINI, BURGIO, POWERS, McCORMICK**  
Also in attendance were Mayor Coyne and Law Director Horvath.

**Appointments and Confirmations – Mayor Coyne**

Mayor Coyne had no appointments to bring forward.

**Appointments of Clerk of Council and any such officers as Council may deem necessary:**

**Motion** by Mr. Mencini, supported by Mr. Burgio, to re-appoint Michelle Blazak, as Clerk of Council.

**ROLL CALL: AYES:** Mencini, Burgio, Powers, McCormick, Scott, Troyer, Salvatore  
**NAYS:** None. The motion carried.

**Motion** by Mr. Mencini, supported by Mr. Scott, to re-appoint Susan Prehoda as part-time Assistant Clerk of Council.

**ROLL CALL: AYES:** Mencini, Scott, Troyer, Salvatore, Burgio, Powers, McCormick  
**NAYS:** None. The motion carried.

**Election of President of Council Pro-Tem**

Mr. Salvatore stated that a few Members of Council have asked if he would take the position of Pro-Tem and he will assume the roll if no else is interested.

**Motion** by Mr. Troyer, supported by Mrs. Powers, to nominate Councilman Mencini as Council President Pro-Tem.

Mr. Mencini accepted the nomination.

Mr. Astorino asked for any other nominations; none came forward.

**Motion** by Mr. Burgio...

**Election of President Pro-Tem: cont.**

Mr. Salvatore interjected if someone else is interested that is fine.

Mr. Burgio rescinded his motion.

Mr. Astorino asked a third time for any nominations for Council President Pro-Tem, none came forward. Nominations are closed.

The clerk was directed to call the roll on the motion by Mr. Troyer, supported by Mrs. Powers, to nominate Councilman Mencini as President Pro-Tem.

**ROLL CALL: AYES:** Troyer, Powers, McCormick, Burgio, Mencini, Salvatore, Scott  
**NAYS:** None. The motion carried.

Mr. Astorino congratulated Mr. Mencini on his election to Council President Pro-Tem.

Mr. Mencini thanked Mr. Astorino and his colleagues.

**2016 Caucus and Council meeting dates**

Mr. Astorino stated

**Acceptance of Rules of Council 2016-2017**

Mr. Astorino stated the way I perceive what Council is faced with is that the 2014-2015 Council Rules that existed prior to this term expired on December 31, 2015 at midnight. So currently Council has no rules that are in existence for City Council and this evening are looking at adopting Rules of Council. In your packets there are two sets of rules; one being what the rules were for the last Council term and the revised Council Rule items that were discussed during the Orientation meeting held in December, 2015 as to how Council will operate with no action being taken at that time; Mr. Astorino clarified that Council is in agreement on adopting Council Rules this evening.

Mr. Salvatore stated obviously I don't have a problem with some of the rules brought forward, some of them have merit, but I would feel more comfortable adopting the 2014-2015 Council Rules and made the proper amendments and followed the procedure that has been followed, for as long as I can remember, which would be taking some of the proposed rules that are being proposed and introduce them at a Caucus meeting for discussion and then move to a Council agenda under Verbal Approval. If Council follows the guideline of no said rules how can this meeting be held without rules in place; even though you say they don't exist the rules do exist.

**Motion** by Mr. Salvatore, to adopt the 2014-2015 Council Rules that are in existence.

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Mr. Astorino stated the motion failed for a lack of a second.

Mr. Burgio asked Law Director Horvath is Council within the legal premise to do the rules this way?

**Acceptance of Rules of Council 2016-2017: cont.**

Mrs. Horvath responded that's a really good question and I've spent some time looking at the Charter Section 4.07 states 'Council shall adopt its own rules and make a journal of the proceedings'; I tried to find any statutory authority and the only authority found seemed to indicate since we're a chartered city and not directly operating under statutory authority there is some leeway and can adopt the rules by ordinance, resolution and motion. From there I would say Council can do what they want with an orderly procedure followed and see no reason why Council can't adopt the old rules and go forward or adopt all the rules tonight, if that is Council's desire.

Mr. Burgio continued my concern is that there are a lot of rules to review will there be time to do all that this evening; I could go either way, but am wondering if Council will be cramped for time because of the questions and discussions taking place before the Planning Commission meeting starts.

Mr. Mencini stated as Law Director Horvath stated rules can be adopted by motion is there anything in particular that Councilman Salvatore would like to pick out? Can this be itemized and take a motion on something particular or does these have to be done all at once at a Caucus meeting.

Mrs. Horvath stated my first concern would be that Council has rules in place and it may be there are some amendments that Council can make this evening and certainly can do that with no problem. In review of the Council Rule numbers 23 and 24 speak on making changes and so forth. Under Rule No. 23 Council can unanimously suspend the rules and Rule No. 24 speaks on amending the rules; so Council might do some of both or may save it for later but it is important to have some kind of rules. Some of the rules being proposed may be items that could be added easily to the current rules and may find that there are only one or two rules that have difficulty.

Mr. Salvatore stated to Law Director Horvath if the Council Rules are adopted in the present form as presented with the amendments to the old rules and Council tries to discuss and/or amend the procedure still has to be followed to be placed on a Caucus agenda and moved to a Council agenda; so there can be no amendments or changes to anything that is in the proposal. That is the reason for my suggestion that there is not enough time, receiving it today, and this will be Council's bible for the next two years and have to be follow with whatever is passed. So my suggestion is to pass the 2014-2015 Council Rules and work on the amendments and any other amendments that may come forward under past procedure that would give Council time to look at and decipher the rules. There are a couple amendments that seem it may be the right way that have been laid out very eloquently and provided a short version of the amendments to help understand them better. Council should take a good, hard look at each one of the rules; for example, going back to four meetings maybe Council could have three meetings and make an amendment to tweak that rule as well as having two sections on the agenda for audience participation to speak on agenda items only and any topic. Council did that for many years and people coming to the microphone to speak wanted to see that

**Acceptance of Rules of Council 2016-2017: cont.**

section condensed to one area to be able to speak and leave instead of waiting until the end of the meeting; due to past lengthy meetings. All I'm asking Council to do is look at the Council President's amendment, some of them have merit and some of them are very good, but Council does have to have something in place this evening that will require no amendments, since that has been followed for many years, to pass the 2014-2015 Council Rules and then start working on the amendments over the next few weeks; by placing them on an agenda for discussion and pass them in the form written or give some input on tweaking them.

Mr. Astorino commented to what Councilman Salvatore said this packet was provided about receiving the rules today this packet was provided Friday night; so for Councilman Salvatore to say he just received this tonight it was provided...

Mr. Salvatore interjected I'm not saying I just received it tonight I'm saying...

Mr. Astorino interjected I apologize what I heard you say is you just received these rules this evening.

Mr. Salvatore responded no, I did not say that.

Mr. Astorino continued there was time that was provided to review these and as I mentioned in the beginning of my explanation. The rules that were in effect before were dated 2014-2015 and this is 2016; so much like any contract that expires in 2015 it is done with. In the past, and looking at the last Organizational meeting, an amendment was made to the rules that expired in 2013 with dates being changed to 2014-2015 and changed rule number one at the last Organizational meeting. So it is my opinion that Council has the authority since there are no rules in place; Council has the authority to adopt rules. The motion you put forward that did not receive a second to adopt the 2015 rules I will not accept another motion because that motion was already stated. I would simply state that Council needs to adopt some rules and copies of the rules was provided to Members of Council and if done the way Mr. Salvatore outlined Council would not be able to change rules because the way I read Rule No. 24 that is to amend; Council is not looking to amend rules Council is looking at a set of rules to operate by because currently Council does not have a set of rules. Once a set of rules are adopted sometime during the next two years Council wants to amend rules then Rule No. 24 will be referred on the procedure. Council also has the ability under Rule No. 23 if unanimous consent isn't given to do things, Council has the ability under Rule No. 23 to suspend the rules and establish a set of rules. As it stands right now Councilman Salvatore's motion was made with no second so the extension of the 2015 rules is not before this body; the question is what does this body want to do now?

**Motion** by Mrs. Powers, supported by Mr. Troyer, to approve the proposed rules as printed.

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**Acceptance of Rules of Council 2016-2017: cont.**

Mr. Astorino clarified this would be the rules that have line numbers on the printout; under discussion.

Mr. Salvatore stated if Council adopts these rules as presented this evening Council will not be able to have discussion for making any amendments except for following the procedure. So if a Council member does not like a certain rule being adopted this evening there is nothing that can be done on that rule?

Mr. Astorino stated a motion has been made and properly seconded and any Council member can make a motion to amend anything printed in these Council Rules prior to a vote. Mr. Astorino pointed out a typographical error on page 15, line number 663, first line reads 'the preceding regular meeting and shall be placed on the agenda under the order of K should be changed to the letter J'.

Mr. Troyer stated if Council passes these rules Council can amend if these items don't work out; this could be changed. I am in favor of these rules as printed but if there are issues amendments can be made to make things work properly for this Council.

Mr. Mencini stated obviously as Council moves forward will four meetings be necessary during the summer months; so there will probably be some amendments made. My question to the law director is can Council make amendments this evening on any of the Council Rules.

Mrs. Horvath responded I don't see a reason why Council couldn't and think that since Brook Park is a chartered city Council does have a lot of leeway as long as the Charter is not violated or the Ohio Revised Code the rules can be adopted and my understanding that it can be done in one of the three manners. Council might want to think about adopting some sort of rules tonight and in the future make the rules an ordinance; in doing that Council could tweak them while being combined into an ordinance; that could address any concerns.

Mr. Burgio commented that he would like to address the proposed Council rules one at a time because of the interesting changes that for the most part are good changes but wanted to discuss the design review committee and airport noise representative and other questions.

Mr. Salvatore asked Council President Astorino to go over the proposed amendments one by one to satisfy any concerns Council may have.

Mr. Astorino responded I can do that there are 12 of them, most of the rules remain the same but these are the changes being made and some of them are very simple changes. Mr. Astorino continued with the proposed rule changes by stating on the first page – rule number one – line item 12 the years were changed to 2016-2017. Under

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Rule No. 2 – fourth paragraph there is language referring to Ordinance No. 4838-1975 for posting notices and didn't see why this should be in the rules when there is legislation on the books addressing posting places; it was redundant. Under Rule No. 3 – first paragraph – third line the time of 8:00 p.m. was changed to 7:00 p.m. Under Rule No. 5 – approximately third paragraph on the page – second line was changed by inserting 'second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesdays of each month at 7:00 p.m.'; the old rules stated the first and third Tuesday at 7:30 p.m., prior to the Council meetings. Also on Rule No. 2 – fourth line the title 'President of Council' was inserted to read 'Should additional meetings be required, they may be scheduled at the discretion of the President of Council and/or a majority of the Members of Council'.

Mr. Troyer stated since this rule was contentious should it be discussed now or come back to it later?

Mr. Astorino asked what the contention is.

Mr. Troyer continued there was an issue with the four meetings; so do we want to discuss the issues while on the subject or come back to it later.

Mr. Mencini mentioned the issues should probably be discussed while being on the topic.

Mr. Scott asked if two Committee of the Whole meetings are necessary, couldn't Council have one additional Caucus and if another Caucus meeting is necessary call for a special meeting; what happen if there is a Caucus meeting with no items to be discussed will the meeting be cancelled.

Mr. Astorino stated with entering into the 2016 Budget process and think there will be plenty to discuss the budget matters or if someone comes in to make a presentation to Council that half-hour before a Council meeting is not ample time properly discuss issues and Council certainly doesn't want to rush a presentation through in to start the Council meeting. I think in the first few months there will be plenty for Council to do at Caucus meetings and if not then there will be some short meetings.

Mr. Troyer stated if Council has two Caucus meetings per month scheduled and if there are no items on the agenda can the meeting be cancelled?

Mr. Salvatore clarified from past experience Council still had to show up for those meetings and if there was nothing to be discussed the meeting was called to order and adjourned.

Mayor Coyne commented, not to interfere in Council's business, the most effective thing for the Administration and Council would be to have a workshop meeting only in the middle of the month so there is as much time needed; that would be essential in the first

**Acceptance of Rules of Council 2016-2017: cont.**

quarter of the year. I do agree with the Chairman and those Members of Council that a half-hour before the Council meeting is not sufficient to discuss issues. With having a workshop in the middle of the month that would allow for those presentations and other issues and Caucuses before the regularly scheduled Council meetings that will allow Council to get more information.

Mr. Astorino thanked Mayor Coyne and stated my concern with the 7:30 p.m. Caucus meeting prior the regular Council meeting is the notice is posted that the Council meeting will begin at 8:00 p.m. on the first and third Tuesdays and think it is important that Council meetings start at 8:00 p.m. and there were many times that the Caucus prior to the Council ran past the 8:00 p.m. start time, that was the reason for the separation of the meetings. The residents should be taken into consideration that is a meeting is called for 8:00 p.m. the meeting should begin at that time.

Mrs. Powers stated it is a good idea to have two Caucus meetings because if there is only one meeting it could be very burdensome and long meeting. There are items that come up during the month and by only having one meeting that issue would have to wait until the next Caucus meeting.

Mr. Mencini stated the 7:00 start time is a good idea but if I'm not mistaken once a meeting is posted that meeting must take place. Is there a timeframe that a meeting can be cancelled?

Mayor Coyne stated If the meeting is posted and then a cancellation notice is posted that could probably be done and agrees that Caucus meetings should begin at 7:00 p.m. If Council had a workshop in the middle of the month and started Caucus meetings at 7:00 p.m. Council would technically be having three Caucus meetings a month with two regular Council meetings. As the Council President stated sometimes with people making presentations Council are rushed through and sometimes there have been two presentations to Council in one evening. So if there was a productive meeting in the middle of the month that allows enough time to discuss items or there could be multiple presentations in one evening. Then with the early starting time there is the ability to address any changes or questions. For example with the Recreation Center renovations and other things coming up that may take a few hours so there should be some meeting, in my opinion, a Caucus workshop for both the Administration and Council; so my recommendation would be the 7:00 p.m. time change for the two meetings and a middle of the month workshop meeting.

Mr. Astorino looked to see if amendments could be made to the meeting schedule and from what I see by looking at line item numbers 111-112 that reads 'All Regular Standing Committees consisting of the Committee of the Whole shall hold their regular meetings on the second (2<sup>nd</sup>) and delete fourth (4<sup>th</sup>) Tuesdays of each month at 7:00 p.m.; then return to the old rule by deleting out fourth (4<sup>th</sup>) the verbiage would need to be included 'the first (1<sup>st</sup>) and third (3<sup>rd</sup>) Tuesdays of each month prior to the Regular Council meeting. So the question I have for Council is the timeframe of a half-hour or

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one hour because if the Council meetings start at 7:00 p.m. those Caucus meetings would begin at 6:00 p.m. if Council wants an hour.

Mr. Troyer this is something that is in front of Council and is a change; Council can amend this later on and looking at this the Mayor had an idea of having Caucus meetings before Council meetings which is not a bad idea. A Special Caucus meeting can be called before the Council meetings if that's what Council wanted to do that. Right now I think it's a good idea to stick with this method of having the four meetings and amend later if needed.

Mr. Salvatore stated there is always a Caucus prior to the Council meeting; historically Council has always had that.

Mr. Astorino interjected that's because the rules stated that.

Mr. Salvatore continued what Council is doing is going back to the past way of having four meetings and by doing that and it is found to do it a better way the rules can be amended or changed. If Council is in agreement that more meetings are needed for the first quarter because of budgetary purposes let's move forward with the four meetings and if there are meetings with no items adjustments can be made down the road.

Mr. Astorino continued with Council Rule No. 5 – line 220 – Representatives in Airport Related matters and Airport Noise Control. The former rule reads Council shall elect a representative to represent the City of Brook Park and he/she shall serve at the pleasure of Council; since there was never anyone serving as a representative the word 'shall' was changed to 'may'.

Mr. Scott asked why couldn't this be added into the Aviation and Environmental Committee.

Mr. Astorino responded I didn't look into doing that because it would have been a drastic change and could be done when Council tunes up these rules.

Mr. Salvatore stated when the city was involved with the airport issues there was someone in that position who had a seat at the table; since there are no airport related issues the city is involved in the city no longer has a seat at the table.

Mr. Astorino concurred and stated the word 'shall' means that Council is required to do that and wasn't done; so this change would make the rule discretionary. Another change to Council Rule No. 5 would be with the Design Review Committee the word 'shall' is used and should be changed to 'may'. In looking at the last Organizational meeting there was discussion on this matter that Council needed to clarify some items and I don't think anything was done and I don't think anyone served on this committee. With Rule No. 7 – Order of Business changes the order of business by splitting the

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comments from the audience into two segments allowing for comments at different times. What I did for the structure of this rule is look at old agendas from the 1990's and set the agenda up the way it used to be done. With the first segment people can get up and speak about items on the agenda before Council votes and the second time would be for general comments on any subject matter; the Council meetings are held for the people and also so that Council can do business in front of the people. This would allow for the Council to get their business done first and then hear comments about any subject matter that couldn't be acted on during the meeting but Council is made aware.

Mr. Burgio stated I think having the remarks from the audience at two different segments is good but my concern is that maybe the 'Remarks from the Audience on any subject matter' could be moved up to earlier in the agenda because there could be people who want to come to the meeting give their concerns and then leave. With this new proposed agenda people will have to wait until the entire Council meeting to express their concerns and this would freeze them out a little bit; so maybe that could be moved up to after letter F so that people don't have to stay for the entire meeting; there would still be two Remarks from the Audience.

Mr. Mencini stated I think the total opposite if a person has a major concern and is in attendance at the meeting to express his views I think it is important that if that person cares about the community and want to come and speak then they could stay for the entire Council meeting and could probably get their answers prior to the end of the meeting when they are allowed to speak; these are business meetings and should be conducted as such.

Mr. Troyer concurred.

Mr. Astorino continued Rule No. 9 – Conduct of Elected and Appointed Officials at Council meetings - line item numbers 335 through 338 the second paragraph was added that basically restricts texting during meetings; sixth line down reads 'Prohibiting communications of this type enables the Council to operate with maximum transparency and to avoid any appearance or perception of engaging in discussions or deliberations not open to the public during City Council meetings. My thought process is that Council meetings are public meetings and any communications amongst Council the people in the audience should be privy to that conversation; using myself as an example I would not be able to send a text to any Member of Council or the Mayor on the subject matter being discussed, those discussions should be open and public.

Mr. Burgio clarified the device can be on and receive calls for any emergencies that may occur, this language would not preclude that.

Mr. Astorino responded no, it would not. Mr. Astorino continued with Rule No. 12 – Ordinances and Resolutions letter c. there was a sentence added that 'all Ordinances and Resolutions shall be read by title only on the day introduced and shall be referred to Committee by the Presiding Officer'. What this does is if an Ordinance is being

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introduced at a Council meeting and I'm chairing that meeting it puts the requirement for me to read the title and refer it to a committee, what has happened over the last few years is legislation being introduced and never placed in committee.

Mr. Salvatore asked if that would prohibit having any discussion under the topic if perhaps the Mayor would bring legislation to a Caucus meeting; that legislation would have to be put into committee. As President you control the agenda and control the legislation that comes forward without that rule. Unless I'm reading this wrong this new rule would prohibit discussion, be placed in committee and sit for 90 days.

Mr. Astorino stated if the Mayor brings forth legislation at a Council meeting would be placed in committee.

Mr. Salvatore stated any legislation that would come forward would not be allowed to be added to a Caucus meeting it would have to be introduced at a Council meeting and placed in committee.

Mayor Coyne commented here is what Councilman Salvatore is saying. Let's say there is emergency legislation for instance the Ruple Road collapse a few years ago. Ordinarily I would call the Council President who would place this legislation on the Caucus agenda prior to the Council meeting because Council has to enact this emergency legislation; would this rule preclude that from happening?

Mr. Astorino stated looking at line item number 478 it reads 'Nothing in this section shall preclude any Member of Council, the President of Council or the Mayor of the city from introducing emergency legislation on the floor of the Council meeting'; so if it's emergency legislation there is a provision that allows that to happen. What this change does is make the Chair place legislation in committee as opposed to keeping them out of committee. The way I looked at this is why appoint Council Members to committees if legislation does not have to be placed in committees; this requires legislation to be placed in committee and this rule would make the committees have a define purpose.

Mr. Troyer stated if for some reason Council did not want that to be done Council could suspend the rules in accordance to Rule No. 23.

Mr. Astorino continued with Rule No. 12 – Ordinances and Resolutions – line item 450 fourth line after the word introduced remove the words First Reading. This rule didn't make sense if legislation is being introduced it wouldn't go to First Reading right away. Mr. Astorino continued with Rule No. 21 - Communications, Anonymous Communications reads 'All Communications requested to be read in Council meetings, copies shall be given to all Members of Council not less than twenty-four (24) hours prior to the Council meeting and this twenty-four hour requirement may be waived by the majority Members of Council for communications... The previous rule was ninety-six hours that means a if a resident requested a communication to be read it would have

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to be in Council's mailbox the Friday before the regular meeting date. With the agendas posted on Fridays I thought it was cumbersome on a resident to have the letter to Council on that Friday. This allows the resident to give the letter to Council on the Monday before the meeting to be read at the Council meeting.

Mr. Salvatore commented I think there is a reason for the 96 hour requirement and don't think that 24 hours is enough time to be checked for validity and every Member of Council has the right to know that the letter is legitimate.

Mr. Astorino stated this could be adopted like this and amended later with some research.

Mr. Troyer commented if there's a problem with the validation of the letter wording could added that would help the Council President verify the letter in that amount of time.

Mr. Salvatore commented Council could waive that 96 hour rule by a vote of Council the so to eliminate the 96-hour is always an option.

Mr. Astorino stated a new Council Rule No. 28 – Website and Email Communications line items 686-691 is a new rule creating a Council website and email. The reason for this new rule is it is good business practice for Council to have their own emails instead of personal emails being used for Council matters because any public records requests could open up Council's personal emails for everything.

Mr. Burgio stated overall this is a good idea but as far as an email received would that be open to the public for anybody that has access to the website; since this is linked can everybody see that email.

Mr. Astorino responded no, the emails would be your property the only thing is if someone came in and asked for any and all emails that pertained to an issue with you using your personal email. The argument could be that person needs to see all your emails to make sure that all the emails are presented.

Mr. Burgio stated to Law Director Horvath the question I have is mainly a privacy concern not for me but for the person emailing me and has a dispute with a neighbor or another resident. Could that be a problem for privacy if the resident did not want that disclosed due to a personal problem the resident needs assistance for?

Mrs. Horvath stated her email to you would be just that and wouldn't necessarily need to be disclosed but you might have to talk about the problem at some point and for her to have the problem solved the topic might need to be discussed, perhaps in public. I don't really think, per say, that anyone who emails Council about city business would necessarily have an expectation of privacy. They are emailing and asking for help and I don't know how the person can be helped without discussing that matter with someone

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i.e. police, service or whoever and don't think anyone that emails you would have an expectancy of privacy.

Mr. Mencini disagreed a little bit with the law director because he receives calls from residents about neighbors that is a between us type of deal. So with the city email if a request is made to check emails and send something to my city email are they privy to my private email.

Mrs. Horvath responded the problem you get into is by using your private email for city business you can open the door to someone requesting to see your private email and what type of city business has been conducted but that is the risk you could run into and is at your discretion to keep using that private email.

Mr. Mencini stated my private email is already out there by giving out my business cards and am okay with that and fine with this.

Mrs. Horvath asked do you mostly get telephone calls or emails?

Mr. Mencini responded telephone calls but it is one of the same with one out of five that the resident doesn't want the neighbor to know.

Mr. Burgio followed up sometimes there is a neighbor dispute so my thinking is Council is caught in the middle of that situation and the other neighbor could request to know what was included in that email; so I would like to make sure that Council is covered or do people have the right to do that and how does Council make sure they are in their legal rights.

Mr. Troyer stated that he went to the Sunshine Laws training session two years ago and what this does is separate your city emails from your private emails; right now someone could have access to all of your emails whether city related or not; this will be something good for Council and the residents.

Mr. Salvatore asked for clarification on the last sentence reading 'All agendas, minutes and other information shall be posted to the Council website; what other information is being talked about?

Mr. Astorino responded any City Council information...

Mr. Salvatore stated with the word 'shall' does that everything will have to be posted?

Mr. Astorino stated the way I'm reading is that information shall be posted by a person or persons designated by Council; anything Council determines to be posted to the website shall be posted by somebody Council designates. The intent was not that everything has to be posted but anything posted will be done by a person designated.

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Mr. Burgio asked would that be a special position and would that be a paid position to the person or persons designated by Council.

Mr. Astorino responded once Council has the rule then Council can determine what will be done.

Mr. Burgio stated to Council President Astorino I appreciate you going line by line and feel a lot better knowing what I'm voting on and the discussions have been helpful and feel good about the discussions.

Mr. Astorino asked the clerk to call the roll on the **motion** by Mrs. Powers, supported by Mr. Troyer, to approve the 2016-2017 Council Rules.

**ROLL CALL: AYES:** Powers, Troyer, Scott, Salvatore, Burgio, McCormick, Mencini

**NAYS:** None. The motion carried.

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**2016 Caucus and Council meeting dates:**

Mr. Astorino stated with the new Council rules in place the meeting calendar will be changed to the first (1<sup>st</sup>) and third (3<sup>rd</sup>) Tuesday for Council meetings and second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesdays are Caucus meetings.

Mr. Astorino asked Law Director Horvath with the new Council rules in place with the new meeting dates and times; Council has a meeting tomorrow and should probably follow the 7:30 Caucus and 8:00 p.m. times, since the notices were posted.

Mrs. Horvath concurred.

Mr. Astorino asked Council for a motion to suspend Council Rule No. 23 for tomorrow night's meetings for legality purposes.

**Motion** by Mr. Salvatore, supported by Mr. Mencini, for the purpose of the meetings to be held on January 5, 2016 and keep as properly posted.

**ROLL CALL: AYES:** Salvatore, Mencini, McCormick, Powers, Troyer, Scott, Burgio

**NAYS:** None. The motion carried.

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**2016-2017 Committee Assignments**

Mr. Astorino stated some of the committees there weren't enough choices so I filled them in.

Mr. Salvatore thanked Council President Astorino for the appointment to the Safety Committee.

**2016-2017 Committee Assignments: cont.**

Mr. Astorino announced the following Committee Assignments:

**Aviation & Environmental**

Chairwoman, Powers

Co-Chairman, Scott

Member, Burgio

**Finance**

Chairwoman - McCormick

Co-Chairman - Troyer

Member – Burgio

**Legislative**

Chairman, Troyer

Co-Chairwoman, McCormick

Member, Powers

**Parks & Recreation**

Chairman, Mencini

Co-Chairman, Scott

Member, Salvatore

**Planning**

Chairman, Troyer

Co-Chairman, Mencini

Member, McCormick

**Safety**

Chairman, Salvatore

Co-Chairman, Burgio

Member, Scott

**Service**

Chairman, Burgio

Co-Chairman, Salvatore

Member, Powers

**Board of Zoning Appeals**

Chairman, Scott

Co-Chairman, Mencini

Member, Powers

**Motion** by Mr. Troyer, supported by Mr. Burgio, to approve the committee assignments.

**ROLL CALL: AYES:** Troyer, Burgio, Mencini, Powers, McCormick, Scott, Salvatore

**NAYS:** None. The committee assignments were approved as listed.

**Special Committee Assignments:****Southwest General Health Center**

**Motion** by Mr. Mencini, supported by Mr. Burgio, to nominate Councilman Salvatore.

Councilman Salvatore accepted the nomination.

Mr. Astorino asked on three separate occasions for any other nominations; none came forward.

**ROLL CALL: AYES:** Mencini, Troyer, Scott, Salvatore, Burgio, Powers, McCormick

**NAYS:** None. The nomination carried.

**Berea Board of Education**

**Motion** by Mr. Mencini, supported by Mr. Troyer, to nominate Councilman Burgio.

Mr. Burgio accepted the nomination.

**Special Committee Assignments: cont.**

Mr. Astorino asked on three separate occasions for any other nominations; none came forward.

Mrs. McCormick asked if she could nominate herself?

Mr. Astorino did not see a problem with that.

**Motion** by Mrs. McCormick, supported by Mrs. Powers, to nominate Councilwoman McCormick to the Berea School Board.

Mr. Astorino asked the clerk to call the roll on Councilman Burgio's nomination to serve on the Berea School Board.

**ROLL CALL: AYES:** Mencini, Troyer, Scott, Salvatore, Burgio, McCormick  
**NAYS:** Powers. The motion carried.

Mr. Astorino stated we will dispense with the motion for Mrs. McCormick since Councilman Burgio received the majority of votes.  
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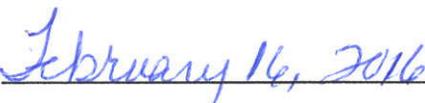
There being no further business to come before this meeting Council President Astorino declared this meeting adjourned at 7:03 p.m.

RESPECTFULLY SUBMITTED



Michelle Blazak  
Clerk of Council

APPROVED



THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.