

**SPECIAL CAUCUS MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
HELD ON TUESDAY, MARCH 15, 2016
IMMEDIATELY FOLLOWING THE REGULAR COUNCIL MEETING**

Council President Astorino called the meeting to order at 9:30 p.m., who read the meeting notice. The clerk called the roll and the following Members of Council answered:

SCOTT, BURGIO, SALVATORE, TROYER, POWERS, McCORMICK, MENCINI

Also in attendance were Mayor Coyne, Finance Director Cingle, Law Director Horvath, Recreation Director Fields, Service Director Cayet and Safety Director Byrnes.

1. 2016 BUDGET

Mr. Astorino stated a list was provided as well as the Mayor providing additional information and will be presenting the capital budget.

Mayor Coyne stated based on discussions of the last meeting there is new information and would like to start off with a memo from Finance Director Cingle that has been revised. What was done in the original budget was to provide for equipment and the total cost that has been revised for the leases. The total aggregate costs of the capital improvements are the same but there are a few things that were looked at and removed because of circumstances. The police department change reflects the vehicles lease cost which originally was to buy and as always done and then we go back and review. At the bottom shows the reduction of that cost-center. The fire department is the same way it reflects the year of the leases of the vehicles and also the changeover which was a reduction in that cost-center. The building department remains the same and with the service department the smaller rubbish cans were added for the seniors; starting with 500 cans. The automatic rubbish truck showed the seven-year lease so for the two trucks per year will be \$92,000 for seven years; showing a slight reduction. What was done with the Recreation Department is there was money put in for the restrooms at Kennedy Park with a proposed quote of \$250,000 and the concession stand being another \$200,000. So rather than put those items in this year's budget because there isn't enough money to do those things; that will be for another discussion as for the future of the Recreation Center. Going through Kennedy Park the concession stand and pavilions are in need of upgrade and in the director's report there will be mention of improving the concession stands at Hufsey/Forbes fields; so there is a reduction in that cost-center. Council cost-center remains the

Discussion: cont.

same and the Mayor's cost-center was reduced. The safety building, service building, crack-filling, Snow Road Reconstruction Project all remain the same. General Government Buildings and Lands is reduced, Sewers & Drains remain the same as well as the legal and finance cost-centers remain the same. There has been about \$500,000 for the street program and in speaking with Councilman Troyer if the waterline does not have to be replaced Sylvia Drive could be done this year with cash and am waiting for a final report from the city engineer to see if it can be done; to capture one more street through these changes. This is the same aggregate cost with the exception that items were adjusted to reflect the leases as opposed to purchasing; so monies were captured and want to spend on roads. Mayor Coyne continued by going through the various departments with the first one being the 2016 Capital Improvement requests for the Police Department. The summary done by the police chief addresses the body armor, new police vehicles, the firearms, police car camera and speed monitor. All these various things in the police cost-center have been talked about in the first presentation page; so that's the narrative explanation of the capital costs that the police chief submits to the director for requirements for the department. What is also being seen is another narrative developed by the vehicle maintenance department performed by city employee, John Pensis, of all city vehicles. This narrative talks about the safety departments' capital vehicle maintenance evaluation on the cars. Also, Councilman Troyer requested how many police vehicles the city has as well as the mileage that is shown on the recommendations by the vehicle maintenance department that services the cars.

Mr. Astorino commented in the list of department vehicle inventory there are dates of March 9th, March 11th and June 11, 2015.

Mayor Coyne responded that's probably when the vehicle maintenance report was done and hasn't changed; the only thing updated on this list was the mileage.

Mr. Astorino commented to Mayor Coyne it would have been nice if Council would have received this prior to the beginning of the meeting. Council is being asked to ask questions on information that was received this evening when this information was available last week.

Mayor Coyne responded to Council President Astorino that it is very difficult to preparing these items to include responses to the questions that were asked at the last meeting and is not final; but will be the final presentation. As mentioned in a previous memorandum to Council that any individual questions that Council may have to submit their requests. The ones here

Discussion: cont.

tonight are pretty simplistic requests and explanations and self explanatory and justifying the amounts that have been asked for.

Mr. Mencini stated I was told by a police officer that the mileage showing 50,000 on a police car is really 100,000, is that true?

Mayor Coyne responded the cars run 24 hours a day.

Mr. Byrnes commented there is idle time and high speed quick velocity increase that does wear on the engine.

Mr. Troyer asked how much would an engine cost?

Mayor Coyne responded that depends but the reality is these cars are being transferred to other departments. These vehicles have a tremendous demand on them and this is the beginning of probably doing four cars a year for replacement; this case the city can capture them for reuse which saves the city money from getting new cars. The last time an engine was put into a police car is when Mr. Cayet's father was a mechanic at the old service garage.

Mr. Mencini stated is it a standard item to change engines in ambulances and police cars?

Mr. Brynes responded I don't think it's done very often, if at all, police cars are high performance type of vehicles and Brook Park historically as I've been told by the police chief. Used to purchase several cars in one year every five or six years and now it's pretty hard to do that. These cars get a lot of mileage and are hard working cars and I'm not aware of any city that changes police car engines. Ambulances only have a three to four year life span and there's wear and tear on the cab, compartments and are used well.

Mayor Coyne stated what the city used to do when trading these vehicles would be the cost of the car plus the trade-in. In this particular case the city needs the vehicles for service, building and recreation. Mayor Coyne continued that Council has the analysis from Assistant Police Chief Johnson about the fire squad; who is graphic. The support page for the squad shows the evaluation of the 2003 squad and the various work that needs to be done as well photos showing the decline of the vehicle. In the budget the lease payment is reflected and the changeover in the amount of \$70,000 to change over the squad and three vehicles for lights sirens and wrappings of the vehicles. The miscellaneous gear is the 16 sets of turnout gear and the hoods and eight sets of safety gear for the protection of the firefighters. The

Discussion: cont.

SCBA bottles speak for themselves and the tablets to be installed on each squad were discussed; the ones currently on the vehicles are four years old and technology doesn't last very long. The capital requests from the building department talk about the information systems that are peculiar to the building department. This is a system that's generally being used and the I-pads for field work done by building department personnel.

Mr. Troyer stated even though vehicles are being transferred there is still vehicles being purchased for the building department; as well as the purchase of other equipment.

Mayor Coyne stated there are four new vehicles for the police department and three are going to building, the building cars being used now will probably be scrapped out and one vehicle is going to the service department.

Mr. Troyer stated the three vehicles going to the building department will probably need new engines.

Mayor Coyne responded no one has said that the vehicles need new engines, you said they need new engines. You asked if the city ever transferred any?

Mr. Troyer stated in order to do this transfer new police vehicles will have to be brought so there is a cost there and there's a value. Plus the city is not auctioning them off so there would have been a value back to the city; so there is costs going into the service department. My question is last year you told Council how you were going to privatize the building department if certain criteria wasn't met and I don't like privatizing so my question why didn't you bring options to Council?

Mayor Coyne responded because the discussion tonight is capital improvement but to answer your question. The building department has met the requirements of being self-sustained (this is off topic) and as a matter of fact if the free (summer) permits are eliminated because the residents', are not taking out the permits, is approximately \$30,000; so the department is more than self sustaining.

Mr. Troyer commented that part of that was the increase of permit fees to the residents' so this was a increased tax to the residents', to make that possible, is that what you're saying.

Mayor Coyne responded no, what I'm saying is should the city adjust their rates, did the city adjust the rates was to be competitive on the commercial

Discussion: cont.

and industrial side because the city was losing revenue; because the city's licensing fees were less than surrounding communities.

Mr. Troyer commented I voted yes on raising the fees on the commercial and industrial and voted not on raising the fees for the residents'. I just think there should be an option here if brought up last year why isn't it here this year.

Mayor Coyne responded this is not a capital issue that's an operating issue and what I'm saying the department is cost sufficient.

Mr. Troyer stated the discussion here is about spending monies on the Building Department on capital. There is a cost of having to transfer those cruisers over because they have a value on resale that is probably pretty good with the lower mileage. Also, because they're police interceptors so there is a cost to the city in giving those units to the building department and discussions of buying computers and stuff. If we contracted this out wouldn't that company have that computer equipment and have their own cars. So my problem is I don't like privatizing but you're not giving the option but last year you brought this up and said this has to happen; now there is a bunch of money being spent for the building department and not telling us that option or what that number is.

Mayor Coyne responded what I'm saying is the department is self sustaining and that was the challenge that I gave to the department. They would probably be more self sustaining and would have enough money to deal with any issue including this if Council took away the free permits. If you listened to the report that Building Commissioner Hurst gave the residents' are not taking out those permits; the contractors are.

Mr. Troyer interjected and transfer that cost onto the residents.

Mayor Coyne continued how about if I look at every city department and we'll evaluate it against privatization; would you like to do that?

Mr. Troyer stated all I'm saying is you did it last year why not this year.

Mayor Coyne responded because the fact of the matter of the budget is different and the department is self sustaining, that's the answer to your question. If you would like every city department to be analyzed for privatization I would be more than happy to do that.

Mr. Troyer had no more questions for the building department capital.

Discussion: cont.

Mayor Coyne continued the next is the Department of Public Service and information has been provided for the 2016 Service Department Capital requests. There was concern last year about the seniors and the 95 gallon trash cans. Legislation was passed last year for the seniors so those are being provided for in this budget to start with 500 cans at \$45.00 a piece. What the city can do is those that want to trade in their can the city can give a credit. My suggestion would be that they keep that can for the yard waste but the smaller cans are being provided in this budget. All the other capital requests speak for themselves and there was a full cost for one packer that has been reduced to \$92,000 because that will be the cost of leasing two trucks. What the city ought to do since the city is in the last option year of the rubbish agreement and will be going out to bid next year and think the city should entertain in the bid. What it would take for the company to take the rubbish as is now and what it would take for the company to everything for the city to weigh out the long-term cost. So bids will go out early for that and will hold in bank until the third quarter of the year so Council can make a decision. what it would take for the company to everything for the city to weigh out the long-term cost. So bids will go out early for that and will hold in bank until the third quarter of the year so Council can make a decision. Or if Council is not inclined to want to look at that then the Administration will go forward but not until the third quarter of the year to look at leasing those trucks; other than that all the other items listed under service capital requests kind of speaks for itself. There is always questions on what

Miscellaneous Equipment is that could be small tools, plow blades or trimmers that the department uses every year.

Mrs. Powers had a question on the cars that are rusted, unsafe and beyond repair and recommend auctioning. How can these cars be auctioned a car that is unsafe, beyond repair and rusted out.

Mayor Coyne responded the only vehicle that is unsafe and beyond repair is the squad; all the other vehicles have minor improvements that have to be made. The rocker panels on the Expeditions that will be going to the recreation department will be painted in the service department; the building department cars the same thing. The cars that the building department have are of various age, some of them purchased right before my leaving, and will be probably be auctioned off.

Mrs. Powers stated there are two cars mentioned with one being a 2005 Taurus.

Discussion: cont.

Mayor Coyne stated that would be to replace the chief's 2004 Ford Taurus with the reason that the sub-frame is rusted, unsafe and beyond repair is the one being recommended to be auctioned.

Mrs. Powers concurred and stated also number five replace building department's 2005 Ford Taurus for the reason of recommended auction. How can a vehicle be auctioned that is unsafe, beyond repair and rusted.

Mayor Coyne responded the city is required to try and do that first and if there are no offers then the vehicle is declared scrapped and move forward; it's surprising how people will buy these vehicles for parts only and things like that. There being no further questions on the service department capital Mayor Coyne moved to the recreation department capital improvement list.

Mrs. Fields stated with the municipal lighting although lights are needed to be fixed on Kennedy and the football field. The football field is essential because there is potential for safety reasons. A few of the lighting places came out and told the city they wouldn't touch them because if there is a high wind there could be a possibility of the wires falling down, hurting someone and taking the lights completely out; so although all fields need lighting replacement Kennedy and the football field are the first and foremost needing to be fixed. The cost of \$130,000 to \$140,000 does include a 25-year warranty that the company will fix everything. Now each time the company comes out, as a sidebar, its \$1,800; so if the company comes out for four days its \$1,800 per day.

Mayor Coyne commented that there is an analysis report where all the fields were evaluated so Council can see the real cost. This will probably be an annual item the city has to go through with Forbes field at \$160,000 to \$170,000 with Hufsey field the same thing as well as the tennis courts. So this might be an annual item for the appropriation of the lights and the reason the football field was chosen this year. Is because the city was told with no repairs there is a chance of coming down in a strong windstorm.

Mrs. Fields continued with treadmill requests not sure if Council has had the opportunity to look at the equipment in all three rooms with the treadmills no paperwork has been found for when any of the equipment was purchased; the last invoice found was 2006. So all the department's equipment is outdated and need to have monies put in so that memberships can be upped and get into a competitive market with surrounding athletic facilities within the city. The department is requesting eight new treadmills for a total of \$34,952.00 for basic treadmills with a screen that will allow for taking of blood pressure, heart rate and a series of courses.

Discussion: cont.

Mr. Astorino stated that he received information from the finance department that provided a list of purchases that have been made in the different departments. From the reports seen there was \$18,000 in purchases in 2007 and \$24,500 in 2008 and \$24,870 in 2011 and listed as treadmills and such. What is the life expectancy on a treadmill?

Mrs. Fields responded it depends on the make and model if the city were to go basic it can be ten years or eight years; it all depends on usage. The department is using them six days a week so it also depends on the wear and tear, population and the usage.

Mr. Astorino continued the department is asking for \$35,000 on treadmills and in the last nine years the city spent \$68,000.

Mrs. Fields commented when walking through with the companies to provide quotes the companies informed the department that the treadmills are all outdated. Also, with parts with a lot of them because they are outdated there is a graveyard under the back stairs of broken

treadmills that the staff puts together to try and retain and keep working the treadmills the department does have; but they are obsolete and outdated.

Mayor Coyne commented to Council President Astorino the newest one is five years old and to prep on all of these things. The city is in a position to come up with some kind of yearly replacement and taking a fleet and replace it. As for how long treadmills last could be five, six or seven years that's an unknown but will say that the greatest turnoff of going to a club. Is when the equipment is not functioning, working or the latest technology; it looks like every five years the city is going to have to look at doing something.

Mrs. Fields continued moving onto the elliptical room which is the second workout room a lot of those machines are old; Councilman Mencini can attest to this. The department is asking that all of the equipment be updated from the elliptical to the recumbent and air bikes. The department is also trying to get the Octane R6000 which is the seed of the elliptical. There are a lot of seniors that use the equipment and weight room and there isn't anything at the center for them besides the recumbent bikes; so this would be something newly added that the seniors would benefit from. The rest of the items on the list are additional cross-trainers from what the department has and the other essentials that need to be updated.

Discussion: cont.

Mr. Mencini commented in talking with some of the seniors it is very important to look into getting some of these items. How dated are the recumbent bikes the center has now did the company say?

Mrs. Fields responded no, but as you know one of the seats was broken and a part from another outdated piece of equipment was used for replacement of the seat to maintain the four bikes in the room.

Mr. Astorino stated from the list provided to me from the finance director in October, 2012 there was \$6,280.00 on recumbent cycles.

Mrs. Fields responded those must be the newer ones that the department has in the front row.

Mayor Coyne clarified so this request will add to those?

Mrs. Fields concurred and stated and will give the department something that it does not currently have for the seniors.

Mr. Astorino stated the equipment being asked for is not replacement it's additional.

Mrs. Fields concurred and stated there are some things that the department can keep and there are some items that some of the seniors have specifically asked that the department keep. Because they are accustomed to it, can utilize it and know how to work it but there are some that are obsolete and need replacement.

Mr. Troyer stated in general is there any numbers or statistics as to how much the equipment is used, is there a way to do that. When the equipment is in use it keeps track of time and mileage is there any way to program to see how often the equipment is used?

Mrs. Fields responded not that I'm aware of the only way to do that would be if the department did a self assessment to see who is using what pieces of equipment on a daily basis.

Mr. Troyer stated that a report like that would be nice plus what is expected to get out buying the new machinery and equipment. How many people are going to use it, how many people are going to join the recreation center, and what kind of revenue will the city get. Not that the recreation center should pay for itself I don't expect that to happen but always said it should cover its costs a little better.

Discussion: cont.

Mrs. Fields interjected I can definitely tell you that people that haven't been there in years and come back, for the two years that I've been director say there hasn't been any money put in and nothing has changed in the past ten or twelve years; since Mayor Coyne left. So if new equipment is added it will entice more people to come back that are currently going to Planet Fitness or another self-sufficient facility.

Mayor Coyne commented that the department is competing against \$10.00 a month which is hard. All the health clubs are running into the same thing. For instance, at LifeWorks when renewing memberships the members were given an enhancement fee to cover the new equipment. So memberships are paid and LifeWorks determined where an enhancement fee was going to be charged. So again what can the city do to retain members and get new members to come in and this is the cost of doing business; the center will never pay for itself.

Discussion: cont.

Mr. Troyer stated I don't expect it too I'd rather see the department get four treadmills instead of eight to see how they are used; then down the line if it's encouraging to get four more.

Mayor Coyne interjected let me give you an example it depends on the period of time. If someone walks in the gym at 2:00 p.m. there are eight treadmills available. If a person comes at 4:30 p.m., 6:00 p.m. or 7:00 p.m. all the treadmills are in use that person is going to get aggravated and not come back. So that is what you have to try and plan for and think it's reasonable with some experience the department has had. What are the numbers that we seem to be able to use and that is what the situation is and that's why older people plan when to go to the center so there is not waiting.

Mr. Troyer stated I'm a member of the recreation center and have been going lately and have kept count of the people there in those rooms at different times. The only time I won't be there is early in the morning but so I am aware of how many people are using what and that's why I would like to have some kind of idea. Based on the time I've been there generally it's not more than four people in either one of those rooms. So if the department could start slowly and get some of these units in there to see what happens and to see if more people come in; I don't buying eight when they will only sit there not being used. There's more people in the winter but this is kind of the peak time so if there is something that can be shown that its going to bring more people and revenue in to that recreation center, that's what I'd like to see.

Mayor Coyne interjected it's probably not going to bring in more revenue what it is do we have what people require from a recreation center; either we do or we don't. The recreation director is in attendance because Council asked for justification and that's what she is doing is justifying it. You will not be able to show a usage on the machines, so the fact of the matter, isn't reasonable for the potential capacity of the recreation center to have these numbers and pieces of equipment; that's why it is being recommended.

Mr. Troyer commented I don't see it right now.

Mrs. Powers stated when I go to the recreation center I walk the entire hall all the way down to the weight rooms to see how many people are using the center. I agree with Councilman Troyer that very seldom do I see more than three or four people in those rooms at any given time and have stood and counted the people using the track upstairs and it's from

Discussion: cont.

none to one or two. There are eight treadmills at the center and very seldom are there more than two being used at one time. I also have friends that visit the recreation center and use the equipment and tell me that there are only two treadmills being used or on or people using the bicycles; and that there is no one in the weight room. I could be going at a time when the members are not using the weights but there is very little use going on at the center.

Mrs. Fields stated I'd like to disagree I am there eight to ten hours a day and it depends on the day and time. If you visit between 1:00 p.m. and 3:00 p.m. that's the center's downtime and is probably the slowest time of the day; with two or three people there. If you visit early in the morning it's packed with seniors the track is packed and the free weight-room anytime from 4:00 p.m. to closing is packed; with 10 to 12 guys in there who are regulars and don't want to leave at closing. So I differ and disagree but the center is becoming more viable and sustainable and there are more people coming in and the equipment is being utilized more.

Mayor Coyne stated let's move forward to the hammer-strength equipment so that Councilman Troyer gets his explanation of what this equipment is.

Mrs. Fields stated Hammer Strength is a brand name and is updated, modern equipment that is plate-loaded and will actually mound someone's body in the proper form that it's supposed to move, so there is no resistance or restraint when working out. This is high-performance equipment that is modern and is at every fitness center. In the specific free-weight room these are what is called the meatheads or the muscle heads and what members want to so that every part of the body is worked out. With this piece of equipment this will take off the wear and tear off of the weight benches because members are very adamant about the free weights and benches. This will also help the members to structure their body and to get a better workout.

Mr. Troyer asked this is all individual pieces?

Mrs. Fields concurred and stated and also there is a cross unit, like the machine in the free weight room called the Trotter. Which is obsolete and unable to get parts for; when the cords break the custodian does piece it together. This piece of equipment is geared towards that and to have the stations around it. So whatever the department is able to get department will have to restructure the weight room for a better flow; so that members use it to get the best workout possible in the certain amount of space available.

Discussion: cont.

Mr. Troyer asked what equipment will be eliminated because there probably isn't enough room for these individual pieces.

Mrs. Fields responded the Trotter mentioned earlier and the center currently has three light-press machines and only needs one. There are several benches and vertical benches and a lot of this equipment is old and put together piece by piece from other equipment the center has.

Mr. Troyer stated the big machine against the back wall has two cables from either side.

Mrs. Fields commented that is the Trotter.

Mr. Troyer continued in speaking with the members in the weight room they informed me that there is a version of that with different...

Mrs. Fields interjected that's what the department is asking for.

Mr. Troyer stated these aren't individual pieces.

Mrs. Fields commented they are individual pieces but go around the cross-trainer.

Mayor Coyne commented if the members go to every station they will have a total workout. The equipment is plate-loaded so that individual plates can be put on them.

Mr. Troyer stated the members also tell me that the barbells are bent, are there are plans on replacing those. There is also another machine that is unstable that needs to be bolted to the floor.

Mayor Coyne responded basically this will transform that room. The department still has some dumbbells and things; that's the reason for the provision of miscellaneous equipment. This will transform what is called the free-weight room rather than the muscle head and the room will be transferred into the 21st century.

Mrs. Fields commented I believe the equipment being talked about is the lap pull down machine that is in the corner when first entering.

Mr. Troyer stated the members tell me the equipment the center has is very good heavy-duty equipment and did talk about having this hammer machine as an addition. They also told me that barbells were needed as well as the

Discussion: cont.

one machine against the window that the cable needs more maintenance. One member told me that the heavy-duty equipment in the room can't be bought at a Dick's Sporting Goods or sporting goods store. The equipment is heavy-duty and nice and I know one of the benches fell because it was installed wrong.

Mrs. Fields interjected the bolts sheared off; it's not that it was installed incorrectly it is that the bolts sheared off.

Mr. Troyer commented I definitely would like to see the department get the hammer machine with the stations but some of the older equipment is still good.

Mayor Coyne interjected you're talking about the elliptical bars and other things those will remain. Some of them have to be refurbished but they will stay in the room. and some of those items will either have to be auctioned off or if someone is interested in purchasing. The city is supplementing that room with the kind of free-weight stations that are being used in all the modern gyms.

Mr. Troyer stated if hours are added and the new equipment I believe that room will bring people into the center.

Mayor Coyne continued the final part is the fencing replacement and all the fences are collapsing around the fields. This year the city can do Kennedy Park and the various fields then next year move to the outlying fields; if the school system in their wisdom wants to partner with the city that would remedy a lot of these problems. The concession stand has been stained and the roof is in shot so the city is looking at doing a siding and metal roofing on the building that will conform to the look of the recreation center. That way the city won't have to worry about leaks or any problems and take the building from an eyesore to an improvement. The same things with the pavilions as Service Director Cayet mentioned earlier how vandals are destroying the lights. These improvements to the buildings will enhance the park and take care of the roof and the metal forms will conform to the architectural recreational buildings in the city. My intention was to build new restroom facilities in the concession stand at Kennedy Park because the one torn down there was never a value placed on it. Now what the city is looking at placing a value on it to the amount of approximately \$500,000; so that was not only a mistake it was an expensive mistake. My opinion is that building could have been resided and had the knee-wall taken down and made some improvements. It is my intention is to rather than do the concession stands when we start dealing with the recreation center maybe

Discussion: cont.

that is something that could be incorporated into those improvements. With the fencing improvements and the siding and improvements to the pavilions that are used, once the season starts, almost everyday; for football and other sports and is in need of a window dressing. For the approximate \$70,000 will be more than worth it and that sums up the recreation issues.

Mrs. Powers stated with the fences being replaced what will they be made of and why are they deteriorating?

Mayor Coyne stated the fences are made of metal and are bent and the bottom wire that kept the fence in shape is gone. The posts are raised because of the freeze-thaw cycle. The fences are rusted metal and have been there for a long time. The city used to have the capabilities, when working in the service department, of fixing the city's fencing but no longer have those capabilities. Last year Service Director Cayet looked at the fences with a contractor who asked if they could be fixed and the contractor's response was no the fences must be replaced. One of the things to be evaluate is does the city need fencing all the way down the sideline as current can that be ended at some reasonable point beyond third base to save some monies. The answer to that question is probably yes but if you visit all the fences in the Kennedy complex you will see fencing leaning in and blown out. Again, this is timely and unsightly and do not know what could happen if the fencing is left the way it is. Some of them it is the sidelined fences and the outfield fences are fine and in other cases the sideline fence and outline fencing is okay; if there is any fencing that can be kept for reuse that will be done. The city will get proposals and some of the fencing is good gauge metal and some is not very good; most of the communities are using a plastic coated fence so it never rusts and doesn't have to be painted. Others are using a wind-screened or fabric like that on various fields that probably don't have substantial winds like those fields have. On the backstops where the wind sheers the wind whips and cuts them in half and there used to be screening between the fields to keep the balls from going over and the wind took that as well. This would be an investment to begin enhancing Kennedy Park and moving to the other fields.

Mrs. Powers clarified that is a chain-link fence.

Mayor Coyne concurred.

Mrs. Powers stated my house is surrounded by chain-link fence and have lived there for almost 48 years and the fence is still in good condition; so I don't understand why a chain-link fence has to be replaced.

Discussion: cont.

Mayor Coyne explained that in most cases it is the posts that are coming up so the city may be able to save some of the fencing fabric. Other fences are curled up and there is a great deal of difference between fencing in a yard that is pretty stable and people running into the fences when playing ball or the tractors cutting the grass and grading the fields; so there are all kinds of issues. It's mostly a post problem and when the fence begins leaning that's where the problem is. The metal rod on the bottom of the fence is gone and that is what is causing the fences to lean in and curling; those rods probably aren't on residential fences.

Mrs. Powers continued with the press box building that needs to be reroofed and ever since I've been here you've been saying the recreation center needs a new roof. Why will monies be invested in the press boxes that are newer than the recreation center, and much less important, and not addressing the recreation center roof needs.

Mayor Coyne responded Council will have that opportunity because this is a city structure. If you feel that Kennedy Park looks just fine then don't vote for the improvements. Residents' go there and use the park and that is probably the most heavily used facility that the city has and monies should be invested. If you don't think its worthwhile then you can vote accordingly.

Mrs. Powers asked are you saying that reroofing the recreation center isn't worthwhile.

Mayor Coyne responded the center's is worthwhile and to redo the recreation center that is several millions of dollars. The center needs a new roof and discussions will take place on that. The city also has buildings that are equally as important and to some people may be more important; the dollar for the recreation part of this budget is the same as anything else. There are some people that could care less if the recreation center was open as long as the pavilion facilities are fine and the playgrounds are nice; they are happy as could be and enjoy themselves and these residents' want these things functional and want them looking nice. This city was tournament headquarters from 1975 on all the teams wanted to play here and now there are hotels these players can stay in and the proximity to the airport. Premier wants to bring their whole league because someone is building on their facility in the City of Strongsville causing loss of fields in May. They would like to come in and rent our fields and play here and the concessions stands can be open. All of these kinds of things will work but there has to be a facility that is attractive and, quite frankly, most of the competitors in this area is all turf; so there is no maintenance anymore, grass doesn't have to be cut. To do the turf that is probably about \$2,000 a field and next year

Discussion: cont.

will probably recommend that the city turf the fields on a one by one basis if the schools will not agree to be partners. Seeing no more questions Mayor Coyne stated if there are specific questions regarding the recreation center please submit them to my office to get your answers. Mayor Coyne continued Council budget is simple at \$10,000 for tablets and other items there are issues with audio-visual in this room for presentations. If the decision is made to stay in this building long-term that makes sense to invest in that as well as always having monies in General Government Buildings and Lands. The Mayor's budget was reduced to \$3,500 and not sure if those monies will be needed so if something else is needed those monies can be transferred. The Safety building's budget is for miscellaneous items that might be needed as well as the Service building. The engineer would like more monies but there has been \$100,000 for crack-filling; the Snow Road island section and the West 130th Street project that would need to be put out for bid. The amount showing is an estimated cost for that project. Monies have been reduced in General Government Buildings and Lands to see if the city could provide for another street. Sewers & Drains has \$50,000 in case a sewer collapses in the city there are monies in that fund for that. In the event that there are more monies could be transferred from General Government Buildings and Lands; so these are catch-all funds in the case of an emergency. The monies for the law department are for law book upgrades; the finance monies are for miscellaneous items that may be needed. What was captured in adjusting for the leases and for some items that were cost prohibitive to get done there is a \$10,500.00 capture to be added to the 2016 streets. Last year Leslie

Drive and part of Sylvia coming up the hill and these budgeted monies would do the rest of that street and that neighborhood would have an improvement and could probably be done and have asked the city engineer to finalize that. That makes more sense then the city going and borrowing any monies for roads this year.

Mr. Salvatore stated on the additional section of the street planning on adding does that follow the street rating criteria?

Mayor Coyne responded yes, it does and by looking at the numbers there's not that much difference. Almost all of them on the first or second page could have the argument that they should be done but it fits within the cost factor. For instance, two years ago Agnes Blvd. was done after Susan so that little neighborhood is done. Brookdale will be done on the east end of the city and if the Sylvia Drive project is done that neighborhood will be done; last year residents asked why the project ended where it did and the response was funding. So the question is the project comparable to any

Discussion: cont.

other streets and the answer is yes, it is in terms of replacement. Are there worse streets in the city yes but they are all substantially more money than that and what worked to take out of the capital improvement fund.

Mr. Cingle stated the General Fund Analysis that was distributed that a few Members of Council asked about the General Fund balances, structural deficit, and surpluses. So I tried to attempt to add more color to it working through the budgetary process in the form of this analysis. The city started out with the projected estimated resources for 2016 and can cross reference these numbers back to the budgetary documents. On page one of the actual/estimated revenue worksheet there is \$29,933,746.00 shown to be the projected estimated resources for 2016. The second line shows is the proposed appropriations and will term this operating as shown on page ten of the three year disbursements and appropriations worksheet. By taking the 2016 proposed appropriations at \$22,360,307.00 and backed off what I deem as discretionary non-operating transfers listed further down on the worksheet listed as proposed discretionary transfers that total \$2.5 million dollars to make \$30,000.00 to be exact. By subtracting \$2,530,000.00 from \$22,360,000.00 the proposed appropriation of \$19,830,307.00 to be used for operating purposes such as salaries, benefits, communications costs, etc., Also on page 10 of the three years disbursements and appropriations worksheet at the top showing the 2015 encumbrances of \$216,4445.00 and subtract from the projected estimated resources gives the city an operating

surplus of \$1,886,994.00. In prior years and in many cases the city has prepared budgets that would show a structural deficit at that point; this year there is not one from the operating perspective. Adding the beginning balance of January 1, 2016 at \$4,432,154.00 gives the city a projected ending fund balance, all projections were correct, of \$6,319,148.00. From there the projected fund balance reserve policy calculation is made which is \$3,788,105.00 that gets the city to a projected surplus, after the fund balance reserve policy calculation, of \$2,031,043.00. Of that amount it is proposed that 2,530,000.00 be transferred out of the general fund accordingly; one transfer to Economic Development fund of \$500,000.00, one transfer to the Snow Road resurfacing fund of \$620,000.00, one transfer to the 2016 Street Improvements fund of \$1,410,000.00; that totals \$2,530,000.00. That would leave the city, again with the projected amount to be added to fund balance, of \$1,043.00 to be exact. Add that number to the projected fund balance reserve policy would leave the city with a projected ending General Fund balance of \$3,789,448.00. By looking at this worksheet the proposal is to invest into the community and to make everyone aware this draws down the fund balance. The beginning fund balance is \$4,432,154.00 and will be drawn down if all projections are

Discussion: cont.

correct and accurate to \$3,789,148.00 or roughly a \$600,000.00 draw down but, again, is to be invested into the community in 2016. So as Council can see from an operating standpoint there is a surplus that has been achieved this year and again those dollars are being proposed into the community.

Mr. Salvatore stated the \$3.7 million dollars comply with the fund balance policy, is that correct?

Mr. Cingle concurred.

Mr. Salvatore continued there has been a lot of debate and discussion about the structural deficit and balanced budget. Having that surplus available with or without legislation helps balance the budget and does away with the structural deficit in theory?

Mr. Cingle responded there is no structural deficit from the operating standpoint this year. The fund balance reserve is fully funded within this budget.

Mr. Salvatore clarified there is no structural deficit to speak of then.

Mr. Cingle responded not from the operating and how the operational activities within the community allocating for salaries, benefits, communication costs and repair & maintenance; there is surplus generated in this year's budget.

Mr. Troyer stated to Finance Director Cingle what is the city's actual revenue this year; estimated? Is that the \$21,933,000.00?

Mr. Cingle concurred.

Mr. Troyer continued it states estimated resources are that anything carried over from 2015?

Mr. Cingle responded no.

Mr. Troyer stated what is the total being spent?

Mr. Cingle responded on the proposed appropriations on the operating side the proposed for operating is \$19,830,000.00

Mr. Troyer asked what is the total being spent out of the General fund?

Discussion: cont.

Mr. Cingle responded referring to page 10 proposed appropriations for 2016 the number is \$22,360,306.73 plus encumbrances carried forward of \$216,445.20.

Mr. Astorino stated with the appropriation ordinance that was introduced and with the capital changes being made; will a revised copy be provided by the end of the week.

Mr. Cingle responded yes, the department will do that.

Mrs. McCormick stated over the past week as the Finance Chair have had some discussions with various Members of Council about the budget and ideas. I put together recommendations of changes to the 2016 budget and provided copies to all, for your review and discussion at next week's Caucus meeting. The items on the sheet that have an asterisk and block are line items are suggested changes to the proposed budget, there are 12 suggested changes for consideration.

Mayor Coyne asked what Members of Council authored this with you?

Mrs. McCormick responded I had conversations with different members and put it together.

Mayor Coyne stated you had conversations with Members of Council?

Mrs. McCormick concurred.

Mayor Coyne continued this is in response to the budget proposed?

Mrs. McCormick responded yes.

Mayor Coyne asked Councilwoman McCormick to identify the Members of Council.

Mrs. McCormick responded I don't think it's necessary. This is a finance committee putting forward...

Mayor Coyne asked so it is the three members of the Finance Committee putting these forward?

Mrs. McCormick responded it is I as the Finance Chair putting this forward.

Mayor Coyne commented this is you...

Discussion: cont.

Mrs. McCormick interjected I'm putting it forward on behalf of other people that I have talked to; people don't like to be singled out.

Mayor Coyne responded they won't be singled out so it is their recommendations are by you and other Members of Council.

Mrs. McCormick stated yes.

Mayor Coyne asked who are they?

Mrs. McCormick responded if they want to raise their hands and speak up they can.

Mr. Troyer stated to Finance Director Cingle looking at some numbers about the General Fund analysis. Mr. Cingle stated on page there is appropriated \$22,360,000.00 with a projected estimate resource is \$21,933.000.00; you're saying that is not a structural deficit.

Mr. Cingle responded the analysis provided to Council itemizes the operational aspect, operating costs to operate the services within the community through the General Fund.

: cont.

Mr. Troyer continued by adding in the transfers the city is taking more money out of the General Fund then putting in this year.

Mr. Cingle responded if I could finish or add as I stated in the overview the city began the year with \$4.4 million dollars and are projecting to end the year at roughly \$3.8 million dollars and did say there is a draw down in the General Fund balance.

Mr. Troyer stated if there no monies being transferred and spending the \$2.53 million dollars in the general fund, the city would have a structural deficit, correct?

Mr. Cingle responded if the \$2.5 million dollars was moved up into the proposed appropriations for the operating portion. That would increase the amount from \$19,830.00 plus the \$2.5 million dollars to operate the community. At that point in time there would be an operating, looking at this from an operational standpoint, deficit. The projected surplus after taking into account the fund balance reserve policy, the proposal from the administration is to utilize those dollars to invest in the community; through the three proposed transfers.

Discussion: cont.

Mr. Troyer stated so the city is spending more than taking in basically will be transferred to capital. So the structural deficit isn't in the operating fund but is in the General Fund because those monies are being transferred out. Those monies aren't being spent in the operating fund it's just being transferred out which in my opinion causes a slight deficit. Because the city is taking in less than taking out of the General Fund.

Mayor Coyne stated on the budget comparison table that was just provided. The finance chairwoman, Councilwoman McCormick, you prepared this comparison table.

Mr. Astorino - I helped if that's critical to this situation.

Mayor Coyne - Well, it is because changes can be made but these comments I think are unfair and I've never seen to be part of a proposal before but that's all I wanted to know.

Mrs. Powers stated the Mayor's comments are inappropriate and did not appreciate that.

Mayor Coyne interjected didn't appreciate what I asked a question.

Mrs. Powers continued the statement made about the embarrassing proposal.

Mayor Coyne stated I asked a question as to who prepared the budget comparison; I asked the Chairwoman of the Finance Committee. The President of Council answered the question for her and I said okay. Mayor Coyne continued what is embarrassing and unusual that the people that authored this don't want to take ownership of it, that's all, that's strange I don't think it's embarrassing and I ask a question just like you do.

Mr. Burgio stated for the record I appreciate the work done on this and will look it over since this is the first time seeing it.

Mr. Salvatore thanked Councilwoman McCormick for the way she is letting Council to review before the next meeting.

Motion by Mrs. McCormick, supported by Mrs. Powers, to place the entire 2016 Budget on the next Caucus agenda.

ROLL CALL: AYES: McCormick, Powers, Troyer, Salvatore, Burgio, Scott, Mencini
NAYS: None. The motion carried.

Motion by Mr. Salvatore, supported by Mr. Burgio, to call a Special Council meeting immediately following next week's Caucus meeting for Second Reading of the 2016 Budget.

Mr. Troyer stated I would rather get the budget done where everyone agrees then have whatever Council meetings are needed.

Mr. Salvatore responded there is a process that is in place and Council is following and think things are starting to get in line. In order to get this budget passed it will take three readings and am asking for consideration of second reading; so the process can be in place and pass this budget within the timeframe allowed by state law.

Mrs. McCormick commented that the budget shouldn't be put on a Council agenda immediately especially since more information to be considered. I think when this goes to Second Reading Council should feel comfortable when put together and presented to the public. There is still plenty of time to pass the budget and there is always the option to suspend the rules.

Mrs. Powers stated this budget should not be placed on Second Reading because there are 16 more days before the budget has to be passed; if special meetings are needed they can be called.

Mr. Troyer stated to Mr. Salvatore the question is once the budget is on Council are you going to have any problems with amending on a Caucus?

Mr. Salvatore responded if the votes are there then the amendments will occur.

Mr. Troyer stated so you are in agreement that it's appropriate to amend at anytime even if the legislation had first reading and placed on a Caucus; amendments can be made at that Caucus do you agree?

Mr. Salvatore stated the only thing I agree with at this moment is the motion on the floor and properly seconded and asked for the roll to be called.

Discussion: cont.

The clerk called the roll on the motion to call for a Special Council meeting for Tuesday, March 23rd, immediately following the Regular Caucus meeting.

ROLL CALL: AYES: Salvatore, Burgio, Scott, Mencini

NAYS: McCormick, Powers, Troyer. The motion carried by a vote of 4-3. The motion carried.

LEGISLATIVE COMMITTEE – CHAIRMAN, TROYER:

Mr. Astorino recused himself from the meeting for items one and two under Legislative Committee due to a potential conflict of interest and turned the meeting over to Council President Pro-Tem Mencini.

1. A RESOLUTION URGING THE MAYOR OF THE CITY OF BROOK PARK TO KEEP FIRE STATION NO. 2 OPEN AND DECLARING AN EMERGENCY. Introduced by Council Members Troyer, Mencini, Powers, Burgio, McCormick, Salvatore, Scott, Mayor Coyne.

Mayor Coyne stated I don't know why you're urging me to do anything it's already done.

Motion by Mrs. McCormick, supported by Mrs. Powers, to place on the next Council agenda.

Mr. Salvatore commented this piece of legislation being a Resolution I really don't have any major concerns with it. We're asking that the fire station remain open which is being done; I understand straight to the power and the lack thereof of the resolution. My main concern is with the second piece of legislation following so I don't mind seeing this one move forward but the second piece dealing with the legal ramifications of what we're going through would recommend that one go back to committee.

Mr. Troyer stated we can talk about that one when we get to it.

The clerk called the roll on the motion by Mrs. McCormick, supported by Mrs. Powers, to place on the next Council agenda.

ROLL CALL: AYES: McCormick, Powers, Troyer, Salvatore, Burgio, Scott, Mencini

NAYS: None. The motion carried.

Legislative Committee – Chairman, Troyer: cont.

- 2. A RESOLUTION EXPRESSING OPPOSITION TO THE APPEAL OF CASE NO. CA-16-104103 AND TO WITHDRAW ANY AND ALL NECESSARY ACTION FOR THE APPEAL OF THIS CASE AND DECLARING AN EMERGENCY Introduced by Council Members Troyer, Mencini, Powers, McCormick.

Motion by Mr. Salvatore, supported by Mr. Burgio, to refer back to committee.

Mr. Salvatore stated for reasons as described by the law director recommending this issue be discussed in Executive Session.

Mrs. Horvath stated a resolution is an expression of legislative intent and this is something that I would like to see wait until and Executive Session is called for discussion.

ROLL CALL: AYES: Salvatore, Burgio, Scott, Mencini, McCormick, Powers, Troyer
NAYS: None. The motion carried.

Council President Astorino returned to the meeting.

- 3. A RESOLUTION TO DISCOURAGE BULLYING AND CYBERBULLYING IN THE COMMUNITY AND DECLARING AN EMERGENCY. Introduced by Councilwoman McCormick

Mr. Troyer stated I will put this back in committee because there are some issues with this legislation that are to be worked out.

Motion by Mr. Salvatore, supported by Mr. Mencini, to place Back to Committee.

ROLL CALL: AYES: Salvatore, Mencini, McCormick, Powers, Troyer, Burgio, Scott
NAYS: None. The motion carried.

There being no further business to come before this meeting Council President Astorino declared this meeting adjourned.

RESPECTFULLY SUBMITTED *Michelle Blazak*
Michelle Blazak
Clerk of Council

APPROVED *June 21, 2016* ^{*as*} *amended*

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.