

**REGULAR CAUCUS MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
HELD ON TUESDAY, APRIL 11, 2017
7:00 PM**

The meeting was called to order by Council President Astorino at 7:02 p.m., the clerk called the roll and the following Members of Council answered:

SCOTT, BURGIO, SALVATORE, TROYER, MENCINI

Also in attendance were Law Director Horvath, Finance Director Mr. Cingle, Economic Development Director Dolan. Mr. Astorino excused Mrs. Powers.

Mr. Astorino announced a change to the agenda. Item 7, the Legislative Committee, item one should actually be listed under the Finance Committee, item three.

Motion by Mr. Scott, supported by Mr. Troyer, to amend the agenda to move item number one under Legislative to Finance Committee item number three.

ROLL CALL: AYES: Scott, Troyer, Mencini, Burgio, Salvatore

NAYS: None. The motion carried.

Mr. Astorino asked to entertain a motion to go out of the Regular Order of Business to address item number one under the Finance Committee.

Motion by Mr. Scott, supported by Mr. Troyer, to go out of the Regular Order of Business to Finance Committee item number one.

ROLL CALL: AYES: Scott, Troyer, Mencini, Burgio, Salvatore

NAYS: None. The motion carried.

FINANCE COMMITTEE – CO-CHAIRMAN, TROYER:

1. AN ORDINANCE AMENDING ORDINANCE NUMBER 9993–2015, ENTITLED AUTHORIZING THE IMPLEMENTATION OF THE BROOK PARK HOME MAINTENANCE ASSISTANT GRANT PROGRAM (HMAP) AND DECLARING AN EMERGENCY.

Introduced by Council President Astorino.

Mr. Astorino stated Council was presented with further documentation for reference and amendments have been made by the law director: Under Section one take out the matching funds for term five and in Section three adds terms to number eight and nine.

Mr. Dolan said that the first amendment that eliminates matching funds for loan recipients is well taken. So far as limiting participation in the program to five-year increments. The city has allocated \$100,000 for the second year and that will accommodate 20 people. Five years may be too short and Council might consider extending it in the future. As to the sign up period from January 1st to April 15th. The city has been processing people on a first-come first-served basis. Last year there were so many people interested in this that the city kept taking applications qualifying them and holding their spot until this year. By January 1st of this year there were probably 15

Finance Committee - Chairman, Troyer: cont.

or so people who had already submitted their application and had a reserved position. Right now there are 25 people approved for 20 slots; they are all grants. Having a sign up period from January 1st to April 15th serves no purpose and adds no benefit. As far as adding the sidewalk program to this, the city has a 50-50 program and sidewalks are not included in the home maintenance program.

Mr. Mencini stated that with the Sidewalk Program, more people had a problem with the timeframe of paying and if sidewalks were to be included the residents' who have already paid would have missed out on the opportunity.

Mr. Dolan replied that the whole city was marked where the sidewalk was defective and everyone was given notice about the 50-50 Sidewalk Program, and does not think the HMAP Program should be expanded to include sidewalks.

Mr. Troyer asked if Mr. Dolan was aware that this was passed January 5, 2016 and there was a concern at that time that many people would get the grant before the lower income people and seniors had a chance to apply. When prioritizing, the grant should go to the lowest income people first, no one should have to reapply for the grant, but it should go to the lowest income people first; somehow this amendment didn't get into the final version of the legislation.

Mr. Dolan stated the \$100,000 was divided up to 20 people and 18 of those families were low income; the other two people weren't much higher than the low to moderate income. Several people with higher household incomes were turned away and the city is trying to help the people that are low income; a sign-up period won't improve the program.

Mr. Troyer asked an off-topic question to Mr. Dolan about the quiet zone. Mr. Troyer thinks the sidewalk program should be included in this at some point.

Mr. Dolan replied if you have someone that can't afford \$100 for a new sidewalk block then you're probably also going to find that the home is in serious disrepair. If the city prioritized repairs on that property, the sidewalk would be the last thing done and recommended leaving the sidewalk program as it is.

Mr. Astorino stated that when the sidewalks were brought up it was not for someone just needing one or two blocks repaired, it was brought up as a possibility for someone needing major repairs and can't afford the matching funds.

Mr. Salvatore said the programs should be kept separate and asked Mr. Dolan if all the funds were used for 2016.

Mr. Dolan replied that there was one handicapped person on the west end that still needs a front porch and ramp. Mr. Dolan does not think that there is any need for a sign up program, using a first-come first-served basis has been working. Passing this would have no effect on the people that have already applied.

Finance Committee - Chairman, Troyer: cont.

Mr. Troyer said that the city doesn't need a starting enrollment, just the end. Isn't the qualification for a single person \$32,000 a year?

Mr. Dolan didn't have the information at this time but stated it can change every year, but it is in that range.

Mr. Troyer stated the issue is with someone making \$30,000 year can get the loan before someone making \$15,000 a year.

Mr. Dolan said that the United States government makes no distinction between anyone within the low to moderate income level, it is all one classification.

Mr. Troyer commented it is Council's decision as to where the money goes.

Motion by Mr. Troyer, supported by Mr. Scott, to amend term number 9.

ROLL CALL: AYES: Troyer, Scott, Burgio, Salvatore, Mencini

NAYS: None. The motion carried.

Motion by Mr. Scott, supported by Mr. Mencini to change the 5 years to 7 years

ROLL CALL: AYES: Scott, Mencini, Troyer, Burgio, Salvatore

NAYS: None. The motion carried.

Mr. Astorino noted the reason for the start and end date meant that when approving applicants for the grant it would eliminate the need for first-come first-served; it will give a priority to the neediest. Anything that comes in after April 15th will be reviewed on a first-come first-served basis.

Mr. Mencini concurred with Mr. Dolan as to how this program is being administered.

Mr. Troyer agrees that there should be an enrollment period, to include any previous applications unfulfilled from the year before; any application received after April 15th should be reviewed on a first-come first-served basis.

Mr. Salvatore asked the Law Director if that could be put into a legal form.

Ms. Horvath concurred.

Motion by Mr. Salvatore, supported by Mr. Mencini, to place on the next Council agenda.

ROLL CALL: AYES: Salvatore, Mencini, Troyer, Scott, Burgio

NAYS: None. The motion passed.

Motion by Mr. Salvatore, supported by Mr. Mencini, to go back to the Regular Order of Business.

ROLL CALL: AYES: Salvatore, Mencini, Powers, Troyer, Burgio, Scott

NAYS: None. The motion carried.

APPROVAL OF MINUTES OF PRECEDING MEETINGS:

1. Regular Caucus Meeting held on February 28, 2017.

Mr. Burgio noted one change, a typo on page 3 number two. The word changes should be changed. On page 4 number one, change the order of the roll call.

Motion by Mr. Scott, supported by Mr. Mencini, to accept as amended.

ROLL CALL: AYES: Scott, Mencini, Burgio, Salvatore, Troyer

NAYS: None. The motion carried as amended.

DISCUSSION:

1. DEPARTMENT OF LIQUOR CONTROL – SANDRA KII ENT LLC FRONT ROW BAR AND GRILL, 15119 SNOW RD. AND PATIO, BROOK PARK, OHIO. **N D5, DEADLINE DATE 30 DAYS FROM DATE OF NOTICE (APRIL 5 2017).**

Mr. Astorino asked the Law Director if any other establishments in Brook Park have a D5?

Ms. Horvath replied that she would have to research for a response.

Motion by Mr. Mencini, supported by Mr. Troyer, to move to the next Caucus agenda.

ROLL CALL: AYES: Mencini, Troyer, Salvatore, Burgio, Scott

NAYS: None. The motion carried.

2. LEGISLATION NEEDED TO ADDRESS CHARTER SECTION 4.04, COMPENSATION OF ALL ELECTED OFFICIALS SHALL BE FIXED AT LEAST (30) DAYS PRIOR TO THE FILING DATE OF NOMINATING PETITIONS FOR THE TERMS BEGINNING THE NEXT SUCCEEDING FIRST DAY OF JANUARY. (Filing date is June 14, 2017 for Mayor, Finance Director and Members of Council).

Motion by Mr. Scott, supported by Mr. Burgio, that item number two was discussed.

ROLL CALL: AYES: Scott, Burgio, Salvatore, Troyer, Mencini

NAYS: None. The motion carried.

AVIATION AND ENVIRONMENTAL COMMITTEE – CO-CHAIRMAN SCOTT:

1. A RESOLUTION URGING RESIDENTS OF THE CITY OF BROOK PARK TO CEASE THE USE OF TOXIC PESTICIDES. Introduced by Councilwoman Powers.

Motion by Mr. Troyer, supported by Mr. Mencini, to place back in Committee.

ROLL CALL: AYES: Troyer, Mencini, Scott, Burgio, Salvatore

NAYS: None. The motion carried.

FINANCE COMMITTEE – CO-CHAIRMAN, TROYER:

Note: Item number one was moved by motion to the beginning of the meeting.

2. A RESOLUTION ACCEPTING THE RECOMMENDATIONS AND APPROVING THE MINUTES OF THE HOUSING COUNCIL ON THE CITY OF BROOK PARK'S COMMUNITY REINVESTMENT AREA (CRA) AGREEMENT AND DECLARING AN EMERGENCY. Introduced by Mayor Coyne.

Mr. Troyer explained that the CRA (Community Reinvestment Area) is a tax abatement that the city has through the county. Each year the Building Department inspects properties so the Housing Council can decide if the properties still qualify for the abatements; everything was found to be in compliance.

Motion by Mr. Mencini, supported by Mr. Scott, to place on the next Council agenda.

ROLL CALL: AYES: Mencini, Scott, Burgio, Salvatore, Troyer

NAYS: None. The motion carried.

3. ORDINANCE NUMBER 10026-2016, AMENDING SECTION 121.01 (a) AND (b) OF THE BROOK PARK CODIFIED ORDINANCES, RELATING TO THE PRESIDENT OF COUNCIL AND MEMBERS OF COUNCIL AND DECLARING AN EMERGENCY.

Introduced by Councilman Troyer.

Motion by Mr. Salvatore, supported by Mr. Burgio, to place on the next Council agenda.

ROLL CALL: AYES: Salvatore, Burgio, Mencini, Scott, Troyer

NAYS: None. The motion carried.

SERVICE COMMITTEE – CHAIRMAN BURGIO:

Mr. Burgio stated that this was inadvertently placed in the Service Committee, it belongs in the Safety Committee for Chairman Salvatore to address.

Mr. Astorino and Mr. Salvatore agreed to move this to the Safety Committee.

SAFETY COMMITTEE – COUNCILMAN SALVATORE

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH SIGNAL SERVICE COMPANY, WITHOUT PUBLIC BIDDING, TO PROVIDE FOR MAINTENANCE OF TRAFFIC CONTROL DEVICES AND DECLARING AN EMERGENCY. Introduced by Councilman Salvatore

Mr. Troyer asked if information was received on this since it is no-bid. Documentation was provided to the Mayor of three other companies that did this type of work. Council is not aware of what is being charged or what is included in the agreement.

Mr. Salvatore said that Signal Services charges \$61 per hour peak or non-peak hours.

Safety Committee - Chairman, Salvatore: cont.

Mr. Salvatore provided documentation that was distributed, and continued by saying one company charges \$59 per hour for non-peak hours only and another company refused to provide a quote. The police department gives Signal Services high marks.

Mr. Burgio stated that there were not a lot of companies that did this specific kind of work and expressed concern that some of these other companies don't have this as their core business. Signal Service is a large company that has been around for a long time and if a traffic signal is damaged, this company will work 24/7 to make repairs.

Mr. Mencini concurred with Mr. Burgio and stated Signal Service is a good company that has a good rating from neighboring communities.

Mr. Astorino stated Mrs. Powers expressed concerns that Signal Service is not the only company and that Signal Service given the job without public bidding. It's not that Signal Service doesn't do a good job it's just that Council is passing legislation entering into a contract without comparing other companies.

Motion by Mr. Scott, supported by Mr. Mencini, to place it on the next Council agenda.

ROLL CALL: AYES: Scott, Mencini, Troyer, Salvatore, Burgio

NAYS: None. The motion passed.

Motion by Mr. Mencini, supported by Mr. Scott to adjourn.

ROLL CALL: AYES: Mencini, Scott, Burgio, Salvatore, Troyer

NAYS: None.

There being no further business to come before this meeting Council President Astorino declared this meeting adjourned at 8:17 PM.

RESPECTYULLY SUBMITTED


Michelle Blazak
Clerk of Council

APPROVED May 9, 2017

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.