

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
TO BE HELD ON TUESDAY, FEBRUARY 20, 2018**

The meeting was called to order by Council President Vecchio at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

SCOTT, BURGIO, ORCUTT, STEMM, MENCINI, POINDEXTER, SALVATORE

Also in attendance were Law Director Horvath, Engineer Piatak, Service Director Garner and Finance Director Cingle.

FINANCE COMMITTEE - CHAIRMAN, SCOTT:

1. AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO DO ALL THINGS NECESSARY TO PARTICIPATE IN THE NORTHEAST OHIO AREAWIDE COORDINATING AGENCY (NOACA) FEDERAL-AID PROJECTS AND PROGRAMS, FOR THE SMITH ROAD RESURFACING PROJECT, INCLUDING, BUT NOT LIMITED TO EXECUTING ANY AND ALL APPLICATIONS, AGREEMENTS AND/OR CONTRACTS AS MAY BE REQUIRED BY NOACA IN ORDER TO SECURE FUNDING AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella

Mayor Gammella stated in speaking with the city engineer, the city received a half-million plus grant from NOACA to do Smith Road, north of Hummel Road, to Brookpark Road. The entire project will cost \$1.6 million dollars and the city will ante approximately \$1,080,000 with \$560,000 coming from the NOACA grant. This is a time-sensitive and request the legislation be moved to the Council agenda immediately following.

Mr. Piatak stated ODOT (Ohio Department of Transportation) contacted the city that monies were left over from an old 'earmark that ODOT was clearing out around the state. ODOT told us to submit some projects, which were submitted and ODOT selected Smith Road thinking that the project fit the criteria of what the monies were intended for. The monies were administrated by ODOT but coming through NOACA, this is a formality to get the monies going with legislation showing that the city is interested in moving forward with the project. Additional legislation will be forthcoming authorizing the design, plan preparation and going out to bid for construction purposes; this project is slated for the 2019 construction season.

Mr. Salvatore stated the \$560,000 is only 'earmarked' for Smith Road, can't be moved to any other project. I'm not opposed to this but am curious if this is specific to that particular project.

Finance Committee - Chairman, Scott: cont.

Mr. Piatak concurred by stating yes.

Mr. Burgio asked is there any other possible funding for other parts of Smith Road through Public Works for this year, possibly?

Mr. Piatak responded the Public Works Program, the State Capital Improvement Program, is where the city was successful with the Holland Road Project, those applications are due late summer or early fall. That would be an applicable funding source to try and secure for more of Smith Road. I've reached out to the county that won't fund the project entirely but sometimes they come to the plate with a certain portion. So there are other sources the city can try and go after for other parts of Smith Road.

Mr. Burgio commented that would be great if Smith Road could be done entirely.

Mr. Scott clarified this is the first step to start the application process rolling?

Mr. Piatak responded yes, I have the application filled out and this is an attachment to that application. The application is due at the end of the month to get into the NOACA funding cycle. I would like to submit the legislation with the application so the sooner the better.

Mr. Scott reiterated that this is only 'earmarked' for Smith Road and can't be diverted into any projects.

Mr. Piatak responded no, when ODOT came to us with the availability of funds there were a number of project submitted that the city thought fit the criteria, not exactly sure what the criteria was, but this was the one ODOT said fits part of the intended purpose 'earmarked' fund and said the city can move forward with.

Mr. Mencini commented that I asked the question a few weeks ago that Councilman Burgio asked and a lot of people don't realize that the Smith Road Project was a four-phase sewer project.

Mr. Piatak concurred and stated Smith Road Sewer Project started in 2007 near I-480, behind the now Harley-Davidson dealership, and progressed to the southerly corporation line. There were a number of phases and those projects were sewer projects, not pavement projects.

Mr. Mencini reiterated that this project won't take effect until 2019 and like the aggressiveness of doing possibly all of Smith Road when available. Is there any way that could be done in phases; i.e. 2019, 2020 and so forth? Is that how that

Finance Committee - Chairman, Scott: cont.

would work because I know they won't give all the monies to do Smith Road and asked what would the odds of that?

Mr. Piatak responded in my opinion, Snow Road north is in worse condition than Snow Road south, so this phase of the resurfacing project would hit the part in worse condition. Yes, we could go after the southern part of Smith Road but how successful securing monies for that, I'm not sure, but won't get monies if we don't ask for them.

Motion by Mr. Salvatore, supported by Mr. Mencini, to place on tonight's Council agenda immediately following.

ROLL CALL: AYES: Salvatore, Mencini, Poindexter, Stemm, Orcutt, Burgio, Scott

NAYS: None. The motion carried.

This will appear under M-2 as Ordinance No. 11015-2018.

SAFETY COMMITTEE - CHAIRMAN, STEM:

1. A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN ALL-HAZARDS MITIGATION PLAN WITH CUYAHOGA COUNTY AND DECLARING AN EMERGENCY. Introduced by Mayor Coyne.

Mr. Stemm stated Cuyahoga County is broken up into eight (8) regions with this plan and Brook Park is in the southwest zone along with Berea, Middleburg Hts., Olmsted Township and Strongsville.

Mr. Salvatore asked the clerk if Mayor Coyne was contacted for co-sponsors, the clerk responded yes.

Motion by Mr. Salvatore, supported by Mr. Burgio, to place on the tonight's Council agenda immediately following.

ROLL CALL: AYES: Salvatore, Burgio, Scott, Orcutt, Stemm, Mencini, Poindexter

NAYS: None. The motion carried.

This will appear as M-3 as Resolution No. 7-2018.

Discussion items:

Mayor Gammella stated before the meeting a sheet was passed out about Recreation Center updates. City Hall and Council will be moving to the community room of the recreation center and one drawback is Mayor's Court will be held in the community room of the recreation center. The way it's currently structured prisoners, people coming to pay fines, etc., will come through the recreation

Discussion items: cont.

center front doors the same way that residents, children and seniors enter the center. I find this unacceptable for safety of our residents, children and seniors, therefore, after speaking with many of you. I sat down with the recreation director and the Brewer-Garrett contractors and came up with a decision that the best way to render the safety concern. Is to have an outside entrance into the community room that would face the south side of the recreation center building facing the police department. What this would have is a sidewalk down the north side of the recreation center with its own private entrance for people to pay fines and so forth during the week and leave from that venue; this way people are not coming through the recreation center and have free-reign. The cost for this is \$98,766.00 and also to this cost, after the recent tragedy, I'd like to see a metal detector in the range of \$6,000 to \$7,000 more, for people coming to court. If worse came to worse these people would have access to the recreation center, if they start shooting; so for the safety of the public this is a much-needed add on.

Mr. Burgio stated to Mayor Gammella that he likes the idea of doing that and with the metal detector would additional personnel manning that?

Mayor Gammella responded during court we probably will, don't think we would have that during the week but could have it on as a deterrent; definitely during court someone will be there.

Mr. Mencini stated to Mayor Gammella in other cities buildings there are signs directing people to the right department. The question is I don't know how big of a problem it will be if someone's trying to get to court and go into the recreation center. Once they get into the community room what is to stop them from walking out the doors. My question is when court is in session will those doors be locked and use different doors.

Mayor Gammella responded I don't think those doors can be locked because of fire and would probably have a police officer there to make certain that no one enters and exits that way. That's the only solution I can see because I don't think the fire marshal will allow us to lock those doors because then there's the case that the only entrance is where they came in.

Mr. Mencini stated not necessarily locked but secured.

Mayor Gammella concurred.

Mr. Stemm stated to Mayor Gammella, I agree with the metal detector and think it's a great idea, even if not used it's a great deterrence, however, from my

Discussion items: cont.

experience if it's being operated an armed officer must be there. If you come up with a hit, there's an armed police officer to do whatever is needed safely.

Mr. Orcutt to Mayor Gammella this sheet just handed out is little more than just an entranceway, more than concrete and a doorway? There is a new floor listed and HVAC equipment is different from the regular scope of work?

Mayor Gammella stated yes to the new floor and HVAC equipment and stated the Clerk of Courts office will be there with the bulletproof glass and things of that nature. That will be moved from the initial place it was going to be in the recreation lobby to this outer area on the south side of the building, I think for safety that's prudent.

Mr. Orcutt stated I've never seen the blueprints on this when Brewer-Garrett comes, Council can see the original plan for a better understanding of this breakdown.

Mayor Gammella commented Council will have that.

Mr. Scott stated to Mayor Gammella walking through the area earlier today, from what I understand the doors will be out swinging doors in that section with another wall built for the clerk's window. So this is much more than just cutting a door in and is something that is going to be needed. I think it's a good idea and totally agree with taking away the possibility of anyone coming in through the main doors even though they're not hardened criminals, still not the way to have them come in.

Mr. Salvatore asked Council President Vecchio where are we at getting the livestream broadcasting paid. Last week we talked about the original contract and think they do deserve to be paid. If so, Council could do this under verbal approval until a contract is signed. They can't be paid until Council does something?

Mr. Cingle concurred.

Mr. Salvatore continued what I'd like to do is have Council consider moving this to the Council agenda immediately following under Verbal Approval to pay the livestream people \$100.00 a night out of the Council budget and move forward until after March.

Mr. Vecchio stated the temporary budget was \$2,400 and you're requesting that Council pay \$100.00 per evening.

Discussion items: cont.

Mr. Salvatore responded yes.

Mr. Vecchio continued out of that \$2,400 is payment to BoxCast for \$235.00 total per month?

Mr. Cingle interjected let's make it \$250.00 just in case, the \$200.00 and \$35.00 for storage, so let's make it \$250.00, in case storage goes up a little bit.

Mr. Vecchio stated that is a totally separate bill from the Reynolds' payment for livestreaming?

Mr. Cingle concurred.

Mr. Salvatore asked how that was being paid prior to now?

Mr. Cingle responded through a purchase order, through the Mayor's office.

Mr. Salvatore stated Council has to do something, these people deserve to get paid. Place this on tonight's Council agenda and take it one month at a time.

Mr. Poindexter stated didn't the \$2,400 include BoxCast, in the original discussion.

Mr. Vecchio responded yes, the money in the temporary appropriations was to cover the livestream and BoxCast.

Mr. Poindexter asked if they were always paid separately why would it be included now?

Mr. Vecchio responded it is now transferred to Council, the former Mayor paid them out of his budget; this is a Council action and have to act upon it. Those monies were temporarily appropriated through March of a total of \$2,400. That also was the amount of \$700.00 additional in case any additional meetings were called. What Mr. Salvatore is proposing is \$100.00 per evening and a \$250.00 per month charge that will be separately paid out for BoxCast.

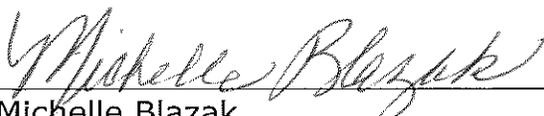
Motion by Mr. Salvatore, supported by Mr. Burgio, to add payment(s) to the Council agenda immediately following under Verbal Approval.

ROLL CALL: AYES: Salvatore, Burgio, Scott, Orcutt, Stemm, Mencini, Poindexter
NAYS: None. The motion carried.

There being no further business to come before this meeting a **motion** by Mr. Salvatore, supported by Mr. Mencini, to adjourn.

ROLL CALL: AYES: Salvatore, Mencini, Poindexter, Stemm, Orcutt, Burgio, Scott
NAYS: None. The motion carried.

Council President Vecchio declared this meeting adjourned at 7:25 p.m.

RESPECTFULLY SUBMITTED 
Michelle Blazak
Clerk of Council

APPROVED 

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.

