

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
TO BE HELD ON TUESDAY, JANUARY 22, 2019**

The meeting was called to order by Council President Vecchio at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

SCOTT, BURGIO, ORCUTT, STEMM, MENCINI, POINDEXTER, SALVATORE

Also in attendance were Mayor Gammella, Finance Director Cingle, Law Director Horvath, Recreation Director Elliott, Service Director Gardner and Engineer Piatak.

DISCUSSION:

1. AMENDMENT TO COUNCIL RULE NO. 1

Motion by Mr. Scott, supported by Mr. Poindexter, to place on the Council agenda immediately following under Verbal Approval.

ROLL CALL: AYES: Scott, Poindexter, Mencini, Stemm, Salvatore, Burgio, Orcutt
NAYS: None. The motion carried.

Mr. Vecchio stated this will appear as J-1 on the Council agenda.

2. AMENDMENT TO COUNCIL RULE NO.2

Mr. Salvatore asked for clarification of the change to Council Rule No. 2.

Mr. Vecchio responded the only change in Rule No. 2 dealing with the Ohio Sunshine Laws is letter B amended to read 'Purchase and/or Sale of Property, previously was just sale of property.

Mr. Salvatore stated to Law Director Horvath that modification to the Council rules is acceptable.

Mrs. Horvath concurred.

Motion by Mr. Mencini, supported by Mr. Poindexter, to place on the Council agenda immediately following.

ROLL CALL: AYES: Mencini, Poindexter, Stemm, Salvatore, Scott, Burgio, Orcutt
NAYS: None. The motion carried.

Mr. Vecchio stated this will appear as J-2 on the Council agenda.

- 3. AN ORDINANCE ADOPTING A WRITTEN CREDIT CARD POLICY FOR THE CITY OF BROOK PARK, OHIO AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella

Mr. Cingle explained HB 132 has mandated that the city have a written credit card policy adopted by February 2nd; if not adopted the credit card cannot be used. The city only has one credit card that is housed in the Finance Department and is used nor more than five (5) times a year on an as needed basis.

Mr. Salvatore asked Mr. Cingle who keeps the credit card? Is anyone else allowed to use the credit card besides your department.

Mr. Cingle responded I keep the credit card and the only users are myself and the Assistant Director of Finance.

Mr. Vecchio placed the legislation in the Finance committee.

Motion by Mr. Scott, supported by Mr. Mencini, to place on the Council agenda immediately following.

ROLL CALL: AYES: Mencini, Burgio, Orcutt, Scott, Salvatore, Poindexter, Stemm
NAYS: None. The motion carried.

Mr. Vecchio stated this will appear under M-4 as Ordinance No. 11061-2019.

There being no further business to come before this meeting a **motion** by Mr. Poindexter, supported by Mr. Orcutt, to adjourn.

ROLL CALL: AYES: Poindexter, Orcutt, Burgio, Scott, Salvatore, Mencini, Stemm
NAYS: None. The motion carried.

Council President Vecchio declared this meeting adjourned at 7:21 p.m.

RESPECTFULLY SUBMITTED *Michelle Blazak*
 Michelle Blazak
 Clerk of Council

APPROVED *February 5, 2019*

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.