

**REGULAR CAUCUS MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
TO BE HELD ON TUESDAY, MAY 14, 2019**

The meeting was called to order by Council President Vecchio at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

**SCOTT, BURGIO, ORCUTT, STEMM, MENCINI, POINDEXTER, SALVATORE**

Also in attendance were Mayor Gammella, Law Director Horvath, Finance Director Cingle, Building Commissioner Hurst, Police Chief Dickel and Economic Development Commissioner Adams.

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**APPROVAL OF MINUTES OF PRECEDING MEETINGS:**

1. REGULAR CAUCUS MEETING HELD ON APRIL 9, 2019

**Motion** by Mr. Mencini, supported by Mr. Scott, to approve as printed.

**ROLL CALL: AYES:** Mencini, Scott, Burgio, Orcutt, Stemm, Poindexter, Salvatore

**NAYS:** None. The motion carried.

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Mr. Salvatore asked to check to see if the livestream system is working due to issues from the last meeting.

The clerk concurred the system is working.

Mr. Mencini and Mr. Orcutt expressed livestreaming issues that have been received from residents. Mr. Orcutt asked what is being done to correct the problem.

Mr. Vecchio stated there is not a lot that can be done because it's on the system that is the provider that provides an out for the livestream, which is BoxCast. Initially, there was some hiccups that have been worked out but this issue was strictly with BoxCast itself. Mr. Hurst and the representative that put the system in are more aware.

Mr. Orcutt expressed concerns that the system installed costs six-figures and they want to make sure it's working.

Mr. Salvatore requested BoxCast representative to come before Council, due to some miscommunication between the city and BoxCast.

Mr. Vecchio stated arrangements will be made to have BoxCast representative appear before Council.

Mr. Orcutt commented with the District 6 workers and what they did for this

**Discussion: cont.**

community.

1. POWER POINT PRESENTATION FROM FIRE CHIEF MAUND FOR FIRE STATION APPARATUS (Mayor Gammella)

Mr. Vecchio stated discussion item number one has been cancelled and will be rescheduled.

**Motion** by Mr. Scott, supported by Mr. Mencini, that item number one was discussed.

**ROLL CALL: AYES:** Scott, Mencini, Stemm, Poindexter, Burgio, Orcutt

**NAYS:** Salvatore. The motion carried with a vote of 6-1.

2. JUSTICE DEPARTMENT APPLICATION GRANT FOR POLICE BODY-WORN CAMERAS (Mayor Gammella). **In attendance:** Police Chief Dickel & Economic Development Commissioner Adams.

Mayor Gammella stated body cameras are important to today's safety environment.

**Tom Dickel**

**17401 Holland Road**

Mr. Mencini asked for an overall function of the body cameras.

Mr. Dickel stated body-worn cameras are worn by officers on duty to record events and interactions with the public and daily duties; provide documentation of what and how it was said. One of the first questions prosecutors ask is proof from the body camera which would help with the case and also provides transparency with the police department of what their activities are.

Mr. Mencini commented when there is an incident someone has a cell phone camera that doesn't cover the whole story of the incident; where body cameras would cover the entire incident.

Mr. Dickel concurred and stated that would be something that is under the officer's control that can possibly clarify things that may be edited out of someone else's video.

Mr. Mencini asked how many other departments use body cameras and how do the patrol officers feel about these cameras?

Mr. Dickel responded he didn't have a number of the agencies but they are very common; Brook Park was one of the last ones to get the dash-cameras in the vehicles, within the county. As far as the staff goes it's been accepted that this is

**Discussion: cont.**

the way of new things that will be used very much to their advantage. One of the things it does is document the excellent job done every day.

Mr. Mencini concurred the patrol officers do a great job and Council and administration will do anything to assist them.

Mr. Salvatore supports the idea of body-cameras, having family in law enforcement and it's 99% in favor to see what really occurred.

**Scott Adams**  
**Economic Development Commissioner**  
**6161 Engle Road**

Mr. Adams commented the intention this evening is the city is working on this grant for the last three weeks with a deadline of June 5<sup>th</sup>. One of the things is the support from the community, City Council, law director, Congresswoman Kaptur, other notables and city organizations.

Mr. Orcutt stated this is important topic because evidence of a crime can be captured on video. What is the amount of the grant the city is going for?

Mr. Adams responded currently the grant is in the range of \$80,000 but the city is in the motions of retooling it. Instead of 14 cameras the city is looking for an increase of 20 cameras, increasing the grant to \$90,000. Each camera is \$15,050 and the way the grant works is a 50-50 split through the Bureau of Justice Assistance. This is a federal grant that will assist the city with the cost of the cameras and some other equipment but not for the ongoing storage of the information. Speaking with the finance director there was discussions of possible ways for the city's half, in the future, with funds the police department already has or other funds necessary, this would be an approximate \$90,000 purchase with a \$45,000 grant.

Mr. Orcutt stated to Mr. Cingle the city would pay for this grant and then be reimbursed and what funds would the additional \$45,000 come from?

Mr. Cingle responded to Mr. Orcutt, to the first question the city would pay for the body-cameras and be reimbursed via the grant. The second question with the funds speaking with the police chief there is the possibility of looking at three funds; capital improvement fund and the other two would be the law enforcement fund and federal forfeiture fund.

Mr. Stemm stated to Mr. Dickel these body-cameras would be time stamped and dated for all evidence retained?

**Discussion: cont.**

Mr. Dickel responded the system being looked at is the same vendor that the dash cameras were purchased through and will provide all the same information but done with the perspective of the officer.

Mr. Stemm commented will the body-camera have a separate policy, some departments turn on when entering the vehicle and another one is a field interview.

Mr. Dickel responded that hasn't been finalized to date but it's either going to be a blended policy for video evidence or video cameras; or a separate policy that will be mirrored.

Mr. Burgio commented these are essential to have, just like any profession proper tools are necessary to do the job. This will be a good addition to the dash cameras that are limited. Do these cameras be assigned to each officer or turned over to the next shift?

Mr. Dickel responded they would have to be done by shift even with the increase to 20 units the department has 35 officers, anyone working actively on the road the goal is to have them assigned one for that shift. Others will have to be on chargers to be ready for the next shift.

Mr. Poindexter reiterated the grant would cover the cost of the cameras and necessary equipment but wouldn't cover the data storage. Is there any idea of the cost to store that evidence?

Mr. Dickel responded last time I was here with a proposal one of the items was increase for storage servers in the amount of \$15,000.

Mr. Poindexter stated so the city is looking at \$60,000 approximately?

Mr. Dickel concurred.

Mr. Poindexter stated with the enhancement to solve crimes and collect evidence would it be sufficing to say some of those monies may be recouped back?

Mr. Dickel responded that is certainly possible.

Mr. Salvatore asked once the cameras are purchased and functional would it be mandatory that officers have them attached at all times?

Mr. Dickel responded when the officers are on duty and assigned to a shift uniformed patrol will be wearing a body-camera and required to turn on. In the dash camera policy there are certain events that are outlined in the policy and

**Discussion: cont.**

procedure there are moments that the dash camera must be on, example a pursuit. When the emergency lights are activated the dash camera automatically comes on and don't know if that will, also, activate the body-camera. The hope is by using the same vendor and supposed to be connected that would occur; the body-camera will serve as a microphone in the same system with time-stamping and so forth.

Mr. Salvatore asked Mrs. Horvath with the storing of data is there any provision to assist with the development of the bylaws and how long the data must be kept.

Mrs. Horvath responded that would be a consideration that should be in the policy statement and would work with the chief to see other municipalities requirements. This is a safety issue for the officers and think people would be politer to the officer wearing a body-camera and will also help solve crimes but, more importantly, help keep officers safe.

**Motion** Mr. Salvatore, supported by Mr. Burgio, to have proper legislation drafted and placed on the May 21<sup>st</sup> Council agenda.

**ROLL CALL: AYES:** Salvatore, Burgio, Scott, Orcutt, Stemm, Mencini, Poindexter  
**NAYS:** None. The motion carried.

**Motion** by Mr. Stemm, supported by Mr. Mencini, to go out of the Regular Order of Business to Safety Committee item number one.

**SAFETY COMMITTEE - CHAIRMAN, STEMM:**

1. AN ORDINANCE AMENDING SECTION 525.16 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'SMOKING PROHIBITED IN MUNICIPALLY OWNED AND OPERATED BUILDINGS' AND DECLARING AN EMERGENCY. Introduced by Councilman Mencini.

Mr. Mencini stated to Chief Dickel this was brought forward for numerous reasons, one being complaints from service crews cleaning up the ball fields and playgrounds with the number of cigarette butts. Council was looking at approximately 25' of a playground entrance. Another thing is will this be enforced and how will it be enforced? Would this be auxiliary or police force enforcing?

Mr. Dickel responded the parameters would definitely have been defined of 25' from this area, whatever that happens to be. As far as the enforcement hopefully the signage would be prominently posted and like any other law. If a law is implemented and going to be enforced there has to be an educational period. The city has auxiliaries that go into the parks but they don't have the

**Safety Committee, Chairman, Stemm: cont.**

power to take enforcement action but can educate people by pointing out the ordinance of not smoking in the park; auxiliaries can take no action on that but can call for officer backup to address if need be. Enforcement is going to happen by voluntarily compliance by seeing the signs. Once the education happens by officers responding to any complaints, doing available checks and educating people. At some point the officers would have to start issuing citations for non-compliance.

Mr. Mencini commented 98% of people follow the rules but there are that few.

Mr. Vecchio commented being a smoker, I wholeheartedly agree with what is being proposed. Since this has been discussed being a coach and parent I either not or far-distancing myself. The learning curve will be there and with the police department's support is greatly appreciated.

Mr. Scott stated with the sign listing the rules at the parks & play there are seven items with no ordinances attached to them but one for registered offenders prohibited. I'm in agreement with the 25' to playgrounds and ball fields and have asked smokers to move away from the fence. I'm 110% in agreement with a parameter setup for these ballfields to keep it away from the children. Time will be needed for the education period and something needs to be done with ballgames starting.

Mr. Dickel stated if a complaint is called in a police officer will be dispatched, not an auxiliary. If auxiliaries, see this while on city patrols they can educate by saying that isn't allowed here.

Mr. Orcutt asked Mayor Gammella the needed signs can be made up through the service department.

Mayor Gammella responded correct.

Mr. Orcutt commented about a year ago this suggestion was brought up by a constituent on Muskingum with the 25' radius around the fences; that I brought up at a Council meeting following the report from the recreation director. I suggest we move forward since baseball season is starting, pass this and get the signs made up.

**Motion** by Mr. Orcutt, supported by Mr. Mencini, to place this on the May 21<sup>st</sup> Council agenda.

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Mr. Poindexter asked Council if amendment should be made now to read 'smoking prohibited in municipally owned and operated buildings and 25' from

**Safety Committee, Chairman, Stemm: cont.**

signs erected in playgrounds and parks'?

Mr. Orcutt's opinion was to move this to next week's agenda, amend and pass it.

Mr. Salvatore suggested moving this legislation to the next Council agenda and having amendments ready at that Council meeting.

Mr. Mencini stated there was conversations before about bringing amendments forward so there has been time to do this.

Mr. Salvatore concurred with having dialogue on the amount of feet that would encompass the no smoking area; the issue was with the enforcement policy and thanks to Chief Dickel that issue has been solved.

Mr. Poindexter commented that he thought Council came to the consensus of 25' and have signs erected for determination.

Mr. Salvatore suggested having this subject matter on the Caucus Prior to agenda for May 21<sup>st</sup> for further discussion.

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**ROLL CALL: AYES:** Orcutt, Mencini, Poindexter, Salvatore, Scott, Burgio  
**NAYS:** None. The motion carried.

**Motion** by Mr. Poindexter, supported by Mr. Mencini, to place on the Caucus Prior to agenda of May 21<sup>st</sup>

**ROLL CALL: AYES:** Poindexter, Mencini, Stemm, Salvatore, Scott, Burgio, Orcutt  
**NAYS:** None. The motion carried.

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**Motion** by Mr. Mencini, supported by Mr. Orcutt, to go out of the Regular Order of Business to Planning Committee.

**ROLL CALL: AYES:** Mencini, Orcutt, Burgio, Scott, Salvatore, Poindexter, Stemm  
**NAYS:** None. The motion carried.

**PLANNING COMMITTEE - CHAIRMAN, BURGIO:**

1. REQUEST FOR A CONDITIONAL USE PERMIT TO OPERATE AN AUTOMATIC CARWASH FACILITY AT 14755 SNOW ROAD. (Currently operating as 'Car Wash Express') LOCATED IN THE U3-A ZONE.

**In attendance:** Scott Soble and David Soble.

Mr. Burgio commented the aesthetic approval and conditional use permit to operate an automatic car wash was approved by the Planning Commission.

**Planning Committee - Chairman, Burgio: cont.**

**Scott Soble**  
**3979 Glenlivet Ct.**  
**Solon, OH**

**David Soble**  
**38120 Flander Drive**  
**Solon, OH**

Mr. Stemm asked if there were any issues with the Planning Commission on this topic?

Mr. Burgio responded the committee members were satisfied and voted unanimously to approve.

Mr. Orcutt thanked the Soble's for coming and asked if the land was purchased outright?

Mr. Soble responded not yet, we are waiting approval for the city permit.

Mr. Orcutt clarified that is the intent to purchase.

Mr. Soble responded absolutely.

Mr. Orcutt asked for an explanation on the operation of the automatic car wash; how many bays will be installed?

Mr. Soble responded this will not be a bay it's an express tunnel car wash 138' long by 38' width with 14 or 15 free vacuums; a conveyer-zed operation.

Mr. Orcutt asked if this will be automated as a 24-hours?

Mr. Soble responded no, it is not 24-hours, the car wash will be operated Monday through Saturday 8:00 a.m. to 8:00 p.m. and 9:00 a.m. to 6:00 p.m. on Sunday. There will always be two to three people there at all times with auto cashiers.

Mr. Orcutt expressed concerns with traffic coming in and out of the same driveway onto Snow Road?

Mr. Soble concurred, there is one cut on Snow Road but a change could be done in the future.

Mr. Orcutt questioned once approved when will the demolition, building and opening of the business?

Mr. Soble responded it should take 120 days from start to finish completion, as soon as approval is given by the city we will purchase and start

**Planning Committee - Chairman, Burgio: cont.**  
the demolition.

Mr. Orcutt asked where the people come off Snow Road is there going to be enough area to wait, so there is no backup on Snow Road?

Mr. Sobel responded with this layout there can be 25 to 30 cars stacked up and will also have 15 other bays for self-service vacuums and don't want vehicles stacked on the street. If that would happen an attendant would be sent out to shut the line down until things slow down.

Mr. Orcutt asked how many car washes are owned?

Mr. Sobel responded three, two like this proposal one in Twinsburg and Stow within the past two years and a facility in Mayfield Hts.

Mr. Burgio commented the concern with the backup of vehicles came up at the Planning commission meeting and my understanding the cars will come in towards the rear.

Mr. Sobel concurred and stated vehicles will come all the way through to the back with the option of going to the right to use the self-service vacuum or leaving the property, it's a pretty good flow, and not including what's in the tunnels there is the capacity of approximately 40 cars on the property at any one time.

Mr. Poindexter asked what is the environmental impact on the city with how much water being used, chemicals used and how much waste will be generated?

Mr. Sobel responded automatic car washes actually uses less water than washing a car in the driveway. Automatic car washes use about 36 gallons per car depending on the wash, could be less. The other thing from an environmental standpoint all the water goes to sanitary where washing a car in the driveway goes to the storm, causing a huge problem. Automatic car washes are extremely environmentally conscious and environmental conscious chemicals are used.

Mr. Salvatore asked if the water is recycled?

**Planning Committee - Chairman, Burgio: cont.**

Mr. Sobel responded recycling tanks are put in and do not recycle water, at this time but if need be everything will be in place for recycling. There are pros and cons with recycling it tends to lead to a much dirtier operation with using dirty water on the cars. We try to optimize the fresh water used to give the best possible product to our customers. One part of the recycling we do is having a reverse osmosis system that creates wastewater that is collected in tanks and used for cleaning of the underbody of the vehicles.

Mr. Salvatore asked how many employees will the car wash have?

Mr. Sobel responded the expectancy is to have 10 to 12 employees at the facility making \$11.00 to \$12.00 an hour range, managers are in the \$40,000+ range and it's always an advantage to have employees close to the facility they're working at.

Mr. Salvatore asked for an estimated cost of the building from start to finish?

Mr. Sobel responded the cost of the building will be around \$700,000 plus the purchase of the property.

Mr. Mencini asked how long have the other three facilities been in existence?

Mr. Sobel responded we have had the Mayfield Hts. facility seven years and the St. Clair location opened two years ago and the Twinsburg location opened last October.

Mr. Mencini asked if the employee will grow or is that pretty standard of the operations?

Mr. Sobel responded that is standard but could grow depending on how busy the site is?

**Motion** by Mr. Salvatore, supported by Mr. Mencini, to have proper legislation drafted and placed on the next Council agenda of May 21<sup>st</sup>.

**ROLL CALL: AYES:** Salvatore, Mencini, Poindexter, Stemm, Orcutt, Burgio, Scott  
**NAYS:** None. The motion carried.

**Motion** by Mr. Mencini, supported by Mr. Burgio, to go back to the Regular order of business.

**ROLL CALL: AYES:** Mencini, Burgio, Scott, Orcutt, Stemm, Poindexter, Salvatore  
**NAYS:** None. The motion carried.

**Discussion: cont.**

- 3. DEPARTMENT OF LIQUOR CONTROL – SNOWBERRY FRESH MARKET LLC, DBA SNOWBERRY FRESH MARKET 13425 SNOW ROAD, BROOK PARK, OH 44142. C NEW 8340503; C1 & C2. Deadline date no later than 6/6/2019.

Mrs. Horvath requested more time to evaluate this liquor license and asked to have placed on the May 21<sup>st</sup> Caucus prior to agenda, to get all the questions answered.

Mr. Salvatore clarified this will be for beer and wine carryout only if approved.

Mrs. Horvath concurred.

Mr. Salvatore clarified with Mrs. Horvath Council isn't in the position of approving a liquor permit of any type, the only position Council has is to object the liquor permit.

Mrs. Horvath concurred.

**Motion** by Mr. Burgio, supported by Mr. Poindexter, to place on the May 21<sup>st</sup> Caucus prior to agenda.

**ROLL CALL: AYES:** Burgio, Poindexter, Salvatore, Mencini, Stemm, Orcutt, Scott  
**NAYS:** None. The motion carried.

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**FINANCE COMMITTEE - CHAIRMAN, SCOTT:**

- 1. AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2019 ENERGIZED COMMUNITY GRANT(S) FUND AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.

Mr. Scott clarified with Mr. Adams this is done on annually.

Scott Adams  
City of Brook Park Economic Development Commissioner  
6161 Engle Road

Mr. Adams concurred and stated this was done last year and the city received an NEC grant approximately in the amount of \$2,000 and applying again this year.

**Motion** by Mr. Mencini, supported by Mr. Burgio, to place on the next Council agenda.

**ROLL CALL: AYES:** Mencini, Burgio, Scott, Orcutt, Stemm, Poindexter, Salvatore  
**NAYS:** None. The motion carried.

**LEGISLATIVE COMMITTEE - CHAIRMAN, MENCINI:**

1. AN ORDINANCE REPEALING CHAPTER 1308 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED INTERNAL MAINTENANCE CODE' AND DECLARING AN EMERGENCY.  
Introduced by Mayor Gammella.

Mayor Gammella mentioned that item numbers 1-4 are old housing codes that need to be removed in order for the two new chapters be put in force.

**Ted Hurst**  
**Building Commissioner**  
**5590 Smith Road**

Mr. Orcutt asked Mr. Hurst for a brief synopsis of what is being done with these six items.

Mr. Hurst responded buried in the codified ordinances are hundreds of little items of things that can be done and can't be done. Property maintenance has little pieces everywhere throughout the code and have now created the City of Brook Park property maintenance code dealing with property maintenance, housing and commercial buildings in the city, all in one code. For example, with item number four there were 29 items in that legislation with 28 of them being repealed in 2006. Now, all issues dealing with property maintenance will now be included in one code.

Mr. Orcutt stated with doing this it will make the department more efficient?

Mr. Hurst responded it makes the department and process more efficient and provides a better handle for staff to deal with issues; swiftly and for court purposes if need be.

Mr. Poindexter stated to Mr. Hurst earlier this year some inspection laws, not allowed to go into homes, were changed does this legislation address that issue?

Mr. Hurst responded the interesting part of the property maintenance code is it deals with property maintenance interior and exterior; the building department staff does not go into home for interior inspections. However, if the police and/or fire personnel enter a home for some reason and suspect something not right. They will call building department staff to come in there must be some standards of what is legal and this code addresses everything inside the home, as well, as the inside and outside of commercial structures.

Mr. Poindexter stated looking at 1360.15 - Inspections states inspections by other approved agencies or individuals. Would that be if someone is buying a house and the inspector finds issues to the city. The city can then enforce those issues from

**Legislative Committee - Chairman, Mencini: cont.**

them?

Mr. Hurst reiterated that would be in reference to the fire, police department, board of health, child and adult protective services, those are the times the building department gets called.

Mr. Stemm commented to Mrs. Horvath the best way to summon up with the interior there has to be probable cause established; the outside is visual and is easy to establish probably cause.

Mrs. Horvath concurred, another agency calling the building department in would establish a probable cause.

Mr. Salvatore commented the four ordinances being repealed would now be condensed into two ordinances for streamlining purposes.

Mr. Hurst commented the International Property Maintenance Code the city had with all city's miscellaneous items inserted into it and the several local pieces already in place would be in that area. This would be the same as the State of Ohio does with the building, plumbing and mechanical code takes the International Code to fit Ohio. The Building Department took the International Property Maintenance code to fit Brook Park.

Mr. Mencini stated the building and law department put a lot of work into this, correct?

Mr. Hurst responded the department started talking about codifying the city's property maintenance code about three years ago and started working on this in September in order to streamline and condense the codes to make them work for the city. The building department staff presented the law department with a rough draft in December.

Mr. Mencini commented good work because this needs to be kept on top of to have a great community.

Mr. Hurst commented all these items for repealing and enacting go hand in hand and drove the entire city earlier and even with all the rain the city looks good with people stepping up to the plate.

**Mass motion** by Mr. Salvatore, supported by Mr. Orcutt, to move Legislative Committee items one through six May 21<sup>st</sup> Council agenda.

**ROLL CALL: AYES:** Salvatore, Orcutt, Burgio, Scott, Poindexter, Mencini, Stemm

**NAYS:** None. The motion carried.

**Note: Item numbers two through six of the legislative committee were moved by mass motion to the May 21<sup>st</sup> Council agenda; continue to item number seven.**

2. AN ORDINANCE REPEALING CHAPTER 1362 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'ADMINISTRATION & ENFORCEMENT' AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.
3. AN ORDINANCE REPEALING CHAPTER 1363 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'OWNER & OPERATOR RESPONSIBILITIES' AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.
4. AN ORDINANCE REPEALING CHAPTER 1407.13 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'RUBBISH & GARBAGE DISPOSAL' AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.
5. AN ORDINANCE ENACTING CHAPTER 1360 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'ADMINISTRATION OF CHAPTER 1361' AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.
6. AN ORDINANCE ENACTING CHAPTER 1361 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'PROPERTY MAINTENANCE CODE' AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.
7. A RESOLUTION URGING ALL RESIDENTS TO SHOP IN THE CITY OF BROOK PARK DURING 'SHOP IN BROOK PARK' DURING THE MONTH OF JULY AND DECLARING AN EMERGENCY. Introduced by Councilman Mencini, C/W and Mayor Gammella.

Mr. Salvatore commented he has a few ideas that they can sit down and talk about to get more people to shop in Brook Park.

Mr. Mencini suggested putting signs around the city 'Shop in Brook Park' like Home Days.

**Motion** by Mr. Salvatore, supported by Mr. Orcutt, to place on the May 21<sup>st</sup> Council agenda.

**ROLL CALL: AYES:** Salvatore, Orcutt, Burgio, Scott, Poindexter, Mencini, Stemm  
**NAYS:** None. The motion carried.

**PLANNING COMMITTEE - CHAIRMAN BURGIO:**

1. REQUEST FOR A CONDITIONAL USE PERMIT TO OPERATE AN AUTOMATIC CARWASH FACILITY AT 14755 SNOW ROAD (Currently operating as 'Car Wash Express') LOCATED IN THE U3-A ZONE. In attendance: Scott Soble and David Soble.

**Note: Moved by motion to the section after Safety Committee.**  
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**PARKS & RECREATION COMMITTEE - CHAIRMAN, SALVATORE:**

1. A RESOLUTION DESIGNATING THE MONTH OF JULY AS PARKS AND RECREATION MONTH IN THE CITY OF BROOK PARK AND DECLARING AN EMERGENCY. Introduced by Councilman Salvatore, C/W and Mayor Gammella.

Mr. Mencini commented this is a great piece and should be talked about how to get residents out to the parks & playgrounds.

Mr. Salvatore commented I didn't pick the month, July as Parks & Recreation month if a national event.

**Motion** by Mr. Mencini, supported by Mr. Orcutt, to place on the May 21<sup>st</sup> Council agenda.

**ROLL CALL AYES:** Mencini, Orcutt, Burgio, Scott, Salvatore, Poindexter, Stemm  
**NAYS:** None. The motion carried.

**Note: continued to Safety committee items two through four.**

**SAFETY COMMITTEE - CHAIRMAN STEMM:**

1. AN ORDINANCE AMENDING SECTION 525.16 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'SMOKING PROHIBITED IN MUNICIPALLY OWNED AND OPERATED BUILDINGS' AND DECLARING AN EMERGENCY. Introduced by Councilman Mencini. Note: Moved by motion from the April 16, 2019 Caucus Prior to meeting in order to have Police Chief Dickel in attendance to discuss enforcement policy for public parks & playgrounds.

**Note: Safety Committee item number one was moved by motion to the beginning of the meeting.**

**Safety Committee - Chairman, Stemm: cont.**

2. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LICENSE AGREEMENT WITH MCIMETRO ACCESS TRANSMISSION SERVICES CORP., DBA VERIZON ACCESS TRANSMISSION SERVICES TO OCCUPY AND USE THE VARIOUS PUBLIC RIGHTS-OF-WAY OF THE CITY FOR THE INSTALLATION, MAINTENANCE AND OPERATION OF WIRELINE TELECOMMUNICATIONS FACILITIES AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.

Mayor Gammella stated this protects the city's rights for future expenditures in the public rights-of-way. For example, if a cable is in the way and has to be moved the city would have to pay for it as well as the company.

**Motion** by Mr. Salvatore, supported by Mr. Orcutt, to place on the second Special Council agenda following.

**ROLL CALL AYES:** Salvatore, Orcutt, Burgio, Scott, Mencini, Poindexter, Stemm  
**NAYS:** None. The motion carried.

Mr. Vecchio stated this will appear as Ordinance No. 11083-2019 on the second Special Council agenda.

3. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COMMUNITY COST-SHARE AGREEMENT BY AND BETWEEN THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORS) AND THE CITY OF BROOK PARK AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.

Mayor Gammella stated the city has done this cost-share agreement in the past and needs to be done to work with the sewer board.

**Motion** by Mr. Mencini, supported by Mr. Poindexter, to move to the second Special Council agenda.

**ROLL CALL: AYES:** Mencini, Poindexter, Stemm, Salvatore, Scott, Burgio, Orcutt  
**NAYS:** None. The motion carried.

Mr. Vecchio stated this will appear as Ordinance No. 11084-2019 on the second Special Council agenda.

**Safety Committee - Chairman, Stemm: cont.**

- 4. A RESOLUTION HONORING JAMES F. FOSTER ON HIS RETIREMENT AS CHIEF OF POLICE FOR THE CITY OF BROOK PARK AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.

Mayor Gammella stated former Police Chief Foster sent a letter to the city and request that it be read; expressing his appreciation to the city.

**Motion** by Mr. Salvatore, supported by Mr. Burgio, to place on the May 21<sup>st</sup> Council agenda along with the letter received be read.

**ROLL CALL AYES:** Salvatore, Burgio, Scott, Orcutt, Stemm, Mencini, Poindexter  
**NAYS:** None. The motion carried.

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There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mr. Orcutt, to adjourn.

**ROLL CALL AYES:** Mencini, Orcutt, Burgio, Scott, Salvatore, Poindexter, Stemm  
**NAYS:** None. The motion carried.

Council President Vecchio declared this meeting adjourned at 8:30 p.m.

RESPECTFULLY SUBMITTED

  
Michelle Blazak  
Clerk of Council

APPROVED



THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.

5,220 words

