

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
TO BE HELD ON TUESDAY, JANUARY 7, 2020**

The meeting was called to order by Council President Vecchio at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

SCOTT, SCHMUCK ORCUTT, TROYER, MENCINI, POINDEXTER, SALVATORE

Also in attendance were Mayor Gammella, Law Director Horvath, Finance Director Cingle, Service Director Garner and Recreation Director Elliott.

DISCUSSION:

1. 2020 TENTATIVE CAUCUS-COUNCIL MEETING SCHEDULE - PER COUNCIL PRESIDENT VECCHIO. Note: Verbal Approval was given for the January, 2020 dates only on 12/3/19.

Mr. Poindexter stated would like to observe summer session through the months of July and August with having one meeting for both those months.

Mr. Mencini stated Council can do a lot of things during the months of January through June and one meeting in July and August; special meetings can always be called.

Mr. Scott clarified with Mr. Poindexter on having a meeting the first week of July and adding a Caucus Prior-Council meeting in August.

Mr. Poindexter concurred.

Mr. Orcutt stated he would like Council to meet four times a month, rather than three, the fourth meeting can be productive. With summer session I would like to see Council meeting twice during the months of July and August.

Mr. Scott clarified a special meeting can be added if needed for each month?

Mr. Vecchio concurred.

Mr. Troyer stated he would like to see having off the Tuesday's before and after Home Days celebration.

Mr. Salvatore stated last year when Council opted to cut the last meeting of the month out I was against that, Thinks Council should stay consistent with having a meeting every week. This is the time for Council to get together and work things out and calling special meetings can be difficult sometimes. Mr. Salvatore asked the clerk

Discussion: cont.

last year with not having the last meeting of the month, how many special meetings were called? Would like to have four meetings a month and for summer session cancel the meeting during the Home Days celebration.

Mr. Mencini clarified with Mr. Scott the date for the August meeting would be on the 25th?

Mr. Scott concurred.

Mayor Gammella commented at one time for over a decade Council met twice a month, so it's not past practice that Council meet four times a month. Mr. Salvatore you were on Council during the time Council met twice a month. Also, the Charter calls for summer session during the months of July and August.

Mr. Vecchio responded to Mr. Salvatore regarding special meetings called there were three; March 26th, April 9th and July 9th.

Mr. Poindexter commented Council has five meetings when meeting three times having the Caucus Prior & Council, Caucus and Caucus Prior & Council meetings. Reiterated that Councilmembers should be engaging the community and supports last year's schedule with having three meetings a month and having that extra week to engage the community.

Mr. Troyer stated when serving on Council previously there were four meetings and with having two full Caucus they could be run in a proper way per the Charter and Rules of Council, rather than fast-tracking. On the other side if Council has that meeting that will increase the minutes to process, since the minutes are no longer verbatim.

Motion by Mr. Poindexter, supported by Mrs. Schmuck, to approve the 2020 January - June and September through December schedule with having three meetings a month; Caucus Prior & Council, Caucus and Caucus Prior & Council.

ROLL CALL: AYES: Poindexter, Schmuck, Scott, Mencini

NAYS: Orcutt, Troyer, Salvatore. The motion carried with a vote of 4-3.

Motion by Mr. Poindexter, supported by Mr. Mencini, to have a Caucus Prior-Council meeting for August 25th.

ROLL CALL: AYES: Poindexter, Mencini, Troyer, Schmuck, Scott

NAYS: Salvatore, Orcutt. The motion carried with a vote of 5-2.

Mr. Orcutt commented the fourth meeting was a work session and that is the reason I voted the way I did.

Discussion: cont.

2. DIVISION OF LIQUOR CONTROL - PRYMAS INC., DBA SMITH & SNOW SHELL, 5918 SMITH ROAD, BROOK PARK, OH 44142. C STCK 7100545. **Responses postmark date no later than January 17, 2020.**

Mrs. Horvath asked Council's indulgence to place on an upcoming agenda for more research.

Motion by Mr. Troyer, supported by Mr. Orcutt, to place on the January 21st Caucus Prior to agenda.

ROLL CALL: AYES: Troyer, Orcutt, Schmuck, Scott, Salvatore, Poindexter, Mencini
NAYS: None. The motion carried.

3. PROPOSED AMENDMENT TO COUNCIL RULE #4

Mr. Vecchio commented this will put the Council Rules in-line with the Charter for electronic delivery of special meeting agendas.

Mr. Troyer expressed concerns with proper notice to the person since only having home email and if out of town wants proof of notification.

Mr. Vecchio stated this is for electronic delivery and voted on by the electorate.

Mr. Mencini stated in today's world there are a lot of things electronic and was never a fan of police dropping off special meeting notices due to them having more important things to do.

Motion by Mr. Scott, supported by Mr. Mencini, to place on the Council agenda immediately following under Verbal Approval.

Mr. Salvatore commented if there is an amendment to a rule change it must be read, moved to a Caucus agenda for discussion and then on a Council agenda for approval.

Mr. Vecchio expressed concern with reading a rule that was posted.

Ms. Blazak commented past practice for Council rule amendments was to have the rule introduced at a Council meeting, placed on the next Caucus agenda for discussion purposes and then if the amendment goes forward place on a Council agenda for verbal approval.

Discussion: cont.

Mr. Vecchio asked Mrs. Horvath with the proposed Council rules does it need to be pulled from this Caucus Prior to agenda and introduced at the Council meeting. What would be proper procedure.

Mrs. Horvath responded there is a past procedure looking at rule no. 24 to amend rules; Council also has a rule 23 to suspend the rules. Council can impose the rule to move it to the Council agenda immediately following and would note failure to follow rules does not deviate from the legislation or Council rules. Either way would be proper but Council should suspend if the rule moves forward to the Council agenda immediately following.

Mr. Vecchio read Council rule #24 in its entirety.

Mr. Poindexter stated not seeing the need to suspend with Council rule #24 and move ahead with the proposed amendments to the next Caucus agenda and go from there.

4. PROPOSED AMENDMENT TO COUNCIL RULE #5 - STANDING COMMITTEE TO INCLUDE TECHNOLOGY & INNOVATION COMMITTEE
5. PROPOSED AMENDMENT TO COUNCIL RULE #9 - CONDUCT OF ELECTED AND APPOINTED OFFICIALS AT COUNCIL MEETINGS

Mr. Vecchio and the clerk shared with reading of the three proposed Council rule amendments in their entirety.

Motion by Mr. Mencini, supported by Mr. Poindexter, to move proposed Council rule amendments 4, 5 and 9 to the next Caucus agenda.

ROLL CALL: AYES: Mencini, Poindexter, Salvatore, Troyer, Orcutt, Schmuck, Scott
NAYS: None. The motion carried.

6. MAYOR'S APPOINTMENTS TO THE TECHNOLOGY & INNOVATION COMMITTEE

Mr. Gammella requested the appointments be placed on the Council agenda immediately following for Thomas Dufour, James Presley and Holly Klingler under letter J - verbal approval.

Discussion: cont.


Motion by Mr. Salvatore, supported by Mr. Troyer, to place the Mayor’s appointments to the technology and innovation committee.

ROLL CALL: AYES: Salvatore, Troyer, Mencini, Poindexter, Scott, Schmuck, Orcutt
NAYS: None. The motion carried.

There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mr. Salvatore, to adjourn.

ROLL CALL: AYES: Mencini, Salvatore, Poindexter, Troyer, Orcutt, Schmuck, Scott
NAYS: None. The motion carried.

Council President Vecchio declared this meeting adjourned at 7:45 p.m.

RESPECTFULLY SUBMITTED 
Michelle Blazak
Clerk of Council

APPROVED 

THESE MEETING MINUTES ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.

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