

**REVISED**  
**ITEMS TO BE CONSIDERED**  
**AT THE CAUCUS PRIOR TO THE COUNCIL MEETING**  
**TO BE HELD ON MARCH 17, 2020**  
**4:30 P.M.**

## **IMMEDIATE ATTENTION**

Due to the current Coronavirus (COVID-19) Pandemic and in following the recommendations of the Center for Disease Control (CDC) on Social Distancing. Brook Park City Council is instituting the following measures meant to help protect the health and safety of our residents and officials.

### **UNTIL FURTHER NOTICE**

- Any person(s) exhibiting signs of illness (ex. coughing, fever, shortness of breath) will be asked to leave the Council chamber immediately
- No person(s) will be allowed to wear any form of face cover or protective layer of clothing in the Council chamber
- All residents and audience members are prohibited from encroaching upon the tables of the Department Directors
- All residents and audience members are prohibited from encroaching upon the Council dais
- All residents and audience members are prohibited from entering the kitchen area located at the back of the Council chamber.
- All audience seating will be set at a distance not less than six (6) feet apart and are **not** to be moved from the position they are set in.

Persons wishing to speak from the podium are required to wipe down the microphone and podium using the provided cleaning wipes upon their completion.

The health and wellbeing of our residents and officials is our top priority. We appreciate your understanding as we take preventative measures to help minimize the spread of this virus.

**Note:** Due to the recent pandemic the Regular Council meeting will begin immediately following the Caucus Prior to meeting to be in compliance with Brook Park City Charter section 4.05 a.

## **5502.24 Designation of temporary seats of state and local government in event of emergency.**

(A) The governor may designate by written proclamation an emergency temporary location, or locations, for the seat of government for use in the event an emergency renders it imprudent, inexpedient, or impossible to conduct the affairs of state government at the normal location of the seat thereof. He shall take such action and issue such orders as may be necessary for an orderly transition of the affairs of state government to that emergency temporary location, or locations. The emergency location, or locations, shall be within this state, may be changed at any time, either before or during the emergency, if the governor considers the change advisable, and shall remain as the seat of government until the general assembly by law establishes a new location, or locations, or until the emergency is declared to be ended by the governor and the seat of government is returned to its normal location. During such time as the seat of government remains at the emergency temporary location, or locations, all official acts now or hereafter required by law to be performed at the seat of government by any officer or agency of this state, including the convening and meeting of the general assembly in regular, extraordinary, or emergency session, shall be as valid and binding when performed at the emergency temporary location, or locations, as if performed at the normal location of the seat of government.

(B) The governing body of each political subdivision of this state may establish and designate, by ordinance, resolution, or other manner, alternate or substitute sites or places as the emergency location, or locations, of government and may make any necessary arrangements for the use of those sites or places. Whenever due to an emergency it becomes imprudent, inexpedient, or impossible to conduct the affairs of local government at the regular or usual place or places thereof, the governing bodies may meet at those previously designated sites or places, or at any other convenient site or place, on the call of the presiding officer or any two members of the governing bodies. The sites or places may be within or without the territorial limits of the political subdivisions and shall be within this state. All, or any part, of the public business may be transacted and conducted at the sites or places during the emergency situation. During the period when the public business is being conducted at the emergency temporary location, or locations, the governing body and other officers of a political subdivision of this state have and possess and shall exercise, at the location, or locations, all of the executive, legislative, and judicial powers and functions conferred upon that body and officers by or under the laws of this state. Such powers and functions may be exercised in the light of the exigencies of the emergency without regard to or compliance with time-consuming procedures and formalities prescribed by law pertaining thereto, and all acts of that body and officers shall be as valid and binding as if performed within the territorial limits of their political subdivision. Effective Date: 10-29-1995 .

### **I. ROLL CALL OF MEMBERS:**

### **II. PLEDGE OF ALLEGIANCE:**

### **III. DISCUSSION:**

1. 2020 APPROPRIATIONS AND REVENUE BUDGET - PER COUNCIL PRESIDENT VECCHIO.

### **IV. ADJOURNMENT:**

**Posted 03/13/20**

**Revised posting 3/17/20**

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The meeting was called to order by Council President Vecchio at 4:30 p.m., the clerk called the roll and the following Members of Council answered:

**SCOTT, SCHMUCK, ORCUTT, TROYER, MENCINI, POINDEXTER, SALVATORE**  
Also in attendance were Mayor Gammella, Law Director Horvath, Finance Director Cingle and Assistant Finance Director Healy.

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Mr. Mencini thanked the Mayor and administration for putting out the Corona-virus (COVID19) newsletter, very informative with the city taking evasive action.

**Discussion:**

Mr. Vecchio stated with everything going on the only item on tonight's agenda is the 2020 Appropriations and Revenue Budget.

1. 2020 Appropriations and Revenue Budget:

Mr. Cingle the changes removed majority of capital items working off of the three year disbursements worksheet starting with page 10 with the Pre-Construction Maintenance and Repair Fund. The first change is in the professional services line with the original appropriation of \$106,948.64 and is now reduced to \$4,000.00. The second change is in the Miscellaneous Expenses line with the original appropriation of \$76,800.00 is now reduced to \$74,100.00. Under Construction Contracts the original appropriation of \$848,341.90 is now reduced to zero (0.00); for a new total of \$656,833.82. Mr. Cingle continued on page 14 the total Special Revenue Fund line is now \$22,670,840.14 reflective to the change of the Street Construction Maintenance Repair Fund. Mr. Cingle continued under Capital the original appropriation was \$1,384,178.84 and is now reduced to zero (\$0.00). Under Transfers and Refunds line item 546 for the 2020 Street Improvements Fund now totals zero (\$0.00); the total for the Capital Improvement Fund is \$939,377.41. Moving to page 16, Fund 546 – 2020 Street Improvement Fund the original proposed appropriation of \$1,298,727.57 is now reduced to zero (\$0.00); making the total Construction Fund amount of \$399,514.91. The total appropriations are now \$56,583,576.45 including the encumbrances; without the encumbrances the total would be \$54,183,878.89.

**Discussion: cont.**

**Motion** by Mr. Salvatore, supported by Mr. Scott, to place on the Council agenda immediately following under letter J.

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Mr. Troyer clarified that would be for introduction under letter J.

Mr. Salvatore concurred.

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**ROLL CALL: AYES:** Salvatore, Scott, Schmuck, Orcutt, Troyer, Mencini, Poindexter  
**NAYS:** None. The motion carried.

Mr. Salvatore clarified that all items appearing on this agenda will be moved to a future agenda?

Mr. Vecchio responded all items from the March 17, 2020 Caucus Prior to and Council agendas will be moved to the April 21, 2020 Caucus Prior to and Council agendas.

**Motion** by Mr. Salvatore, supported by Mr. Troyer, to move the items from the Caucus Prior and Council agenda of March 17, 2020 to the April 21, 2020 agendas.

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Mr. Troyer stated is okay with the understanding that the budget will be brought up again to go over completely.

Both Mr. Cingle and Mayor Gammella concurred.

Mr. Salvatore asked for the law director's opinion on the moving of items to another agenda.

**Note:** Due to the COVID 19 Governor DeWine's directives on social distancing, Mayor Gammella and Law Director Horvath did not have microphone access so it was hard to hear their entire responses.

Mrs. Horvath stated that would be appropriate due to the circumstances.

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**ROLL CALL: AYES:** Salvatore, Troyer, Mencini, Poindexter, Scott, Schmuck, Orcutt  
**NAYS:** None. The motion carried.

**Motion** by Mr. Troyer, supported by Mr. Scott, to adjourn.

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**Discussion: cont.**

Mayor Gammella requested that item number three (3) that appears on the Council agenda due to being time-sensitive.

Mr. Troyer **withdrew** his motion for adjournment, Mrs. Schmuck withdrew her second.

**Motion** by Mr. Troyer, supported by Mrs. Schmuck, to place Resolution No. 7-2020 CRA agreements back on the Council agenda.

**ROLL CALL: AYES:** Troyer, Schmuck, Scott, Orcutt, Mencini, Poindexter, Salvatore

**NAYS:** None. The motion carried.

Mayor Gammella also requested that the legislation for Classic Mazda be approved by Council so that construction can begin.

Mr. Troyer commented he is okay with that but there were a few Councilmembers that wanted to hear from the owners.

Mayor Gammella if this legislation is not voted on that delays the start of construction.

Mr. Mencini stated he was in attendance when the owners attended the Board of Zoning meeting and was very impressed,

Mr. Vecchio asked who requested the owners in attendance?

Clerk's response Mr. Salvatore.

Mr. Vecchio asked Mr. Salvatore if he has an issue with moving the legislation forward.

Mr. Salvatore responded it has always been business appropriate to have people in attendance requesting a conditional use permit to answer questions Council may have. Due to the circumstances, I am willing to go along with the majority Members of Council and wish Council would have known of this prior to this meeting. I thought everything was agreed on what would be done at this meeting and this is the second change I wasn't aware of.

Mr. Troyer asked Mayor Gammella if this the last item being added?

Mayor Gammella responded under the circumstances, I would like to see everything on the agenda but the answer is yes.

**Discussion: cont.**

**Motion** by Mr. Troyer, supported by Mr. Poindexter, to place Resolution No. 6-2020 Mazda Classic legislation back on the Council agenda,

**ROLL CALL: AYES:** Troyer, Poindexter, Mencini, Salvatore, Scott, Schmuck, Orcutt

**NAYS:** None. The motion carried.

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There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mrs. Schmuck, to adjourn.

**ROLL CALL: AYES:** Mencini, Schmuck, Scott, Orcutt, Troyer, Poindexter, Salvatore

**NAYS:** None. The motion carried.

Council President Vecchio declared this meeting adjourned at 4:45 p.m.

RESPECTFULLY SUBMITTED



Michelle Blazak  
Clerk of Council

APPROVED



THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.

989 words