

**REVISED  
REGULAR COUNCIL MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
TO BE HELD ON TUESDAY, MARCH 17, 2020  
IMMEDIATELY FOLLOWING THE CAUCUS PRIOR TO MEETING**

## **IMMEDIATE ATTENTION**

Due to the current Coronavirus (COVID-19) Pandemic and in following the recommendations of the Center for Disease Control (CDC) on Social Distancing. Brook Park City Council is instituting the following measures meant to help protect the health and safety of our residents and officials.

### **UNTIL FURTHER NOTICE**

- Any person(s) exhibiting signs of illness (ex. coughing, fever, shortness of breath) will be asked to leave the Council chamber immediately
- No person(s) will be allowed to wear any form of face cover or protective layer of clothing in the Council chamber
- All residents and audience members are prohibited from encroaching upon the tables of the Department Directors
- All residents and audience members are prohibited from encroaching upon the Council dais
- All residents and audience members are prohibited from entering the kitchen area located at the back of the Council chamber.
- All audience seating will be set at a distance not less than six (6) feet apart and are **not** to be moved from the position they are set in.

Persons wishing to speak from the podium are required to wipe down the microphone and podium using the provided cleaning wipes upon their completion.

The health and wellbeing of our residents and officials is our top priority. We appreciate your understanding as we take preventative measures to help minimize the spread of this virus.

**Note:** Due to the recent pandemic the Regular Council meeting will begin immediately following the Caucus Prior to meeting to be in compliance with Brook Park City Charter section 4.05 a.

**5502.24 Designation of temporary seats of state and local government in event of emergency.**

(A) The governor may designate by written proclamation an emergency temporary location, or locations, for the seat of government for use in the event an emergency renders it imprudent, inexpedient, or impossible to conduct the affairs of state government at the normal location of the seat thereof. He shall take such action and issue such orders as may be necessary for an orderly transition of the affairs of state government to that emergency temporary location, or locations. The emergency location, or locations, shall be within this state, may be changed at any time, either before or during the emergency, if the governor considers the change advisable, and shall remain as the seat of government until the general assembly by law establishes a new location, or locations, or until the emergency is declared to be ended by the governor and the seat of government is returned to its normal location. During such time as the seat of government remains at the emergency temporary location, or locations, all official acts now or hereafter required by law to be performed at the seat of government by any officer or agency of this state, including the convening and meeting of the general assembly in regular, extraordinary, or emergency session, shall be as valid and binding when performed at the emergency temporary location, or locations, as if performed at the normal location of the seat of government.

(B) The governing body of each political subdivision of this state may establish and designate, by ordinance, resolution, or other manner, alternate or substitute sites or places as the emergency location, or locations, of government and may make any necessary arrangements for the use of those sites or places. Whenever due to an emergency it becomes imprudent, inexpedient, or impossible to conduct the affairs of local government at the regular or usual place or places thereof, the governing bodies may meet at those previously designated sites or places, or at any other convenient site or place, on the call of the presiding officer or any two members of the governing bodies. The sites or places may be within or without the territorial limits of the political subdivisions and shall be within this state. All, or any part, of the public business may be transacted and conducted at the sites or places during the emergency situation. During the period when the public business is being conducted at the emergency temporary location, or locations, the governing body and other officers of a political subdivision of this state have and possess and shall exercise, at the location, or locations, all of the executive, legislative, and judicial powers and functions conferred upon that body and officers by or under the laws of this state. Such powers and functions may be exercised in the light of the exigencies of the emergency without regard to or compliance with time-consuming procedures and formalities prescribed by law pertaining thereto, and all acts of that body and officers shall be as valid and binding as if performed within the territorial limits of their political subdivision. Effective Date: 10-29-1995.

The meeting was called to order by Council President Vecchio at 4:46 p.m., the clerk called the roll and the following Members of Council answered:

**SCOTT, SCHMUCK, ORCUTT, TROYER, MENCINI, POINDEXTER, SALVATORE**

Also in attendance were Mayor Gammella, Law Director Horvath and Finance Director Cingle.

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**APPROVAL OF MINUTES OF PRECEDING MEETINGS:**

1. Regular Council Meeting held on March 3, 2020.

**Motion** by Mr. Mencini, supported by Mr. Poindexter, to approve as printed.

**ROLL CALL: AYES:** Mencini, Poindexter, Troyer, Orcutt, Schmuck, Scott, Salvatore

**NAYS:** None. The motion carried.

Mr. Vecchio stated Council as discussed (due to the current circumstances) we are moving through to letter J (Introduction of New Legislation).

**OTHER COMMUNICATIONS AND PETITIONS, AND VERBAL**

**APPROVAL: (INTRODUCTION OF NEW LEGISLATION):**

New Legislation:

1. AN ORDINANCE TO PROVIDE FOR THE APPROPRIATIONS OF THE CITY OF BROOK PARK STATE OF OHIO FOR FISCAL YEAR ENDING DECEMBER 31, 2020. Introduced by Mayor Gammella.

Council President Vecchio read the Section 1 and stated with the Finance Director (figures given) at the Caucus Prior to it is not necessary to read every number listed; continued with reading of Sections 10 and 11.

**Motion** by Mr. Troyer, supported by Mr. Poindexter, to move to M-3.

**ROLL CALL: AYES:** Troyer, Poindexter, Mencini, Salvatore, Scott, Schmuck, Orcutt

**NAYS:** None. The motion carried.

Mr. Vecchio stated this will appear under M-3 as Ordinance. No. 11144-2020.

**MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS:**

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**REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:**

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**INTRODUCTION OF ORDINANCES AND RESOLUTIONS: FIRST READING:**

1. RESOLUTION 6-2020, GRANTING A CONDITIONAL USE PERMIT FOR APPROVAL OF NEW CONSTRUCTION FOR A 'CLASSIC MAZDA' DEALERSHIP LOCATED AT 13445 BROOKPARK ROAD IN THE U7-D DISTRICT AND DECLARING AN EMERGENCY. Introduced by Council as a Whole.

**Motion** by Mr. Mencini, supported by Mr. Orcutt, to suspend.

**ROLL CALL: AYES:** Mencini, Orcutt, Schmuck, Scott, Salvatore, Poindexter, Troyer

**Motion** by Mr. Mencini, supported by Mrs. Schmuck, to adopt.

**ROLL CALL: AYES:** Mencini, Schmuck, Orcutt, Scott, Salvatore, Poindexter, Troyer

**NAYS:** None. Resolution No. 6-2020, has passed under Suspension of the Rules. Adopted.

2. RESOLUTION NO. 7-2020, ACCEPTING THE RECOMMENDATIONS OF THE HOUSING COUNCIL ON THE CITY OF BROOK PARK'S COMMUNITY REINVESTMENT AREA (CRA) AGREEMENTS AND DECLARING AN EMERGENCY. Introduced by Mayor Gammella.

**Motion** by Mr. Mencini, supported by Mrs. Schmuck, to suspend.

**ROLL CALL: AYES:** Mencini, Schmuck, Scott, Orcutt, Troyer, Poindexter, Salvatore

**NAYS:** None. The motion carried.

**Motion** by Mr. Mencini, supported by Mrs. Schmuck, to adopt.

**ROLL CALL: AYES:** Mencini, Schmuck, Scott, Orcutt, Troyer, Poindexter, Salvatore

**NAYS:** None. Resolution No. 7-2020, has passed under Suspension of the Rules. Adopted.

3. ORDINANCE NO. 11144-2020, TO PROVIDE FOR THE APPROPRIATIONS OF THE CITY OF BROOK PARK STATE OF OHIO FOR FISCAL YEAR ENDING DECEMBER 31, 2020. Introduced by Mayor Gammella.

**Motion** by Mr. Poindexter, supported by Mrs. Schmuck, to suspend.

**ROLL CALL: AYES:** Poindexter, Schmuck, Scott, Orcutt, Troyer, Mencini, Salvatore

**NAYS:** None. The motion carried.

**Motion** by Mr. Poindexter, supported by Mr. Scott, to adopt.

**ROLL CALL: AYES:** Poindexter, Scott, Schmuck, Orcutt, Troyer, Mencini, Salvatore

**NAYS:** None. Ordinance No. 11144-2020, has passed under Suspension of the Rules. Adopted.

**Comments from Mayor Gammella:**

Mayor Gammella complimented Council for the action taken during this crisis and stated the city newsletter was mailed full of information and all information can also be viewed on the website [www.cityofbrookpark.com](http://www.cityofbrookpark.com). Senior transportation will continue to take place for grocery shopping and medical visits. The city's parking ban has been lifted with college students being home due to current circumstances. The tax department window is closed please put your W-2 and all documentation including your phone number in the green box in front of City Hall or by mail. Mayor's Court is closed all

**Comments from Mayor Gammella:**

ticket payments can be found online. Berea Mayor Kleem, Middleburg Hts. Mayor Castelli and I will be meeting with Southwest General CEO, William Young. The Mayor and Council will take all necessary actions during this crisis to keep the residents safe and help Southwest during this crisis. We will get through this and please help your neighbors and seniors and appreciate the cooperation from the city and this Council.

Mr. Vecchio asked for a motion to move all items from the April 7<sup>th</sup> Caucus Prior to and Council agendas to April 28<sup>th</sup>.

**Motion** by Mr. Orcutt, supported by Mr. Troyer, to move April 7<sup>th</sup> agendas to April 28<sup>th</sup> agendas.

**ROLL CALL: AYES:** Orcutt, Troyer, Mencini, Poindexter, Salvatore, Scott, Schmuck  
**NAYS:** None. The motion carried.

Mr. Vecchio stated the April 14<sup>th</sup> Caucus meeting will remain fluent and will let the residents know.

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There being no further business to come before this meeting a motion by Mr. Troyer supported by Mrs. Schmuck, to adjourn.

**ROLL CALL: AYES:** Troyer, Schmuck, Orcutt, Scott, Salvatore, Poindexter, Mencini  
**NAYS:** None. The motion carried.

Council President Vecchio declared this meeting adjourned at 5:00 p.m.

RESPECTFULLY SUBMITTED Michelle Blazak  
Michelle Blazak  
Clerk of Council

APPROVED April 21, 2020

THESE MEETING MINUTES ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.