

**REGULAR CAUCUS MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
HELD ON TUESDAY, MARCH 8, 2022
7:00 P.M.**

I. ROLL CALL OF MEMBERS:

II. PLEDGE OF ALLEGIANCE:

III. DISCUSSION:

IV. LEGISLATIVE COMMITTEE - CHAIRWOMAN, COYNE:

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE DONATION AND TRANSFER OF LAND KNOWN AS PERMANENT PARCEL NO. 344-03-103 AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

V. PLANNING COMMITTEE - CHAIRMAN, TROYER:

1. A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE HOUSING COUNCIL ON THE CITY OF BROOK PARK'S COMMUNITY REINVESTMENT AREA (CRA) AGREEMENTS AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

VI. SAFETY COMMITTEE - CHAIRMAN, ROBERTS:

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CHANGE ORDER WITH PROTEGIS FIRE & SAFETY FOR TWO FIRE ALARM SYSTEM PANELS AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.
2. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH GREATER CLEVELAND AUTO AUCTION, PUBLIC AUCTIONEERS, FOR THE PURPOSE OF AUCTIONING A FORFEITED 2010 MAZDA 4D VEHICLE AND A 2006 BMW 4D 325 VEHICLE AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

VII. ADJOURNMENT:

**REGULAR CAUCUS MEETING
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The meeting was called to order by Council President Vecchio at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

TROYER, MENCINI, ROBERTS, SCOTT, COYNE, POINDEXTER, SALVATORE

Also in attendance were Mayor Orcutt, Law Director Horvath, Finance Director Cingle, Service Director Beyer and Economic Development Commissioner Marmecheck.

LEGISLATIVE COMMITTEE - CHAIRWOMAN, COYNE:

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE DONATION AND TRANSFER OF LAND KNOWN AS PERMANENT PARCEL NO. 344-03-103 AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated the parcel is being donated for \$1.00 to the city.

Mr. Troyer stated the address is on the house next to this property is 5211; the PPN number is correct.

Madam Horvath stated this is a vacant lot, originally the two lots were together and then split in 2019. A utility easement was granted and the resident decided to make the donation to the city, not sure if there is an address for this parcel.

Motion by Mr. Troyer, supported by Madam Coyne. to amend the first and second 'Whereas' by deleting 5211 and insert the word 'on' to read West 149th Street.

ROLL CALL: AYES: Troyer, Coyne, Scott, Salvatore, Poindexter, Roberts, Mencini
NAYS: Unanimous.

Mr. Mencini stated to Mr. Troyer, any identification for this just go by the parcel number?

Mr. Troyer concurred.

Mr. Mencini asked is there any special reasons why the person is doing this, so there are no issues down the road, is this all clear?

Mayor Orcutt responded the person decided to donate the parcel due to property maintenance issues with the sidewalks and would rather donate the parcel than fix the deal with the issues.

Madam Horvath stated it is my understanding this property is difficult to have a house built due to sewer and plumbing being below street level and would have to have something done to have the water pumped up. Looking at the County Recorders records there are no mortgages for this parcel. Will provide to Council documentation for this parcel since 2000; there are no liens. Just wanted to mention that the deed was not drafted by the legal department but can say the legal description is correct.

Motion by Mr. Salvatore, supported by Mr. Mencini, to place on the next Council agenda.

ROLL CALL: AYES: Salvatore, Mencini, Roberts, Poindexter, Scott, Coyne, Troyer
NAYS: Unanimous.

PLANNING COMMITTEE - CHAIRMAN, TROYER:

1. A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE HOUSING COUNCIL ON THE CITY OF BROOK PARK'S COMMUNITY REINVESTMENT AREA (CRA) AGREEMENTS AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mr. Marnacheck stated that he chaired the Housing Council meeting on February 3rd. The building department provided the list of the properties and there were no violations and all were occupied.

Mayor Orcutt commented this is time sensitive and needs to be done prior to the end of March.

Motion by Mr. Mencini, supported by Mr. Poindexter, to place on the special Council agenda immediately following.

ROLL CALL: AYES: Mencini, Poindexter, Roberts, Troyer, Coyne, Scott, Salvatore
NAYS: Unanimous.

SAFETY COMMITTEE - CHAIRMAN, ROBERTS:

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CHANGE ORDER WITH PROTEGIS FIRE & SAFETY FOR TWO FIRE ALARM SYSTEM PANELS AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated this due to a price increase the legislation passed in late 2021 was for \$35,352.26. When the city went to make the purchase, in January 2022, the price increased to over \$40,000.00 and the fire marshal and I worked with Protegis to bring the price down to \$37,859.33.

Safety Committee - Chairman, Roberts: cont.

Motion by Madam Coyne, supported by Mr. Troyer, to place on the special Council agenda immediately following.

ROLL CALL: AYES: Coyne, Troyer, Scott, Salvatore, Poindexter, Roberts, Mencini
NAYS: Unanimous.

2. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH GREATER CLEVELAND AUTO AUCTION, PUBLIC AUCTIONEERS, FOR THE PURPOSE OF AUCTIONING A FORFEITED 2010 MAZDA 4D VEHICLE AND A 2006 BMW 4D 325 VEHICLE AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated these vehicles were obtained by the city's police department through OVI's (Operating a Vehicle Impaired) and were used by police officers for many years and have outlived their lives and will be taken to Cleveland Auto Auction and any monies collected for these vehicles will be deposited into Fund 270.

Mr. Troyer stated to Mayor Orcutt I stand by using Gov.Deals to get the most monies out of these vehicles and other items and think this is something the city should look into. To Madam Horvath it states 'Exhibit A' which documentation should be marked Exhibit A?

Madam Horvath responded both documents should be 'Exhibit A', there is no notation of an 'Exhibit B'.

Mr. Vecchio asked Mayor Orcutt what the seller fees are from the Greater Cleveland Auto Auction?

Mayor Orcutt responded \$100.00.

Mr. Vecchio continued that is the flat-fee charged?

Mayor Orcutt concurred.

Mr. Vecchio continued I believe the online auction that Mr. Troyer is speaking of has a seller premium or buyer premium, correct?

Mr. Troyer concurred both a seller premium and a buyer premium, there are different kinds of ways. There is an extension and people can bid at the last moment of the amount they want to spend. If bidding in the last 15 minutes there is no extension.

Regular Caucus Meeting

Mayor Orcutt thanked Mr. Troyer for the good suggestion and last week I met with Service Director Beyer and Service Department Foreman, John Pensis, to discuss that website; they have been tasked with the selling and buying of city vehicles in the future. As we all know the Greater Cleveland Auto Auction is located in Brook Park.

Mr. Cingle suggested amending section 2 by deleting fund 401 - Capital Improvement Fund und inserting 270 - Law Enforcement Fund. Also in section 3 recommended inserting Law Enforcement Fund 270.

Motion by Mr. Mencini, supported by Mr. Roberts, to amend as recommended by Mr. Cingle.

ROLL CALL: AYES: Mencini, Roberts, Poindexter, Salvatore, Troyer, Coyne, Scott
NAYS: Unanimous.

Motion by Mr. Poindexter, supported by Mr. Roberts, to place on the next regular Council agenda.

ROLL CALL: AYES: Poindexter, Roberts, Mencini, Salvatore, Troyer, Coyne, Scott
NAYS: Unanimous.

There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Madam Coyne, to adjourn.

ROLL CALL: AYES: Mencini, Coyne, Scott, Troyer, Salvatore, Poindexter, Roberts
NAYS: Unanimous.

Council President Vecchio declared this meeting adjourned at 7:27 p.m.

RESPECTFULLY SUBMITTED Carol Johnson
Carol Johnson
Clerk of Council

APPROVED May 10, 2022

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.