

**REGULAR COUNCIL MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON TUESDAY, MAY 3, 2022**

The meeting was called to order by Council President Vecchio at 7:30 p.m., the clerk called the roll and the following Members of Council answered:

SALVATORE, POINDEXTER, ROBERTS, MENCINI, SCOTT, COYNE, TROYER

Also in attendance were Mayor Orcutt, Law Director Horvath, Finance Director Cingle, Recreation Director Gonzales, Service Director Beyer, Economic Development Commissioner Marnacheck and Engineer Piatak.

APPROVAL OF MINUTES OF PRECEDING MEETINGS:

1. Caucus Prior to meeting minutes for February 15, 2022.

Motion by Mr. Mencini, supported by Madam Coyne, to approve as written.

ROLL CALL: AYES: Mencini, Coyne, Scott, Troyer, Salvatore, Poindexter, Roberts

NAYS: Unanimous.

2. Regular Council meeting minutes for February 15, 2022.

Motion by Mr. Scott, supported by Madam Coyne, to approve as printed.

ROLL CALL: AYES: Scott, Coyne, Salvatore, Poindexter, Roberts, Mencini

NAYS: Troyer.

REPORTS OF STANDING COMMITTEES:

Aviation & Environmental Committee – Chairman, Poindexter

Mr. Poindexter reported there is no legislation in the Aviation & Environmental committee. Mr. Poindexter recognized and congratulated Tom Dufour for his appointment to the Rocky River Watershed Council.

Finance Committee - Chairman, Scott

Mr. Scott reported the Finance committee has nothing on tonight's agenda. The Board of Control met on April 19th approving 21 items; three largest being contract p.o. vendor for the city engineer to prepare plans, specifications and advertise for bids for the Hio Drive reconstruction project in the amount of \$64,780.00; contract p.o. vendor for the city engineer to prepare plans, specifications and advertise for bids for the Delores Blvd. reconstruction project phase two in the amount of \$274,400.00 and contract p.o. vendor for the city engineer to prepare plans, specifications and advertise for bids for the Middlebrook Blvd. reconstruction project phase three in the amount of \$344,350.00.

Legislative Committee - Chairwoman, Coyne

Madam Coyne reported nothing on tonight's agenda.

Parks & Recreation Committee - Chairman, Mencini

Mr. Mencini reported good to see the baseball fields being occupied with softball and baseball players. The recreation center is open come up and see all the programs offered.

Reports of standing committees:**Planning Committee - Chairman, Troyer**

Mr. Troyer reported the Planning commission met on May 2nd with the first item on the agenda being a request for project approval to build a playground for Brook Park elementary school located at 17001 Holland Road commission approved; second being approval of the proposed lot split plat for 14070 and 14080 Brookpark Road to create a new parcel A & B in the U7-B zone the commission tabled; third being a request for approval of the proposed lot split and consolidation plat for permanent parcel number (PPN) 344-29-077 thru 085 the Pemberton Drive concept plan located in the U1-A5 zone the commission tabled; fourth being request for approval of a new covered patio for Solid Gold lounge located at 15005 Snow Road the commission approved; sixth being request for site plan approval to construct a new 364,000 square-foot flex warehouse located at 18300 Snow Road in the U3-A zone the commission approved and removed from the table was request approval of the proposed parcel consolidation and lot split plat for PPN 334-03-040 and 344-03-039 at 5121 West 148th Street in the U1-A5 zone the commission approved.

Safety Committee - Chairman, Roberts

Mr. Roberts reported there in nothing on tonight's agenda. The Citizen of the Year (COTY) met last Thursday and chose a winner that has been contacted. Currently, working with the law department on a resolution to come before Council.

Service Committee - Chairman, Poindexter

Mr. Poindexter reported there are no items on the agenda; there is one item in committee that will be pulled out for the next Caucus.

Board of Zoning Appeals - Chairman, Salvatore

Mr. Salvatore reported the board met on May 2nd the first item on the agenda was a request for a four-foot side lot variance for a constructed addition onto an existing garage at 14027 Franklyn Blvd that the board denied; secondly, a request for a 430 square-foot variance for the construction of 630 square-foot accessory shed located at 13958 Park Drive the board approved; third is request for variances to construct a new 364,000 square-foot Flex Warehouse at 18300 Snow Road first being a request a variance of 319 parking spaces, in lieu of the required 607 parking spaces the board passed and second variance was for non-masonry construction to utilize a concrete panel in lieu of masonry the board passed and lastly adoption of the proposed rules and regulations from the workshop held in March, 2022 the board passed.

REPORTS OF SPECIAL COMMITTEES:**Southwest General Health Center Trustee, Mencini**

Mr. Mencini reported that Southwest General Health Center (SWGHC) has invested \$4.2 million-dollars in infrastructure projects; the employee contract has been completed with Olmsted Falls, Berea and Strongsville school systems for SWGH to be a tier one provider. Also with the high schools there is a Step into Health Care for students looking to get into the health care. This is a paid training and hand-

Reports of special committees:**Southwest General Health Center - Trustee, Mencini: cont.**

on program for high school students. After graduation, if still interested, high school students can continue their training on a permanent basis. SWGH internship provides juniors and seniors a six-year program. SWGH continues to grow with the expansion of new locations and providing services to those locations.

Berea Board of Education Representative, Coyne

Madam Coyne reported the last meeting was held on April 24th with talks of commencement preparation, employees retiring and new positions opening up. The extended care program that was temporarily on hold is not being offered before and after school.

Technology & Innovation Council Representative, Poindexter

The Technology & Innovative committee has not met since last meeting but want to thank Council and the Mayor for the recent amendments to the legislation and for the support shown for the Technology & Innovative committee. The next meeting is scheduled for May 11th.

REPORTS OF BOARDS AND COMMISSIONS:**INTRODUCTION OF RESOLUTIONS OF COMMENDATION:****REPORTS AND COMMUNICATIONS FROM THE MAYOR:**

Mayor Orcutt reported an update on the Ford Innovation and the City of Brook Park have joined together to apply for an application for a Brownfield Mediation grant that is still under review for funding. Funding has been allotted for rental equipment for potholes with roads continuing to be a high priority for this administration. Renovations to city parks are continuing with new signs, painting of benches and repairs to broken fences.

Questions:

Madam Coyne thanked Mayor Orcutt for the tour of Brook Park Memorial, brought back fond memories. Thinks that City Council should seriously examine the adaptability before any demolition moving forward. Also, with the Forward Innovation property are you able to have the property developers before Council for an update of that project and how are the independence talks going with the retention basins?

Mayor Orcutt responded there are still two Councilmembers to be taken on the tour, thank you to the six that were available last two Saturdays. The Ford property owners gave an update to the Planning commission last night. The update for Council is there is a speculative building to be constructed at the southwest corner. Cleanup continues with metal being separated from Plant Two

Questions to the Mayor: cont.

and they have told us they would take the dirt after environmental samples are of the ground are done and with the retention basins currently working with the city engineer on legislation for construction documents and going out to bid for Wedo Park.

Mr. Poindexter asked with the Forward Innovation Center is there a start date for that building?

Mayor Orcutt responded they would like to have a shovel in the ground already and the plan is as soon as possible with construction beginning this year. An order has been placed for supplies due to the high demand for building materials.

Mr. Poindexter continued that information was requested about two weeks from the human resources (HR) commissioner that hasn't been received.

Mayor Orcutt responded the HR commissioner is still working on that and in talking with members of the Civil Service an opinion was finished today to be sent to the Civil Service for their opinion. Once that is complete the information will be forwarded to you.

Mr. Mencini stated to Mayor Orcutt during budget talks I spoke of having directors, police and fire chiefs before Council to ask questions and give plans and ideas. With the free building permits for the months of July and August has anything changed?

Mayor Orcutt responded nothing has changed with free building permits.

Mr. Mencini continued with fireworks many communities are banning them with Brook Park homes being so close together and the noise is anything being looked at?

Mayor Orcutt responded with any issue there will be people for and against, the issue in this community is homes being 50' side causing a dangerous situation; legislation is currently being worked on to present to Council.

REPORTS AND COMMUNICATIONS FROM DEPARTMENTS, COMMISSIONS, AND OTHER PUBLIC OFFICIALS:

Law Director Horvath:

Mrs. Horvath provided the Active Civil litigation list and stated there are not many active cases with several being small in nature, will keep Council informed of any further litigation.

Reports and communications from departments, commissions and other public officials: cont.**Engineer Piatak:**

Mr. Piatak gave an update on the 2021 roads projects being finished up by stating with the Delores Blvd. there is some grass growing, looks good. With the Middlebrook Blvd. reconstruction project trees are planted and landscaping was scheduled for this week but due to weather and some dry topsoil that will begin next Monday. With the Sylvia Drive reconstruction project landscaping and hydro-seed will be complete by the end of the week. With last year's crack-seal program some of the material didn't get installed due to weather and seasonal timing. The contractor has been out recently doing some streets around the city and has indicated that the balance of the material will be finished this week. For the 2022 Roads projects advertising for the Middlebrook Blvd. project will begin next Tuesday with the Hio Drive and next phase of Delores Blvd. phase to follow. With the Super 8 motel project an agreement was issued last week for testing services and forwarded to the consultant and am waiting to hear back for testing to get underway. Lastly, the Rocky River cleanup project is scheduled for June 4th at 9:00 a.m., this is an annual event for cleanup of the some of the stretches of the Rocky River

Finance Director Cingle:

Mr. Cingle reported the 2021 audit continues with no further update to Council. The tax department from February 1, 2022 to today helped over 2,800 people with returns at the tax window, with only three employees working the window. Over 200 COVID-19 refunds are to be processed and will have an update to Council for the year-to-date refunds, of people working from home. Mr. Salvatore asked at a previous meeting how many taxpayers are working from home now and live in Brook Park but worked elsewhere. To date, there are eight residents that filed refunds from their principal place of work and total amount paid to the city totals \$11,023.00.

Service Director Beyer:

Mr. Beyer reported yard waste and rubbish drop-off continues Monday - Friday from 7:30 a.m. to 7:00 p.m. and Saturdays from 10:00 a.m. to 2:00 p.m. Bulk is next week on regular scheduled rubbish day please bag or wrap all mattresses. Joint and slab repairs have been completed on Fayette with over 51-yards of concrete being poured. Service crews continue with pothole repair with 48,000 pounds of asphalt being last week with two crews, to Mayor Orcutt the crews appreciated the extras equipment to get a start on that. Hope to do some milling and filling in the next few weeks. The Vactor and street sweeper have been out, weather permitting, the street sweeper has been through half the city and will finish the first round in a few weeks. Crews continue to replace topsoil and seed from snow plow damage.

Mr. Roberts thanked Service Director Beyer, Engineer Piatak and staff for getting the Fayette area taken care of greatly needed and as of Sunday looks great.

Reports and communications from departments, commissions and other public officials:

Madam Coyne thanked Mr. Beyer for being awesome.

Recreation Director Gonzales:

Mr. Gonzales reported the Mother-Son dance is this Friday from 6:00 p.m. to 9:30 p.m., the main gym is closing at 3:00 p.m. for setup. The Men's and Co-Ed softball begins next week with the Men's playing on Wednesdays and Co-Ed playing on Fridays at the Hufsey & Forbes field. The department is in dire need of lifeguards for the upcoming water park season and can also point someone in the right direction to get certified.

Economic Development Commissioner Marnacheck:

Mr. Marnacheck reported working hard to get to know the community and businesses and will soon have trees planted on campus.

Questions:

Madam Coyne asked Mr. Cingle was wondering if you are able to provide an amount of funds available from the various street constructions funds to be closed out. Also, a roster of employees that are receiving health care and the cost of each of those benefits. A preliminary of the refunds for work at home people.

Mr. Cingle responded Council should have received the salary and benefit worksheet submitted during budget discussions that information will be on that worksheet. The street closing need to meet with the engineer to go through the 2021 street programs can be closed out and am still waiting for information from the county when the West 130th Street project will be finalized; so those funds can be transferred back to their originate source. The work from home has not been updated still estimated at \$3.4 million-dollars with an additional \$200,000.00 for non-work from home refunds issued.

Mr. Scott asked Mr. Gonzales what are the ages for lifeguards, scorekeepers and concession stand workers and other help?

Mr. Gonzales responded for lifeguards the age is 15 and older for certification; all other positions are 14 and older. As stated, dire need for lifeguards due to a shortage everywhere, not only in Brook Park.

Mr. Scott continued to Mr. Gonzales if people apply for lifeguards is there a way to get them certified?

Mr. Gonzales responded there are plenty of places in the area as well as the Red Cross offering many locations.

**OTHER COMMUNICATIONS AND PETITIONS, AND VERBAL APPROVAL:
(INTRODUCTION OF NEW LEGISLATION):**

New legislation:

An Ordinance authorizing the Mayor to enter into an agreement with Advanced Electronic Design for the purchase of 15 police vehicle computers. Introduced by Mayor Orcutt. Placed in Safety committee.

MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS:

REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:

INTRODUCTION OF ORDINANCES AND RESOLUTIONS: (FIRST READING):

SECOND READING OF ORDINANCES AND RESOLUTIONS:

THIRD READING OF ORDINANCES AND RESOLUTIONS:

There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mr. Troyer, to adjourn.

ROLL CALL: AYES: Mencini, Troyer, Coyne, Scott, Salvatore, Poindexter, Roberts
NAYS: Unanimous.

Council President Vecchio declared this meeting adjourned at 8:09 p.m.

RESPECTFULLY SUBMITTED Carol Johnson
Carol Johnson
Clerk of Council

APPROVED June 21, 2022

THESE MEETING MINUTES ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.