

**REGULAR CAUCUS MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
TO BE HELD ON TUESDAY, JANUARY 10, 2023  
7:00 P.M.**

**I. ROLL CALL OF MEMBERS:**

**II. PLEDGE OF ALLEGIANCE:**

**III. DISCUSSION:**

1. OVERNIGHT PARKING ON CITY STREETS. – Councilman Troyer. –  
PER COUNCIL PRESIDENT VECCHIO. **Moved by motion from the  
January 3, 2023 Caucus Meeting.**
  
2. DEPARTMENT OF LIQUOR CONTROL –BROOKPARK LOUNGE LLC  
14500 BROOKPARK RD. BROOK PARK, OH 44135 NEW 0975719 POST  
**MARK DATE: 1/12/23 – PER COUNCIL PRESIDENT VECCHIO.  
Moved by motion from the January 3, 2023 Caucus Meeting.**
  
3. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ANNUAL  
LEASE AGREEMENT FOR JAIL HOUSING AND ANCILLARY SERVICES WITH  
THE CITY OF NORTH ROYALTON, AND DECLARING AN EMERGENCY.  
Introduced by Mayor Orcutt. – PER COUNCIL PRESIDENT VECCHIO.
  
4. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN  
INTERGOVERNMENTAL AGREEMENT FOR MOTOROLA CAD SOFTWARE WITH  
THE CITY OF STRONGSVILLE, AND DECLARING AN EMERGENCY. Introduced by  
Mayor Orcutt. – PER COUNCIL PRESIDENT VECCHIO.

**IV. ADJOURNMENT**

**REGULAR CAUCUS MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
HELD ON TUESDAY, JANUARY 10, 2023**

The meeting was called to order by Council President Vecchio at 7:00 p.m., the clerk called the roll and following Members of Council answered:

**MENCINI, ROBERTS, POINDEXTER, SALVATORE, TROYER, COYNE, SCOTT**

Also in attendance were Mayor Orcutt, Law Director Horvath, Safety Director Sensel and Finance Director Cingle.

**DISCUSSION:**

1. **OVERNIGHT PARKING ON CITY STREETS** - Councilman Troyer.

Mr. Troyer read code section 351.12 that reads all night parking is prohibited from 2 a.m. to 6 a.m., dated 1977. I don't know why so many cars are parked overnight and several Councilmembers have received complaints and this should be enforced, especially with commercial vehicles.

Mr. Mencini agreed with Mr. Troyer and stated being regional dispatch many cities may have different codes; dispatch may get overwhelmed. Had a few complaints on several streets in ward 2 and will defend the police for ticketing those vehicles.

Madam Coyne stated residents can call the police non-emergency for overnight parking, has that been done?

Mr. Troyer reiterated no parking on city streets from 2 a.m. to 6 a.m., doesn't say it's allowed. I personally tested dispatch in September by putting a car on the street and called dispatch and the only question asked was make and license number. With new driveways and family members staying over those are reasons to disobey this law. Driving Ward 1 early morning hours found 40 cars parked overnight in late summer. Don't know what the problem is and for someone to call dispatch saying I'm parking on the street is unacceptable.

Madam Coyne stated my thought on this is we've talked about overnight parking and have wasted so much time with this. Think we have more things to do, they know and the city knows and if it was that big of a problem; don't you think there would be more complaints to the police department, safety director and Mayor. To Mr. Sensel is this a problem with you and the police department?

Mr. Sensel responded no.

Madam Coyne directed same question to Mayor Orcutt that this is out of control?

**Discussion: cont.**

Mayor Orcutt responded nothing out of the ordinary and if there was an area a work order would be submitted and directed to the police department, don't get a lot of calls on that. The police department works hard and is very efficient and police officers may be on other calls, making this not a priority. As Mayor would suggest to Mr. Troyer if there are 40 parked vehicles in late summer-early fall bring to our attention a little earlier in order to get a head start on this.

Mr. Mencini stated to the residents who call this is very big with broken vehicles parked in front of houses. So to say we're wasting time the people having this issue it is big to them; some people this is very big to them and as the Mayor stated it's continually the same person. We spent many hours with medical marijuana so to say we're wasting too much time to a resident this means a lot.

Mr. Troyer stated this is a safety issue to the residents, don't see a bigger issue, came up in late summer and hope this will be taken care of.

Mayor Orcutt appreciates the open dialogue and asked to send in as many work orders when having issues on the street. The people that continually park on the street there is a certain amount of tickets the police department can issue prior to the vehicle being towed.

Mr. Roberts stated in Ward 3 there was an issue in late summer, early fall, with overnight parking and a work order was put in and handled immediately, haven't received any further complaints.

Mr. Scott attested to work orders and stated and in August put a work order and received immediate response, same goes for the month of December. With the repeat violators the police get on them quickly.

**Motion** by Mr. Mencini, supported by Mr. Troyer, discussed.

**ROLL CALL: AYES:** Mencini, Troyer, Poindexter

**NAYS:** Coyne, Scott, Roberts, Salvatore. Motion failed.

Madam Coyne stated I know this rule has been around a very long time and in getting all these calls the police department would take care of the repeat offenders. This is the third meeting that this has been discussed and the police officers are doing other things with keeping the residents safe. Nothing is a waste of time but if keep doing meetings about this how can we move forward for the residents with the things that we want to get done.

**Motion** by Mr. Troyer, supported by Mr. Salvatore, discussed.

**ROLL CALL: AYES:** Troyer, Salvatore, Poindexter, Roberts, Mencini, Scott, Coyne

**NAYS:** Unanimous.

**Discussion: cont.**

2. DEPARTMENT OF LIQUOR CONTROL - BROOKPARK LOUNGE LLC, 14500 BROOKPARK ROAD, BROOK PARK, OH 44135. NEW 0975719, Post Mark date 1/12/23.

Madam Horvath appreciated the additional week to look at this and thanked Safety Director Sensel for his assistance with research, on this matter. I see no reason for a hearing this seems to be above board. This applicant has a liquor license in the city that was put forward to Council in mid-September, 2021 through early 2022.

Mr. Mencini stated with liquor licenses issued on Brookpark Road have to be careful. What was the former name for this location?

Madam Horvath stated the application says the Brookpark Lounge opened in December with a new license for a D-5 and D-6, cannot say if there was another name.

Mr. Salvatore stated this application is incomplete who is the principal?

Madam Horvath responded not sure why Columbus left that off but the person's name is Jeanette Charara on Persimmon Drive in Westlake, public record. Ms. Charara has several liquor licenses in her name and see no reason to request a hearing.

Mr. Salvatore asked if this license has already been issued?

Madam Horvath responded don't think so since Council can request a hearing.

Mr. Salvatore asked that site has been approved through the liquor board for the license to be issued?

Madam Horvath concurred.

Mr. Mencini stated understand where Mr. Salvatore is coming from and it's my understanding that she was getting out of the business with someone else possibly using her name, because that isn't the name on the building. When she applied could someone else possibly be using her name?

Madam Horvath stated when making the application the request is for a new license and see no reason from a legal standpoint of any problems.

Mr. Mencini continued her name doesn't have to be on there?

**Discussion: cont.**

Madam Horvath responded that was the reason for the extra week and the safety director and met to review the entire application, which is public record. I do not know why Columbus gives so little information, I personally, would like to see a phone number and email address.

Mr. Salvatore stated there was a former liquor license assigned to this address and now we're trying to secure a new license; is that what we're trying to accomplish?

Madam Horvath responded that topic was researched is she entitled to apply for this. For an example, with the Phoenix Lounge that was a problematic issue and Council requested a hearing so Columbus would be informed of issues with guns being shot off in the parking lot. In this particular case I can't appoint anything to indicate a hearing needed.

Mr. Salvatore stated two liquor licenses cannot be issued for the same address.

Madam Horvath concurred and with the question being presented see no reason to request a hearing.

**Motion** by Mr. Scott, supported by Madam Coyne, discussed.

**ROLL CALL: AYES:** Scott, Coyne, Salvatore, Poindexter, Roberts, Mencini

**NAYS:** Troyer.

3. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ANNUAL LEASE AGREEMENT FOR JAIL HOUSING AND ANCILLARY SERVICES WITH THE CITY OF NORTH ROYALTON AND DECLARING AN EMERGENCY.

Introduced by Mayor Orcutt.

Mayor Orcutt stated Brook Park utilizes North Royalton to take female prisoners so North Royalton had to revamp their entire system with their jail. Everyone knows that costs have increased doubling the cost for females to be taken to North Royalton. The way North Royalton's system is set up now a cell is not promised so North Royalton is subsidizing most of the costs that is not feasible and changes had to be made. Exhibit A of the legislation shows for jailhouse and ancillary services the cost to Brook Park is \$63,875.00 yearly and now both female and male prisoners can be brought to North Royalton. Brook Park jail will remain open and this will help with operation expenses and if following the budget shows an increase in overtime at the police department; due to the fact that patrolmen and sergeants are covering the jail as needed. The jailer industry is having the same problem with not having enough employees to fill all positions and the outcome has increased over time. This contract with proper scheduling by

**Discussion: cont.**

the interim police chief will bring jail costs down and will bring the police officer back on the streets and make the cost more efficient to operate the jail.

Mr. Mencini stated looking at the amount of \$63,875.00 per bed payable with four equal installments will that be broken down into the four installments?

Mayor Orcutt responded North Royalton has promised us as many they can take.

Mr. Poindexter questioned whether prisoners would be housed at Brook Park jail?

Mayor Orcutt responded will still operate our jail with a full and part-time jailer; utilizing scheduling issues with officers so that someone isn't brought in on overtime. If a suspect is brought in they would just be dropped off at North Royalton so they can get back to patrolling city streets.

Mr. Poindexter continued prisoners at our jail that would still exist and still pay the \$63,875.00?

Mayor Orcutt responded this allows the opportunity for females to go to North Royalton and is causing an overage in overtime due to patrolmen and sergeants being called in on overtime. If there is an area that a part-timer can't fill the schedule and something happened and someone is not scheduled this will reduce cost of operation and fixes a scheduling conflict that is happening.

Mr. Poindexter asked how much overtime is attributed to patrolmen and sergeants sitting at the jail, maybe next meeting?

Mayor Orcutt responded there are a few different slots in different areas where people put their time and all that is being typed up and we will do our best to get an estimate to you, but it will be a considerable savings.

Mr. Troyer reiterated \$63,875.00 per bed payable in quarterly four equal installments is total for year?

Mayor Orcutt concurred.

Mr. Troyer continued that is for leasing of one bed for the year and any additional beds would \$175.00.

Mayor Orcutt responded can get clarification on that because there are two different options. The cell by cell individuals with the \$63,875.00 or the female or male if going with the individual would be per evening with that cost increasing to \$175.00.

**Discussion: cont.**

Mr. Troyer continued the city is getting a reduced rate going with the \$63,875.00 for one bed; if additional prisoners then additional costs. I know we have to do this because to house female prisoners. Are there any statistics of how many female prisoners are brought in a month or year?

Mayor Orcutt responded that can be provided but the way this is broken down is correct and looking at how many people brought in there isn't a criteria of 400 or 500 prisoners at a time.

Mr. Troyer stated may want to look at is switching between male and female prisoners.

Mayor Orcutt responded Brook Park will be responsible for all the services, paperwork and everything for court purposes. This will be done through scheduling by the interim chief due to it being a must to reduce the operating costs.

Mr. Troyer asked Mr. Cingle is this has been appropriated?

Mr. Cingle responded if approved by Council will become part of the 2023 budget.

Mr. Salvatore stated doing the math the \$63,875.00 equates to \$175.00 per day for the year so that would be our cost whether there is a prisoner or not.

Mayor Orcutt stated the statistics with the Brook Park jail remaining open and available there wouldn't be any overages.

Mr. Salvatore continued if prisoners are taken to North Royalton and there is no availability would Brook Park get reimbursed for that day?

Mayor Orcutt responded will contact North Royalton Mayor and just a note all cities utilizing this North Royalton is looking for passage in January, will provide all needed information to Council.

**Motion** by Mr. Troyer, supported by Mr. Poindexter, discussed.

**ROLL CALL: AYES:** Troyer, Poindexter, Roberts, Mencini, Scott, Coyne, Salvatore  
**NAYS:** Unanimous.

Mr. Poindexter suggested placing on the Caucus Prior to agenda under discussion, proper posting.

Mr. Vecchio concurred.

**Discussion: cont.**

4. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR MOTOROLA CAD SOFTWARE WITH THE CITY OF STRONGSVILLE AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated the current system being used is TAC for the city's dispatch in the City of Strongsville. The City of Strongsville is transforming their system to Motorola and in doing so agreements have to be signed with Motorola. Exhibit A shows the breakdown of costs for this ten-year agreement that totals \$26,2826.00; divided by ten (10) the cost is \$26,282.60 to switch over. With this transition all cities must stay with TAC for one-year (1) with an annual cost of \$20,000,00. This year will be a total of \$46,000.00 and then reduced in 2024; every city utilizing Strongsville dispatch has to do this.

Mr. Poindexter reiterated those costs are an addition to being in Strongsville dispatch

Mayor Orcutt concurred and stated cities have no choice and these prices will never come down. They have increased every year and that will never go away; it's the operational costs. This has been difficult to manage and the city is subsidizing the costs. This community needs to start thinking about proper operation and safety for the future to move forward with a new safety building to consider bringing dispatch back. When first doing this it did generate and save money but that is no longer.

Mr. Poindexter commented dispatch does better in-house.

Mayor Orcutt concurred and more efficient.

Mr. Poindexter continued city dispatchers know the city and gives the home feel.

Mayor Orcutt stated there is also a high turnover rate at Strongsville dispatch.

Mr. Poindexter commented don't fault them for leaving and more money, it's a stressful job.

Mr. Troyer stated to Madam Horvath the contract stated 2022, will that be an issue?

Madam Horvath responded that can be worked out.

Mr. Troyer asked if there is an ability to withdraw from this deal?



**Discussion: cont.**

Mayor Orcutt responded there are emails to both Motorola and the City of Strongsville with no responses received to date.

Mr. Troyer continued buying software would be out?

Mayor Orcutt responded glad you brought that up; this is not an easy way to operate a city with no dispatch equipment.

Mr. Mencini stated when this first came up it was with the City of Parma and then Strongsville. Miss the city dispatchers they had a hands-on feel and knew the community, city. Costs are rising and looking at the numbers this is the cost of doing business.

Mayor Orcutt responded this is a tough decision and not easy to make for Mayors. At first, the intentions were good and did save money and former Mayors will tell you the same thing that it is extremely tough to run a city, especially when being defunded by Columbus with HB157

**Motion** by Mr. Troyer, supported by Madam Coyne, discussed and placed on the next Caucus prior to agenda under discussion.

**ROLL CALL: AYES:** Troyer, Coyne, Scott, Mencini, Roberts, Poindexter, Salvatore  
**NAYS:** Unanimous.

There being no further business to come before this meeting a **motion** by Mr. Troyer, supported by Mr. Roberts, to adjourn.

**ROLL CALL: AYES:** Troyer, Roberts, Mencini, Poindexter, Salvatore, Coyne, Scott  
**NAYS:** Unanimous.

Council President Vecchio declared this meeting adjourned at 7:54 p.m.

RESPECTFULLY SUBMITTED

*Carol Johnson*  
Carol Johnson  
Clerk of Council

APPROVED

*February 14, 2023*

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.