

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
TO BE HELD ON TUESDAY, APRIL 4, 2023
7:00 P.M.**

I. ROLL CALL OF MEMBERS:

II. PLEDGE OF ALLEGIANCE:

III. DISCUSSION:

1. DIVISION OF LIQUOR CONTROL – ELIE CHAHDA, 15119 SNOW ROAD
BROOK PARK, OH 44142 C NEW 2455116 POSTMARK DATE:
04/14/23. – PER COUNCIL PRESIDENT VECCHIO.
2. AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO
ADVERTISE FOR BIDS AND FOR THE MAYOR TO ENTER INTO A CONTRACT
FOR THE 2023 EQUIPMENT AND GENERAL PAVEMENT SERVICES
PROGRAM, AND DECLARING AN EMERGENCY. Introduced by Mayor
Orcutt. - PER COUNCIL PRESIDENT VECCHIO.
3. A RESOLUTION AUTHORIZING THE MAYOR TO PARTICIPATE IN THE
ODOT CONTRACT FOR ROAD SALT, AND DECLARING AN EMERGENCY.
Introduced by Mayor Orcutt. - PER COUNCIL PRESIDENT VECCHIO.

IV. FINANCE COMMITTEE - CHAIRMAN, SCOTT:

1. AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE ADMINISTRATIVE
CODE TO PROVIDE ADJUSTMENTS IN COMPENSATION FOR EMPLOYEES OF
THE CITY, OTHER THAN ELECTED OFFICIALS OR THOSE COVERED UNDER
NEGOTIATED LABOR CONTRACTS, AND DECLARING AN EMERGENCY.
Introduced by Mayor Orcutt.

V. LEGISLATIVE COMMITTEE - CHAIRWOMAN, COYNE:

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
FOR THE SALE OF PERMANENT PARCEL NO. 341-24-011, AND DECLARING
AN EMERGENCY. Introduced by Mayor Orcutt.

VI. ADJOURNMENT

Posted: 3/31/23

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
HELD ON TUESDAY, APRIL 4, 2023**

The meeting was called to order by Council President Vecchio at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

TROYER, MENCINI, ROBERTS, COYNE, SALVATORE

Also in attendance were Mayor Orcutt, Law Director Horvath, Finance Director Cingle, Service Director Sensel, Recreation Director Gonzales and Engineer Piatak. Councilmembers Scott and Poindexter were excused.

DISCUSSION:

1. DIVISION OF LIQUOR CONTROL - ELIE CHAHDA, 15119 SNOW ROAD, BROOK PARK, OH, 44142 C NEW 2455116. POSTMARK DATE: 04/14/23.

Madam Horvath stated this is former Game Day location and the owner is hoping to get a restaurant/tavern in this location to regenerate business; everything is proper and appropriate with no problems.

Mr. Mencini asked what happened to the former liquor license?

Madam Horvath responded the owner needs to request a new license and see no reason under Ohio Revised Code to reject.

Motion by Mr. Troyer, supported by Mr. Roberts, this was discussed.

ROLL CALL: AYES: Troyer, Roberts, Mencini, Salvatore, Coyne

NAYS: Unanimous.

2. AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR BIDS AND FOR THE MAYOR TO ENTER INTO A CONTRACT FOR THE 2023 EQUIPMENT AND GENERAL PAVEMENT SERVICES PROGRAM AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated this allows for the service director to enter into a contract for the roads program, passed through the budget.

Mr. Beyer stated this is for equipment and general pavement, time and material contract, to enter into with a company that will mill the road, identify the compromised areas and repave for a smoother road.

Motion by Mr. Troyer, supported by Madam Coyne, this was discussed.

ROLL CALL: AYES: Troyer, Coyne, Mencini, Roberts, Salvatore

NAYS: Unanimous.

Discussion: cont.

Mr. Vecchio mentioned due to technical difficulties there is no video, only audio for this meeting.

3. A RESOLUTION AUTHORIZING THE MAYOR TO PARTICIPATE IN THE ODOT CONTRACT FOR ROAD SALT AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated annual housekeeping item.

Mr. Beyer stated every year it is standard to take 3,000 tons of salt and this year there is a 600 more tons the city is contracted to take, can take over or under 3,000 tons.

Mr. Mencini asked Mr. Beyer is there a surplus this year, from the light winter?

Mr. Beyer responded there are five (5) silos for salt storage and currently two and a half (2 1/2) of them are empty. Each silo holds about 200 tons and this year there is a surplus hence taking the 600 more tons or 10% below the 3,000 tons, as contracted.

Motion by Mr. Mencini, supported by Madam Coyne, this was discussed.

ROLL CALL: AYES: Mencini, Coyne, Troyer, Salvatore, Roberts

NAYS: Unanimous.

FINANCE COMMITTEE - CO-CHAIRWOMAN, COYNE:

1. AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE ADMINISTRATIVE CODE TO PROVIDE ADJUSTMENTS IN COMPENSATION FOR EMPLOYEES OF THE CITY, OTHER THAN ELECTED OFFICIALS OR THOSE COVERED UNDER NEGOTIATED LABOR CONTRACTS AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated there are six (6) titles to be amended: Executive Assistant to the Mayor; Commissioner of Administrative Services (HR); Clerk of Mayor's Court; Economic Development Commissioner; Assistant Finance Director. As everyone knows there are going to be changes in the finance department with more work entailed by the assistant finance director. Also, the building commissioner was lowered to \$50,000.00 minimum and \$110,000.00 maximum; just so everyone is aware no one will be taken to maximum.

Mr. Troyer asked what is the reason for building commissioner to lower the minimum?

Finance Committee - Co-Chairwoman, Coyne: cont.

Mayor Orcutt responded with the industry of the building commissioner sometimes they are shared between cities, not looking to do that in the near future, but would like to have it set up.

Mr. Troyer stated would have to check with the law director to see if that can be done per Charter; also there is an amendment.

Motion by Madam Coyne, supported by Mr. Troyer, to place back in committee.

Mr. Roberts asked why place back in committee when there is time to discuss?

Madam Coyne responded due to the sensitivity all members should be present.

Mr. Mencini concurred and understands where Mr. Roberts is coming from sense of urgency to get people in these positions, missing two (2) colleagues.

ROLL CALL: AYES: Coyne, Troyer, Salvatore, Mencini
NAYS: Roberts.

LEGISLATIVE COMMITTEE - CHAIRWOMAN, COYNE:

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE SALE OF PERMANENT PARCEL NO. 341-24-011 AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt. (6538 Burton Drive).

Mayor Orcutt stated this is an empty lot on Burton Drive and the information gathered through the land reutilization program were answered. The city would like to sell this property for a new house to be built.

Mr. Troyer asked Madam Horvath on the contract, first page, there are old dates, does that matter?

Madam Horvath responded don't anticipate that to be a problem, parties would sign something as an addendum.

Mr. Salvatore stated the dates can be changed; once the Mayor signs it becomes official.

Madam Horvath concurred.

Mr. Salvatore continued there are no fees being paid to any broker; city will see full amount?

Legislative committee - Chairwoman, Coyne: cont.

Madam Horvath responded this particular piece of land is through the Land Reutilization Program and under the Ohio Revised Code comes from the county, therefore, monies must be given back to the county, city will probably see approximately \$15,000.00.

Mr. Troyer stated just to be clear and for the record the reason I brought that up I thought that was okay. But, when Council agrees to a contract when passing legislation with an exhibit A Council agrees to that contract; not an amended version, want to make that clear for the record that was going to be changed.

Motion by Mr. Troyer, supported by Mr. Mencini, to place on tonight's agenda under letter M, first reading.

ROLL CALL: AYES: Troyer, Mencini, Roberts, Salvatore, Coyne

NAYS: Unanimous.

Mr. Vecchio stated that will be assigned Ordinance No. 11323-2023 as M-1.

There being no further business to come before this meeting a **motion** by Mr. Roberts, supported by Madam Coyne, to adjourn.

ROLL CALL: AYES: Roberts, Coyne, Troyer, Salvatore, Mencini

NAYS: Unanimous.

Council President Vecchio declared this meeting adjourned at 7:20 p.m.

RESPECTFULLY SUBMITTED


Carol Johnson
Clerk of Council

APPROVED



THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.
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