

**REGULAR CAUCUS MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
TO BE HELD ON TUESDAY, MARCH 12, 2024  
7:00 P.M.**

**I. ROLL CALL OF MEMBERS:**

**II. PLEDGE OF ALLEGIANCE:**

**III. APPROVAL OF MINUTES OF PRECEDING MEETINGS**  
REGULAR CAUCUS MEETING MINUTES HELD ON FEBRUARY 13, 2024.

**IV. DISCUSSION:**

**V. LEGISLATIVE COMMITTEE- COUNCILMAN SCOTT**

1. AN ORDINANCE AMENDING ORDINANCE 11342-2023, PASSED MAY 16, 2023, WHICH AUTHORIZED THE MAYOR TO HIRE THE LAW FIRM OF "ULMER & BERNE LLP", TO ACT AS CO-COUNSEL WITH THE LAW DIRECTOR, DUE TO A NAME CHANGE OF THE FIRM TO "UB GREENSFELDER LLP", AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

**VI. PLANNING COMMITTEE- COUNCILMAN POINDEXTER**

1. REQUEST RE-ZONING OF PARCEL#'s 344-29-077; 344-29-078; 344-29-079; 344-29-080; 344-29-081; 344-29-082; 344-29-083; 344-29-084; 344-29-085; FROM U1-A5 TO U2-A6. Located in the U1-A5 District| Ordinance 11.03(b).
2. REQUEST RE-ZONING OF PARCEL#'s 344-15-178; 344-29-086; 344-15-008; And 344-15-009; U1-A5, U3-B TO U2-A6 | LOCATED IN THE U1-A5, U3-B DISTRICT| ORDINANCE 11.03 (b)

**VII. ADJOURNMENT**

**POSTED 3/8/2024**

**REGULAR CAUCUS MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
HELD ON TUESDAY, MARCH 12, 2024**

The meeting was called to order by Council President Salvatore at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

**TROYER, ROBERTS, DUFOUR, POINDEXTER, MENCINI, McCORKLE, SCOTT**

Also in attendance were Mayor Orcutt, Assistant Law Director Sackett, Finance Director McGann and Service Director Beyer.

**APPROVAL OF MINUTES OF PRECEDING MEETINGS:**

1. Regular Caucus meeting minutes held on February 13, 2024.

**Motion** by Mr. Mencini, supported by Mr. Dufour, to approve as printed.

**ROLL CALL: AYES:** Mencini, Dufour, Poindexter, McCorkle, Scott, Roberts

**NAYS:** Troyer.

**LEGISLATIVE COMMITTEE - CHAIRMAN, SCOTT:**

1. AN ORDINANCE AMENDING ORDINANCE NO. 11342-2023, PASSED MAY 16, 2023, WHICH AUTHORIZED THE MAYOR TO HIRE THE LAW FIRM OF 'ULMER & BERNE, LLP', TO ACT AS CO-COUNSEL WITH THE LAW DIRECTOR; DUE TO A NAME CHANGE OF THE FIRM TO 'UB GREENSFELDER, LLP' AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mr. Sackett stated this the law firm the city uses for co-counsel with the law director.

Mr. Troyer read Charter section 4.08 (#2) regarding amending or repealing of ordinances and/or resolutions or sections of legislation. Asked Mr. Sackett if this is satisfactory the way it is being done?

Mr. Sackett responded (hard to transcribe due to not speaking into microphone) did hear think issue in amending shouldn't get in the way of passage of this ordinance; taking care of a name change.

**Motion** by Mr. Dufour, supported by Mr. Mencini, to place on March 20th Council agenda.

**ROLL CALL: AYES:** Dufour, Mencini, McCorkle, Scott, Troyer, Roberts, Poindexter

**NAYS:** Unanimous.

**PLANNING COMMITTEE - CHAIRMAN, POINDEXTER:**

1. REQUEST REZONING OF PARCEL NO.'S 344-29-077; 344-29-078; 344-29-080; 344-29-081; 344-29-082; 344-29-083; 344-29-084 AND 344-29-085, FROM U1-A5 TO U2-A6. (Pemberton area)

Mr. Poindexter stated first (1st) time going through rezoning, asked Mr. Sackett for guidance.

Mr. Sackett responded (hard to decipher not speaking into microphone) did hear three readings and a public hearing are needed, cannot be passed under suspension of the rules.

Mr. Troyer asked if there are any statistics on what the new retention basins will hold?

Mr. Poindexter responded that question came up at Planning Commission and the response was there having to be negative water runoff, from the previous condition, and the basin exceeds the minim requirement.

Mayor Orcutt no negative impact against the existing standard that is there now and that will have to be brought up to the standards of the sewer district and have to be approved. This takes nine parcels at the Pemberton area with eight (8) parcels being horizontal and one (1) parcel at a 45 degree, at the side of the hill. This turns the zoning from a single-family zone to multi-family homes.

**Motion** by Mr. Troyer, supported by Mr. Roberts, to have proper legislation drafted and placed on next Council agenda of March 20th.

**ROLL CALL: AYES:** Troyer, Roberts, Dufour, Poindexter, Mencini, McCorkle, Scott  
**NAYS:** Unanimous.

Mr. Troyer asked Mr. Sackett since there are two (2) different rezoning requests, are two (2) separate meetings (public hearings) necessary?

Mr. Sackett responded yes, could be on the same evening.

2. REQUEST FOR REZONING OF PARCEL NO.'S 344-15-178; 344-29-086; 344-15-008 AND 344-15-009 FROM A U1-A5, U3-B TO U2-A6. (Snow Road - former Brookview Elementary School).

Mr. Poindexter stated this is for housing project on Snow Road.

**Motion** by Mr. Troyer, supported by Mr. Roberts, to have proper legislation drafted and placed on March 20th agenda, under first reading.

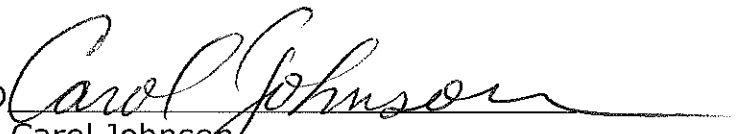
**ROLL CALL: AYES:** Troyer, Mencini, McCorkle, Scott, Roberts, Dufour, Poindexter  
**NAYS:** Unanimous.

There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mr. Troyer, to adjourn.

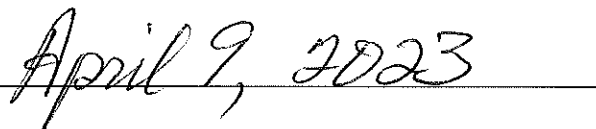
**ROLL CALL: AYES:** Mencini, Troyer, Roberts, Dufour, Poindexter, McCorkle, Scott  
**NAYS:** Unanimous.

Council President Salvatore declared this meeting adjourned at 7:22 p.m.

RESPECTFULLY SUBMITTED

  
Carol Johnson  
Clerk of Council

APPROVED



THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL, ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.