

**REGULAR CAUCUS MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
TO BE HELD ON TUESDAY, JUNE 10, 2025  
7:00 P.M.**

**I. ROLL CALL OF MEMBERS:**

**II. PLEDGE OF ALLEGIANCE:**

**III. APPROVAL OF MINUTES OF PRECEDING MEETINGS**

REGULAR CAUCUS MEETING MINUTES HELD ON MAY 13, 2025.

**IV. DISCUSSION:**

1. DEPARTMENT OF LIQUOR CONTROL PERMIT PRAMUKH LLC.  
DBA CIRCLE ENGLE MART C TRFO 8240538 **POSTMARK DATE:  
6/27/2025.** – PER COUNCIL PRESIDENT SALVATORE.
2. BIG/TALL NUISANCE TREES (COUNCIL TROYER)-PER COUNCIL PRESIDENT SALVATORE.

**V. PLANNING COMMITTEE- COUNCILMAN POINDEXTER**

1. REQUEST APPROVAL FOR A STORM WATER ACCESS EASEMENT AT 5340 WEST 161<sup>st</sup> STREET| LOCATED IN THE U7-B –ZONING DISTRICT| ORDINANCE 921.09.

**VI. SAFETY COMMITTEE- COUNCILMAN TROYER**

1. AN ORDINANCE AMENDING SECTION 339.01 (j) (1) OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED "OVERSIZE OR OVERWEIGHT VEHICLE OPERATION ON STATE ROUTES: STATE PERMIT " AND DECLARING AN EMERGENCY. Introduced by Council Dufour.

**VII. ADJOURNMENT**

**REGULAR CAUCUS MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
HELD ON TUESDAY, JUNE 10, 2025**

The meeting was called to order by Council President Salvatore at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

**TROYER, ROBERTS, DUFOUR, POINDEXTER, MENCINI, McCORKLE, SCOTT**

Also in attendance were Mayor Orcutt, Assistant Law Director Cardaman, Finance Director McGann, Service Director Beyer and City Engineer Piatak.

**APPROVAL OF MINUTES OF PRECEDING MEETINGS:**

1. REGULAR CAUCUS MEETING MINUTES HELD ON MAY 13, 2025.

**Motion** by Mr. Dufour, supported by Mr. Mencini, to approve as printed.

**ROLL CALL: AYES:** Dufour, Mencini, McCorkle, Scott, Roberts, Poindexter

**NAYS:** Troyer.

**Motion** by Mr. Troyer, supported by Mr. Poindexter, to go to the Addendum.

**ROLL CALL: AYES:** Troyer, Poindexter, Mencini, McCorkle, Scott, Roberts, Dufour

**NAYS:** Unanimous.

**Addendum: Discussion:**

Ms. Velez introduced Michael Blair, Project Manager the Watershed Department and working with Mr. Piatak and also Kim Kolich, Manager of Stormwater construction and designing. Ms. Velez gave a power point presentation and stated Brook Park is a key stakeholder with this project as well NEORSD, Cuyahoga County and the City of Middleburg Heights.

Mr. Piatak stated getting in stage two (2) of this project and some of the challenges, seen so far, is the material there was built over a peat-bog that extends down 60 to 70 feet. Have contracted with a geo-tech firm and vetted a few different solutions to combat the sediment and instability of the peat in the area. The road will have to be closed at some time not sure of the timeline. Would like to have this modeled under the West 130th bridge in Strongsville with stone and ornamental lighting on the structure.

Ms. Velez stated Cuyahoga County will be the overseer of this entire project. The timeline is stage two (2) plans and anticipate final plans by the end of the year. With construction beginning third (3rd) quarter of 2026 with some funding being involved with that; completion will hopefully be completed by end of the year in

**Addendum: cont.**

2027. The project costs the sewer district is funding the design of the project for \$1.2 million-dollars through the Regional Stormwater Program that residents pay a fee on their bill. The estimated cost for entire project for stage two (2) is just over \$6.5 billion-dollars. The breakdown for each stakeholder may be contributing to the project. For Brook Park the project estimate if five-percent (5%) under the construction ceiling or just under \$331,000.00. In addition, the City of Brook Park has a new local sewer that potentially costs \$161,000.00. With this \$6.5 billion-dollar project the sewer district is working on offsetting costs for both communities, the sewer district and Cuyahoga County. The sewer district applied for and awarded federal funding towards the project listed at \$2.7 million-dollars. As well, as Cuyahoga County trying to catch funds through Ohio Public Works Commission and hoping to receive up to 50% of the total construction costs. This will be felt for the communities with anticipation of five-percent (5%) or maybe reduced to four-percent (4%) or three-percent (3%). The communities can use their community cost-share monies available from the Stormwater fees the constituents pay with their bill. Every amount of money received from residents of Brook Park 25% of those fees is set aside for Brook Park's use of Stormwater funding, if needed.

Mr. Piatak stated the Sheldon Road sanitary sewer cost of \$161,000.00 if for a new sewer from the corner of Wedgewood Drive, heading east under Abrams Creek and ties into the district receptor sewer. Why this is important is this will eliminate the Wedgewood pump station that has a force-main drain that drains down Wedgewood and forced back up halfway to Wedgewood and Haviland; then forced back to the old treatment plant and hits a gravity sewer. By putting the sanitary sewer, the pump station will be eliminated and have a gravity sewer.

Mr. Mencini asked then the treatment plants closed in Middleburg Hts. and Brook Park did that help or hurt anything?

Mr. Piatak responded the bridge project is unrelated to the pump stations. The interceptor sewer installed makes the treatments plants obsolete. To Ms. Velez is the Homestead Program changes yearly is that a big mover?

Ms. Velez responded no, think it's at \$42,000.00 a year and is a three (3) year application for 40% taken off the water, sewer and stormwater for those three (3) years.

Mr. Troyer asked if the MetroParks involved in this project, with running the Lake to Lake Trail through there?

Ms. Velez responded sewer district works with Cleveland MetroParks hand-in-hand but this project is completely isolated bridge project.

**Addendum: cont.**

Mr. Troyer stated was told eight or nine years ago that this project was ready to go, is that a true statement.

Ms. Velez responded Sheldon Road is one of the district's oldest problem area identified due to flooding for so long and so frequent, visible flooding area. With the district's stormwater program things had to be prioritize projects over the years. The first map shown was done in 2019 and the second flood modeling map was done four (4) years ago. The district has 63 communities and take all projects and score them on how often they flood; what is at risk i.e. utilities, sanitary line and flooded homes. All projects are ranked and moved to advanced planning which this project is already completed. From there are ranked again and moved to design and construction.

Mr. Troyer stated looking at the map the flooding is shown on the north side of Sheldon Road?

Ms. Velez responded that is current conditions and don't have any immediate plans both north or southbound.

Mr. Troyer continued the road will be raised?

Ms. Velez responded this is a road that is being compromised and best solution.

Mr. Troyer asked will there be a culvert or two culverts; what is the design compared to what it's going to be?

Ms. Velez responded it's being designed at 100-year rain in a 24-hour period.

Mr. Piatak stated the structure will be a structure type bridge and what's there now is called a box culvert. According to the county the size is considered a bridge so a conventional bridge type structure will be put back. If there is a 100-year event the road will be passable but there will be water on the road. With the question of the MetroParks they have been engaged on this project, sent copy of plans and are aware of the project. So if they want to do something with the Lake to Lake Trail it has not been made known and will continue to be engaged.

Mr. Dufour asked with the road being closed 210 days is that a conservative estimate?

Mike Blair  
NEORSD Project Manager

Mr. Blair stated based on initial preliminary study done there are two (2) recommendations: One (1) was to do a full closure of the roadway and redirect

traffic down Engle Road to Bagley Road to Eastland Road. The second was trying to keep one (1) lane open and the problem with that is the material being dealt with from a pre-cast culvert to a 60-foot span pre-cast bridge. With those costs it was determined to close the road for the 210 days compared to with leaving the road partially open would be longer at 420 days.

Mr. Poindexter asked if the width of the new bridge going to be the same as now, or perhaps widen the bridge?

Mr. Blair responded will be the same width and one of the items for widening is the number of wetlands specifically on the north and south sides. With widening would need mitigation from the Rocky River Black River watershed that is very difficult and expensive. The overall goal is to get to the 100-year storm event and the railroad crossing underneath is undersized and working with the railroads can be cooperative and tough, at times.

Mr. Poindexter stated to Mr. Piatak with the foundations are you looking at pile foundations?

Mr. Piatak responded more of a conventional pile foundation.

Mr. Dufour stated the mention of the wetlands will there be a need for gauging?

Mr. Blair responded will take a closer look but when this is done will see if there is a need.

Mr. Troyer stated always mention the widening of the bridge the overpass is only setup for two (2) lanes. With railroad overpasses will not help.

Mr. Salvatore thanked Ms. Velez and team for speaking on this project.

Ms. Velez thanked Council for the opportunity to speak.

**Motion** by Mr. Mencini, supported by Mr. Scott, discussed.

**ROLL CALL: AYES:** Mencini, Scott, McCorkle, Poindexter, Dufour, Roberts, Troyer

**NAYS:** Unanimous.

**DISCUSSION:**

1. DEPARTMENT OF LIQUOR CONTROL PERMIT PRAMUKH, LLC, DBA CIRCLE ENGLE MART C TRFO 8240538. Postmark Date: 6/27/2025.

Madam Cardaman stated this is a transfer of a license permit.

Mr. Mencini clarified this is transfer of ownership?

Ms. Cardaman concurred.

Mr. Troyer asked is this changing hands again or making official of the new owner getting the permit.

Ms. Cardaman responded will look into that.

**Motion** by Mr. Dufour, supported by Mr. Troyer, to move to the next Council agenda for due diligence.

**ROLL CALL: AYES:** Dufour, Troyer, Roberts, Poindexter, Mencini, McCorkle, Scott  
**NAYS:** Unanimous.

## 2. BIG/TALL NUISANCE TREES (Councilman Troyer).

Mr. Troyer stated over the years and more recently get complaints of streets with big trees. Used to be that if tree limbs hung into a neighbor's yard the limb could be trimmed, that no longer exists due to possibly killing the tree. There was an episode that a tree limb fell and wiped out a neighboring garage. Is Council interested, if allowed, to have legislation drafted that large trees must be looked at by a tree specialist or arborist.

Mr. Mencini stated my concern is if this is a private property matter with the arborist taking a look. Taking big trees down are very expensive as well as hiring an arborist.

Mr. Poindexter stated to Mr. Troyer like this idea and some of the issues that need to be worked out is who hires the arborist.

Mr. Troyer continued speaking on healthy appearing trees the arborist can tell if there is too much weight on the branch and may fall over. This would be handled by the building department and the city has an arborist. This is a problem and if wants to do this can get a program to help the residents. There may be some instances that insurance companies recommend taking the tree down due to high winds.

Mayor Orcutt stated with the city's insurance company they will not insure going on private property. This comes down to money and if there was some type of program created. Would have to be very detailed and one suggestion in starting a maintenance assistance program through the city would have if a tree comes down two (2) trees must be planted in a city park.

Mr. Beyer stated just like Council representatives the service department also receives calls about trees and the feedback given is to contact their insurance

**Discussion: cont.**

companies. Insurance companies will have a notarized letter sent to a neighbor of a tree being a safety issue and needing to be removed.

Mr. Dufour stated like the idea of having two (2) trees planted in the city parks. The only concern is that would venture to guess that anyone with tall trees in the yard were not the original homeowner when the trees were planted and wouldn't want to saddle a resident with that burden.

Mr. Troyer stated generally when purchasing a home, the inspector would advise that the tree be removed. Not talking about dead trees that is when the insurance company sends the letter; this topic is about healthy trees that can cause damage.

**Motion** by Mr. Poindexter, supported by Mr. Mencini, discussed.

**ROLL CALL: AYES:** Poindexter, Mencini, McCorkle, Scott, Troyer, Roberts, Dufour

**NAYS:** Unanimous.

**PLANNING COMMITTEE - CHAIRMAN, POINDEXTER:**

1. REQUEST APPROVAL FOR A STORM WATER ACCESS EASEMENT AT 5340 WEST 161st STREET, LOCATED IN THE U7-B ZONING DISTRICT. ORDINANCE NO. 921.09.

Mr. Poindexter stated this is for E.L. Mustee property for an easement to inspect and maintain the retention basin.

Mr. Piatak stated this gives the city access to the easement but the is not required to maintain. If the city does need to maintain the basin, then the city can back charge them for expenses.

**Motion** by Mr. Troyer, supported by Mr. Mencini, to have proper legislation drafted and placed on next Council agenda.

**ROLL CALL: AYES:** Troyer, Mencini, McCorkle, Scott, Roberts, Dufour, Poindexter

**NAYS:** Unanimous.

**SAFETY COMMITTEE - CHAIRMAN, TROYER:**

1. AN ORDINANCE AMENDING SECTION 339.01 (j)(1) OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'OVERSIZE OR OVERWEIGHT VEHICLE OPERATION ON STATE ROUTES; STATE PERMIT' AND DECLARING AN EMERGENCY. Introduced by Councilman Dufour.

Mr. Troyer stated additional information has been added, on the last page.

Mr. Dufour stated this penalty section updates what was just done for section 339.02.

**Safety Committee - Chairman, Troyer: cont.**

Mr. Troyer asked for an amendment of section 143 by adding the wording to section one, two and add to section one (1) section one vehicle combination if add verbiage amended to read vehicle combination if.

**Motion** by Mr. Dufour, supported by Mr. McCorkle, to amend by adding J 1, a, b and section two to relative parts of the legislation.

**ROLL CALL: AYES:** Dufour, McCorkle, Scott, Mencini, Poindexter, Roberts, Troyer  
**NAYS:** Unanimous.

**Motion** by Mr. Poindexter, supported by Mr. Mencini, to place on next Council agenda.

**ROLL CALL: AYES:** Poindexter, Mencini, McCorkle, Scott, Troyer, Roberts, Dufour  
**NAYS:** Unanimous.

There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mr. McCorkle, to adjourn.

**ROLL CALL: AYES:** Mencini, McCorkle, Scott, Troyer, Roberts, Dufour, Poindexter  
**NAYS:** Unanimous.

Council President Salvatore declared this meeting adjourned at 8:10 p.m.

RESPECTFULLY SUBMITTED

  
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Carol Johnson  
Clerk of Council

APPROVED September 10, 2025

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.