

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
TO BE HELD ON TUESDAY, AUGUST 19, 2025
7:00 P.M.**

I. ROLL CALL OF MEMBERS:

II. PLEDGE OF ALLEGIANCE:

III. DISCUSSION:

1. AN ORDINANCE AMENDING ORDINANCE 11453-2025 TO INCLUDE ADDITIONAL ROADWAY REPAIRS IN THE 2025 GENERAL PAVEMENT SERVICES PROGRAM, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt. – PER COUNCIL PRESIDENT SALVATORE.

2. AN ORDINANCE TO AMENDING ORDINANCE NO. 11453-2025 AND 11472-2025, THE APPROPRIATION ORDINANCES FOR THE CITY OF BROOK PARK, STATE OF OHIO, FOR FISCAL YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt. – PER COUNCIL PRESIDENT SALVATORE.

3. A RESOLUTION AUTHORIZING THE MAYOR AS THE LOCAL PUBLIC AUTHORITY, TO GIVE CONSENT, ON BEHALF OF THE CITY OF BROOK PARK, TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR UPGRADING THE HIGHWAY TRAFFIC SIGNAL SYSTEM AT THE NORFOLK SOUTHERN RAILROAD CROSSING AT EASTLAND ROAD NEAR SR-237, IN THE CITY OF BROOK PARK (PID- 114522) AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt. – PER COUNCIL PRESIDENT SALVATORE.

4. A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF NICOLE KRUCKIE AND BILL SHEPPARD TO THE TAX INCENTIVE REVIEW COUNCIL OF THE CITY OF BROOK PARK, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt. – PER COUNCIL PRESIDENT SALVATORE.

IV. PLANNING COMMITTEE- CHAIRMAN COUNCILMAN POINDEXTER:

1. REQUEST A STORMWATER ACCESS EASEMENT AT 5730 WEST 130TH STREET|LOCATED IN THE U5-C ZONING DISTRICT| ORDINANCE 11.03.

V. ADJOURNMENT:

Posted: 8/15/2025

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
HELD ON TUESDAY, AUGUST 19, 2025**

The meeting was called to order by Council President Salvatore at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

TROYER, MENCINI, ROBERTS, SCOTT, DUFOUR, McCORKLE, POINDEXTER

Also in attendance were Mayor Orcutt, Law Director Horvath, Finance Director McGann, Service Director Beyer, City Engineer Piatak and Economic Development Commissioner Marnacheck.

DISCUSSION:

1. AN ORDINANCE AMENDING ORDINANCE NO. 11453-2025 TO INCLUDE ADDITIONAL ROADWAY REPAIRS IN THE 2025 GENERAL PAVEMENT SERVICES PROGRAM AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated with the roads program the city works with contingency monies to put additional road work forward. The second wave, working with contingency, will consist of Middlebrook Blvd., Heatherwood Drive to West 130th Street, all of Richard Drive, Hardin, Somerdale, Richwood and Kathleen Drives; exhibit B shows a line item cost of \$2,189,119.32.

Mr. Troyer expressed concern with Middlebrook Blvd. being a traffic street and would be better with a full-depth, maybe not this year but commit for doing soon or next year. Don't have a figure but will be a high number.

Mayor Orcutt responded the figure will be up there and would probably take all the roads program monies. Don't disagree would like to have the streets done full-depth concrete the city is playing catch-up which is going well. Also, as the city engineer is bidding on this it is being found out that contractors' will bid on smaller pieces. If the city finds big money in the future may get into Middlebrook Blvd. full-depth but right now the request from the city's constituents is Middlebrook Blvd. gets done with a mill and fill.

Mr. Troyer reiterated think that street should be full-depth due to being a traffic street.

Mr. Mencini stated would like to have all streets full-depth but due to finances unable to do so. The residents are happy with the asphalt streets that are getting done. Are any other streets being looked at to get done?

Mayor Orcutt responded the City of Brook Park seems to be the leader, in this portion of the county, for roads program, with a very aggressive schedule.

Mr. Roberts appreciate Hardin Drive being put on the list as well as Richwood and Somerdale Drive, with the new condominiums being constructed.

Discussion: cont.

Mr. Beyer stated to do Middlebrook Blvd. full-depth the city is looking at \$3.2 million-dollars and currently a full mill and fill would be \$413,000.00.

Mr. Scott clarified that would be from Heatherwood Drive to West 130th Street?

Mr. Beyer concurred.

Motion by Mr. Troyer, supported by Mr. Dufour, discussed.

ROLL CALL: AYES: Troyer, Dufour, Poindexter, Roberts, Mencini, McCorkle, Scott

NAYS: Unanimous.

2. AN ORDINANCE AMENDING ORDINANCE NO. 11453-2025 AND 11472-2025, THE APPROPRIATION ORDINANCES FOR THE CITY OF BROOK PARK, STATE OF OHIO, FOR FISCAL YEAR ENDING DECEMBER 31, 2025 AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated this updates funds for the 2025 budget, referred to Mr. McGann.

Mr. McGann stated some of the major changes are as follows: \$15,000.00 to Civil Service Commission for service exams; \$16,000.00 added to public recreation due to expansion of programs adding employees; building department \$12,607.14 for an additional part-time employee; traffic signals - \$300,000.00 additional monies for repairs; Finance Department - \$12,500.00 for banking fees; Fund 640 - Emergency Disaster Recovery went through all the storm damage and able to remove about \$250,000.00 from the budget. Transfers & Refunds \$300,000.00 to Sound Insulation Program; \$280,000.00 is an advance to Fund 551- Streets Improvement Fund. The city is in the process of seeking reimbursement for Holland Road in the amount of \$250,000.00 and \$30,000.00 for Snow Road joint repairs. That totals \$280,000.00 and once those funds come in the General Fund will be reimbursed. Fund 210 - \$15,000.00 for court costs related to tax delinquencies; Fund 290 will have a transfer of \$450,000.00 to the Streets Improvement Fund from Emergency Management Agency (EMA) that the city expects to receive back. Moving to Capital Improvement Fund 342 - Parks & Playgrounds adding \$117,519.97 for McGovern Park & Playground; Fund 700 - General Government Lands for bridge lighting that was approved; Fund 880 - Transfers \$133,278.55 is leftover monies from Sheldon Road water main project that will be transferred back to Fund 401 where original monies came from and being moved into current roads program; \$300,000.00 - Sound Insulation Program and Fund 551 appropriating additional \$727,497.21.

Mr. Troyer stated (Fund) 434 what is being done with the \$400,000.00?

Mr. McGann responded that is for Signal Service additional monies approved at last meeting for repairs, maintenance, accidents and tornado damage.

Discussion: cont.

Mr. Troyer continued with the Sound Insulation - \$300,000.00 what will those monies be used for?

Mr. McGann responded the City of Cleveland lawsuit.

Mr. Troyer expressed concern with using some of those monies for railroad quiet noise.

Mr. Mencini stated with the Emergency Disaster Recovery what does the city have with the amount in parentheses?

Mr. McGann responded that is a reduction of \$250,000.00 and the city anticipates spending about \$295,000.00 to offset some of the budget increases.

Mr. Mencini questioned where the bridge lighting appears?

Mr. McGann responded that is Fund 700 - General Government Lands.

Mr. Mencini asked Mayor Orcutt if all the city bridges are covered?

Mayor Orcutt concurred and may do the outdoor pillars, in the future.

Mr. Mencini continued with the Streets Improvement Fund how did we arrive at the amount of \$727,497.21?

Mr. McGann responded that is additional amount required for the additional streets added.

Mayor Orcutt responded exhibit B of the 2025 budget after updating with Sylvania Court at \$1,461,622.11 and revenue and contingency monies coming in the combined additional amount is \$727,497.21 for a grand total of \$2,189,119.32.

Motion by Mr. Roberts, supported by Mr. Troyer, discussed.

ROLL CALL: AYES: Roberts, Troyer, Dufour, Poindexter, Mencini, McCorkle, Scott

NAYS: Unanimous.

3. A RESOLUTION AUTHORIZING THE MAYOR, AS THE LOCAL PUBLIC AUTHORITY, TO GIVE CONSENT ON BEHALF OF THE CITY OF BROOK PARK TO THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR UPGRADING THE HIGHWAY TRAFFIC SIGNAL SYSTEM AT THE NORFOLK SOUTHERN RAILROAD CROSSING AT EASTLAND ROAD NEAR SR-237 IN THE CITY OF BROOK PARK (PID 114522) AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt

Discussion: cont.

Mayor Orcutt stated this is more with the State of Ohio for areas of Route 237, Eastland and Holland Roads to install a signal, at no cost to the city, deferred to City Engineer Piatak.

Mr. Piatak stated this is the pre-signal project that has been delayed for different reasons and, finally coming to fruition, for the sale of the project. As mentioned, there is no cost to the city and there is no timeframe for starting of the project.

Mr. Troyer mentioned hoping to have a quiet zone at the location as well as Sheldon Road.

Mr. Mencini asked what is the construction timeline?

Mr. Piatak anticipates probably one (1) month.

Motion by Mr. Troyer, supported by Mr. Roberts, discussed.

ROLL CALL: AYES: Troyer, Roberts, Dufour, Poindexter, Mencini, McCorkle, Scott
NAYS: Unanimous.

4. A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF NICOLE KRUCKE AND BILL SHEPPARD TO THE TAX INCENTIVE REVIEW COUNCIL OF THE CITY OF BROOK PARK AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated this Tax Incentive Review Council is being created for the city's Tiff's to allow for a meeting with the Cuyahoga County Fiscal Officer to review how monies are being handled and where the monies are going. Deferred to Economic Development Commissioner Marnacheck.

Mr. Marnacheck thanked the law and finance departments for assistance with navigating through Ohio Revised Code section 5709.885 - Tax Incentive Review Council. This is similar to the yearly Housing Council for city Community Reinvestment Areas (CRA). This is the first (1st) time for this occurrence due to the city collecting revenues from the Tiff created by Ordinance No. 11296-2022 adopted December, 2022.

Mr. Poindexter asked if these two members will be part of a larger group?

Mayor Orcutt responded the meeting with the fiscal officer will be myself, economic development commissioner and two (2) residents. Questions asked will be how much money was collected - \$112,000.00 and what are the monies being spent on? Tiff monies must be used in those areas and If allowed will have improvements on both Snow and Engle Roads.

Discussion: cont.

Mr. Marnacheck stated each community that has a Tiff must come up with a Tax Review Council; there are multiple meetings but each community creates their own.

Mr. Troyer asked what property is this for?

Mr. Marnacheck responded the former Ford site entitled 'The Ford Plant Tiff'.

Mr. Troyer continued that will probably be changing?

Mr. Marnacheck concurred.

Motion by Mr. Roberts, supported by Mr. Mencini, discussed.

ROLL CALL: AYES: Roberts, Mencini, McCorkle, Scott, Troyer, Dufour, Poindexter
NAYS: Unanimous.

PLANNING COMMITTEE - CHAIRMAN, POINDEXTER;

1. REQUEST FOR A STORMWATER ACCESS EASEMENT AT 5730 WEST 130TH STREET, LOCATED IN THE U5-C ZONING DISTRICT.

Mr. Poindexter stated the Planning committee voted unanimously on July 7th, proper legislation is needed to be drafted and placed on the next Council agenda.

Motion by Mr. Troyer, supported by Mr. Roberts, to have legislation drafted and placed on next Council agenda.

ROLL CALL: AYES: Troyer, Roberts, Dufour, Poindexter, Mencini, McCorkle, Scott
NAYS: Unanimous.

There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mr. McCorkle, to adjourn.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Troyer, Roberts, Dufour, Poindexter

NAYS: Unanimous.

Council President Salvatore declared this meeting adjourned at 7:35 p.m.

RESPECTFULLY SUBMITTED


Carol Johnson
Clerk of Council

APPROVED



THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.