

**ITEMS TO BE CONSIDERED  
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING  
TO BE HELD ON TUESDAY, SEPTEMBER 2, 2025  
7:00 P.M.**

**I. ROLL CALL OF MEMBERS:**

**II. PLEDGE OF ALLEGIANCE:**

**III. DISCUSSION:**

**IV. FINANCE COMMITTEE: CHAIRMAN COUNCILMAN SCOTT**

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CUYAHOGA COUNTY FOR THE PAYMENT OF INDIGENT CRIMINAL DEFENDANTS' COUNSEL FEES, AND DECLARING AN EMERGENCY. Introduction by Mayor Orcutt.

2. AN ORDINANCE MAKING A WRITTEN RETURN TO THE FISCAL OFFICER OF CUYAHOGA COUNTY, OHIO FOR CHARGES FOR SERVICES OF THE CITY OF BROOK PARK, OHIO FOR CUTTING WEEDS ON CERTAIN PARCELS OF LAND DESCRIBED HEREIN AND AUTHORIZING SAID CHARGES TO BE PLACED UPON THE TAX DUPLICATE AND COLLECTED AS OTHER TAXES PURSUANT TO SECTION 731.54 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY. Introduction by Mayor Orcutt.

**V. RECREATION COMMITTEE: CHAIRMAN COUNCILMAN McCORKLE**

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH GAMETIME FOR THE PURCHASE AND INSTALLATION OF PLAYGROUND EQUIPMENT AT MCGOVERN PARK PLAYGROUND, AND DECLARING AN EMERGENCY. Introduction by Mayor Orcutt

**VI. ADJOURNMENT:**

**Posted: 8/29/2025**

**ITEMS TO BE CONSIDERED  
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING  
HELD ON TUESDAY, SEPTEMBER 2, 2025**

The meeting was called to order by Council President Salvatore at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

**TROYER, ROBERTS, DUFOUR, POINDEXTER, MENCINI, McCORKLE, SCOTT**

Also in attendance were Mayor Orcutt, Law Director Horvath, Finance Director McGann, Recreation Director Wetmore and Service Director Beyer.

**FINANCE COMMITTEE - CHAIRMAN, SCOTT:**

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CUYAHOGA COUNTY FOR THE PAYMENT OF INDIGENT CRIMINAL DEFENDANTS COUNSEL FEES AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt & C/W.

Mayor Orcutt stated July 22, 2025 changes were made to the Ohio Administrative Code and the city needs to update. Deferred to Law Director Horvath.

Madam Horvath stated this is new and was initiated by the Ohio Public Defenders who have indicated they are not going to pay out any reimbursement and/or fees for indigent counsel; unless there is a contract with each and every municipality they work with. This process is based on Ohio Revised Code (ORC) 120.33 that is referenced on page one (1) of the contract. Speaking with the attorney that prepared this the process will go according to ORC 120.33. An indigent person brought to Berea Municipal Court is assigned an attorney. The county pays that attorney and then is reimbursed from the city from funds received from State of Ohio, minus three-percent (3%) administrative fee.

Mr. Mencini asked how much will the city pay?

Madam Horvath unable to answer that question, previously if the city paid anything there was an arrangement with Berea Municipal Court. Not sure of the extent the court may or may not have handled that but his is the first (1st) year that a contract is required. Not sure of the amount of funds being paid out or received, since this is new.

Mr. Poindexter asked what would happen if the city didn't enter into this agreement?

Madam Horvath responded don't think the city would want an issue of providing all the funds for indigents that wanted counsel assigned to them.

**Finance committee - Chairman, Scott: cont.**

Mr. Poindexter clarified if the city doesn't have a contract would be on the hook for all monies?

Madam Horvath responded that could be a possibility.

Mr. Poindexter clarified this is just adding another step for indigents?

Madam Horvath responded seems that way for reimbursement.

Mr. Dufour stated number seven (7) of the contract shows dates of January 1, 2025 through December 31, 2025; will this be retroactive?

Madam Horvath responded would have to be, not all municipalities have entered into this and note that the city received the final copy on August 18th.

Mr. Dufour asked will another version need to be passed (by Council) for 2026?

Madam Horvath concurred.

Mr. Troyer asked is this just from Brook Park court action?

Madam Horvath responded correct, each municipality must have a contract for reimbursement.

Mr. Troyer continued the difference would be three-percent (3%)?

Madam Horvath responded looks like the change was the three-percent (3%) and two other changes.

Mr. Scott clarified the attorney is picked through the Berea Municipal Court?

Madam Horvath responded correct, the court has a list of qualified attorneys off the list for someone who filed an affidavit with being indigent.

**Motion** by Mr. Poindexter, supported by Mr. Dufour, to place on Council agenda following.

**ROLL CALL: AYES:** Poindexter, Dufour, Roberts, Troyer, Mencini, McCorkle, Scott  
**NAYS:** Unanimous.

Mr. Salvatore stated that will appear under M-2 as Ordinance No. 11484-2025.

**Finance Committee - Chairman, Scott: cont.**

- 2. AN ORDINANCE MAKING A WRITTEN RETURN TO THE FISCAL OFFICER OF CUYAHOGA COUNTY, OHIO, FOR CHARGES FOR SERVICES OF THE CITY OF BROOK PARK, OHIO, FOR CUTTING WEEDS ON CERTAIN PARCELS OF LAND DESCRIBED HEREIN AND AUTHORIZING SAID CHARGES TO BE PLACED UPON THE TAX DUPLICATE AND COLLECTED AS OTHER TAXES PURSUANT TO SECTION 731.54 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt & C/W.

Mayor Orcutt stated there are eight (8) different homes that have been charged for cutting weeds with a charge of \$4,500.00.

Mr. Mencini commented there are two (2) homes in Ward Two (2) that have been cut.

Mr. Troyer stated this is great to recoup the monies down the road. The highest one is \$900.00 why can't this be done through the Home Maintenance Assistance Program (HMAP) that is \$5,000.00?

**Motion** by Mr. Mencini, supported by Mr. Roberts, to place on Council agenda following.

**ROLL CALL: AYES:** Mencini, Roberts, Troyer, Dufour, Poindexter, McCorkle, Scott  
**NAYS:** Unanimous.

Mr. Salvatore stated will appear under M-3 as Ordinance No. 11485-2025.

**RECREATION COMMITTEE - CHAIRMAN, McCorkle:**

- 1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH GAMETIME FOR THE PURCHASE AND INSTALLATION OF PLAYGROUND EQUIPMENT AT McGOVERN PARK PLAYGROUND AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt & C/W.

Mayor Orcutt stated city playground equipment is aged and need to continue with the replacement program started a few years ago. Have had great success with grant monies through Gametime and looking to replace playground equipment at McGovern Park in the amount of \$175,198.08. That will not include a material surcharge of \$4,025.65 or freight charge of \$2,000.00. By passing this legislation it puts the city inline for grant monies totaling \$117,519.97 the delta from the \$175,198.08; freight charges and grant discount would total \$63,703.76.

**Motion** by Mr. Mencini, supported by Mr. Roberts, to place on Council agenda following.

**ROLL CALL: AYES:** Mencini, Roberts, Troyer, Dufour, Poindexter, McCorkle, Scott  
**NAYS:** Unanimous.

Mr. Salvatore stated that will appear under M-4 as Ordinance No. 11486-2025.

There being no further business to come before this meeting a **motion** by Mr. Roberts, supported by Mr. McCorkle, to adjourn.

**ROLL CALL: AYES:** Roberts, McCorkle, Mencini, Scott, Troyer, Dufour, Poindexter  
**NAYS:** Unanimous.

Council President Salvatore declared this meeting adjourned at 7:22 p.m.

RESPECTFULLY SUBMITTED *Carol Johnson*  
Carol Johnson  
Clerk of Council

APPROVED *October 7, 2025*

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.