

**REGULAR COUNCIL MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON WEDNESDAY, NOVEMBER 5, 2025
7:30 P.M.**

- A. ROLL CALL OF MEMBERS**
- B. PLEDGE OF ALLEGIANCE**

- C. APPROVAL OF MINUTES OF PRECEDING MEETINGS:**
- D. REPORTS OF STANDING COMMITTEES:**
 - Aviation & Environmental Committee - Dufour
 - Board of Zoning Appeals - Mencini
 - Finance Committee - Scott
 - Legislative Committee - Scott
 - Parks & Recreation Committee - Mccorkle
 - Planning Committee - Poindexter
 - Safety Committee - Troyer
 - Service Committee - Roberts
- E. REPORTS OF SPECIAL COMMITTEES:**
 - Southwest General Health Center Trustee - Mencini
 - Berea Board of Education Representative - Mccorkle
 - Technology & Innovation Council Representative -Dufour
- F. REPORTS OF BOARDS AND COMMISSIONS:**
- G. INTRODUCTION OF RESOLUTIONS OF COMMENDATION:**
- H. REPORTS AND COMMUNICATIONS FROM THE MAYOR:**
- I. REPORTS AND COMMUNICATIONS FROM DEPARTMENTS,
COMMISSIONS, AND OTHER PUBLIC OFFICIALS:**
- J. OTHER COMMUNICATIONS AND PETITIONS, AND VERBAL APPROVAL:
{INTRODUCTION OF NEW LEGISLATION}:**

K. MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS:

L. REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:

M. ORDINANCES AND RESOLUTIONS FIRST READING:

N. SECOND READING OF ORDINANCES AND RESOLUTIONS:

1. RES. NO. 23-2025

A RESOLUTION APPROVING A LOT CONSOLIDATION AT 13955 BROOKPARK ROAD, LOCATED IN THE U7 ZONING DISTRICT, AND DECLARING AN EMERGENCY. Introduced by Council As A Whole. PER COUNCIL PRESIDENT SALVATORE.

O. THIRD READING OF ORDINANCES AND RESOLUTIONS:

P. ADJOURNMENT:

**REGULAR COUNCIL MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
HELD ON WEDNESDAY, NOVEMBER 5, 2025**

The meeting was called to order by Council President Salvatore at 7:41 p.m., the clerk called the roll and the following Members of Council answered:

TROYER, ROBERTS, DUFOUR, POINDEXTER, MENCINI, McCORKLE, SCOTT

Also in attendance were mayor Orcutt, Law Director Horvath, Finance Director McGann, Recreation Director Wetmore, Service Director Beyer and City Engineer Piatak.

REPORTS OF STANDING COMMITTEES:

Aviation & Environmental Committee – Dufour

No report.

Board of Zoning Appeals - Mencini

Mr. Mencini reported the zoning board met on November 3rd with one (1) request for a storage unit at 6031 Glenway Drive, denied.

Finance Committee - Scott

Mr. Scott reported Finance committee has two (2) items on agenda. The Board of Control met on October 28th with five (5) items on the agenda; three (3) largest being roof repair of safety building - \$71,800.00; resurfacing of Middlebrook Blvd. and Kathleen Drive - \$194,808.34 and for resurfacing of Pemberton, Richard and Hardin Drives - \$347,704.20. The board met earlier today with 15 items on agenda; three (3) largest being bridge lighting - \$178,967.27 with use of NOPEC dollars; first (1st) year of five (5) year lease for city radio communications also first (1st) year of five (5) year lease for new ambulance totaling \$240,443.37 and 2025 Pemberton concrete work - \$101,090.50.

Legislative Committee – Scott

No report.

Parks & Recreation Committee - McCorkle

No report, next meeting November 20th.

Planning Committee - Chairman, Poindexter

Mr. Poindexter reported the planning committee has one (1) item on agenda. The Planning commission met on November 3rd with two (2) items on agenda. First (1st) being aesthetic approval for two (2) awnings donated from former Donte's Pizza to Audrey's Outreach -unanimous and facelift to the Smith Road pump station - unanimous.

Safety Committee - Troyer

Mr. Troyer reported Safety committee has one (1) item in committee.

Service Committee – Roberts

Mr. Roberts reported Service committee has items on agenda.

REPORTS OF SPECIAL COMMITTEES:

Southwest General Health Center Trustee, Mencini

Mr. Mencini reported outpatient volumes improvements are showing encouraging improvements in radiology and procedural areas; emergency department volumes were very high during summer and fall periods. Operating income for 2025 have met target. Lean operations improvements have been made in efficiency, agency staffing have been stabilized with salary and benefits being lower.

Berea Board of Education Representative - McCorkle

Mr. McCorkle reported yearly report cards information was presented with seven categories listed i.e. achievement; graduation rate progress and gap closing. The 2024-2025 star ratings in the majority of the categories were the same or better with this year being 25 out of 35 stars; compared to last year's total of 23 stars.

Graduation rate for 2025 was 98.3% which is highest in school history. The report card gives great information and provides what the district is lacking.

Technology & Innovation Council Representative - Dufour

No report, next meeting Wednesday, November 12th.

REPORTS OF BOARDS AND COMMISSIONS:

INTRODUCTION OF RESOLUTIONS OF COMMENDATION:

REPORTS AND COMMUNICATIONS FROM THE MAYOR:

Mayor Orcutt reported Browns update open house with 400 people showing up, thanked all organizations involved and well attended. Had a meeting with ODOT, NOACA and Cleveland Hopkins Airport and the City of Middleburg Heights. The concession area in the recreation center is refurbished with new furniture and looks great. There was a volunteer food drive last Sunday for donations that went over to Audrey's Outreach. Thank you to all Veterans and on November 14th from 5:00 p.m. to 7:30 p.m. at the American Legion Post 610 on Sheldon Road.

Questions:

Mr. Mencini stated one thing hearing is aggressive solicitors i.e. ATT&T coming to houses and tell them to call police.

Mayor Orcutt responded first (1st) time hearing about this and sooner administration knows that will help mitigate problem. Suggested call police immediately the solicitors need to be registered to go door to door; updates are given monthly and sometimes more from the Do Not Knock program.

Mr. Mencini continued the construction roof project is going great and appreciate when it's open. Also, with the Kennedy field walking track residents would like to see some sort of posting with ¼, ½ and one (1) mile, etc.

Questions to the Mayor: cont.

Mayor Orcutt responded appreciate everyone's patience with the roof project especially with the wet spring. Very complicated replacement with the foam material layers, can only work in sections by tearing off and replacing with new roof. With the walking track service department personnel has done an amazing job in next year's budget will show concrete replacements where needed and some sort of signage of miles.

Mr. Dufour stated the open house was an incredible event and vast majority of residents had questions answered.

Mayor Orcutt responded as this project continues there will be more open houses and want to make sure that the facts are presented correctly.

Mr. Troyer stated at the meeting it was mentioned Ohio Department of Transportation (ODOT) has a small problem with two (2) exits off I-71 south.

Mayor Orcutt responded ODOT is analyzing the feasibility study currently and the meetings with ODOT weekly is to look at any concerns. Due to the scrutiny out there ODOT is taking a closer look at all concerns. To date, nothing is concrete and Osbourne Engineering provided plans for the six (6) buildable units that is being examined by NOACA and ODOT, yes there probably could be changes.

REPORTS AND COMMUNICATIONS FROM DEPARTMENTS, COMMISSIONS, AND OTHER PUBLIC OFFICIALS:

Law Director Horvath

Madam Horvath reported would like to focus on one (1) civil matter pending with the courts and that is the case of 'Brook Park vs Cleveland'. An adverse decision was given in September and after analyzing the decision with co-counsel it was determined to file a 'notice of appeal' with the Court of Appeals. The court transcripts were requested and received and currently the case with the Court of Appeals and any proceedings in the trial case are stayed. By end of the week letters will be mailed out to affected residents.

Finance Director McGann

Mr. McGann reported October month-end reports are available on the website. The Auditor of State's office released the 2024 City of Brook Park audit report and the city received a clean audit report. With the federal shutdown being almost a month the impact on the city with NASA Glenn tax dollars have not been received due to NASA employees being furloughed and/or not receiving paychecks. The department is monitoring the city budget very closely and anticipate once the federal government reopens income tax dollars from NASA will be given back from October 1st.

Reports and communications from departments, commissions and other public officials: cont.

Recreation Director Wetmore

Mr. Wetmore reported the winter events are as follows: Tree lighting will be held on November 28th; Santa tours the city on November 29th and Santa Pancake Breakfast on December 6th. Anyone interested in wanting to be in the tree lighting parade to be held on November 28th at 6:00 p.m., contact the recreation department. Basketball practices will begin the week of November 17th; the floor refinishing of the mini gym floor started last Monday and should be completed next week. Next recreation meeting will be held on November 20th.

Service Director Beyer

Mr. Beyer reported 2025 roads program is wrapping up with crack-sealing of roads completed in 2023, to get longevity out of the roads. Two leaf trucks have been out and as volume increases trucks will be going out. The Last Shred-it event of the year produced 3.14 tons of paper. November 11th the service department is closed so rubbish will be delayed by one (1) day, including bulk pickup. Friday, November 21st is last day for drop-off at the service department, Saturday drop-offs will continue from 9:00 a.m. to 1:00 p.m. Gas line replacement is in the Ashland/Harrison neighborhoods with sidewalk replacement beginning for blocks that were removed.

City Engineer Piatak

No report.

Questions:

Mr. Salvatore asked Mr. Wetmore on how to go about coaching basketball?

Mr. Wetmore responded when signing up can volunteer on the registration form.

OTHER COMMUNICATIONS AND PETITIONS, AND VERBAL APPROVAL: (INTRODUCTION OF NEW LEGISLATION):

New Legislation:

1. Authorizing the acceptance of a conveyance of parcels of real property from HSG BP Development, LLC approving a re-conveyance of said parcels to HSG BP Development, LLC as provided by section 5709.41(b) of the Ohio Revised Code; authorizing a transfer and indemnification agreement in connection with such real property transfer; and declaring an emergency. Introduced by Mayor Orcutt. Legislative committee.

MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS:

REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:

Albert Wolf

5850 Wengler Drive

Mr. Wolf stated the Flock cameras provides make of car and license plates for abducted children on highway signs.

Elizabeth Sayers

23065 Cedar Point Road

Ms. Sayers requested a public record request of the constructional engineer report of the recreation center.

No name or address provided.

No address provided.

Expressed concerns of sexual predators in the city's jurisdiction.

Resident of Ward One (1)

No address provided

Expressed concerns with Flock cameras putting all over the city but every car that every car that is spotted is recorded and stored in a database. Also, overnight parking not necessary for four (4) hours.

ORDINANCES AND RESOLUTIONS: (FIRST READING):

1. ORDINANCE NO. 11504-2025

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE CONTRACT TERMS AND CONDITIONS WITH WEB-BASED ARBITERPAY (ARBITERSPORTS, LLC) AUTHORIZING AN ADMINISTRATOR FOR SAID PROGRAMS FOR THE PURPOSE OF SCEDULING AND PAYING REFEREES FOR YOUTH SPORTS PROGRAMS; AUTHORIZING AN AMOUNT NOT TO EXCEED \$30,000.00 FOR SAID SERVICE FOR THE PERIOD COVERINT THE CALENDAY YEAR OF 2026 AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt & C/W.

Motion by Mr. Poindexter, supported by Mr. Scott, to suspend.

ROLL CALL: AYES: Poindexter, Scott, McCorkle, Mencini, Dufour, Roberts, Troyer

NAYS: Unanimous.

Motion by Mr. Mencini, supported by Mr. Dufour, to adopt.

ROLL CALL: AYES: Mencini, Dufour, Poindexter, Roberts, Troyer, Scott, McCorkle

NAYS: Unanimous. Ordinance No. 11504-2025, has passed under suspension of the rules. Adopted.

Ordinances and Resolutions: First Reading: cont.

2. ORDINANCE NO. 11505-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH FLOCK GROUP, INC AND DECLARING AN EMERGENCY.

Introduced by Mayor Orcutt and C/W.

Motion by Mr. Mencini, supported by Mr. McCorkle, to suspend.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Troyer, Roberts, Dufour, Poindexter
NAYS: Unanimous.

Motion by Mr. Roberts, supported by Mr. Dufour, to adopt.

ROLL CALL: AYES: Roberts, Dufour, Poindexter, Troyer, Scott, McCorkle, Troyer
NAYS: Unanimous. Ordinance No. 11505-2025, has passed under suspension of the rules. Adopted.

3. ORDINANCE NO. 11506-2025

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A LEASE AGREEMENT WITH U.S. NAVY OF A BASEBALL FIELD LOCATED AT 5572 SMITH ROAD AND DECLARING AN EMERGENCY.

Introduced by Mayor Orcutt AND C/W.

Motion by Mr. Roberts, supported by Mr. Dufour, to suspend.

ROLL CALL: AYES: Roberts, Dufour, Poindexter, Troyer, Scott, McCorkle, Mencini
NAYS: Unanimous.

Motion by Mr. Mencini, supported by Mr. Dufour, to adopt.

ROLL CALL: AYES: Mencini, Dufour, Poindexter, Roberts, Troyer, Scott, McCorkle
NAYS: Unanimous. Ordinance No. 11506-2025, has passed under suspension of the rules. Adopted.

4. ORDINANCE NO. 11507-2025

AN ORDINANCE AUTHORIZING THE CONSULTING ENGINEER TO PREPARE PLANS AND SPECIFICATIONS FOR THE SR 237 RESURFACING PROJECT (PID 124042) AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt AND C/W.

Motion by Mr. Roberts, supported by Mr. Troyer, to suspend.

ROLL CALL: AYES: Roberts, Troyer, Dufour, Poindexter, Mencini, McCorkle, Scott
NAYS: Unanimous.

Motion by Mr. Troyer, supported by Mr. McCorkle, to adopt.

ROLL CALL: AYES: Troyer, McCorkle, Scott, Mencini, Poindexter, Dufour, Roberts
NAYS: Unanimous. Ordinance No. 11507-2025, has passed under suspension of the rules. Adopted.

SECOND READING OF ORDINANCES AND RESOLUTIONS:

1. RESOLUTION NO. 23-2025

A RESOLUTON APPROVING A LOT CONSOLIDATION AT 13955 BROOKPARK ROAD, LOCATED IN THE U7 ZONING DISTRICT AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Motion by Mr. Mencini, supported by Mr. McCorkle, to suspend.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Troyer, Roberts, Dufour, Poindexter
NAYS: Unanimous.

Motion by Mr. Roberts, supported by Mr. Troyer, to adopt.

ROLL CALL: AYES: Roberts, Troyer, Dufour, Poindexter, Mencini, McCorkle, Scott
NAYS: Unanimous. Resolution NO. 23-2025, has passed under suspension of the rules. Adopted.

THIRD READING OF ORDINANCES AND RESOLUTIONS:

There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mr. McCorkle, to adjourn.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Troyer, Roberts, Dufour, Poindexter
NAYS: Unanimous.

Council President Salvatore declared this meeting adjourned at 8:36 p.m.

RESPECTFULLY SUBMITTED



Carol Johnson
Clerk of Council

APPROVED December 2, 2025

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.