

**REGULAR COUNCIL MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON TUESDAY, DECEMBER 16, 2025
7:30 P.M.**

A. ROLL CALL OF MEMBERS

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES OF PRECEDING MEETINGS:

1. SPECIAL CAUCUS MEETING MINUTES HELD ON NOVEMBER 11, 2025.
2. SPECIAL COUNCIL MEETING MINUTES HELD ON NOVEMBER 12, 2025.
3. CAUCUS PRIOR MEETING MINUTES HELD ON NOVEMBER 18, 2025.
4. REGULAR COUNCIL MEETING MINUTES HELD ON NOVEMBER 18, 2025.
5. CAUCUS PRIOR MEETING MINUTES HELD ON DECEMBER 2, 2025.
6. REGULAR COUNCIL MEETING MINUTES HELD ON DECEMBER 2, 2025.

D. REPORTS OF STANDING COMMITTEES:

Aviation & Environmental Committee - Dufour
Board of Zoning Appeals - Mencini
Finance Committee - Scott
Legislative Committee - Scott
Parks & Recreation Committee - Mccorkle
Planning Committee - Poindexter
Safety Committee - Troyer
Service Committee - Roberts

E. REPORTS OF SPECIAL COMMITTEES:

Southwest General Health Center Trustee - Mencini
Berea Board of Education Representative - Mccorkle
Technology & Innovation Council Representative -Dufour

F. REPORTS OF BOARDS AND COMMISSIONS:

G. INTRODUCTION OF RESOLUTIONS OF COMMENDATION:

H. REPORTS AND COMMUNICATIONS FROM THE MAYOR:

**I. REPORTS AND COMMUNICATIONS FROM DEPARTMENTS,
COMMISSIONS, AND OTHER PUBLIC OFFICIALS:**

**J. OTHER COMMUNICATIONS AND PETITIONS, AND VERBAL APPROVAL:
{INTRODUCTION OF NEW LEGISLATION}:**

1. 2026 CAUCUS-COUNCIL MEETING SCHEDULE.

K. MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS:

L. REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:

M. ORDINANCES AND RESOLUTIONS FIRST READING:

1. RES. NO. 28-2025

A RESOLUTION GRANTING A CONDITIONAL USE PERMIT FOR ROCK-N-ROLL HARLEY DAVIDSON TO HOST FLASH TATTOO EVENTS IN 2026 AT 4985 WEST 150TH STREET IN THE U-7 ZONING DISTRICT, AND DECLARING AN EMERGENCY. Introduced by Council As A Whole.

N. SECOND READING OF ORDINANCES AND RESOLUTIONS:

1. ORD. No. 11514-2025

AN ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE 11472-2025 AND 11483-2025 FOR THE CITY OF BROOK PARK, STATE OF OHIO, FOR FISCAL YEAR ENDING DECEMBER 31, 2025, BY TRANSFERRING APPROPRIATIONS AND MAKING ADDITIONAL APPROPRIATIONS AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

O. THIRD READING OF ORDINANCES AND RESOLUTIONS:

P. ADJOURNMENT:

**REGULAR COUNCIL MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON TUESDAY, DECEMBER 16, 2025**

The meeting was called to order by Council President Salvatore at 7:30 p.m., the clerk called the roll and the following Members of Council answered:

TROYER, ROBERTS, DUFOUR, POINDEXTER, MENCINI, McCORKLE, SCOTT

Also in attendance were Mayor Orcutt, Law Director Horvath, Finance Director McGann, Recreation Director Wetmore, Service Director Beyer and City Engineer Piatak.

APPROVAL OF MINUTES OF PRECEDING MEETINGS:

1. Special Caucus meeting minutes held on November 11, 2025.
2. Special Council meeting minutes held on November 12, 2025.
3. Caucus Prior meeting minutes held on November 18, 2025.
4. Regular Council meeting minutes held on November 18, 2025.
5. Caucus Prior meeting minutes held on December 2, 2025.
6. Regular Council meeting minutes held on December 2, 2025.

Motion by Mr. Mencini, supported by Mr. McCorkle, to approve six (6) sets as presented.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Roberts, Dufour, Poindexter

NAYS: Troyer.

REPORTS OF STANDING COMMITTEES:

Aviation & Environmental Committee – Dufour

No report.

Board of Zoning Appeals – Mencini

No report, next meeting January 5, 2026.

Finance Committee – Scott

Mr. Scott reported one (1) item on agenda. The Board of Control met earlier with seven (7) items on agenda; three (3) largest - gas and diesel \$50,000; Southwest Council of Governments - 2025 radio system \$50,118.04 and concrete for Fry Road Reconstruction Project through September \$135,068.04.

Legislative Committee – Scott

No report. Merry Christmas and Happy New Year to all of Brook Park, family and friends.

Parks & Recreation Committee – McCorkle

Mr. McCorkle reported basketball and cheerleading begins January 4th. A few things to look forward to in 2026; January 5th and 6th new Robotics; Murder-Mystery Dinner as well as the Mother-Son and Father-daughter dances.

Planning Committee - Chairman, Poindexter

Mr. Poindexter reported one (1) item on agenda for a conditional use permit. Thanked Mr. Salvatore for appointment to the Planning commission it's been a tumultuous last two (2) years but look forward to upcoming 2026. Merry Christmas and Happy New Year to Brook Park.

Reports of standing committees: cont.

Safety Committee – Troyer

No report. Merry Christmas and Happy New Year. Thanked Ward One (1) residents during the past years, it was an honor for standing for you when needed. Sometimes it worked out with the west-end fire station remaining open and sometimes it didn't. Honor serving past 10 years showing up and never missing a regular Council meeting.

Service Committee – Roberts

No report. Merry Christmas and Happy New Year to City of Brook Park.

REPORTS OF SPECIAL COMMITTEES:

Southwest General Health Center Trustee, Mencini

Mr. Mencini thanked Mr. Salvatore for appointment to Southwest board. A few improvements to Southwest General board meeting last Wednesday and things are looking good. Southwest continues focus on Cybersecurity and staying active with all risks. Registered nurses vacancy rate decreased by 14%, great job, since demand for nurses is all over; received a double AA rating; or four (4) out of five (5) stars. Southwest foundation does an excellent job with the annual golf outing and fundraising events; exceeded fundraising goals. Happy Holidays from Southwest and City of Brook Park, including basketball teams.

Berea Board of Education Representative – McCorkle

Me. McCorkle stated no report next meeting January 5th Happy Holidays to all.

Technology & Innovation Council Representative - Dufour

Mr. Dufour reported the technology committee is looking in livestreaming around the region. Ready to work with Council for use of the laptops. Technology committee is using NORAD tracking of Santa and the next meeting is January 14th. Merry Christmas and Happy New Year.

REPORTS OF BOARDS AND COMMISSIONS:

INTRODUCTION OF RESOLUTIONS OF COMMENDATION:

REPORTS AND COMMUNICATIONS FROM THE MAYOR:

Mayor Orcutt reported thanked city employees for pancake breakfast on December 6th, fantastic event. Cleveland Browns update there is utility work and temporary power poles going in at Engle and Five Points Road; have a meeting with NOACA Transportation sub-committee meeting on Friday, December 19th where the city will be able to present along with Osborne Engineering Group about six (6) buildable units going in and around the City of Brook Park to help with vehicle and pedestrian transportation around the city. There will be a regional transportation open-house on January 14th at Brook Park Memorial School auditorium between 6:00 p.m. to 8:00 p.m., all is welcome. Happy Holidays and thank City Council for the working relationship.

**REPORTS AND COMMUNICATIONS FROM DEPARTMENTS,
COMMISSIONS, AND OTHER PUBLIC OFFICIALS:**

Law Director Horvath

Madam Horvath stated no report but would like to take this opportunity serving as law director for several years this is a unique advantage for the City of Brook Park and have never seen administration, City Council and commissions work harder than this year. Citizens have become more involved and participated in the great events. For that very reason wanted to wish city government and residents a well-deserved Merry Christmas and Happy New Year.

Finance Director McGann

Mr. McGann reported final appropriations are on agenda for second reading, one (1) amendment is needed prior to passage. Happy Holidays and Happy New Year to the City of Brook Park.

Recreation Director Wetmore

Mr. Wetmore reported, as stated, Breakfast with Santa huge success. 2026 specials event planning is in full force with Pickle-ball for beginners in March; Crack Elf team is working on getting letters back from Santa. Tomorrow I and the recreation commission will be driving around the city to judge the home decorating contest with the winner announcement on December 24th. Happy Holidays and Happy New Year.

Service Director Beyer

Mr. Beyer reported the service yard will be open on December 26th for extra trash refuse from 8:00 a.m. to 7:00 p.m. and also December 29th, weather permitting. Saturdays drop-offs of trash will continue from 9:00 a.m. to 1:00 p.m., weather permitting. First bulk week will occur on January 12th any live Christmas trees will be picked up that week. 2026 important dates for rubbish pickup and other occurrence has been mailed to residents. Thanked Mr. Scott for lunch today and Merry Christmas and Happy New Year.

City Engineer Piatak

No report, Merry Christmas and Happy New Year.

**OTHER COMMUNICATIONS, AND PETITIONS, AND VERBAL
APPROVAL: (INTRODUCTION OF NEW LEGISLATION):**

Verbal Approval:

1. 2026 Caucus-Council meeting schedule.

Motion by Mr. Mencini, supported by Mr. Poindexter, to verbally approve, as presented.

ROLL CALL: AYES: Mencini, Poindexter, Dufour, Roberts, Scott, McCorkle

NAYS: None.

ABSTENTION: Troyer.

Other communications, petitions and Verbal Approval: Introduction of New Legislation: cont.

Verbal Approval: cont.

2. Council appointment to Recreation Commission – Jerome Kitchen
Motion by Mr. Poindexter, supported by Mr. McCorkle, to verbally approve.

ROLL CALL: AYES: Poindexter, McCorkle, Scott, Mencini, Dufour, Roberts

NAYS: None.

ABSTENTION: Troyer.

New Legislation:

A Resolution adopting a Cybersecurity Policy for the City of Brook Park, Ohio, pursuant to Ohio Revised Code section 9.64 and declaring an emergency.

Introduced by Councilman Dufour and Mayor Orcutt.

Motion by Mr. Roberts, supported by Mr. Poindexter, to move to M-2.

ROLL CALL: AYES: Roberts, Poindexter, Dufour, Scott, McCorkle, Mencini

NAYS: None.

ABSTENTION: Troyer.

Mr. Salvatore stated that will appear under M-2 as Resolution No. 29-2025.

MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS:

Appointments:

Mayor Orcutt stated there are four (4) re-appointments:

- 1. Timothy Chornak – Planning Commission
- 2. Holly Klingler – Planning Commission
- 3. Jennifer Rocco – Recreation Commission
- 4. Cynthia Schick – Recreation Commission

Motion by Mr. Poindexter, supported by Mr. Mencini, to approve four (4) re-appointments.

ROLL CALL: AYES: Poindexter, Mencini, McCorkle, Scott, Roberts, Dufour

NAYS: None.

ABSTENTION: Troyer.

REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:

Albert Wolf

5950 Wengler Drive

Mr. Wolf commended service crews on city decorations as well performing daily duties, fantastic job; Santa breakfast great event.

Tim Chornak

6236 West 130th Street

Mr. Chornak thanked the administration for re-appointment of both myself and Holly Klingler.

ORDINANCES AND RESOLUTIONS: (FIRST READING):

1. RESOLUTION NO. 28-2025
A RESOLUTION GRANTING CONDITIONAL USE PERMIT FOR ROCK-N-ROLL HARLEY DAVIDSON TO HOST FLASH TATTOO EVENTS IN 2026 AT 4985 WEST 150TH STREET IN THE U-7 ZONING DISTRICT AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Motion by Mr. Roberts, supported by Mr. Dufour, to suspend.

ROLL CALL: AYES: Roberts, Dufour, Troyer, Poindexter, Mencini, McCorkle, Scott
NAYS: Unanimous.

Motion by Mr. Mencini, supported by Mr. Roberts, to adopt.

ROLL CALL: AYES: Mencini, Roberts, Dufour, Poindexter, Troyer, McCorkle, Scott
NAYS: Unanimous. Resolution No. 28-2025, has passed under suspension of the rules. Adopted.

2. RESOLUTION NO. 29-2029
A RESOLUTION ADOPTING A CYBERSECURITY POLICY FOR THE CITY OF BROOK PARK, OHIO, PURSUANT TO OHIO REVISED CODE SECTION 9.64, AND DECLARING AN EMERGENCY. Introduced by Councilman Dufour & Mayor Orcutt

Read in its entirety due not being properly posted.

Motion by Mr. Robert, supported by Mr. Dufour, to suspend.

ROLL CALL: AYES: Roberts, Dufour, Poindexter, Mencini, McCorkle, Scott
NAYS:
ABSTENTION: Troyer.

Motion by Mr. Mencini, supported by Mr. McCorkle, to adopt.

Mr. Dufour thanked the administration for help on putting this together, policy needs to be put in place by January 1, 2026.

Mr. Mencini commented very important like mentioned in hospital reports and Council is taking appropriate action to move ahead.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Roberts, Dufour, Poindexter
NAYS:

ABSTENTION: Troyer. Resolution No. 29-2025, has passed under suspension of the rules. Adopted.

SECOND READING OF ORDINANCES AND RESOLUTIONS:

1. ORDINANCE NO. 11514-2025
AN ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE 11472-2025 AND 11483-2025 FOR THE CITY OF BROOK PARK, STATE OF OHIO, FOR FISCAL YEAR ENDING DECEMBER 31, 2025 BY TRANSFERRING APPROPRIATIONS AND MAKING ADDITIONAL APPROPRIATIONS AND MAKING ADDITIONAL APPROPRIATIONS AND DECLARING AN EMERGENCY.
Introduced by Mayor Orcutt.

Mr. McGann stated one (1) amendment is needed on page five (5) for Fund 250 – Special Recreation in the amount of \$2,500.00 in third (3rd) row-three (3) lines down.

Motion by Mr. Dufour, supported by Mr. Mencini, to amend, as stated.

ROLL CALL: AYES: Dufour, Mencini, McCorkle, Scott, Troyer, Roberts, Poindexter
NAYS: Unanimous.

Motion by Mr. Dufour, supported by Mr. Roberts, to suspend.

ROLL CALL: AYES: Dufour, Roberts, Troyer, Poindexter, Mencini, McCorkle, Scott
NAYS: Unanimous.

Motion by Mr. Dufour, supported by Mr. McCorkle, to adopt.

ROLL CALL: AYES: Dufour, McCorkle, Mencini, Scott, Troyer, Roberts, Poindexter
NAYS: Unanimous. Ordinance No. 11514-2025, has passed under suspension of the rules. Adopted.

THIRD READING OF ORDINANCES AND RESOLUTIONS:

Mr. Poindexter commented farewell to colleague, Councilman Troyer, it's been a pleasure serving with you. Over the years, I witnessed you breaking a lot of records, probably the most Point of Order and no votes on minutes, will miss you up here. Not everyone's cup of tea and understand that but wish people would know you like I know you. You put your heart and soul in your duty as a Councilmember. Will always be a good friend to me and really appreciate all your hard work to this city; grateful to be sitting here with you.

Mr. Salvatore wished Merry Christmas and Happy New Year and looking forward to working with Councilmembers and administration in 2026.

There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mr. McCorkle, to adjourn.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Troyer, Roberts, Dufour, Poindexter
NAYS: Unanimous.

Council President Salvatore declared this meeting adjourned at 8:13 p.m.

RESPECTFULLY SUBMITTED 
Carol Johnson
Clerk of Council

APPROVED January 6, 2026

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.