

NOTICE
SPECIAL MEETING OF COUNCIL

Clerk's Office, Brook Park, Ohio

December 30, 2025

TO: COUNCIL MEMBERS GONZALEZ, MENCINI, ROBERTS, SCOTT, MCCORKLE, POINDEXTER, DUFOR, COUNCIL PRESIDENT SALVATORE, MAYOR ORCUTT, FINANCE DIRECTOR MCGANN, LAW DIRECTOR HORVATH.

YOU ARE HEREBY NOTIFIED THAT A SPECIAL MEETING OF COUNCIL
HAS BEEN CALLED FOR THE PURPOSE OF:

COUNCIL MEETING

CAUCUS MEETING

EXECUTIVE SESSION

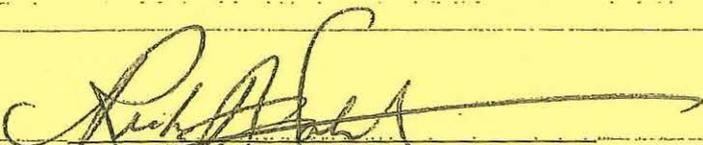
OTHER (Specify)
Organizational Meeting

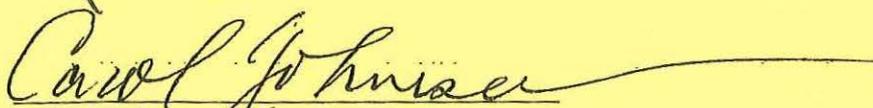
Such special meeting will accordingly be held on **Friday**, the **2nd** day of **JANUARY, 2026** **at 6:00 p.m.** At the place of holding regular meetings. (*Refer to Rules of Council, No. 4, if applicable.)

ROLL CALL OF MEMBERS:

PLEDGE OF ALLEGIANCE:

- SUBJECT:**
1. Appointments and Confirmations - Mayor Orcutt
 2. Appointment of Clerk of Council and any such officers as Council may deem necessary.
 3. Election of President of Council Pro-Tern.
 4. Acceptance of Rules of Council 2026-2027.
 5. Committee Assignments *
 6. Special Committee Assignments


President of Council


Clerk of Council

**ORGANIZATIONAL MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
HELD ON FRIDAY, JANUARY 2, 2026**

The meeting was called to order by Council President Salvatore at 6:00 p.m., the clerk called the roll and the following Members of Council answered:

~~**GONZALEZ, ROBERTS, DUFOUR, POINDEXTER, MENCINI, McCORKLE, SCOTT**~~

Also in attendance were Law Director Horvath, and Finance Director McGann. Mayor Orcutt arrived 6:05 p.m.

1. Appointments and Confirmations - Mayor Orcutt:

Motion by Mr. Poindexter, supported by Mr. Roberts, to move as item number seven (7) on agenda.

ROLL CALL: AYES: Poindexter, Roberts, Dufour, Gonzalez, Scott, McCorkle, Mencini

NAYS: Unanimous.

2. Appointment of Clerk of Council and any such officers as Council may deem necessary.

Motion by Mr. Poindexter, supported by Mr. Dufour, to nominate Carol Johnson, as Clerk of Council.

ROLL CALL: AYES: Poindexter, Dufour, Roberts, Gonzalez, Scott, McCorkle, Mencini

NAYS: Unanimous.

Motion by Mr. Poindexter, supported by Mr. Roberts, to appoint Michelle Blazak as part-time Assistant Clerk of Council.

ROLL CALL: AYES: Poindexter, Roberts, Dufour, Gonzalez, Mencini, McCorkle, Scott

NAYS: Unanimous.

3. Election of Council President Pro-Tem.

Motion by Mr. Mencini, supported by Mr. McCorkle, to nominate Councilman Roberts.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Gonzalez, Dufour, Poindexter

NAYS: Unanimous.

ABSTAIN: Roberts.

Mr. Scott suggested that Council President Salvatore and Council President Pro-Tem meet to discuss last minute agenda items, that may come up.

Mr. Salvatore responded under item five (5) was going to nominate a backup for Council President Pro-Tem; in case Council President and Council Pro-Tem are unable to attend a meeting.

Mr. Salvatore nominated Mr. Poindexter as backup Council President Pro-Tem. Mr. Poindexter accepted the nomination.

4. Acceptance of Rules of Council 2026-2027.

Motion by Mr. Poindexter, supported by Mr. Mencini, to approve as presented.

ROLL CALL: AYES: Poindexter, Mencini, McCorkle, Scott, Dufour, Gonzalez, Roberts
NAYS: Unanimous

5. Committee Assignments:

Mr. Salvatore commended committee chairmen's' on their hard work past two (2) years. Would like to keep some Councilmembers in their same capacity. Something new may be possible mid-term with some changes being made to committee assignments. Committee assignment sheet attached to minutes.

6. Special Committee Assignments

1. Southwest General Health Center

Motion by Mr. Roberts, supported by Mr. McCorkle, to nominate Mr. Mencini.

ROLL CALL: AYES: Roberts, McCorkle, Scott, Dufour, Gonzalez, Poindexter

NAYS: None.

ABSTENTION: Mencini

Mr. Mencini thanked Councilmembers for the nomination and stated it's an honor to be on the committee.

2. Berea Board of Education

Motion by Mr. Roberts, supported by Mr. Poindexter to nominate Mr. McCorkle.

ROLL CALL: AYES: Roberts, Poindexter, Gonzalez, Dufour, Scott, Mencini

NAYS: None.

ABSTENTION: McCorkle

3. Technology and Innovation Council Representative

Motion by Mr. Roberts, supported by Mr. McCorkle, to nominate Mr. Dufour

ROLL CALL: AYES: Roberts, McCorkle, Scott, Mencini, Poindexter, Gonzalez

NAYS: None.

ABSTENTION: Dufour

7. Appointments and Confirmations - Mayor Orcutt:

Appointments:

1. Civil Service Commission - Ray Barr

Motion by Mr. Roberts, supported by Mr. Mencini, to approve.

ROLL CALL: AYES: Roberts, Mencini, McCorkle, Scott, Dufour, Gonzalez, Poindexter

NAYS: Unanimous.

Discussion points off the agenda:

Mr. Scott asked for any upcoming amendments on legislation Council could be notified ahead of time; i.e. with Circle K there were quite a few amendments that were put in front of Council at the last minute, would like to be aware ahead of time.

Mr. Poindexter stated all deliberations should be discussed in a public meeting.

Mr. Salvatore stated as Councilmembers can discuss issues outside of a meeting since no voting is taking place, no more than four (4) members. To have amendments put forth before Council at the last minute is not proper way to do something. My recommendation if there are changes should be put in writing and distributed to Councilmembers in a timely fashion.

Madam Horvath stated current (Council) rule should remain in affect but any amendments to be made should be distributed to Council via email.

Mr. Dufour stated major changes to legislation language (or amendments) should go through the law department due to making amendments on the floor, or shooting from the hip, that practice should ride off to the sunset.

Mr. Mencini concurred with Councilmembers' Poindexter and Scott and stated reading the Council rules sometimes something is said on the dais that doesn't go along with the Council rules, could be interpretation on how it's read. If there is going to be major amendments and/or suggestions would be good to let Councilmembers' know.

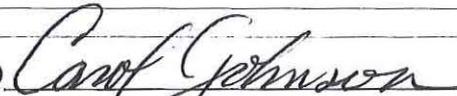
Mr. Poindexter stated can read something five (5) times but when it's read on the floor orally. May see it a little differently from the way I interpreted it and an amendment may be necessary.

There being no further business to come before a **motion** by Mr. Mencini, supported by Mr. McCorkle, to adjourn.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Dufour, González, Poindexter, Roberts
NAYS: Unanimous.

Council President Salvatore declared this meeting adjourned at 6:27 p.m.

RESPECTFULLY SUBMITTED


Carol Johnson
Clerk of Council

APPROVED January 20, 2026

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.

2026/2027 STANDING COMMITTEES

AVIATION & ENVIRONMENTAL COMMITTEE

CHAIRMAN Dufour
CO-CHAIRMAN Gonzalez
MEMBER Poindexter

FINANCE COMMITTEE

CHAIRMAN Scott
CO-CHAIRMAN Mencini
MEMBER McCorkle

LEGISLATIVE COMMITTEE

CHAIRWOMAN Roberts
CO-CHAIRMAN McCorkle
MEMBER Scott

PLANNING COMMITTEE

CHAIRMAN Scott
CO-CHAIRMAN Poindexter
MEMBER Gonzalez

RECREATION COMMITTEE

CHAIRMAN McCorkle
CO-CHAIRMAN Dufour
MEMBER Gonzalez

SAFETY COMMITTEE

CHAIRMAN Poindexter
CO-CHAIRMAN Scott
MEMBER Mencini

SERVICE COMMITTEE

CHAIRWOMAN Gonzalez
CO-CHAIRMAN Mencini
MEMBER Scott

BOARD OF ZONING APPEALS

CHAIRMAN Mencini
CO-CHAIRWOMAN Roberts
MEMBER Dufour

SOUTHWEST GENERAL HEALTH CENTER:

BEREA BOARD OF EDUCATION:

TECHNOLOGY & INNOVATION COUNCIL REPRESENTATIVE

Mencini
McCorkle
Dufour