

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
TO BE HELD ON TUESDAY, APRIL 21, 2026
7:00 P.M.**

I. ROLL CALL OF MEMBERS:

II. PLEDGE OF ALLEGIANCE:

III. DISCUSSION:

1. AMERICAN LEGAL INTERNET RENEWAL \$550. – PER COUNCIL PRESIDENT SALVATORE.

IV. LEGISLATIVE COMMITTEE- CHAIRMAN, COUNCILMAN ROBERTS

1. AN ORDINANCE AMENDING ORDINANCE NO. 11467-2025, AUTHORIZING THE IMPLEMENTATION OF THE BROOK PARK HOME MAINTENANCE ASSISTANCE GRANT PROGRAM (HMAP), AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

1. A RESOLUTION RECOGNIZING THE MONTH OF APRIL 2026 AS CHILD ABUSE PREVENTION MONTH, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

V. SERVICE COMMITTEE- CHAIRMAN, COUNCILMAN GONZALEZ

1. A RESOLUTION AUTHORIZING THE MAYOR TO PARTICIPATE IN THE ODOT CONTRACT FOR ROAD SALT, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

VI. ADJOURNMENT

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
HELD ON TUESDAY, APRIL 21, 2026**

The meeting was called to order by Council President Salvatore at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

DUFOUR, GONZALEZ, POINDEXTER, ROBERTS, MENCINI, McCORKLE, SCOTT

Also in attendance were Mayor Orcutt, Law Director Horvath, Finance Director McGann, Recreation Director Wetmore and Service Director Beyer.

DISCUSSION:

1. AMERICAN LEGAL INTERNET RENEWAL FEE - \$550.00.

Motion by Mr. Poindexter, supported by Mr. Mencini, to place on Council agenda following under Verbal Approval.

ROLL CALL: AYES: Poindexter, Mencini, McCorkle, Scott, Dufour, Gonzalez, Roberts
NAYS: Unanimous.

LEGISLATIVE COMMITTEE - CHAIRMAN, ROBERTS:

1. AN ORDINANCE AMENDING ORDINANCE NO. 11467-2025, AUTHORIZING THE IMPLEMENTATION OF THE BROOK PARK HOME MAINTENANCE ASSISTANCE GRANT PROGRAM (HMAP) AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt and C/W.

Mayor Orcutt stated nothing different when it comes to upgrades that can be made by residents; this is a 50/50 program. Page two (2)-section one (1)- number six (6) that speaks about capital repairs that are limited to front porch/patio; gutters; paint exterior; roofs, windows, furnaces/boilers; driveways; repair/replacement of siding; exterior doors and garage doors. Two (2) changes requested is to make this a permanent program with appropriations implemented from City Council annually in the city budget. The other change would be the household median qualifications shown on page two (2) - section one (1) - number four (4) that speaks about owner-occupied homes. Having a documented household income at/or below 80% of the Area Median Income (AMI) by the U.S. Department of Housing and Urban Development (HUD). Last year with taking the lien off the home there was a spike in the program of 151 applications received and hearing back from 54 with eight (8) projects approved; some denied for different reasons. Out of the eight (8) approved projects the total amounted to \$74,598.30; half being \$37,299.15.

Mr. Poindexter clarified the amount would be set by appropriations to whatever Council desires?

Mayor Orcutt concurred and responded with the new household median may need to make sure to that the figure is changed. Starting to see positive impact with this program for the city.

Legislative Committee - Chairman, Roberts: cont.

Mr. Poindexter continued will the income amounts be utilized every year or two years?

Mayor Orcutt responded section one (1) page two (2) number five (5) reads 'the income guideline amounts will be established as of the date the application is received by the city.'

Mr. Poindexter asked Madam Horvath would Exhibit A need to be updated on an annual basis?

Madam Horvath responded the legislation incorporates whatever that particular schedule is, no need for amendment.

Mr. Mencini stated like the idea of making this permanent and moving the income guidelines. Could you explain in the third 'Whereas' Target Area Zones?

Mayor Orcutt responded the zone is a Home Maintenance Program not commercial properties or apartment complexes.

Mr. Gonzalez commented since this program won't be coming back to Council in the first 'Whereas' reads 'not to exceed \$50,000.00'. Want to make sure Council will have the ability to put more money, if available, into the program; suggested \$75,000.00.

Mayor Orcutt suggested not having a dollar amount listed so when the budget comes to Council with the 'earmarked' figure can be increased if monies are available.

Motion by Mr. Gonzalez, supported by Mr. Dufour, to amend first 'Whereas' third line by striking out 'not to exceed \$50,000.00'.

ROLL CALL: AYES: Gonzalez, Dufour, Poindexter, Roberts, Mencini, McCorkle, Scott
NAYS: Unanimous.

Motion by Mr. Scott, supported by Mr. McCorkle, to place on Council agenda following under letter M, as amended.

ROLL CALL: AYES: Scott, McCorkle, Mencini, Roberts, Poindexter, Gonzalez, Dufour
NAYS: Unanimous.

Mr. Salvatore stated that will appear under M-2 as Ordinance No. 11531-2026.

2. A RESOLUTION RECOGNIZING THE MONTH OF APRIL, 2026 AS CHILD ABUSE PREVENTION MONTH AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt and C/W.

Mayor Orcutt stated reading the 'Whereas' explains the outcome of children raised in stable homes and those in abusive homes, very important legislation.

Legislative Committee - Chairman, Roberts: cont.

Motion by Mr. Mencini, supported by Mr. McCorkle, to place on Council agenda following.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Dufour, Gonzalez, Poindexter, Roberts

NAYS: Unanimous.

Mr. Salvatore stated that will appear under M-3 as Resolution No. 6-2026.

SERVICE COMMITTEE - CHAIRMAN, GONZALEZ:

1. A RESOLUTION AUTHORIZING THE MAYOR TO PARTICIPATE IN THE ODOT CONTRACT FOR ROAD SALT AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mr. Beyer stated this is a salt consortium with the city taking in about 3,000 tons of salt yearly; with a threshold the city can take of 15% over or under.

Motion by Mr. Roberts, supported by Mr. Poindexter, to place on Council agenda following.


ROLL CALL: AYES: Roberts, Poindexter, Gonzalez, Dufour, Scott, McCorkle, Mencini

NAYS: Unanimous.

Mr. Salvatore stated that will appear under M-4 as Resolution No. 7-2026.

There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mr. McCorkle, to adjourn. Members of Council voted AYE, unanimous.

Council President Salvatore declared this meeting adjourned at 7:25 p.m.

RESPECTFULLY SUBMITTED 
 Carol Johnson
 Clerk of Council

APPROVED May 19, 2026

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.