

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
TO BE HELD ON TUESDAY, AUGUST 18, 2026
7:00 P.M.**

I. ROLL CALL OF MEMBERS:

II. PLEDGE OF ALLEGIANCE:

III. DISCUSSION:

1. A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT AND ADMINISTER AN AMENDED SCOPE OF WORK FOR THE INNOVATIVE FINANCE AND ASSET CONCESSION (IFAC) GRANT AWARDED BY THE UNITED STATES DEPARTMENT OF TRANSPORTATION, BUILD AMERICA BUREAU, APPROVING THE COOPERATIVE AGREEMENT ATTACHED AS EXHIBIT "A" AND DECLARING AN EMERGENCY. Introduced Mayor Orcutt – PER COUNCIL PRESIDENT SALVATORE.
2. AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT OF ARTICLE IV, SECTION 4.04, OF THE CHARTER OF THE CITY OF BROOK PARK, OHIO, AND DECLARING AN EMERGENCY. Introduced by Council As a Whole. – PER COUNCIL PRESIDENT SALVATORE.
3. AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT OF ARTICLE IV, SECTION 4.01(b), OF THE CHARTER OF THE CITY OF BROOK PARK, OHIO, AND DECLARING AN EMERGENCY. Introduced by Council As a Whole. – PER COUNCIL PRESIDENT SALVATORE.
4. AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT OF ARTICLE XV, SECTION 15.01(c), OF THE CHARTER OF THE CITY OF BROOK PARK, OHIO, AND DECLARING AN EMERGENCY. Introduced by Council As a Whole. – PER COUNCIL PRESIDENT SALVATORE.
5. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH MUNICIPAL EMERGENCY SERVICES (MES) FOR THE PURCHASE OF TURNOUT GEAR, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt. – PER COUNCIL PRESIDENT SALVATORE.
6. AN ORDINANCE TO AMEND ORDINANCE NUMBER 11516-2026 THE APPROPRIATION ORDINANCE FOR THE CITY OF BROOK PARK, STATE OF OHIO, FOR FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt. – PER COUNCIL PRESIDENT SALVATORE

III. DISCUSSION (CONT'D):

7. SOUTHWEST GENERAL APPROVED ORGANIZATIONS LIST. –PER COUNCIL PRESIDENT SALVATORE.
8. AMERICAN LEGAL PUBLISHING SUPPLEMENT PAGES \$6,068.70. - PER COUNCIL PRESIDENT SALVATORE.
9. VIASOUND TROUBLESHOOT BOXCAST CRASHING ON VIDEO SWITCHING \$1,593.88. – PER COUNCIL PRESIDENT SALVATORE

IV. PLANNING COMMITTEE – CHAIRMAN, COUNCILMAN SCOTT:

1. REQUEST A CONDITIONAL USE PERMIT TO CONSTRUCT AND OPERATE A BUSINESS WAREHOUSE AT 15300 BROOK PARK ROAD| LOCATED IN THE U7-C ZONING DISTRICT| ORDINANCE 1121.40.
2. REQUEST APPROVAL FOR A LOT SPLIT CONSOLIDATION FOR PPN#S:341-35-002; 341-35 -005 AND 341-35-006| LOCATED IN THE U1 ZONING DISTRICT| ORDINANCE 11.03.
3. REQUEST APPROVALS FOR A LOT SPLIT AND LOT CONSOLIDATION FOR PARCEL#’S: 342-09-010; 342-09-018; AND 342-09-158| LOCATED IN THE U-1 ZONING DISTRICT.

V . ADJOURNMENT

POSTED 8/14/26

**ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
HELD ON TUESDAY AUGUST 18, 2026**

The meeting was called to order by Council President Salvatore at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

DUFOUR, GONZALES, POINDEXTER, ROBERTS, MENCINI, McCORKLE, SCOTT

Also in attendance were Mayor Orcutt, Law Director Horvath, Finance Director McGann, Recreation Director Wetmore, Service Director Beyer and City Engineer Piatak.

DISCUSSION:

1. A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT AND ADMINISTER AN AMENDED SCOPE OF WORK FOR THE INNOVATIVE FINANCE AND ASSET CONCESSION (IFAC) GRANT AWARDED BY THE UNITED STATES DEPARTMENT OF TRANSPORTATION, BUILD AMERICA BUREAU, APPROVING THE COOPERATIVE AGREEMENT ATTACHED AS EXHIBIT 'A' AND DECLARING AN EMERGENCY.
Introduced by Mayor Orcutt.

Mayor Orcutt stated this is a \$1 million-dollar grant to pay for soft-costs of items i.e. traffic studies, engineering and other items like that for the Cleveland Browns stadium. After going back and forth with the federal government, there was a misunderstanding, this must appear before City Council. Therefore, a contract extension has been given until September 10, 2026. There is also a 15% rule that can be utilized in the amount of \$150,000.00 inside City Hall for utilization for personnel. Strict rules from the Department of Transportation have been given that this cannot be amended, must remain in current form, with no cost to the city,

Motion by Mr. Roberts, supported by Mr. Dufour, to move to letter M-first reading.

ROLL CALL: AYES: Roberts, Dufour, Gonzalez, Poindexter, Mencini, McCorkle, Scott
NAYS: Unanimous.

Mr. Salvatore stated that will appear under M-1 as Resolution No. 13-2026.

2. AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT OF ARTICLE IV, SECTION 4.04 OF THE CHARTER OF THE CITY OF BROOK PARK, OHIO AND DECLARING AN EMERGENCY. Introduced by Council as a Whole. **(Salaries and Bonds)**

Mr. Dufour clarified Charter amendments must be certified by September 4th.

Madam Horvath responded yes, and (drafts) have been sent to Board of Elections for language correctness.

Mr. Dufour continued is a reply expected of validity by September 1st?

Discussion: cont.

Madam Horvath responded have already been received from the Board of Elections.

Motion by Mr. Roberts, supported by Mr. McCorkle, to place under letter M.

ROLL CALL: AYES: Roberts, McCorkle, Mencini, Scott, Dufour, Gonzalez, Poindexter

NAYS: Unanimous.

Mr. Salvatore stated that will appear under letter M-2 as Ordinance No. 11544-2026.

3. AN ORDINANCE OF AN AMENDMENT OF SECTION IV, ARTICLE IV, SECTION 4.01 (b) OF THE CHARTER OF THE CITY OF BROOK PARK, OHIO, AND DECLARING AN EMERGENCY. Introduced by Council as a Whole. **(Composition and Terms)**

Mr. Scott stated having few discussions with Councilmembers, this will take effect in 2030 and should go to the public for a vote, am not against, but think now is not the right time to bring this up.

Mr. Mencini concurred with Mr. Scott and commented would like to hear from the people.

Mr. Gonzalez stated being the one (1) to bring this forward the people have told me this was due and they wanted it; long time coming and let's make it happen. Understand what my peers are saying and would like to see this on the ballot but will go along with my peers.

Mr. Poindexter stated am good with two-year terms in order to engage with the community for job review. Willing to move forward to the people for two-year or four-year terms; giving them time before taking effect; see no need to push to another cycle when can be done today.

Motion by Mr. Roberts, supported by Mr. Dufour, discussed.

ROLL CALL: AYES: Roberts, Dufour, Mencini, McCorkle, Scott

NAYS: Gonzalez, Poindexter. Motion carried with a 5-2 vote.

Note: Due to livestreaming issues Council President Salvatore handed meeting over to Council President Pro-Tem Roberts, in order to make a phone call.

4. AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT OF ARTICLE XV, SECTION 15.01 (c) OF THE CHARTER OF THE CITY OF BROOK PARK, OHIO, AND DECLARING AN EMERGENCY. Introduced by Council as a Whole. **(General qualification and restrictions of Employees, Councilmen and other elected or appointed officials).**

Motion by Mr. Scott, supported by Mr. McCorkle, to place under letter M-3.

ROLL CALL: AYES: Scott, McCorkle, Mencini, Roberts, Poindexter, Gonzalez, Dufour

NAYS: Unanimous.

Discussion: cont.

Mr. Roberts stated that will appear under M-3 as Ordinance No. 11545-2026.

5. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH MUNICIPAL EMERGENCY SERVICES (MES) FOR THE PURCHASE OF TURNOUT GEAR AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated the capital budget for the fire department has two (2) different line-items for turnout gear. The first (1st) line item in the amount of \$65,000.00 for the purchase of turn-out gear for the new firefighters. The second (2nd) line item is for secondary bunker gear in the amount of \$100,000.00 for the fire department to have a backup set of gear available; total of turnout gear is \$165,000.00.

Motion by Mr. McCorkle, supported by Mr. Dufour, to move to M-4.

ROLL CALL: AYES: McCorkle, Dufour, Gonzalez, Poindexter, Roberts, Mencini, Scott
NAYS: Unanimous.

Mr. Roberts stated that will appear under M-4 as Ordinance No. 11546-2026.

6. AN ORDINANCE TO AMEND ORDINANCE NO. 11516-2026, THE APPROPRIATION ORDINANCE, FOR THE CITY OF BROOK PARK, STATE OF OHIO, FOR FISCAL YEAR ENDING DECEMBER 31, 2026 AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt highlighted a few key points of this legislation being two (2) items for the 2026 Roads Program and Budget Ordinance. With the budget ordinance there is a transfer in the amount of \$4.5 million-dollars to the Economic Development Fund for the purpose of readying the city for redevelopment of Brookpark Road and other areas needing assistance with additional parking, development of businesses or working with purchasing of land; for the new development coming in the future. Fund 243 there is a transfer out of the Economic Development Fund to other operating funds in the amount of \$1 million-dollars for additional road improvements. The first (1st) round is for asphalt resurfacing to include Greene Drive, Stonecrest Drive, Zaremba Drive, Westbrook Drive, Parkman Drive, Defiance Drive, Champaign Drive, Pemberton Drive and Alvin Drive. With the leftover contingency monies, the transfer of \$1 million-dollars from the Economic Development Fund is to assist with round two (2) of the Roads Program by adding Edgehurst Drive, Wolf Drive, West 161st Street, West 164th Street, West 137th Street, Commerce Parkway and miscellaneous joint repairs to West 140th Street. That will take care of the city's industrial parkways and service department crews will also be doing additional roadwork on Eastland Drive. Deferred to Mr. McGann.

Mr. McGann stated a new department will be added to the General Fund #344 - Natatorium with the opening of the indoor pool in the amount of \$62,500.00; as well as \$55,000.00 for personnel salaries and benefits or operational costs. The Building

Discussion: cont.

Department is being increased by \$32,000.00 for plan examiner and engineering fees in the amount of \$250,000, for increases of the stadium project. There is an increase to the Finance Department in the amount of \$73,900.00 for new software subscription services, approved by City Council earlier this year. An increase of \$750,000.00 to Miscellaneous Executive for legal services related to stadium project. Transfers and Refunds shows a transfer of \$5.75 million-dollars to the Economic Development Fund with \$500,000.00 for additional roads program; \$500,000.00 - Safety Building Construction Fund and \$250,000.00 - Retirees Accrued Benefit Fund employees' retirement payouts. Moving to City Income Fund an increase of \$50,000.00 for court costs associated with delinquent taxpayers. Capital Improvement Funds increase of a little over \$16,000.00 to the Natatorium department for diving boards, buoys, lane dividers and other equipment. Sanitation Department - \$13,500.00 for additional rubbish cans; \$58,320.00 for implementation costs associated with the new software system (Finance). Government & Lands - \$75,000.00 for bridge lighting utilizing NOPEC Funds, to pay for this project. Fund 552 - Natatorium Improvement increase of \$25,506.00 to Capital Outlay for flooring, stair-treads and wall-base work. Fund 553 - Recreation Center Improvements - \$221,815.00 for engineering costs related to recreation center exterior project, approved by Ordinance No. 11514-2026. Fund 691 - Retirees Accrued Benefits - \$250,000.00 for retirement payouts and Fund 714 - Cash Bonds Held - \$51,791.03 for costs associated with the demolition of Smith Road home.

Questions:

Mr. Mencini agreed with Mayor Orcutt of the \$4 million-dollars for the city's industrial parkways, in terrible shape and need repair. Also, with that \$4 million-dollars is that for acquiring land in the future?

Mayor Orcutt responded yes, on page three (3) shows an increase for joint repairs and crack sealing. Number three (3) shows an increase to several funds for asphalt resurfacing of roads. The \$4.5 million-dollars is separate from that and being moved into Economic Development for the potential of new opportunities for the City of Brook Park to purchase land to be able to assist and generate revenue for parking, that is what the city will strive for.

Mr. Mencini continued with one (1) of the top items being roads and glad they are getting attention. Asked Mr. McGann to go into quick detail on the accrued retirees fund.

Mr. McGann responded this is for employees retiring and eligible for severance and sick time payout, those monies are paid out of that fund. Seeing more employees retiring this year, than in the past, so there is an increase to that fund.

Mr. Dufour asked Mr. Beyer with the asphalt repairs to the industrial parkways will there be any additional maintenance costs or wear and tear?

Discussion: cont.

Mr. Beyer responded these roads are over 20-plus years and with the implementation of resurfacing program and preventive maintenance should get over the 15 to 20 years' life span; these roads are all strictly heavy equipment and semi trucks, so doing preventative maintenance will get the longevity for the city.

Mr. Dufour asked Mr. McGann with the additional monies for miscellaneous executive for legal fees will those be rolled into the financial plan for the stadium?

Mr. McGann concurred.

Mr. Scott stated spending \$5,199,000.00 for the 2026 Roads Program, is there a ballpark figure of what was spent on the 2025 Roads Program.

Mr. McGann responded approximately \$4 million-dollars.

Mr. Scott remarked \$9.1 million-dollars on roads for two (2) years.

Motion by Mr. McCorkle, supported by Mr. Dufour, to move to letter M.

ROLL CALL: AYES: McCorkle, Dufour, Gonzalez, Poindexter, Roberts, Mencini, Scott
NAYS: Unanimous.

Mr. Roberts stated that will appear under M-5 as Ordinance No. 11547-2026.

7. SOUTHWEST ORGANIZATIONAL LIST

Motion by Mr. Dufour, supported by Mr. Gonzalez, to place under verbal approval on Council agenda following.

ROLL CALL: AYES: Dufour, Gonzalez, Poindexter, Roberts, Mencini, McCorkle, Scott
NAYS: Unanimous.

8. AMERICAN LEGAL PUBLISHING SUPPLEMENTAL PAGES - \$6,068.70 - **REMOVED FROM AGENDA.**
9. VIASOUND TROUBLESHOOT OF BOXCAST CRASHING ON VIDEO SWITCHING - \$1,593.88.

Mr. Salvatore stated this is for expenses incurred for video crashes.

Motion by Mr. Dufour, supported by Mr. McCorkle, to place on Council agenda following under verbal approval.

Mr. Gonzalez requested that the Technology committee look at an alternative instead of Boxcast, seems like there are nothing but problems with Boxcast specifically.

Discussion: cont.

Mr. Dufour commented the committee has looked at two (2) different solutions; one (1) was integrated with Legislation Management Software which would be a direct feed and not involve Boxcast. The second (2nd) solution was overhauling (equipment) in the backroom; quote was excessive. Personally, think the city should look into a service such as Civic Plus in order to do a lot more with modernizing processes of the agendas and increase accountability; would like to do that and remove Boxcast, at some point.

Mr. Mencini concurred with Mr. Gonzalez and asked Mr. Dufour when looking at other alternatives were other cities looked at what they are using or doing?

Mr. Dufour responded when the program fails it was something with switching from dais camera to podium camera. The solution was to put a fake box so it doesn't forget what is being done. Other cities were looked at and with Civic Plus what is great about that is not only is the agenda automated they will re-populate what has already come through, will time-stamp videos to specific parts of the agenda, instead of scrolling. Other cities use Civic Plus and there is a quote for it and am contacted once a month. If Council so wants can look forward into having the representative at a meeting, before the end of the year, to do a presentation on this solution. Will help not only with the issue being experiencing but with the future project coming to the city.

Mr. Mencini continued this problem has been occurring since moving into this building and should be state of the art when people come to make a presentation.

Mr. Dufour commented is beyond frustration and hopefully have them at a future meeting.

The clerk called the roll on the **motion** by Mr. Dufour, supported by Mr. McCorkle, to place under verbal approval on Council agenda following.

ROLL CALL: AYES: Dufour, McCorkle, Scott, Mencini, Roberts, Poindexter, Gonzalez
NAYS: Unanimous.

PLANNING COMMITTEE - CHAIRMAN, SCOTT:

1. REQUEST A CONDITIONAL USE PERMIT TO CONSTRUCT AND OPERATE A BUSINESS WAREHOUSE AT 15300 BROOKPARK ROAD, LOCATED IN THE U7-C ZONING DISTRICT.

Mr. Scott invited Terry Strong to the podium for questions.

Mr. Strong stated the plan is to construct a 7,000 square-foot building with the focus on small businesses. Many of the small businesses located in the city have zoning restrictions that keep trucks, trailers and equipment stored at their homes; this gives the opportunity for those small businesses to have someplace to store this equipment.

Planning Commission - Chairman, Scott: cont.

Mayor Orcutt commented this passed through Planning Commission and City Council before and the project was delayed, with good reasons. Due to time constraints (with this request) this is back in front of the Planning Commission and City Council so the requestor does not have to reapply.

Motion by Mr. Mencini, supported by Mr. McCorkle, to have legislation drafted.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Dufour, Gonzalez, Poindexter, Roberts

NAYS: Unanimous.

2. REQUEST APPROVAL FOR A LOT SPLIT CONSOLIDATION FOR PPN #'S 341-35-002, 341-35-005 ABD 341-35-006, LOCATED IN THE U-1 ZONING DISTRICT. (**Ruple and Aerospace Parkway**).

Mayor Orcutt stated traveling towards NASA Glenn from Aerospace Parkway at the intersection of Ruple Road is a city pump station and two (2) homes. There is an issue with one (1) of the residents having a driveway on city land, been there forever. The driveway is cracked and unable to be replaced so working with the city engineer the city did a consolidation and lot split next to those homes. This will separate those parcels in that area and I encourage Council to sell off those parcels to those two (2) homeowners on Ruple Parkway.

Motion by Mr. Roberts, supported by Mr. McCorkle, to have legislation drafted.

ROLL CALL: AYES: Roberts, McCorkle, Mencini, Scott, Dufour, Gonzalez, Poindexter

NAYS: Unanimous.

3. REQUEST APPROVAL FOR A LOT SPLIT AND LOT CONSOLIDATION FRO PARCEL #'S 342-09-010, 342-09-018 AND 342-09-158 LOCATED IN THE U-1 ZONING DISTRICT. (**Astorino/DiFranco property - Engle Road**).

James Astorino
6258 Engle Road

Mr. Astorino stated parcel number 158 is the parcel my house sits on and parcel number 018 is my neighbor, John DiFranco, and in between is parcel number 010 that is an empty lot owned by Mr. DiFranco and myself. The plan is to turn three (3) lots into two (2) lots by splitting the lot in half (1/2) which has been drafted and surveyed.

Motion by Mr. Roberts, supported by Mr. Mencini, to have legislation drafted.

ROLL CALL: AYES: Roberts, Mencini, McCorkle, Scott, Dufour, Gonzalez, Poindexter

NAYS: Unanimous.

There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mr. McCorkle, to adjourn.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Dufour, Gonzalez, Poindexter, Roberts

NAYS: Unanimous.

Council President Salvatore declared this meeting adjourned at 7:48 p.m.

RESPECTFULLY SUBMITTED


Carol Johnson
Clerk of Council

APPROVED September 15, 2026

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS,
NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.