ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
TO BE HELD ON TUESDAY, SEPTEMBER 15, 2026
7:00 P.M.

I. ROLL CALL OF MEMBERS:

II. PLEDGE OF ALLEGIANCE:

III. DISCUSSION:

IV. BOARD OF ZONING APPEALS – CHAIRMAN, MENCINI:

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE CUYAHOGA COUNTY PLANNING COMMISSION FOR PARTICIPATION IN THE CUYAHOGA COUNTY UNIFIED ZONING CODE CONSORTIUM; APPROVING THE TERMS AND CONDITIONS SET FORTH IN ATTACHMENT 'A' AND ATTACHMENT 'B'; APPROPRIATING THE CITY'S CONTRIBUTION TOWARD THE PROJECT AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

V. SERVICE COMMITTEE – CHAIRMAN, GONZALEZ:

1. AN ORDINANCE AUTHORIZING THE CONSULTING ENGINEER TO PREPARE PLANS AND SPECIFICATIONS AND THE MAYOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT(S) WITH THE LOWEST AND/OR BEST BIDDER FOR THE HOLLAND ROAD PAVEMENT REPAIRS PROJECT (CT 202401) AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

V. ADJOURNMENT

POSTED 9/11/26

ADDENDUM
TO THE CAUCUS PRIOR MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON TUESDAY, SEPTEMBER 15, 2026
7:00 P.M.

I. DISCUSSION:

1. AN ORDINANCE DESIGNATING THE DEPOSITORIES OF THE INTERIM FUNDS OF THE CITY OF BROOK PARK, OHIO, FOR A PERIOD OF FIVE YEARS BEGINNING OCTOBER 7, 2026 AND DECLARING AN EMERGENCY. - PER COUNCIL PRESIDENT SALVATORE.

2. AN ORDINANCE DESIGNATING THE DEPOSITORIES OF THE ACTIVE FUNDS OF THE CITY OF BROOK PARK, OHIO, FOR A PERIOD OF FIVE YEARS BEGINNING OCTOBER 7, 2026 AND DECLARING AN EMERGENCY. - PER COUNCIL PRESIDENT SALVATORE.

3. AN ORDINANCE MAKING A WRITTEN RETURN TO THE FISCAL OFFICER OF CUYAHOGA COUNTY, OHIO, FOR CHARGES FOR THE SERVICES OF THE CITY OF BROOK PARK, OHIO FOR CUTTING WEEDS ON CERTAIN PARCELS OF LAND DESCRIBED HEREIN, AND AUTHORIZING SAID CHARGES TO BE PLACED UPON THE TAX DUPLICATE AND COLLECTED AS OTHER TAXES PURSUANT TO SECTION 731.54 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY. - PER COUNCIL PRESIDENT SALVATORE.

ITEMS TO BE CONSIDERED
AT THE CAUCUS PRIOR TO THE COUNCIL MEETING
HELD ON TUESDAY, SEPTEMBER 15, 2026

The meeting was called to order by Council President Salvatore at 7:00 p.m., the clerk called the roll and the following Members of Council answered:

DUFOUR, GONZALEZ, POINDEXTER, ROBERTS, MENCINI, McCORKLE, SCOTT

Also in attendance were Mayor Orcutt, Law Director Horvath, Finance Director McGann, Economic Development Commissioner Rocco, Recreation Director Wetmore and Service Director Beyer.

BOARD OF ZONING APPEALS – CHAIRMAN, MENCINI

1. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE CUYAHOGA COUNTY PLANNING COMMISSION FOR PARTICIPATION IN THE CUYAHOGA COUNTY UNIFIED ZONING CODE CONSORTIUM; APPROVING THE TERMS AND CONDITIONS SET FORTH IN ATTACHMENT 'A' AND ATTACHMENT 'B'; APPROPRIATING THE CITY'S CONTRIBUTION TOWARD THE PROJECT AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated a few weeks ago representatives from the Cuyahoga County Planning Commission were out to discuss the participation in the county-wide unified zoning code. Seven (7) to eight (8) cities will participate to share zoning code throughout the city and to modernize. Things being done in Brook Park are becoming popular in other cities as to how smoke shops, storage facilities were handled. Didn't put a ban on these types of facilities but based them on population. Participation in this consortium will cost $25,000.00 per community.

Mr. Mencini stated to have a good community there is always a cost and collaboration with other communities.

Motion by Mr. Roberts, supported by Mr. McCorkle, to place under M-1 on Council agenda following.

ROLL CALL: AYES: Roberts, McCorkle, Mencini, Scott, Dufour, Gonzalez, Poindexter
NAYS: Unanimous.

Mr. Salvatore stated that will appear under M-1 as Ordinance No. 11558-2026.

SERVICE COMMITTEE – CHAIRMAN, GONZALEZ

1. AN ORDINANCE AUTHORIZING THE CONSULTING ENGINEER TO PREPARE PLANS AND SPECIFICATIONS AND THE MAYOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT (S) WITH THE LOWEST AND/OR BEST BIDDER FOR THE HOLLAND ROAD PAVEMENT REPAIRS (CT 202401) AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated as referred at last week's meeting this legislation will need an amendment to add American Rescue Plan Act (ARPA) funding. Deferred to Mr. McGann.

Mr. McGann reiterated this is a companion piece from the last week's meeting and is a complimentary piece allowing the city to expend dollars from the ARPA funds, so those fund are not given back to the federal government.

Motion by Mr. Mencini, supported by Mr. McCorkle, to place under letter M-2, Council agenda following.
ROLL CALL: AYES: Mencini, McCorkle, Scott, Dufour, Gonzalez, Poindexter, Roberts
NAYS: Unanimous.

Mr. Salvatore stated that will appear under M-2 as Ordinance No. 11559-2026.

Motion by Mr. Mencini, supported by Mr. Roberts, to move to the Addendum.
ROLL CALL: AYES: Mencini, Roberts, Poindexter, Gonzalez, Dufour, Scott, McCorkle
NAYS: Unanimous.

DISCUSSION:

1. AN ORDINANCE DESIGNATING THE DEPOSITORIES OF THE INTERIM FUNDS OF THE CITY OF BROOK PARK, OHIO, FOR A PERIOD OF FIVE YEARS BEGINNING OCTOBER 7, 2026 AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mr. McGann stated this is companion piece of item number two (2) every five (5) years the city is required to update the depository agreements with banks; this first (1st) one is for interim funds. These funds are invested in U.S. Securities; CD's and things of that nature.
Motion by Mr. Dufour, supported by Mr. McCorkle, to place on Council agenda following under letter J - Introduction.
ROLL CALL: AYES: Dufour, Mencini, McCorkle, Scott, Gonzalez, Poindexter, Roberts
NAYS: Unanimous.

Addendum: cont.

2. AN ORDINANCE DESIGNATING THE DEPOSITORIES OF THE ACTIVE FUNDS OF THE CITY OF BROOK PARK, OHIO, FOR A PERIOD OF FIVE YEARS BEGINNING OCTOBER 7, 2026 AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mr. McGann stated this legislation is for the city's active funds i.e. checking account(s), same as previous piece five-year period.

Mr. Mencini asked what is the process for choosing the banks?

Mr. McGann responded currently the city is with Huntington National Bank and have been with them for at least 15 years. The other banks listed in the event Huntington Bank closes and the city has all the money that needs to be pivoted quickly; the other banks can take those monies immediately.

Motion by Mr. Mencini supported by Mr. Dufour, to place on the Council agenda following under letter J - Introduction.

ROLL CALL: AYES: Mencini, Dufour, Gonzalez, Poindexter, Roberts, McCorkle, Scott
NAYS: Unanimous.

3. AN ORDINANCE MAKING A WRITTEN RETURN TO THE FISCAL OFFICER OF CUYAHOGA COUNTY, OHIO, FOR CHARGES FOR THE SERVICES OF THE CITY OF BROOK PARK, OHIO, FOR CUTTING WEEDS ON CERTAIN PARCELS OF LAND DESCRIBED HEREIN AND AUTHORIZING SAID CHARGES TO BE PLACED UPON THE TAX DUPLICATE AND COLLECTED AS OTHER TAXES PURSUANT TO SECTION 731.54 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated this is a housekeeping item that provides for service department personnel to cut weeds and grass on certain parcels. Those charges for that service is then placed on the tax duplicate.

Mr. Mencini commented in the past there was a numerous list of parcels, why so few now?

Mayor Orcutt responded the communication from service department personnel and property owners is the reason for great success and don't have as many repeat offenders, as in the past.

Motion by Mr. Mencini, supported by Mr. McCorkle, to place on Council agenda under letter J - Introduction.

ROLL CALL: AYES: Mencini, McCorkle, Scott, Dufour, Gonzalez, Poindexter, Roberts
NAYS: Unanimous.

Addendum-Discussion: cont.

Motion by Mr. Roberts, supported by Mr. Mencini, to add two (2) items to the Addendum under discussion.

ROLL CALL: AYES: Roberts, Mencini, McCorkle, Scott, Dufour, Gonzalez, Poindexter
NAYS: Unanimous.

4. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH METROPOLITAN POOLS SERVICE FOR THE REPLACEMENT AND INSTALLATION OF EQUIPMENT FOR THE INDOOR SPAS AT 17400 HOLLAND ROAD; APPROPRIATING THE NECESSARY FUNDS THEREFORE AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated the hot tubs in the spa area need replacement with the heaters, pumps and piping for a cost of $78,000.00.

Mr. Wetmore reiterated the equipment is that area is antiquated. Metropolitan Pools will come in and replace from nuts to bolts, move electric to the walls and benches. The area is a very corrosive environment with deteriorated metals due to chemicals in the room; great need of update and replacement.

Mr. Mencini stated these spas were closed during COVID-19 and probably most parts are not available any longer; owning a pool or spa there is a lot of maintenance involved. Are the cost-factors listed standard in other communities.

Mr. Wetmore responded Metropolitan Pools is a high company that is top notch in their field and are the lowest bidder on this project. The consultant the city has been working with from Metropolitan Pools has been in the business for 30 years and knows everything about everything.

Mr. Gonzalez echoed Mr. Wetmore's statement about Metropolitan Pools being a top-notch company and have dealt with them more quite a long time. To Mr. Wetmore with the chlorine being housed in that room were any recommendations given for a better housing of the chlorine vat?

Mr. Wetmore responded did not speak to the chlorine but what will be done with replacement of all the equipment but the decking that houses all the pumps and so forth will be of non-corrosive, non-metal housing, anything put in there will have sustainability for many years.

Motion by Mr. Roberts, supported by Mr. Mencini, to place on Council agenda under letter J - Introduction.

ROLL CALL: AYES: Roberts, Mencini, McCorkle, Scott, Dufour, Gonzalez, Poindexter
NAYS: Unanimous.

Addendum - discussion: cont.

5. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE METROPOLITAN POOLS SERVICE FOR THE RENOVATION OF THE INDOOR POOL AT 17400 HOLLAND ROAD; APPROPRIATING THE NECESSARY FUNDS, THEREFOR, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

Mayor Orcutt stated there is some sweating of water that goes into the drain into the basement, nothing abnormal. The city can install a liner with Metropolitan Pools in the amount of $135,765.00 for a new liner for both pools.

Mr. Mencini asked what is the longevity of the new liner?

Mr. Wetmore responded speaking with the Metropolitan Pools consultant the longevity would be 20 to 25 years, before replacement.

Mayor Orcutt commented Metropolitan Pools has gone above and beyond of what was expected. The outdoor waterpark equipment room will need to be upgraded, as well.

Mr. Gonzalez asked is the liner just going on the floor or both the floor and walls, have seen both.

Mr. Wetmore responded the liner will go into the floor and walls but not into the gutters; they will be painted with a rubberized paint.

Motion by Mr. Mencini, supported by Mr. McCorkle, to place on Council agenda under letter J - Introduction.
ROLL CALL: AYES: Mencini, McCorkle, Scott, Dufour, Gonzalez/ Poindexter, Roberts
NAYS: Unanimous.

There being no further business to come before this meeting a **motion** by Mr. Gonzalez, supported by Mr. McCorkle, to adjourn. Members of Council voted AYE.

Council President Salvatore declared this meeting adjourned at 7:44 p.m.

RESPECTFULLY SUBMITTED Carol Johnson
Carol Johnson
Clerk of Council

APPROVED October 20, 2026

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.