

P/C 7-2-19 legislative  
CA PRICE 8-20-19  
1st R 8-20-19  
2nd R \_\_\_\_\_  
3rd R \_\_\_\_\_  
B/C \_\_\_\_\_

CITY OF BROOK PARK, OHIO

ORDINANCE NO: 1112-2019

INTRODUCED BY: MAYOR GAMMELLA

AN ORDINANCE AUTHORIZING THE MAYOR TO,  
DISPOSE OF OBSOLETE OFFICE FURNITURE, FILE CABINETS, AND  
OTHER MISCELLANEOUS OFFICE EQUIPMENT,  
AND DECLARING AN EMERGENCY

WHEREAS, the City of Brook Park has various old furniture and office equipment that is obsolete and/or in disrepair; and

WHEREAS, said furniture, file cabinets, and office equipment has little or no value and it is not feasible to sell said property; and

WHEREAS, it is in the best interest of the City of Brook Park to dispose of said office furniture and equipment.

NOW THEREFORE BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Mayor is hereby authorized and directed to dispose of obsolete and/or broken furniture, file cabinets and office equipment, a list of which is attached hereto as "Exhibit A."

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to dispose of obsolete furniture, file cabinets and office equipment; therefore provided this Ordinance receives the affirmative vote of at least five (5) members

elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: August 20, 2019

[Signature]  
PRESIDENT OF COUNCIL

ATTEST: Michelle Blazak  
Clerk of Council

APPROVED: [Signature]  
MAYOR

8/20/19  
DATE

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS

[Signature]  
DIRECTOR OF LAW

CERTIFICATE

Michelle Blazak, Clerk of Council, of the City of Brook Park, Ohio, do hereby certify that the foregoing is a true and accurate copy of Ordinance/Resolution No. 1112-2019 passed on the 20<sup>th</sup> day of August 2019 by said council.

Michelle Blazak  
Clerk of Council

I, Michelle Blazak, Clerk of Council for the City of Brook Park, State of Ohio, do hereby certify that there is no newspaper of general circulation in the municipality and that publication of the foregoing ordinance/resolutions was made by posting true copies at six of the most public places in said municipality as determined by Ordinance No. 4838-1975 at location City Hall 6161 Engle Road, Police Station 17401 Holland Road, #1 Fire Station 5590 Smith Road, #2 Fire Station 22530 Ruple Parkway, #3 Fire Station 17401 Holland Road, Brook Park Library 6165 Engle Road, for a period of fifteen days.

commencing August 21, 2019  
Michelle Blazak  
MICHELLE BLAZAK  
Clerk of Council

	Yea	Nay
Stemm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mencini	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Orcutt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Scott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Burgio	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Poindexter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Salvatore	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## Single Office

4 Shelving Book Case

2 Wood File Cabinets 6379, 0380

1 Shredder 5726

LEXMARK Printer 6810

2 Draw metal File Cabinet

Comp. Desk 7290

Phone 0011

2 Chairs

## Council Offices / Court House

Stack Chairs (#79)

Sound System (5713)

(2) 4 Draw File Cabinets 0374

1 Sharp Cash Register

8 Draw Cart File Cabinet

4 sets of metal Shelving 4FT

Compaq Computer 8916

2 Draw File Cabinets 5214 Council Office

2 4 Draw File Cabinets

Work Station 4931 / 3 pieces

1 Sharp Work Station 4929

Lateral File Cabinet 1265

5 Chairs

2 Phones

COMPUTER ROOM -

804

- COMPUTER RACK / BLACK - 11 #0975
- SLIDING DOOR COMPUTER DESK - GREY - #8834
- 2 DRAWER PAPER PRINTER DESK, #9206, 1 WITH NO TAG
- 4 DRAWER METAL FILING CABINET / BROWN -
- CHAIR

CIVIL SERVICE OFFICE - "DEANNA"

- CHAIRS - 11
- 3 SHELF BOOK SHELF
- DESK - 3 PIECE DESK / WALL STATIONS, #2365, #4365
- PHONE (DESK)
- WHITE BOARD - 4' X 6'

FINANCE - "MADALYN"

- 3 PIECE WORK STATION - CHERRY W/ OVERHEAD CREDENZA - CHERRY (10008)
- 4 DRAWER - FILING CABINET - GREY - LATERAL
- 2 FABRIC CHAIRS
- DESK CHAIR
- 4 SHELF BLACK / PLASTIC
- PHONE

"MARTY HORN"

- DESK - CHERRY
- PHONE
- 2 DRAWER / WOOD - CHERRY - #0498
- DESK STATION W/ STORAGE CREDENZA - CHERRY (0497 DESK)  
(0496 CREDENZA)
- OFFICE CHAIR
- 2 - FABRIC / WOOD CHAIR
- SHELF W/ 2 DRAW CABINET - CHERRY - ~~XXXXXXXXXX~~
- COM RACK (8351)

OLD CITY HALL INVENTORY -

RECEPTION AREA  
"TERRI"

- 5 DRAWER FILE CABINET #7772, #2011, #42514 @ NO TAG
- 2 DRAWER FILE CABINET - #9428, #9430,
- BLACK 5 DRAWER FILE CABINET
- 2 DRAWER LATERAL - 11 - (2)
- 3 DRAWER LATERAL
- PHONE SWITCH BOARD
- ROLLING FABRIC CHAIR
- RECEPTION DESK

NEED ACCESS

- GREG CUNBLE - LOCKED
- MAYOR - LOCKED
- LAW DIRECTOR - LOCKED

CAN'T INVENTORY

FRONT LOBBY

- OFFICE DESK - #2251
- 2 LEATHER CHAIRS
- 2 CHAIRS

- MADELINE AND MARIE
- VISUAL INSPECTION - LOCKED
- NEED ACCESS FOR TAGS.

BUILDING DEPT. "BRADEN"

- WOOD BOOK SHELF
- 3 DRAWER FILING CABINET - 11 (2)
- PHONE (DESK)
- WOODEN LAMINATE DESK
- DESK CHAIR - UPHOLSTERED

COUNCIL -

BUILDING DEPT. - "CHRIS"

MAYOR'S OFFICE

- TABLE - #1230
- CHAIR -
- SHELF WOOD BOOK SHELF

### TAX DEPARTMENT - "JOHN"

- 3 piece workstation w/ overhead filing cabinet - GREY
- 2 DRAWER CREDENZA - GREY - (DESK/WORKSTATION IS AT PD)
- 2 DESK PHONES
- WORKSTATION - GREY - (FRONT TAX WINDOW)
- 2 DRAWER FILING CABINETS - GREY (2) 11
- 2 DRAWER / 2 DOOR CABINET #10324 - GREY
- PRINTER TABLE - GREY - JENNY O'BENE -
- FABRIC CHAIR - GREY/WOOD - (2)

### TAX - "MARY O'BENE"

- WOOD DESK w/ GLASS TOP
- WOOD CREDENZA
- WOOD FILING CABINET - 2 DRAWER
- 4 DRAWER FILING CABINET - WOOD -
- METAL 2-DRAWER - GREY - 11 (2)
- PHONE

### TAX SMALL FILE ROOM

- WOOD 2 DOOR SHELF - #6373
- WOOD FILE CABINET -

### TAX - ANDREA

- ~~2 DOOR METAL CABINET~~ - 2 DOOR METAL CABINET
- 3 piece workstation - GREY
- BOX FAN - BLUE
- 3 DRAWER FILING CABINET - GREY
- 2 piece workstation - (PD HAS THE REST)
- 2 DRAWER FILING CABINET - (2)
- KNOX DILUTE - MESS. FRONT AREA. W/ 2 CHAIRS

## FINANCE OFFICE

- 3 PIECE WORKSTATION - "BOB CUBIOLS"
- 2 DRAWER FILE CABINET
- 3 DRAWER FILE CABINET.
- DESK CHAIR - III
- OVERHEAD FILE CABINET
- 8' ROTATING FILE CABINET
- PHONE - (BOB'S DESK)
- 7' ROTATING FILE CABINET.
- 5 DRAWER FILING CABINET - #10664, #10665, #10666, #10667, #10668, #10669
- WORK STATION (BACK SIDE OF BOB'S DESK) - GREY - SINGLE DESK
- 3 SHELF WOOD BOOK SHELF
- 4' ROTATING CABINET
- WORK STATION - GREY w/ OVER-HEAD SHELF - SINGLE DESK
- WORK STATION - GREY - #10070 - 3 piece (CLAUDIA) w/ OVERHEAD CABINET
- 2 DRAWER METAL FILING CABINET.
- PHONE (CLAUDIA'S)
- #6377 - WOOD/METAL 2 DRAWER CREDENZA
- ~~2~~ 4 DRAWER METAL FILING CABINET (CIVIL SERVICE)
- UPRIGHT METAL CABINET - 6' / GOLD
- WOODEN MICROWAVE CAB.
- 4 DRAWER METAL FILING CABINET / BEIGE

## WOMEN'S RESTROOM -

- WHITE WOODEN CABINET.

### TAX DEPARTMENT - "JOHN"

- 3 piece workstation w/ overhead filing cabinet - Grey
- 2 drawer credenza - Grey - (DESK/WORKSTATION IS AT PD)
- 2 DESK PHONES
- WORKSTATION - Grey - (FRONT TAX WINDOW)
- 2 DRAWER FILING CABINETS - Grey (2) 11
- 2 DRAWER / 2 DOOR CABINET #10324 - Grey
- PRINTER TABLE - Grey - JENNY O'BENG -
- FABRIC CHAIR - Grey/WOOD - (2)

### TAX - "MARY OFFICE"

- WOOD DESK w/ GLASS TOP
- WOOD CREDENZA
- WOOD FILING CABINET - 2 DRAWER
- 4 DRAWER FILING CABINET - WOOD -
- METAL 2-DRAWER - Grey - 11 (2)
- PHONE

### TAX SMALL FILE ROOM

- WOOD 2 DOOR SHELF - #6373
- WOOD FILE CABINET -

### TAX - ANDREA

- 2 ~~DOOR~~ METAL CABINET - 2 DOOR METAL CABINET
- 3 piece workstation - Grey - BOX FAN - BLUE
- 3 DRAWER FILING CABINET - Grey
- 2 piece workstation - (PD HAS THE REST)
- 2 DRAWER FILING CABINET - (2)
- 3- DESK PHONES - METAL COAT RACK w/ 3 SHELVES



## MAYORS office

- 1- Credenza 6020
- 1- Desk 9097
- 1- Computer Table No Number
- 1- Printer Table No Number
- 1- 1' Book shelf wood No Number
- 1- 3' Book shelf 2 shelf No Number
- 1- 5 Drawer lat file 0364
- 11- CHAIRS:
- ~~3- 4 Drawer file 4375~~

## LAW office

- 3- 4 Drawer File 4375
- 2375
- 6374

- 1 Large Conference Table No Number
- 2- wood Desk w/return + Topper 9917B
- 9916
- 1- fixed wall cabinets 4356

## LAW Director office.

- 1- wood desk w/ glass top. 0822
- 1- Credenza w/ glass top 0823
- 1- 4 Drawer file 2378 STORAGE
- 3- chairs.

## KITCHEN

- 2 DRAWER CREDENZA
- WORK STATION TABLE
- CHAIR - ROLLING DESK

## HUMAN RESOURCES

- 3 PIECE WORK STATION - CHERRY/GREY
- 2 END TABLES - CHERRY/GREY
- OFFICE DESK CHAIR
- PHONE (DESK)
- 4 DRAWER FILING CABINET
- FABRIC CHAIR
- WALL MOUNT ORGANIZER

## MITSY OFFICE

- 2 SECTION DESK - CHERRY/GREY
- BUILDING DEPT. - "TED HURST" / BOILER RM.
- 4 DRAWER FILING CABINETS - #6491, #0494, #4494, #6441, #4472,  
#6493 + 11 W/O TAGS
- MISC. BOXES ??
- DESK CHAIR

All Building Dept Files moved TO Building Dept.

5 Drawer File CAB. Council Storage

3159      0355  
5159  
1159

4 Drawer File CAB.

1242	1238	1234
1241	1237	1233
1240	1236	
1239	1235	

3 Drawer LAT No Tag.

Micro fish reater broken  
9887

3-4 metal shelving 4' tall

## ECONOMIC DEVELOPMENT - "SCOTT ADAMS"

- 1 CHERRY WOOD DESK W/ GLASS TOP
- CORNER SHELF - CHERRY - 11 - (2)
- 4 DOOR CREDENZA - CHERRY - moved TO MAYORS OFFICE
- 2 SHELF PRINTER TABLE - CHERRY/GRAY
- COMPUTER DESK - CHERRY/GRAY
- 4 DRAWER LATERAL FILING CABINET - METAL - GRAY
- 2 DOOR METAL FILING CABINET - GRAY
- 3 DRAWER METAL FILING CABINET - GRAY
- BLUEPRINT HOLDER
- ROLLING CART - BLACK/GRAY ?
- PLASTIC EASEL
- WALL MOUNT WHITE BOARD moved TO SERVICE
- PHONE