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CITY OF BROOK PARK, OHIO

ORDINANCE NO: 11131-2019

INTRODUCED BY: COUNCILMAN SCOTT

AN ORDINANCE  
AMENDING SECTION 140.02  
OF THE BROOK PARK CODIFIED ORDINANCES  
ENTITLED 'BUILDING COMMISSIONER'  
AND DECLARING AN EMERGENCY

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: Section 140.02 of the Codified Ordinances of the City of Brook Park is hereby amended to read as follows:

**140.02 BUILDING COMMISSIONER.**

There is hereby created the office of Building Commissioner for the City.

- (a) Appointment and Term. Appointment to such position shall be made by the Director of Public Safety, and the Building Commissioner shall serve at the pleasure of the Director of Public Safety.
- (b) Compensation. Compensation of the Building Commissioner shall be fixed by Council.
- (c) Duties. It shall be the duty of the Building Commissioner to:
  - (1) Administer and enforce all State laws and City ordinances relating to building and zoning.
  - (2) Approve or disapprove all blue prints submitted for new construction and to issue all licenses, permits and approvals of all contractors as well as subtrades operating in the City.
  - (3) Supervise the Building Inspector, Electrical Inspector and Plumbing Inspector.
  - (4) Issue all Certificates of Occupancy and Reoccupancy.
  - (5) Make rules and regulations for the administration of the affairs under his supervision.
  - (6) Administrate and direct the issuance of all building, plumbing, heating and electrical permits as required by the building and zoning regulation of the City.

- (7) Keep a record of all his proceedings, a copy of which, certified by him, shall be competent evidence in all courts. The records of the Building Department shall be open to public inspection during regular business hours.
- (8) Perform all other duties as shall be assigned and prescribed for the office by the Director of public safety and the Mayor.

(d) Minimum Qualifications.

- (1) Five years of experience in non-residential building design and construction for buildings or structures within the scope of groups regulated by the rules or the Board while registered in Ohio as an architect or professional engineer; or
- (2) Ten years of experience as a general contractor or superintendent of building construction for buildings or structures dealing with all phases and trades of construction including the responsibility for obtaining approvals and inspections within the scope of groups regulated by the rules of the Board; or
- (3) Five years of experience employed full time as a residential building official in a certified residential building department.
- (4) Said individual applying/appointed for the Building Commissioner position shall receive all certifications necessary to fulfill the position of Building Commissioner within eighteen months from appointment.

SECTION 2: Former Section 140.02 of the Brook Park Codified Ordinances as enacted by Ordinance 4345-1973, passed January 16, 1973 and amended by Ordinance 6576-1984, passed September 18, 1984, is hereby expressly repealed.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason of amending Section 140.02 of the Brook Park Codified Ordinances; therefore, provided that this Ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately from and after its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: November 6, 2019

[Signature]  
PRESIDENT OF COUNCIL

ATTEST: Michelle Blazak  
Clerk of Council

APPROVED: [Signature]  
MAYOR

11/6/19  
DATE

I HEREBY APPROVE THE WITHIN  
INSTRUMENT AS TO LEGAL FORM  
AND CORRECTNESS

[Signature]  
DIRECTOR OF LAW

CERTIFICATE

Michelle Blazak, Clerk of Council, of the City of Brook Park, Ohio, do hereby certify that the foregoing is a true and accurate copy of Finance Resolution No. 11131-2019 passed on the 6th day of November 2019 by said council.  
Michelle Blazak  
Clerk of Council

I, Michelle Blazak, Clerk of Council for the City of Brook Park, State of Ohio, do hereby certify that there is no newspaper of general circulation in the municipality and that publication of the foregoing ordinances/resolutions was made by posting true copies at six of the most public places in said municipality as determined by Ordinance No. 4838-1975; location City Hall 6161 Engle Road, Police Station 17401 Holland Road, #1 Fire Station 5590 Smith Road, #2 Fire Station 22530 Ruple Parkway, #3 Fire Station 17401 Holland Road, Brook Park Library 6165 Engle Road, for a period of fifteen days.  
commencing November 8, 2019  
Michelle Blazak  
MICHELLE BLAZAK  
Clerk of Council

	Yea	Nay
Stemm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mencini	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Orcutt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Scott	<input type="checkbox"/>	<input type="checkbox"/>
Burgio	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Polindexter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Salvatore	<input checked="" type="checkbox"/>	<input type="checkbox"/>