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CITY OF BROOK PARK, OHIO

ORDINANCE NO: 9879-2014

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE
ENACTING SECTION 147.33 OF THE
BROOK PARK CODIFIED ORDINANCES,
ENTITLED 'COMMISSIONER OF LEISURE TIME ACTIVITIES,'
AND DECLARING AN EMERGENCY

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Brook Park Codified Ordinances shall be supplemented by enacting a new section, entitled "Commissioner of Leisure Time Activities" is hereby enacted to read as follows:

147.33 Commissioner of Leisure Time Activities.

(a) Establishment. There is hereby established the position of Commissioner of Leisure Time Activities.

(b) Appointment and Term. The Commissioner of Leisure Time Activities shall be appointed by the Mayor and shall serve at the pleasure of the Mayor and under the supervision of the Recreation Director.

(c) Duties. Under the general supervision of the Recreation Director, the Commissioner of Leisure Time Activities shall perform the following duties:

1. Develop the budget for the workforce in the Recreation Department and make recommendations to the Recreation Director and the Mayor.
2. Formulate policies on behalf of the Recreation Department.
3. Assist the Recreation Director in the administration of the collective bargaining agreement.
4. Assist the Recreation Director, Mayor and legal counsel in preparing for and conducting collective bargaining negotiations.
5. Formulate and implement disciplinary policy for personnel in the Recreation Department.
6. Supervise personnel in the Recreation Department.
7. Recruit and train Recreation Department staff and volunteers.

8. Promote and organize program activities and events at the Recreation Center and community.
9. Prepare operational reports.
10. Supervise maintenance and cleaning of the Recreation Center.
11. Train and evaluate personnel in the Recreation Department.
12. Assist in the preparation and implementation of the annual budget for the Recreation Department.
13. Perform such other tasks as assigned by the Recreation Director.

(d) Compensation. Compensation for the Commissioner of Leisure Time Activities shall be fixed by Council.

SECTION 2: The money needed to complete the aforesaid transaction shall be paid from funds theretofore appropriated or to be appropriated for said purpose.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and to enact section 147.33 of the Brook Park Codified Ordinances; therefore, this Ordinance shall take effect and be in force immediately from and after its passage and approval by the Mayor.

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS

PASSED: January 28, 2014

Dennis P. Patter
PRESIDENT OF COUNCIL

ATTEST: Michelle Blazak
Clerk of Council

APPROVED: [Signature]
MAYOR

January 28, 2014
DATE

I, Michelle Blazak, Clerk of Council for the City of Brook Park, State of Ohio, do hereby certify that there is no newspaper of general circulation in the municipality and that publication of the foregoing ordinances/resolutions was made by posting true copies at six of the most public places in said municipality as determined by Ordinance No. 4338-1975; location City Hall 6161 Engle Road, Police Station 17401 Holland Road, #1 Fire Station 5590 Smith Road, #2 Fire Station 22530 Ruple Parkway, #3 Fire Station 17401 Holland Road, Brook Park Library 6165 Engle Road, for a period of fifteen days.

commencing January 30, 2014
Michelle Blazak
MICHELLE BLAZAK
Clerk of Council

CERTIFICATE
Michelle Blazak, Clerk of Council, of the City of Brook Park, Ohio, do hereby certify that the foregoing is a true and accurate copy of Ordinance/Resolution No. 9879-2014
passed on the 28th day of January 20 14 by said council.
Michelle Blazak
Clerk of Council

DIRECTOR OF LAW