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CITY OF BROOK PARK, OHIO

ORDINANCE NO: 10004-2016

INTRODUCED BY: MAYOR COYNE

AN ORDINANCE
AUTHORIZING THE CITY OF BROOK PARK'S PARTICIPATION
IN THE STATE OF OHIO PURCHASING PROGRAM,
FOR THE PURCHASE OF COPIERS AND PRINTERS,
AND DECLARING AN EMERGENCY

WHEREAS, Section 125.04(B) of the Ohio Revised Code provides the opportunity for political subdivisions in the State of Ohio to participate in contracts of the Ohio Department of Administrative Services for the purchase of supplies and services.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The Mayor hereby requests authority, in the name of the City of Brook Park to participate in the Ohio Department of Administrative Services contract for the purchase of copiers and printers, pursuant to the Ohio Revised Code Section 125.04(B). Specifically the City of Brook Park requests authority to purchase copiers and printers for use within the City of Brook Park

SECTION 2: The Mayor of the City of Brook Park is hereby authorized to be bound by all terms and conditions as the Department of Administrative Services prescribes.

SECTION 3: The Mayor of the City of Brook Park is authorized to directly pay vendors, under each such contract of the Ohio Department of Administrative Services in which the City of Brook Park participates, for items it receives pursuant to the contract.

SECTION 4: The money needed for the aforesaid transaction shall be paid from general fund 100 and city income tax fund 210; theretofore appropriated or to be appropriated for said purpose; the total amount of the lease purchase of said copiers and printers is \$72,164.52 plus maintenance agreement, attached hereto as Exhibit "A."

SECTION 5: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to allow the City to participate in the Ohio Department of Administrative Services in purchasing said copiers and printers; provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: March 15, 2016

Jim Astora
PRESIDENT OF COUNCIL

ATTEST: Michelle Blazak
Clerk of Council

APPROVED: [Signature]
MAYOR

3/16/2016
DATE

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS
[Signature]
DIRECTOR OF LAW

I, Michelle Blazak, Clerk of Council for the City of Brook Park, State of Ohio, do hereby certify that there is no newspaper of general circulation in the municipality and that publication of the foregoing ordinances/resolutions was made by posting true copies at six of the most public places in said municipality as determined by Ordinance No. 4838-1975; location City Hall 6161 Engle Road, Police Station 17401 Holland Road, #1 Fire Station 5590 Smith Road, #2 Fire Station 22530 Ruple Parkway, #3 Fire Station 17401 Holland Road, Brook Park Library 6165 Engle Road, for a period of fifteen days.

CERTIFICATE
Michelle Blazak, Clerk of Council, of the City of Brook Park, Ohio, do hereby certify that the foregoing is a true and accurate copy of Ordinance/Resolution No. 10004-2016 passed on the 15th day of MARCH 2015 by said council.
Michelle Blazak
Clerk of Council

commencing March 16, 2016
Michelle Blazak
MICHELLE BLAZAK
Clerk of Council

No monthly minimums and no base charge on copier maintenance agreement. Agreed.

.018	Make	Model	Cost of New Printer	Cost per Color Copy year 1&2	Cost per Color Copy year 3	Cost per Color Copy year 4	Cost per Color Copy year 5	Cost per B&W Copy Year 1&2	Cost per B&W Copy Year 3	Cost per B&W Copy Year 4	Cost per B&W copy Year 5
P1 - 3&W	Ricoh	SP3600DN	\$7.37 (3yr) \$4.65 (5yr)					.018	.018	.018	.018
P2 - color	Ricoh	SPC320DN	\$16.07 (3yr) \$10.15 (5yr)	.076	.076	.076	.076	.018	.018	.018	.018
P3 - 3&W	Ricoh	SP3600DN	\$7.37 (3yr) \$4.65 (5yr)					.018	.018	.018	.018
P4 - color	Ricoh	SPC320DN	\$16.07 (3yr) \$10.15 (5yr)	.076	.076	.076	.076	.018	.018	.018	.018
P5 - 3&W	Ricoh	*MP2554SP	\$59.23 (3yr) \$37.38 (5yr)					.005	.005	.005	.005
P6 - 3&W	Ricoh	SP3600DN	\$7.37 (3yr) \$4.65 (5yr)					.018	.018	.018	.018
P7 - 3&W	Ricoh	SP3600DN	\$7.37 (3yr) \$4.65 (5yr)					.018	.018	.018	.018
P8 - color	Ricoh	SPC320DN	\$16.07 (3yr) \$10.15 (5yr)	.076	.076	.076	.076	.018	.018	.018	.018
P9 - color	Ricoh	SPC320DN	\$16.07 (3yr) \$10.15 (5yr)	.076	.076	.076	.076	.018	.018	.018	.018

*Due to volume, ACE has recommended a MFP vs a printer (we ran the numbers and the cost for the MFP is less dollars monthly because of the high volume and lower CPC)

BE SURE TO INCLUDE ITEMS #1 through #3 BELOW:

1. Indicate if the printers are owned by us at the end of the contract.
All printers and MFPS will be owned by the City of Brook Park at the end of term either 3 years or 5 years. The current lease rate for municipalities on a \$1,00 out lease is almost exactly the same for a Fair Market Value lease. Because of this, if the City of Brook Park leases for three years it WILL NOT have a lease in year four or five. The units proposed by ACE will easily last longer than the lease term.
2. Method of ordering toner. Whether it is tracked online via the vendor and automatically shipped, or ordered by the client.
ACE can provide the City of Brook Park either method of ordering supplies at no additional charge. Further discussion needs to take place pertaining to the desired method of ordering supplies by the city.
3. Method of obtaining copy counts.
Copy counts will be sent automatically to ACE Business Solutions through FM Audit (see enclosed brochure).

REFERENCES

Submitted by: ACE Business Solutions

List at least three references. Each reference should be a current client. Your references should be with contracts containing twenty or more copiers along with 5 or more printers and include maintenance contracts.

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Item #	Make	Model	Cost per Color Copy year 1&2	Cost per Color Copy year 3	Cost per Color Copy year 4	Cost per Color Copy year 5	Cost per B&W Copy Year 1&2	Cost per B&W Copy Year 3	Cost per B&W Copy Year 4	Cost per B&W copy Year 5
C1	Ricoh	MP2554SPF					.004	.004	.004	.004
C2	Ricoh	MPC4503SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C3	Ricoh	MPC4503SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C4	Ricoh	MP2554SPF					.004	.004	.004	.004
C5	Ricoh	MP2554SPF					.004	.004	.004	.004
C6	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C7	Ricoh	MPC4503SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C8	Ricoh	MPC3003SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C9	Ricoh	SP3600SPF					.018	.018	.018	.018
C10	Ricoh	SP3600SPF					.018	.018	.018	.018
C11	Ricoh	SP3600SPF					.018	.018	.018	.018
C12	Ricoh	SP3600SPF					.018	.018	.018	.018
C13	Ricoh	MPC4503SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C14	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C15	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C16	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C17	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C18	Ricoh	MPC3003SPF	.0385	.0385	.0385	.0385	.004	.004	.004	.004
C19	Ricoh	SP3600SPF					.018	.018	.018	.018
C20	Ricoh	SP3600SPF					.018	.018	.018	.018
C21	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C22	Ricoh	MP4054SPF					.004	.004	.004	.004
C23	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076
C24	Ricoh	MPC306SPF	.076	.076	.076	.076	.0076	.0076	.0076	.0076

BE SURE TO INCLUDE ITEMS #1 & #2 BELOW:

- Method of ordering toner. Whether it is tracked online via the vendor and automatically shipped, or ordered by the client.
ACE can provide the City of Brook Park either method of ordering supplies at no additional charge. Further discussion needs to take place pertaining to the desired method of ordering supplies by the city.
- Method of obtaining copy counts.

Copy counts will be sent automatically to ACE Business Solutions through FM Audit (see enclosed brochure).

MAINTENANCE AGREEMENT FOR PRINTERS providing new Printers

Submitted by: ACE Business Solutions

Contract to include at no extra charge: Toner, parts, labor, travel time, developer & drum, no charge loaner guarantee if not repaired in 48 hours, no charge replacement guarantee, and 4 business hour response time to service calls. Agreed and bid as such.

Length of maintenance contract to run concurrent with length of lease. Prices quoted should lock in for 2 years and cannot exceed a cap of 2% in year 3, and 3% each year thereafter. Agreed and bid as such.